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*City of Grapevine, Texas*

# **ANNUAL OPERATING BUDGET**

*October 1, 2014 to September 30, 2015*

**AS ADOPTED BY THE CITY COUNCIL**



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**CITY OF GRAPEVINE, TEXAS**  
**ELECTED OFFICIALS**



**William D. Tate**  
**Mayor**



**C. Shane Wilbanks**  
**Mayor Pro Tem / Place 1**



**Sharron Spencer**  
**Place 2**



**Mike Lease**  
**Place 3**



**Darlene Freed**  
**Place 4**



**Chris Coy**  
**Place 5**



**Duff O'Dell**  
**Place 6**

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**CITY OF GRAPEVINE, TEXAS**  
**ADMINISTRATIVE OFFICIALS**

**Bruno Rumbelow**  
*City Manager*

**Jennifer Hibbs**  
*Assistant City Manager*

**John F. Boyle, Jr.**  
*City Attorney*

**Jodi Brown**  
*City Secretary*

**John F. McGrane**  
*Director of Administrative Services*

**David Florence**  
*Municipal Court Judge*

**Scott Williams**  
*Director of Development Services*

**John S. Laster**  
*Director of Public Works*

**Eddie Salame**  
*Chief of Police*

**Darrell Brown**  
*Fire Chief*

**Kevin Mitchell**  
*Director of Parks and Recreation*

**Janis Roberson**  
*Library Director*

**P. W. McCallum**  
*Executive Director, Convention & Visitors Bureau*

**Russell Pulley**  
*Director of Golf*

**Karen Walker**  
*Managing Director of  
Financial Services*

**Carolyn Van Duzee**  
*Director of  
Human Resources*

**Robert Farley**  
*Director of Economic Development*

**Gary W. Livingston**  
*Management Services  
Director*

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## 2014-2015 BOARD AND COMMISSION APPOINTMENTS

### **Animal Shelter Advisory Board:**

Debra Brantner, Jason Steinle, Kristina Valentine, Joy Mayo, Nancy Snyder, and Ronald Hudson

### **Board of Zoning Adjustments**

Deborah Holt, George Dalton, Sal DeAngelo, Robert Rainwater, Ken White, Michael Morris, and Jason Bentley

### **Building Board of Appeals**

Joe Lipscomb, Russell Kidd, Jerrold Sklar, Howard Hallman, Hal Hardister, Rex Young and Paul Biesiadny

### **Convention & Visitors Bureau Advisory Board**

Paul Slechta, Lance Marrin, Daniel Weinberger, Joe Szymaszek, Cynthia L. Blankenship, Debi Meek, Mark Terpening and Thomas Cherry

### **Golf Course Advisory Board**

Louis Capone, Gary Davis, Tom Kormondy, Danny Langley, Shelly Ruddick, John Springer and Jonathan Wall

### **Grapevine Heritage Foundation**

Curtis Ratliff, Ross Bannister, Sue Franks, Ron Hewlett, Frances Jensen, Janet Perkins, Melva Stanfield, Patricia Stinson, Don Vaughn, Balla Wright

### **Historic Preservation Commission**

Burl Gilliam, R. Lee Derr, Sean Shope, Margaret Telford, Ashley Anderson, Ted Ware, Chuck Voelker and Vick Cox

### **Housing Authority Board of Commissioners**

Karen Rice, Randy Bacon, Joetta King, and Jane Everett

### **Library Board**

Janice Cook, Bruce Rider, Susan Peabody, Janee Transler, Debbie Venable, Fred Sheffler and Lynda Brown

### **Parks & Recreation Board**

John Dalri, Dave Buhr, Larry Francis, Ray Harris, Gary Humble, Elizabeth Kaufman, Terry Musar, Debra Tridico, and Becky St. John

### **Planning & Zoning Commission**

Larry Oliver, Herbert Fry, Jim Fechter, Monica Hotelling, Gary Martin, Beth Tiggelaar, Betty Wilson, Dennis Luers, and Theresa Mason

### **Senior Citizens Advisory Board**

Dick Guckel, , Francia Arrigan, Kay Blanding, Charles Burns, Tena Burrell, Paul Ernst, Alexander Graham, Joetta King, Carey Miller, and Pam Price.

### **Grapevine 4B Economic Development Board**

William D. Tate, C. Shane Wilbanks, Sharron Spencer, Darlene Freed, Martin Honeycutt, Dave Simon and Cory Halliburton

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# TABLE OF CONTENTS

## **EXECUTIVE SUMMARY**

Transmittal Letter .....	1
City of Grapevine Organization Chart.....	10
Introduction .....	11
Basis of Accounting / Budgeting .....	13
The Budget Process .....	15
FY 2014-15 Budget Calendar .....	17
The Budget as a Policy Document.....	18
Effect of Planning Processes on Operating Budget .....	21
All Funds Summary Charts and Narrative .....	22
Debt Management .....	34

## **LONG-RANGE FINANCIAL FORECAST**

Introduction .....	39
Key Revenue Drivers and Assumptions.....	42
Key Expenditure Drivers and Assumptions .....	47
Individual Fund Forecasts.....	51

## **GENERAL GOVERNMENT FUNDS**

Summary Table of Funds.....	53
General Fund Summary .....	63
City Manager's Office.....	65
Mayor & Council.....	70
City Secretary.....	71
Administrative Services.....	74
Police.....	83
Fire .....	87
Parks & Recreation .....	94
Library.....	105
Public Works.....	108
Development Services .....	118
Debt Service Fund Summary .....	123
Long Term Debt Summary.....	125
Long Term Debt Schedules.....	126
Capital / Street Maintenance Program.....	131
Facilities Maintenance Projects.....	135
Parks Maintenance Projects.....	138
Street & Signal Maintenance Projects.....	144

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## **SPECIAL REVENUE FUNDS**

Summary Table of Funds.....	145
Convention & Visitors Bureau Fund Summary.....	150
CVB Incentives Fund Summary .....	163
Stormwater Drainage Utility Fund Summary.....	166
Crime Control & Prevention District Summary .....	170
Lake Parks Fund Summary .....	177
4B Economic Development Fund Summary .....	181
Economic Development Fund Summary.....	184
Municipal Court Technology Fund Summary .....	187

## **ENTERPRISE FUNDS**

Summary Table of Funds.....	190
Utility Fund Summary .....	195
Lake Enterprise Fund Summary.....	206

## **CAPITAL IMPROVEMENTS PROGRAM**

Budget At A Glance .....	212
Introduction .....	215
Capital Improvement Planning Process.....	216
Streets, Drainage and Traffic Improvement Projects.....	219
Buildings and Facilities Improvement Projects.....	226
Parks and Beautification Projects .....	228
Water & Wastewater System Improvement Projects.....	233
Capital Equipment Acquisitions & Replacements .....	241
Community Quality of Life Fund .....	242

## **COMMUNITY PROFILE**

Community Profile.....	246
Advantages of Doing Business in Grapevine.....	248
History of Grapevine.....	251
Community Events.....	255
Statistical Information.....	259

## **APPENDICES**

Truth-In-Taxation.....	265
Glossary .....	269
City Council Ordinances and Resolutions .....	277



October 1, 2014

Honorable Mayor and Members of the City Council:

On behalf of the entire City organization, I am pleased to present the City's FY 2015 program of services for the City of Grapevine. While this year proved particularly difficult in examining choices, the adopted budget responds to the Council's priorities and represents our continued commitment to meeting the objectives necessary to achieve the City's goals.

The City has overcome several challenges during the past two fiscal years, as overall sales tax receipts for the General, 4B and Crime Control & Prevention funds in FY14 posted an increase of \$3 million (6%) over the previous fiscal year, which topped last year's increase of 4%. We are projecting sales tax collections to increase by 2.5% in FY15, spurred in part by Grapevine Mill's \$42 million renovation, improvements and expansion project currently underway.

Hotel occupancy tax receipts increased \$1.25 million in FY14, which equates to a 10% gain, after increasing 4% the previous year. These results indicate that we continue to steadily build on the recovery that began after the recession of 2008-09. With the additional 1% increase in the hotel occupancy tax that will take effect October 1, revenue in this category is projected to increase by \$2.4 million (19%). Approximately \$2.2 million of the increase is due to the rate increase from 6% to 7%. These additional funds will be segregated in a new fund titled CVB Incentives and utilized to help the CVB compete in the marketplace for major conventions and events. We continue to monitor sales tax and hotel occupancy tax collections closely, and will make monthly reports to Council.

During FY 2014, Grapevine continued to experience economic growth with advantages that include superior access to major highways, its proximity to DFW International Airport, a large existing tourist industry and a stable political climate. DFW International Airport is the largest employer in Grapevine with more than half of the total employment base. Other local economic indicators for Grapevine included an unemployment rate of 4.6%; personal income per capita slightly increased over the past several fiscal years; and 425 certificates of occupancy issued.

The City has overcome road construction challenges during the past several fiscal years. Work continues on the SH 121 "Section 13" project and the FM 2499 project in Northeast Grapevine with a combined cost of \$184 million. The Section 13 project doubles the current capacity of SH 121 in NE Grapevine and provides an improved connection between the DFW Connector project and the Sam Rayburn Toll Road. The FM 2499 project constructs new depressed main lanes from SH 121 to Denton Creek. New service roads will be constructed to provide access to abutting properties and to connect with the two signalized intersections. The anticipated completion dates are Fall 2016 for the FM 2499 project and Spring 2017 for SH 121.



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## Major Economic Initiatives and Community Development

Grapevine continues to experience strong construction growth. In FY 2014, construction values exceeded \$154 million, compared to \$133 million in FY 2013 and significantly above the previous 5 year average of \$117 million. The largest category in this fiscal year was new construction for Single Family Residential, which accounted for approximately 80% of the construction value. There are 5 major subdivisions with over 270 single family lots currently approved for development. Many of these subdivisions and lots already have homes under construction and/or completed. The following are some of the other major community development projects and economic initiatives that occurred or continued during FY 2014.

Several major commercial community projects completed in FY 2014 included the Marriott Courtyard/Town Place Suites Hotel with 301 guest rooms including a full service restaurant and 17,000 square feet of meeting space which opened in December 2013. There were several completed multi-family residential properties that include The Enclave Apartments, which is a 243 unit complex located just west of Grapevine Mills Mall and the Grapevine Station Lofts, a 274 unit complex located on Texan Trail. Several entertainment/attraction venues were completed in FY 2014 which included the Great Wolf Lodge Ropes Course and the Merlin LegoLand Splash Park.

Other commercial community development continues with The Gallery on Main, a 45,948 square foot commercial building that is located at the southeast corner of Main Street and East Northwest Highway. Cotton Patch restaurant will be located on the first floor along with additional retail and office uses for the second floor. The Gallery on Main is scheduled to open or at least partially open between December 2014 and February 2015. Another construction project is the Gatehouse Shelter, a 28 building residential project located at Stone Myers and Westport Parkway.

Two new wineries and a brewery were under also construction in FY 2014. Sloan and Williams opened in August 2014 and are located one block east on Texas Street. Messina Hof is completing their construction and remodeling within the historic building located at 415 S. Main Street and was partially opened in December 2014. Finally, the Grapevine Craft Brewery broke ground on a 10,000 sq ft craft brewery located at the corner of Jean Street and Dallas Road.

In FY 2014, the City purchased approximately 185 acres of prime development land in northeast Grapevine. The City hired HR&A Advisors, a Los Angeles planning firm to complete a market feasibility study/master plan as a next step in getting the land ready for development. The first study began in October and by the end of December 2014, the City had completed two of the four critical workshops that focused on visioning and market conditions as part of the planning process. The planning process is expected to wrap up in spring 2015 with an approved go to market strategy for the property. Interest in the area remains high and the City has already been approached by several private companies who may be possible tenants for the project.

To maximize the return on the City's investment, and also spearhead economic development activities, Council approved establishment of an Economic Development department in March 2014, and the recruitment of a full-time Economic Development Director. This position will plan, market, and direct the business recruitment, retention, and expansion programs for the City.

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The department was established with initial staffing of 2.5 FTE, which includes the director position and the transfer of 1.5 FTE from the City Manager's Office of the General fund. The FY 2015 budget includes funding of an additional Economic Development Coordinator position. Initial funding was provided by operating transfers totaling \$4 million from the 4B, General and Tax Increment Financing District funds. Future funding will be provided by the 1/8-cent tax collected by the 4B fund for capital improvements.

Staff continues to work on the two new General Obligation (GO) bond projects that were approved by citizens in November 2012. The first project is the multigenerational Community Activities Center (CAC) facility expansion that adds an additional 16,000sq ft to the existing building. The Park & Recreation staff continues to work with the architect and construction firm on the renovation and expansion project that includes an indoor track, workout and classrooms, lounge area, aquatics and a senior center and is expected to be completed in spring FY 2015. Land was acquired on Dallas Road for the new Public Safety Building and staff continues to work on the design phase of the new facility that will house Police, Court, IT and Fire Administration and will replace their existing facility. The facility planning continues and construction is expected to begin in late spring of FY 2015.

### **Major Infrastructure Improvements**

The City has also made major investments in the maintenance and upgrade of its water and wastewater utilities system. A total of \$2.3 million has been expended through FY14 toward the reconstruction and replacement of the wastewater treatment plant headworks / intake structure to address a severely deteriorated facility. Major projects for FY15 include \$1.27 million for Phase IV of the Inflow/Infiltration program, which encompasses the design and construction of improvements to the wastewater collection system in the Lakeview Addition; \$1.37 million for the Dove Lift Station # 2 Reconstruction & Force Main Replacement project which converts the existing lift station from a wet well / dry well configuration to a wet well with submersible pumps configuration; \$1.25 million for Bass Pro Drive Water and Force Main Relocations; \$568,150 for Ozone Injection at Minters Chapel and Hilton Lift Stations; and \$675,000 for rehabilitation and repair work on the City's four elevated water storage tanks.

While surrounding cities have raised their rates frequently, the City has only raised its rates once since FY 2002. Last year, to ensure that rates are sufficient to cover existing operating costs and the costs of system improvements over the next few years, the City hired a consultant to prepare a financial analysis of the utility system. The results confirmed that current rates will not generate sufficient revenue for the Utility Fund to operate the utility. An 18% rate increase was necessary to maintain an adequate fund balance. The impact of the rate increase on the average residential customer with a 5/8" water meter using 13,000 gallons of water and with a three month winter average of 7,000 gallons of wastewater was be a combined monthly increase of \$11.50. A residence using the minimum volume of 2,000 gallons a month would see a combined monthly increase of only \$3.16. This year, the City was notified by the Trinity River Authority (TRA) that the rates they charge the city for water would be increasing by 3%. The FY15 budget includes this pass-through increase of 3% for water and wastewater services.

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## **FINANCIAL OVERVIEW**

The FY15 budget sets forth the City's financial plan for the upcoming fiscal year, and allocates resources accordingly. The total citywide budget, which encompasses both operating and capital improvements funds is \$215,724,410 and represents an increase of \$30.5 million from the previous year's budget. Total authorized positions citywide equal 682.48 full-time equivalents (FTE) and represent an increase of 36.49 FTE from the previous year's budget.

The goals for the upcoming year remain focused on the Council's vision of maintaining Grapevine as a safe, livable, vibrant community and a world-class tourist destination. The goals, as established in January 2007, are as follows:

- Maintain financial stability and strong fiscal management
- Sustain existing programs at high service levels
- Provide a safe, secure community
- Address future transportation needs
- Continue to enhance tourism development
- Invest in "Quality of Life" capital projects

The City has developed strategic objectives in relation to each of the goals listed above. A review of FY 2014 accomplishments and FY 2015 program highlights for each goal is outlined below.

### **FY 2014 ACCOMPLISHMENTS:**

#### **Goal: Maintain financial stability and strong fiscal management**

- Sales tax collections increased by \$3 million (6%).
- Mixed beverage tax collections increased by \$408,000 (35%).
- Fines and forfeiture revenue increased by \$186,000 (9%).
- Hotel occupancy tax collections increased by \$1.25 million (10%).
- Lake Parks revenue increased by \$472,000 (23%).
- Percentage of net debt service to General fund expenditures decreased from 27% in FY13 to 19% in FY14.
- The General, Debt Service, Utility Enterprise, Convention & Visitors and Stormwater Drainage funds ended FY14 with healthy fund balances that meet or exceed their requirement.

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Goal: Sustain existing programs at high service levels

- There were no marked impact on service delivery and no reductions in force.
- Utilization of Citywide Internship Program to supplement staffing in divisions with vacancies.
- Cash financing of capital facilities and street maintenance programs were unaffected; cash purchases of vehicles and equipment critical to maintain existing service levels were approved.

Goal: Provide a safe, secure community

- The Fire Prevention division conducted 4,932 fire inspections, held 44 fire prevention programs and installed 521 smoke detectors.
- The Police department conducted 246 crime prevention seminars and saw a reduction in the city's crime rate.
- Completed 75,555 square yards of street pavement overlay repairs.
- Completed 7,400 major work orders for repairs and maintenance of public buildings and facilities.

Goal: Address future transportation needs

- Completion of the Kimball Road widening project. The City of Grapevine partnered with the City of Southlake to reconstruct and widen the roadway for a length of approximately 2.500 linear feet.
- The FY14 budget continued funding for the SH 121 'Section 13' project, which will eliminate an "hour glass" effect by connecting the existing 10-lane Sam Rayburn Tollway and SH 121 frontage roads to the new 10-lane DFW Connector roadway in a consistent lane configuration.

Goal: Continue to enhance tourism development

- Recorded 200 convention sales bookings in FY14 with an estimated economic impact of \$85 million.
- Recorded 56 leisure sales bookings in FY14 with an estimated economic impact of \$758,000.
- Estimated 4,180,000 day visitors in FY14 with an estimated economic impact of \$188 million.
- Distributed nearly 38,000 information packets and generated web site traffic of 1.6 million unique visitors in FY14.

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- Grapevine Convention Center/Palace Arts Center/Grapevine Concourse held 799 events in FY14 with estimated economic impact of \$6.8 million.
  - Main Street Days and GrapeFest combined attendance of 414,430 and estimated impact of \$18 million.
  - Total hotel occupancy taxable receipts (per State Comptroller) rose \$20 million (10%) and average RevPAR (revenue per available room) increased by 8.5%.

Goal: Invest in “Quality of Life” capital projects

- Completed lighting upgrades at Oak Grove Park softball fields #1 and #2 and soccer fields #2 and 3# with newer and more energy efficient lights.
- Completed the construction of a restroom facility and a paved parking lot at the Meadowmere Park soccer complex.
- Installed new playground equipment at Lakeview Park and the GRACE facility, two areas which did not have facilities to serve area residents.
- Completed Phase III of the Emergency Vehicle Signal Preemption project. This project utilizes GPS tracking and short-range radio communications to allow an emergency vehicle to automatically request preemption of one or more downstream traffic signals.

**FY 2015 HIGHLIGHTS:**

Goal: Maintain financial stability and strong fiscal management

- Lowered the ad Valorem property tax rate from \$0.342500 to \$0.332439.
- The FY15 ending fund balance in the General Fund is projected to equal 23% of expenditures, and exceeds the 20% policy requirement by \$1.8 million.
- The FY15 ending fund balance in the Convention and Visitors Bureau Fund is projected to equal 16.4% of expenditures, and exceeds the 60-day requirement by \$17,500.
- The FY15 ending fund balance in the Debt Service, Stormwater Drainage and Utility Enterprise funds exceed the balance requirement.
- Projected revenues meet or exceed expenditures in the Crime Control & Prevention, Lake Parks, and 4B funds.

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Goal: Sustain existing programs at high service levels

- Funding is provided for the third year of ‘Grapevine University’, a program which will provide customer service and leadership development training to employees throughout the organization. All employees are required to attend a Business Culture Guiding Values training session in which participants are introduced to the Grapevine method of (1) How We Treat People; (2) How We Lead Our Employees; (3) How We Manage Our Resources; (4) How We Make Decisions; and (5) How We Confront Challenges.
- Funding is provided for the continuation of capstone projects initiated by the Next Generation Leadership (NGL) class. Funding of \$125,000 is included for the second year of a citywide internship program.
- Cash funding of Permanent Capital and Street Maintenance programs are maintained at their existing service levels.
- Funding of vehicle and equipment replacements maintained to ensure the high reliability rate of the City’s rolling stock and major equipment.

Goal: Provide a safe, secure community

- The FY15 budget includes funding for an additional Fire Battalion Chief. The additional position will oversee EMS management and incident safety and will serve in incident command and incident safety roles.
- The FY15 includes funding for two additional Firefighter/Paramedic positions. The additional personnel will increase the number of four-person companies available throughout the year, thus increasing safety and effectiveness of company operations up to 40%, and improving service to the community significantly. Four-person staffing is the national standard for fire apparatus according to all national fire service standards and recommendations.
- The FY15 budget continues funding for vector control spraying of areas within the city that test positive for West Nile Virus.

Goal: Address future transportation needs

- The FY15 budget includes oversight of the SH 121/360 Entrance Ramps project. TxDOT has negotiated a \$17 million contract with NorthGate Constructors, the contractor for the DFW Connector Project, to construct two new ramps connecting William D. Tate Avenue to SH 121 and SH 360. Originally part of the DFW Connector when the project was sent to bid in 2009, the reconstruction of the SH 121/360 interchange was removed from the project’s scope due to lack of funding. In 2014, TxDOT identified funding for the project and negotiated a contract with NorthGate to add new on-ramps to improve access from William D. Tate Avenue to these highways. The project is scheduled for completion in 2017.

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- The FY15 budget includes funding for the completion of the Park Boulevard and Wall Street Intersection Improvements project. The intersection at Park Boulevard and Wall Street was modified extensively during the TxDOT DFW Connector Project. Its current configuration does not provide for left turn movements from southbound Park Boulevard to eastbound Wall Street.
  - The FY15 CIP budget includes funding for the completion of the Hudgins Street Roadway & Pedestrian Enhancement Project. This project will construct the Hudgins Street Connection between Bellaire Drive and Ball Street including curb & gutter, storm drainage, channel crossing, expanded sidewalk along the north side and signalization at Ball St under the NCTCOG 2009 Call for Projects for Sustainable Development Projects and extend Hudgins Street improvements East to Main Street. Design and Construction of a new Entry into the CAC/Library/Convention Center from Vine Street including some parking modifications adjacent to the Library and a Roundabout at the intersection of Vine Street with Municipal Way.
  - The FY15 CIP budget includes the initial year of funding for the Bass Pro Drive West Widening project. This project will widen the existing roadway with one additional lane in each direction between State Highway 26 and State Highway 121 to address the heavy traffic load experienced in the am and pm peaks. The existing 4-lane divided roadway with center median will be widened to a 6-lane divided roadway with center median.

Goal: Continue to enhance tourism development

- The FY15 budget provides for the establishment of the CVB Incentives Fund. Formerly a division of the Convention & Visitors Bureau, this fund will account for the additional 1% hotel occupancy tax that goes into effect October 1. This additional funding will enhance the City's ability to compete with other market competitors for major conventions and events.
- The FY15 budget includes funding to support several major events occurring in North Texas in 2015 which include the inaugural College Football National Championship in January, the 50<sup>th</sup> Annual Academy of Country Music Awards in April, and race weekends at Texas Motor Speedway in April and June.
- The FY15 CIP budget contains funding to underwrite the cost of bringing in exhibits, palace concerts, etc. to the Grand and Tower Galleries and/or Palace Theater for educational and enrichment activities for both citizens and visitors.
- The FY15 budget includes funding for an Economic Development Coordinator. This position will assist in the promotion of the City as a prime destination for both tourism and commerce.

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Goal: Invest in “Quality of Life” capital projects

- The FY15 budget includes an operating transfer of \$3,000,000 to the Quality of Life fund from the General fund. Since the fund’s inception in 2007, the General fund has provided cash transfers of \$32,121,529.
- Total FY15 budget includes appropriations of \$2,083,715 for 12 projects. Since the fund’s inception in 2007, a total of \$32,591,730 has been spent on Quality of Life projects.
- Major projects for FY15 include the Botanical Garden Greenhouse & Mitchell House Renovation, Town Square Gazebo Renovation, Library Genealogy Room Expansion, Playground Shade Structures, Community Outreach Center Sport Court, and the development of a master plan for Rockledge Park.

**SUMMARY:**

I am confident that this budget proposal continues to lay a firm foundation for a sound financial future. In the last ten years, the city’s tax base (net taxable value) has increased by \$1.7 billion, an average annual growth rate of 3.1%. During the same time period, we have lowered the property tax rate from 36.6 cents to 33.2439 cents. Total citywide fund balances have increased by \$48 million.

Throughout the upcoming year, we will continue to monitor and evaluate the City’s priorities and allocate resources appropriately so that we continue to deliver a positive program of operations for the City. Our Budget and Finance staff will continue to analyze and evaluate financial data and submit monthly financial reports to Council. If there are significant changes in the City’s financial condition, we will prepare and submit a mid-year budget report with proposed alternative strategies.

Sincerely,

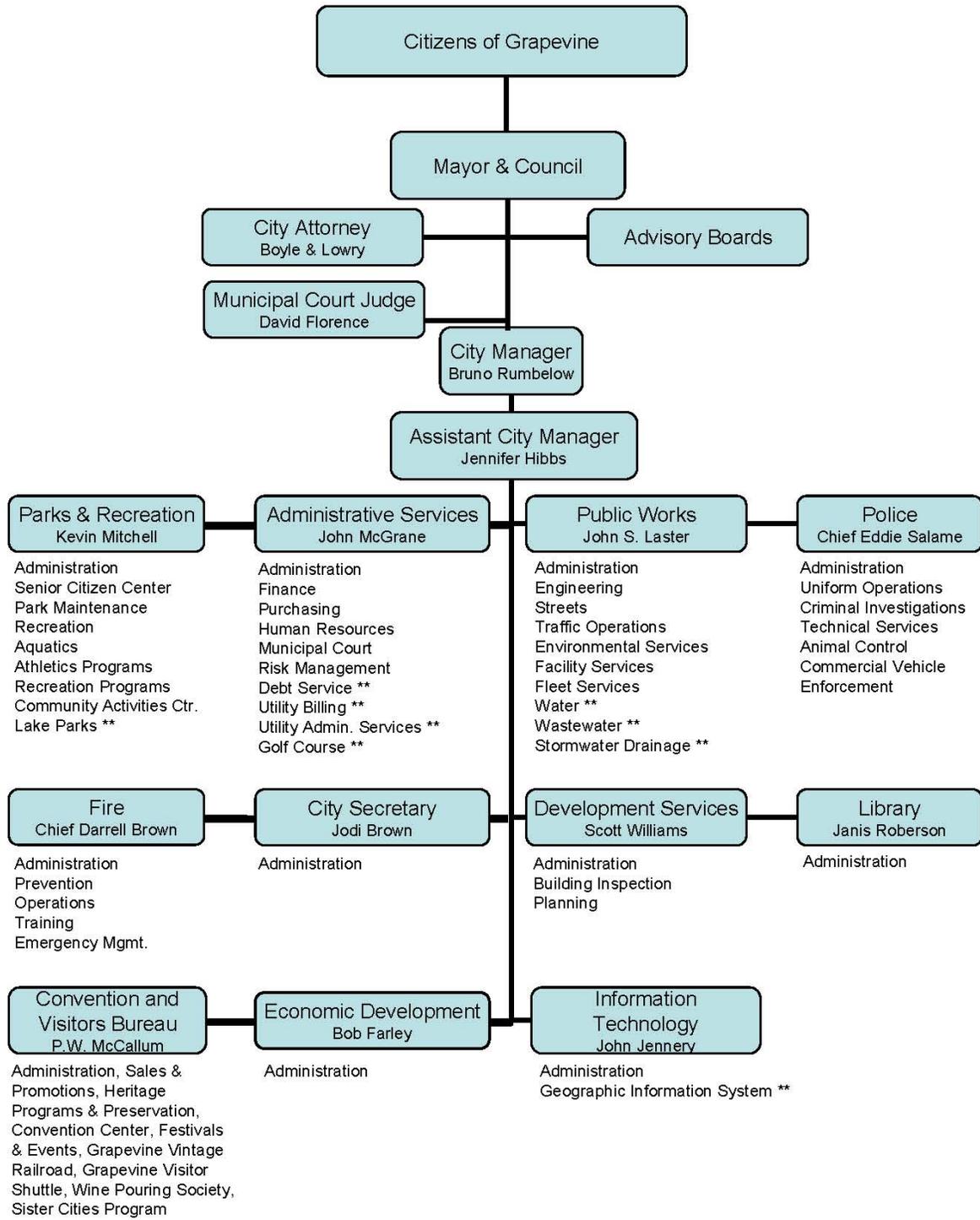


John F. McGrane  
Director of Administrative Services



Bruno Rumbelow  
City Manager

# City of Grapevine Organization Chart



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# Introduction

The City of Grapevine is a municipal corporation incorporated under Article XI of the Texas Constitution (Home Rule Amendment). The City operates under a Council-Manager form of government and provides such services as are authorized by its charter to advance the health, welfare, safety and convenience of its citizens.

The City of Grapevine's FY 2015 annual operating budget is the result of many hours of deliberation as well as a response to both internal and external forces that impose fiscal constraints. The mission of the budget office is to produce an accurate and user-friendly document that can be utilized as a resource tool by City staff, citizens of Grapevine, and the community at large.

To accomplish its mission, the budget office has established a set of budget preparation guidelines, which represent generally accepted good budgeting practices:

1. The annual operating budget presents expenditures requests and estimates of revenues for all local government funds, including general tax revenues, fees, licenses and permits, charges for services, fines and forfeitures, and miscellaneous revenues.
2. The annual operating budget balances approved expenditures with anticipated revenue and estimated surplus.
3. Budget for each department/division are broken down into specific cost components, such as personnel costs, supplies, operating expenditures, equipment, etc.
4. Revenue projections are prepared for each revenue source based on an analysis of past revenue trends and current fiscal conditions.
5. The budget process includes a multiyear projection of capital improvement requirements.
6. Performance measures have been developed and performance standards based on those measures are established for each local service or function.
7. Service objectives related to workload and performance measures are established to guide the budgeting process.
8. A budget message, which summarizes local financial conditions and the principal budget issues the locality must face, is presented to the City Council along with the annual budget.

The budget also contains sections outlining the program of services for the Capital / Street Maintenance program, and Capital Improvement Plan (CIP) program. The Capital / Street Maintenance program oversees the maintenance and scheduled repair of the City's permanent infrastructure, which includes buildings, parks, roadways, rights-of-way and traffic signals. Funding is provided by a direct transfer from the general fund. The CIP program oversees the acquisition or construction of major capital facilities. CIP projects are primarily funded by the issuance of long-term debt instruments.

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The following funds are appropriated and included within this document:

<b><u>Fund No.</u></b>	<b><u>Fund Title</u></b>
100	General
111	Municipal Court Technology
115/216	Convention and Visitors Bureau / Grapevine Visitor Shuttle
215	Convention and Visitors Bureau Incentives
116	Stormwater Drainage
117/217	Crime Control and Prevention / Commercial Vehicle Enforcement
119	Lake Parks
120/122	4B Transit / Capital Improvement
124	Economic Development
130	Debt Service
174	Capital / Street Maintenance
200	Utility Enterprise (Water/Sewer)
210	Lake Enterprise (Golf)
121	Quality of Life Capital Improvements
176/177/179	Buildings & Facilities Capital Improvements
178	Streets, Drainage & Traffic Capital Improvements
201	Water & Wastewater Capital Improvements
325	Capital Equipment Acquisition & Replacement

The final components of the budget are the Community Profile and Appendices sections, which contain historical and statistical information, supplemental information and financial disclosures, and City ordinances and resolutions related to the adoption of the budget and tax rate.

The data for each department is organized similarly:

- ◆ Budget-At-A-Glance (includes Personnel Summary by division)
- ◆ Four-Year Expenditure Summary
- ◆ Organization Chart
- ◆ Expenditure Summary by Division
- ◆ Objectives (by division)
- ◆ Performance Indicators (by division)

Each division section contains statistical and financial data for four fiscal years: the current budget year, the fiscal year recently completed as of September 30, 2014 (both original budget and amended estimate), and actual totals for the fiscal years ended September 30, 2013 and September 30, 2012.

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## **BASIS OF ACCOUNTING / BUDGETING**

The accounts of the City are organized on the basis of funds or account groups, each of which is considered to be a separate accounting entity. The accounting policies of the City conform to generally accepted accounting principles for governmental entities as promulgated by the Governmental Accounting Standards Board. The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the combined balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

The modified accrual basis of accounting is used by all Governmental Fund types. Under the modified accrual basis of accounting revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). “Measurable” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are generally recorded when the related fund liability is incurred. However, principal of and interest on general long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year. Major revenue sources which have been treated as susceptible to accrual under the modified accrual basis of accounting include property taxes, charges for services, intergovernmental revenues, and investment of idle funds.

The accrual basis of accounting is used by all Proprietary Fund types. Under the accrual basis of accounting, revenues are accounted for on a flow of economic resources measurement focus. With this measurement focus, revenue is recorded when earned and expenses are recorded at the time liabilities are incurred. All assets and all liabilities associated with the operation of these funds are included on the combined statement of net assets. Net assets is segregated into net assets invested in capital assets, net of related debt, restricted net assets and uninvested net assets. Proprietary fund-type operating statements present increases (revenues) and decreases (expenses) in total net assets. For purposes of this budget presentation, depreciation is not displayed and capital expenditures and bond principal payments are shown as uses of funds.

### **Governmental Fund Types**

Governmental fund types are those through which most governmental functions of the City are financed. The acquisition, use, and balances of the City’s expendable financial resources and the related liabilities (except those accounted for in the Proprietary and Fiduciary fund types) are accounted for through Governmental Fund types. The following are the City’s governmental fund types.

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1. General Government Funds - Includes the General, Debt Service, and Capital / Street Maintenance funds. The General fund is the general operating fund of the City. It is used to account for all revenues and expenditures except those required to be accounted for in other funds. Major functions financed by the general fund include Administration, Public Safety and Public Health, Library, Public Facilities, Parks and Recreation, and Planning and Development. The Debt Service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.
  2. Special Revenue Funds - Special Revenue funds are used to account for the proceeds of specific revenue sources, other than expendable trusts or major capital projects. The Convention and Visitors Bureau Fund, CVB Incentives Fund, Stormwater Drainage Utility Fund, Crime Control and Prevention Fund, Lake Parks Fund and 4B Transit & Capital Fund , and the Economic Development Fund, which account for all revenues and expenditures relating to hotel/motel occupancy taxes, stormwater drainage utility fees, crime half-cent sales tax for crime control, campgrounds and boat ramps, and half-cent sales tax for commuter rail, respectively, are classified as Special Revenue funds.
  3. Capital Projects Funds - The Capital Projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary fund types) and have been divided into five categories:
    - Streets, Drainage and Traffic
    - Buildings and Facilities
    - Parks and Beautification
    - Water & Wastewater System Improvements
    - Capital Equipment and Vehicle Replacement

### **Proprietary Fund Types**

Proprietary fund types operate in a manner similar to private business. Beginning this fiscal year, the City will utilize only the enterprise fund type.

Enterprise Funds - Enterprise funds are used to account for operations that are either financed and operated in a manner similar to private business enterprises, or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. The City has established two enterprise funds:

- The Utility Enterprise Fund accounts for water, wastewater and solid waste collection services for residents of the City. All activities necessary to provide such services are accounted for within the fund, including administration, operations, maintenance, financing and related debt service, and billing and collection.
- The Lake Enterprise Fund accounts for all activities necessary to operate and maintain the City-owned golf course.

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## THE BUDGET PROCESS

The City of Grapevine's Home Rule Charter provides for the submission of the budget to the City Council by the City Manager. The City's fiscal year runs from October 1 through September 30.

At least sixty days and no more than ninety days before the beginning of the fiscal year, the City Manager must submit a proposed budget that includes:

- ◆ A budget message
- ◆ A consolidated statement of anticipated receipts and proposed expenditures for all funds
- ◆ An analysis of the tax rate
- ◆ Indicators showing the tax levies and tax collections by year for at least five years
- ◆ General fund resources in detail
- ◆ Special revenue fund resources in detail
- ◆ A summary of proposed expenditures by function, department, and activity
- ◆ Detailed estimates of expenditures shown separately for each activity to support the proposed expenditure
- ◆ A revenue and expense statement for all bonds
- ◆ A description of all bond issues outstanding
- ◆ A schedule of the principal and interest payments of each bond issue
- ◆ The appropriation ordinance and the tax levying ordinance

The proposed revenues and expenditures must be compared to prior year revenues and expenditures.

The budget preparation process begins early in the calendar year with the establishment of overall city goals and the analysis of current year operations compared to expenditures. Budget policies and procedures are reviewed at that time to reduce errors and omissions. In March, the Budget Manager prepares a comprehensive Budget Preparation Manual for use by all departments. The Budget Preparation Manual includes such items as budget forms, instructions for estimating revenues and expenditures, price planning factors, the official budget calendar, performance measure guidelines, a chart of accounts, and a comprehensive list of all object codes (budget expense categories).

The Budget Preparation Manual, along with all necessary budget materials, is distributed at a budget kickoff meeting in April. The budget kickoff meeting is the venue to announce new procedures and ensure that City staff receives the same interpretation of the instructions.

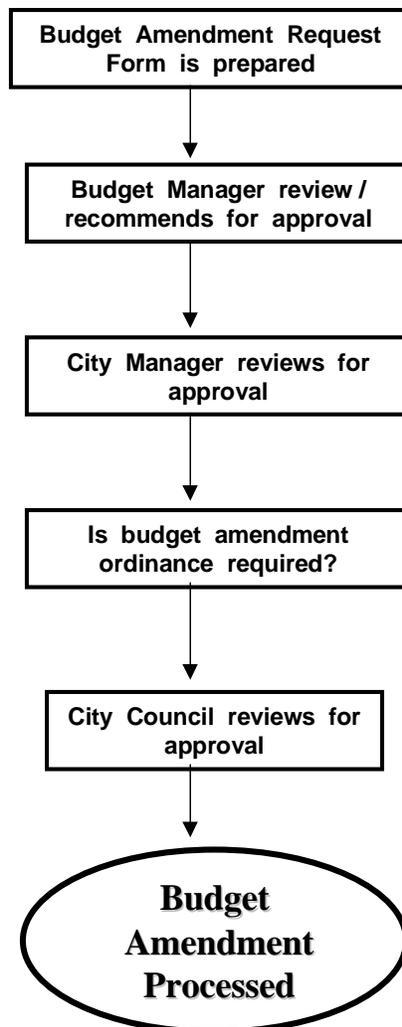
In May, departmental objectives and performance indicators are submitted to the City Manager. Following the review and approval of the objectives and indicators, department heads submit proposed baseline expenditures for current service levels. Proposals for program enhancements or Increased Service Levels are also submitted at this time. Meetings are then held with the Budget Team (City Manager, Assistant City Manager, Director of Administrative Services, and Budget Manager) and each department.

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After all funding levels are established, the proposed budget is presented by the City Manager to the City Council in a workshop session. Public notices of the effective tax rate are published in the local newspaper in accordance with state law. A public hearing is held after the City Council has reviewed the budget during the budget workshop session. In a special meeting held prior to September 15, the City Council approves the level of expenditure (“appropriation”) for each fund to become effective October 1.

### **BUDGET AMENDMENT PROCESS**

To amend the current year budget, the requesting individual/department head must first contact the Budget Manager. The Budget Manager will assist in preparing the necessary budgetary documentation. Upon the recommendation of the Budget Manager, the documentation is forwarded to the City Manager for final approval. If required, an ordinance is then prepared for City Council consideration at a regularly scheduled City Council meeting, where public discussion and debate are possible. If approved by vote of the City Council, the necessary budgetary changes are made.



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**FY 2014-2015 CITY OF GRAPEVINE BUDGET CALENDAR**

May 6	Tuesday	Budget Kickoff
May 23	Friday	Submission Deadline
May 27 – June 27		Budget Office Review
June 30 – July 3	Mon - Thurs	Departmental Budget Hearings
July 25	Friday	Receive Certified Tax Roll from TAD
July 29	Tuesday	Major Issues Report Review to City Council
August 1	Thursday	Operating Budget Submitted to City Council
August 5	Tuesday	City Council Resolution to Accept Certified Tax Roll
August 14	Thursday	City Council Budget Workshop
August 25	Monday	Notice to Adopt Tax Rate and Budget posted to City's Website
September 2	Tuesday	Crime Control & Prevention District Public Hearing on FY15 Budget
September 2	Tuesday	City Council Public Hearing on FY15 Operating Budget
September 10	Wednesday	4B Board FY15 Budget Adoption
September 10	Wednesday	Crime Control & Prevention District Board FY15 Budget Adoption
September 10	Wednesday	City Council Adoption of FY15 Operating Budget and Tax Rate
October 1	Wednesday	Fiscal Year 2014-15 begins

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## THE BUDGET AS A POLICY DOCUMENT

The City Council has approved the adoption of financial policies that outline a budget process that encompasses the broad scope of governmental planning and decision-making with regard to the use of public resources. The Government Finance Officers Association (GFOA) and the National Advisory Council on State and Local Budgeting (NACSLB) have endorsed these policies.

### **Financial Planning Policies**

Section 9.14 of the Grapevine Code of Ordinances establishes a policy to maintain a prudent level of financial resources to protect against one-time expenditures. Provision is made for a contingent appropriation of not more than three percent of the total budget, to be used in case of unforeseen items of expenditure. Such contingent appropriation shall be under the control of the city manager, and distributed after approval of the City Council.

Section 9.15 of the Grapevine Code of Ordinances establishes a balanced budget provision for the General and Debt Service funds. Total estimated expenditures within these funds shall not exceed the total estimated resources

Section 9.16 of the Grapevine Code of Ordinances provides for disclosure when a deviation from a balanced budget is necessary. The budget may be amended and appropriations altered in cases of public necessity, upon declaration of the City Council.

Section 10.31 of the Grapevine Code of Ordinances establishes policies and guidelines governing cash management and investment of City funds. Safety of principal is the foremost objective of the City in managing its portfolio. The City will also maintain sufficient liquidity to provide adequate and timely working funds.

Section B, Number 5.0 of the Grapevine Administrative Policy Manual establishes the fund balance reserve policy to ensure fund availability for unforeseen emergencies that would severely impact the City's ability to pay for basic operations and guarantee the payment of debt obligations. Any exceptions are to be noted at the time the budget is approved. The emergency reserve is established at the following minimum levels:

- General Fund – 20% (72 days) of total current budgeted expenditures.
- Debt Service Fund – 20% (72 days) of total current budgeted net debt service expenditures.
- Convention & Visitors Fund – 16% (60 days) of total current budgeted expenditures.
- Utility Enterprise Fund – working capital reserves of 16% (60 days) of total budgeted expenses.
- Lake Enterprise Fund – working capital reserves of 25% (90 days) of total budgeted expenses.

Section B, Number 14.0 of the Grapevine Administrative Policy Manual outlines the fixed asset capitalization policy, which establishes a uniform and consistent standard for the capitalization of fixed assets owned by the City. This policy also establishes the procedure to inventory and assess the condition of all major capital assets.

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Section D, Number 3.1 of the Grapevine Administrative Policy Manual outlines the Vehicle & Equipment Replacement policy, and establishes a standard schedule of vehicle and equipment replacement intervals. Under normal budgeting constraints, it is advantageous to replace vehicles and equipment at specific intervals. Replacement in accordance with this schedule provides the users with the most efficient and reliable vehicle and/or equipment as possible. Fleet replacement procedures consider the most economic replacement point at which the vehicle has the greatest salvage value and has been depreciated to its fullest.

### **Investment Policy**

It is the policy of the City of Grapevine that, giving due regard to the safety and risk of investment, all available funds shall be invested in conformance with State and Federal Regulations, applicable Bond Resolution requirements, adopted Investment Policy and adopted Investment Strategy.

Effective cash management is recognized as essential to good fiscal management. Aggressive cash management and effective investment strategy development will be pursued to take advantage of interest earnings as viable and material revenue to all City funds. The City's portfolio is designed and managed in a manner responsive to the public trust and consistent with this Policy.

Investments shall be made with the primary objectives of:

1. Preservation of capital
2. Safety of City funds
3. Maintenance of sufficient liquidity
4. Maximization of return within acceptable risk constraints
5. Diversity of investments

In accordance with the Public Funds Investment Act, the City of Grapevine's investment strategies shall address the following priorities (in order of importance):

- Understanding the suitability of the investment to the financial requirements of the City
- Preservation of safety and principal
- Liquidity
- Marketability of the investment prior to maturity
- Diversification of the investment portfolio
- Yield

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds. Specific investment guidelines have been developed for the following fund-types:

- Operating Funds
- Construction and Capital Improvement Funds
- Debt Service Funds

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## BUDGET CONTINGENCY PLAN

In 2007 the city developed a Budget Contingency Plan to serve a two-fold purpose of:

- (1) Enacting structural changes that affect the short-term financial outlook;
- (2) Remain in place to monitor financial conditions and serve as an “early warning” mechanism.

The Budget Contingency Plan addresses the following operational areas:

- Service Provision / Efficiency
- Personnel
- Equipment Replacement
- Revenue Enhancement
- Administrative / Operational Policies
- Debt Management
- Fiscal Planning

<b>BUDGET CONTINGENCY PLAN</b>	
<b>Operational Area</b>	<b>Recommended Action</b>
Service Provision / Efficiency	Conduct departmental reviews to: (1) identify core services to focus on; (2) identify the cost drivers that inhibit the efficiency and effectiveness of service delivery; and (3) develop strategies to improve the efficiency and effectiveness
Personnel	Freeze all General Fund vacant positions, new positions and promotions; evaluate current positions for creation of attrition list; retain key employees by maintaining competitive local employment market position
Equipment Replacement	Analyze fleet, technology and capital equipment replacement schedules
Revenue Enhancement	Reevaluate all revenue programs; continue to focus on economic development
Administrative / Operational Policies	Examine policies regarding employee take-home vehicles and fund balance reserves
Debt Management	Prioritize capital projects and pay cash whenever fiscally prudent; enact cash funding for all equipment replacement
Fiscal Planning	Develop “early warning” system to monitor revenue and expenditure trends

## EFFECT OF PLANNING PROCESSES ON THE OPERATING BUDGET

The City utilizes several planning processes that affect the development of the operating budget. Effective planning processes assist the City in assessing the financial implications of current and proposed policies, programs, and assumptions. An effective plan illustrates the likely outcomes of particular courses of actions.

<b>Name Of Plan</b>	<b>Type Of Planning Process</b>	<b>Description Of Planning Process</b>	<b>Budget Impact</b>
General Government Long-Range Financial Forecast	Five-year operating plan to facilitate financial planning	Forecast of revenues, expenditures, service levels and staffing needs	Allows for reallocation of resources
Facilities Capital Maintenance	Five-year plan by facility and maintenance activity or project	The prioritization of departmental requests for projects along with known maintenance requirements	Stability of General fund appropriations
Parks Capital Maintenance	Five-year plan by facility, maintenance activity or project	Identifies, prioritizes and schedules improvements to parks, medians and grounds	Stability of General fund appropriations
Street Maintenance	Five-year plan to maintain and improve roadways, sidewalks, curbs and gutters	Inspection, prioritization and scheduling of surface repair and preventive maintenance of streets	Stability of General fund appropriations
Vehicle / Equipment Replacement	Five-year plan of scheduled vehicle and heavy equipment replacement	Development of replacement intervals based on equipment age, usage, and lifetime repair costs	Timing and sizing of debt issues and payments
Computer Replacement	Three-year plan for the replacement of computers and other technology items	Development of replacement intervals based on equipment age, usage, and lifetime repair costs	Timing and sizing of debt issues and payments
Capital Improvements Plan	Five-year plan of major infrastructure development and improvements	City Council identification of projects; prioritizing; costing; timing; financing and project management	Predictable funding levels, debt service planning
Land Use Assumptions	Ten-year plan of land use assumptions and infrastructure needs	Identification of residential & non-residential land use development opportunities	Water & sewer capacity plans, debt issues

CITY OF GRAPEVINE, TEXAS  
 FY 2014-15 APPROVED OPERATING BUDGET  
 SUMMARY OF ALL FUNDS

**- Budget At-A-Glance -**

REVENUE AND OTHER FINANCING SOURCES:	2011-12 Actual	2012-13 Actual	2013-14 Estimate	2014-15 Approved
Taxes	79,673,772	82,674,583	87,669,219	90,011,331
Licenses, Fees & Permits	7,639,081	7,884,778	9,666,669	7,581,626
Fines and Forfeitures	2,013,922	2,257,669	2,362,433	2,450,393
Charges for Services	39,407,413	39,892,971	41,159,764	46,634,989
Federal /State /Local Funds & Grants	442,470	379,586	1,391,054	1,304,793
Private Participation	0	0	150,000	0
Interest Income	412,892	319,454	108,062	854,943
Transfers In	14,699,249	18,619,605	20,859,088	20,564,607
Bond proceeds / other debt issues	0	82,515,649	19,500,000	2,085,000
Miscellaneous	2,547,477	2,373,578	3,057,486	1,677,894
<b>TOTAL</b>	<b>146,836,276</b>	<b>236,917,873</b>	<b>185,923,775</b>	<b>173,165,576</b>

EXPENDITURES AND OTHER FINANCING USES:	2011-12 Actual	2012-13 Actual	2013-14 Estimate	2014-15 Approved
Personnel	42,863,933	44,749,768	46,733,900	49,513,369
Supplies	7,402,106	7,597,690	7,521,896	6,146,570
Maintenance	1,782,721	1,806,699	2,118,761	2,044,151
Services	38,886,772	40,466,562	43,042,560	48,359,893
Insurance	8,182,252	8,559,447	9,242,331	10,454,850
Debt Service	13,976,009	21,836,852	17,448,683	18,181,407
Transfers Out	14,630,003	18,677,645	19,232,281	19,589,607
Permanent Capital / Street Maint.	2,084,574	2,704,418	3,588,413	3,279,000
Capital Improvement Plan	6,494,770	15,742,255	23,935,105	55,734,256
Capital Outlay	3,145,379	4,979,970	30,934,630	2,421,308
<b>TOTAL</b>	<b>139,448,519</b>	<b>167,121,306</b>	<b>203,798,560</b>	<b>215,724,410</b>

CITY OF GRAPEVINE, TEXAS  
 FY 2014-15 APPROVED OPERATING BUDGET  
 SUMMARY OF ALL FUNDS

**- Budget At-A-Glance -**

EXPENDITURES BY FUND:	2011-12 Actual	2012-13 Actual	2013-14 Estimate	2014-15 Approved
General	52,955,391	57,576,395	58,609,550	59,983,842
Municipal Court Technology	82,217	23,472	31,875	55,825
Convention & Visitors Bureau	18,118,924	19,950,452	19,785,147	18,484,011
Convention & Visitors Bureau Incentives	0	0	0	1,707,600
Stormwater Drainage	1,581,928	2,552,910	2,047,548	1,839,147
Crime Control & Prevention	12,534,979	13,302,380	13,479,627	13,816,290
Lake Parks	1,765,262	1,902,732	2,488,947	2,135,051
4B Transit	9,458,691	9,294,702	41,790,000	13,296,999
Economic Development	0	0	91,820	2,394,630
Debt Service	10,465,668	18,011,596	14,062,098	16,020,932
Capital / Street Maintenance	2,084,574	2,710,767	2,759,716	3,279,000
Utility Enterprise	19,455,155	20,078,616	21,566,855	23,616,280
Lake Enterprise (Golf)	3,285,290	3,261,796	3,150,272	3,360,547
Streets, Drainage & Traffic Capital Projects	377,966	382,238	1,958,166	4,202,843
Buildings & Facilities Capital Projects	1,400,248	2,380,311	16,454,249	38,888,602
Parks & Beautification Capital Projects	1,720,976	5,747,858	2,128,330	2,029,964
Water & Wastewater Capital Projects	1,076,725	592,791	164,532	7,547,847
Capital Equipment Acquisition	3,145,379	4,979,970	3,229,827	3,065,000
<b>TOTAL</b>	<b>139,509,373</b>	<b>162,748,986</b>	<b>203,798,559</b>	<b>215,724,410</b>

PERSONNEL BY FUND:	2011-12 Actual	2012-13 Actual	2013-14 Estimate	2014-15 Approved <sup>(1)</sup>
General	353.58	346.21	351.25	385.06
Special Revenue	0.60	0.60	0.60	0.60 <sup>(2)</sup>
Convention & Visitors Bureau	75.09	76.86	80.36	81.87
Stormwater Drainage	8.00	8.00	8.00	8.00
Crime Control & Prevention	119.43	123.34	123.34	123.34
Lake Parks	1.69	2.69	2.69	2.69
Economic Development Fund	0.00	0.00	1.50	3.50 <sup>(3)</sup>
Utility Enterprise	50.80	50.80	51.78	51.28
Lake Enterprise (Golf)	26.14	26.14	26.14	26.14
<b>TOTAL</b>	<b>635.33</b>	<b>634.64</b>	<b>645.66</b>	<b>682.48</b>

<sup>(1)</sup> In full-time equivalents

<sup>(2)</sup> Funding for Municipal Court Bailiff (24 hours per week) is provided by Municipal Court Security Fee Revenues, which were collected prior to 2011, but are not a current revenue stream.

<sup>(3)</sup> The Economic Development Fund was established by City Council on March 18, 2014.

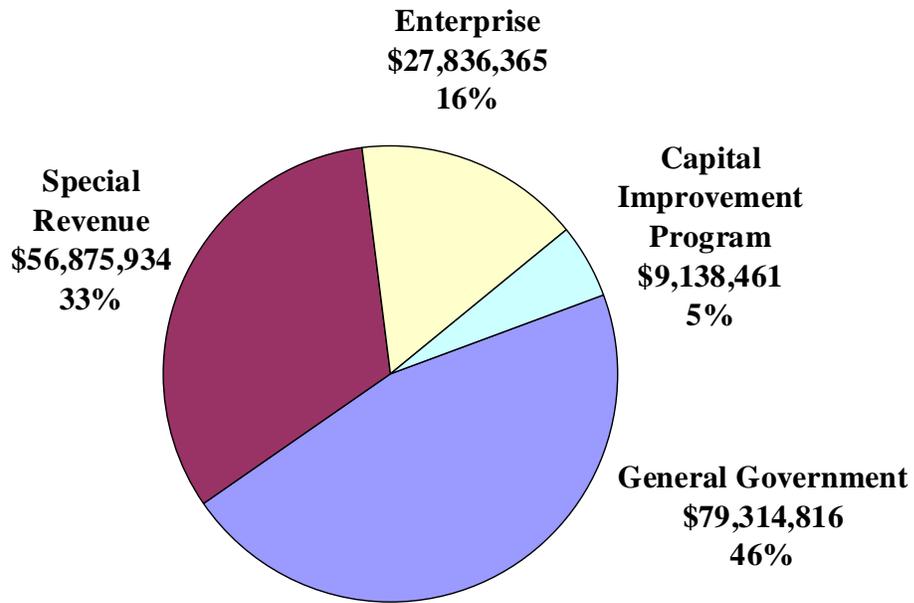
CITY OF GRAPEVINE, TEXAS  
 FY 2014-15 APPROVED OPERATING BUDGET  
 SUMMARY TABLE OF ALL FUNDS

	General Government Funds	Special Revenue Funds	Enterprise Funds	Capital Improvement Program Funds	Total All Funds
<b>REVENUES AND OTHER FINANCING SOURCES:</b>					
Property Taxes	20,227,825				20,227,825
Sales & Use Taxes	28,226,200	26,219,434			54,445,634
Occupancy Taxes		15,337,872			15,337,872
Licenses, Fees & Permits	7,581,626				7,581,626
Fines and Forfeitures	2,202,393	248,000			2,450,393
Charges for Services	9,265,167	10,266,612	27,103,210		46,634,989
Interlocal / Inter-Agency	86,482				86,482
Federal / State Funds & Grants				1,218,311	1,218,311
Interest Income	65,000	59,638	175,155	555,150	854,943
Transfers In	10,913,387	4,371,220		5,280,000	20,564,607
Certificates of Obligation				2,085,000	2,085,000
Miscellaneous	746,736	373,158	558,000		1,677,894
<b>Total Revenues</b>	<b>79,314,816</b>	<b>56,875,934</b>	<b>27,836,365</b>	<b>9,138,461</b>	<b>173,165,576</b>
<b>EXPENDITURES AND OTHER FINANCING USES:</b>					
Personnel	27,601,731	17,366,837	4,544,801		49,513,369
Supplies	3,110,410	1,862,258	1,173,902		6,146,570
Maintenance	903,053	606,900	534,198		2,044,151
Services	9,633,990	14,839,884	14,801,595		39,275,469
Insurance	10,454,850				10,454,850
Debt Service	16,013,932		2,167,475		18,181,407
Transfers Out	8,181,000	9,475,751	1,932,856		19,589,607
Interlocal / Inter-Agency		9,084,424			9,084,424
Engineering / Design				3,149,940	3,149,940
Right-of-Way Acquisition				160,000	160,000
Construction				46,356,327	46,356,327
Environmental/Surveying/Testing				189,837	189,837
Contingency				610,752	610,752
Furnishings / Equipment				5,267,400	5,267,400
Permanent Capital / Street Maint.	3,279,000	0			3,279,000
Capital Outlay	105,808	493,500	1,822,000		2,421,308
<b>Total Expenditures</b>	<b>79,283,774</b>	<b>53,729,553</b>	<b>26,976,827</b>	<b>55,734,256</b>	<b>215,724,410</b>

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## REVENUE FUNDING SOURCES

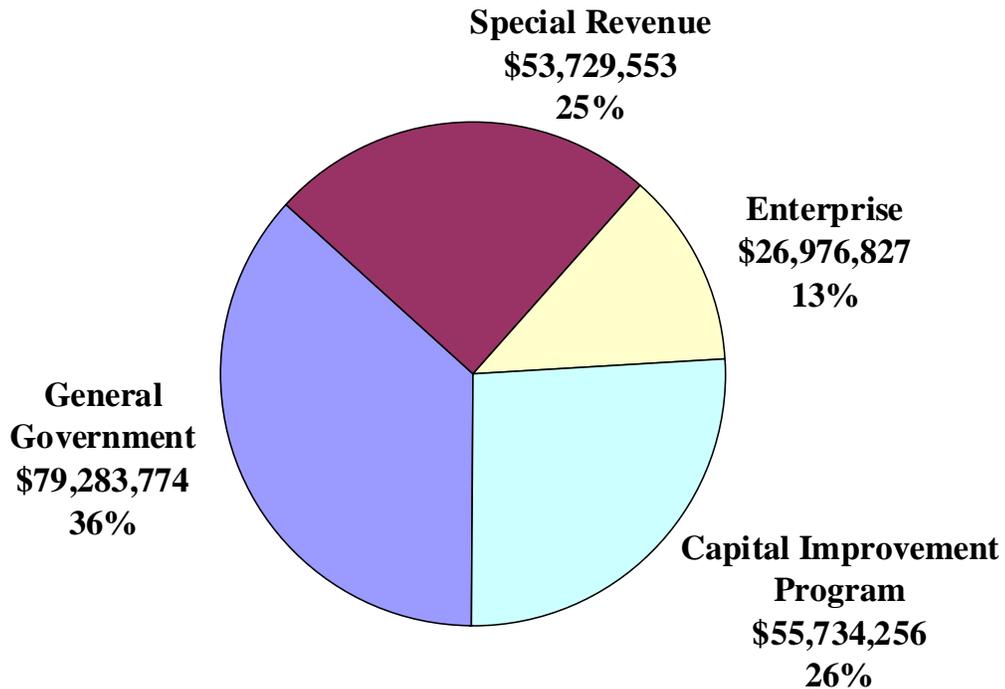
"Where The Money Comes From"



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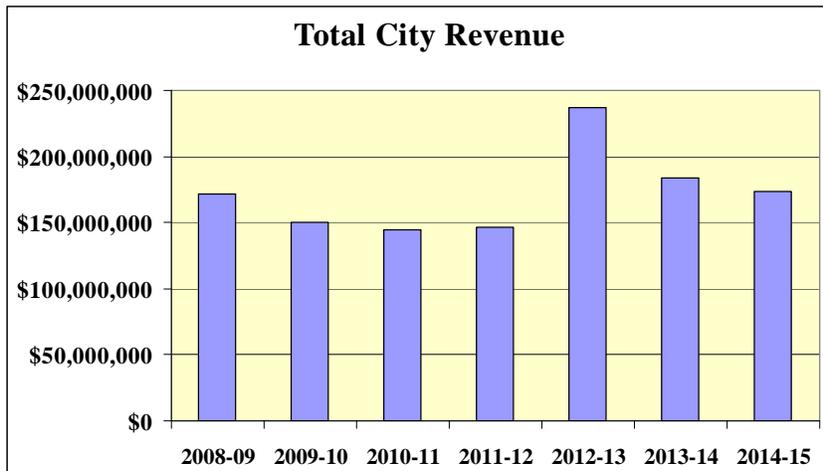
## EXPENDITURE FUNDING USES

"Where the Money Goes"



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## Revenue and Other Financing Sources



Total City revenue (all funding sources) is budgeted at \$173 million, an increase of \$14.5 million (9.2%) from the previous year. General Government revenue is projected to increase by \$4 million over the prior year as both sales tax and mixed beverage tax collections are projected to increase by a combined \$1.8 million. Operating transfers in the

Debt Service fund are budgeted to increase by \$1.5 million. Special Revenue fund segments are projecting revenue increases of \$6.8 million (13.8%) with the additional 1% occupancy tax increase accounting for \$2.1 million. Enterprise fund revenue is projected to increase by \$770,000 (2.8%) as a result of water and sewer rate increases. Capital Improvement Fund revenue is projected to increase by \$2.8 million as proceeds from the sale of certificates of obligation are received for planned equipment replacements.

**Taxes** (Ad Valorem, Sales & Use, Mixed Beverage, and Hotel Occupancy) comprise the largest revenue stream at \$90 million (52%) and represent an increase of \$12 million (16%) from the prior year. Sales & Use taxes, the largest component, are budgeted at \$54 million, of which \$28 million is in the General Government sector and \$26 million is in the Special Revenue sector.

**Charges for Services** are the second largest revenue stream at \$46.6 million (27%) and represent an increase of \$6 million (15%) from the previous year. General Government charges are projected to increase 623,000 (7%) while Special Revenue charges are projected to increase \$353,000 (4%). Enterprise Fund charges are projected to rise by \$770,000 (3%) as a result of a 3% increase in water and sewer rates.

**Transfers In** are the third largest revenue stream at \$20.5 million (12%) and represent an increase of \$4 million from the previous year, due to increases in operating transfers to the Debt Service fund and the Capital Equipment Acquisition fund. Also, this is the first year of annual transfers of 4B sales tax (net of the 3/8 cent dedicated to the T) to the newly created Economic Development fund.

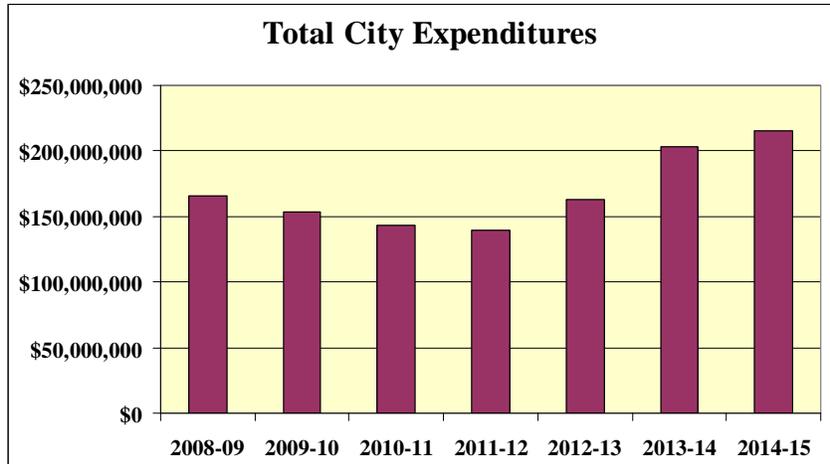
Revenue for each governmental fund type will be discussed in depth in its respective section of this document.

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## **Expenditures and Other Financing Uses**

The FY 2014-15 adopted budget for all funds totals \$215.7 million dollars, an increase of \$30 million (16%) from the prior year budget. Estimated expenditures for the current year (FY14) total \$203.8 million and represent an increase of \$36 million (22%) from FY13.

**Personnel costs** are the second largest expenditure category, totaling \$49.5 million (23%), an increase of \$3 million (7%) from the previous budget year. Estimated expenditures for FY14 total \$46.7 and represent an increase of \$2 million (4%) from FY13. The FY15 budget includes funding for 3% merit pay increases for general



employees and 5% step increases for public safety employees, both contingent upon successfully passage of their annual evaluation. The budget also contains a lump-sum payment of up to 3% for employees who are at the top of their salary range.

**Services** are the third largest expenditure category, totaling \$48 million (22%), which is an increase of \$6 million from the previous budget year. The primary contributors are increased utility costs and professional service fees rate related to the reopening and operation of the expanded community activities center. An additional contributor is increased purchase costs imposed by the Trinity River Authority (TRA) for treated water in Enterprise funds.

**Capital Improvement Plan Expenditures** represent the largest expenditure category, totaling \$55.7 million, and represents an increase of \$16 million from the previous budget year. Major increases are in the Buildings & Facilities, Quality of Life, and Capital Equipment categories. A full detail of approved projects and programmed expenditures are located in the Capital Improvement Program section of this document.

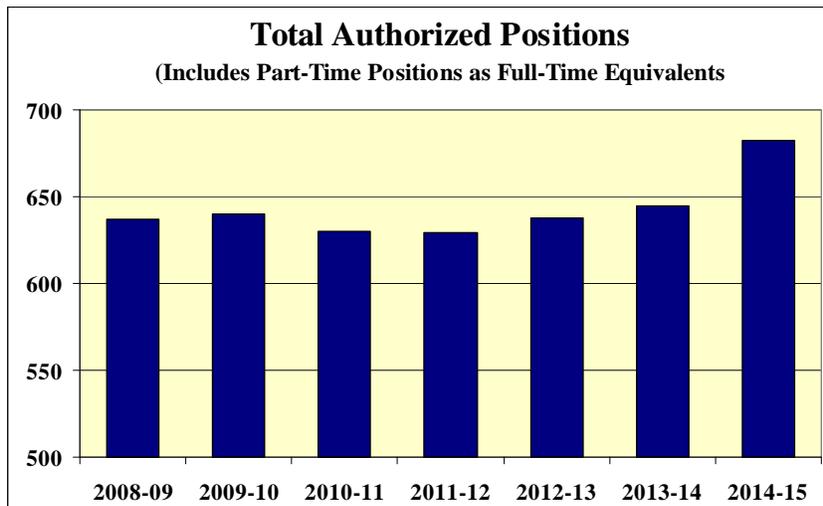
**Operating Transfers Out** represent the fourth largest expenditure category, totaling \$19.5 million, and represents an increase of \$3 million from the previous budget year. The increase is due to increases in operating transfers to the Capital Equipment Acquisition fund for replacements of vehicles and capital equipment, to the Debt Service fund for principal and interest payments, and to the Economic Development fund from the 4B fund.

**Debt Service** is the fifth largest expenditure category, totaling \$18.1 million, which is 8% of total expenditures. Budgeted expenditures for FY15 increase by \$1.6 million as a result of the issuance of \$19.5 million in Sales Tax Revenue Bonds in January 2014.

Expenditures for each governmental fund type will be discussed in depth in its respective section of this document.

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## Total Authorized Positions



Total authorized positions, including full- and part-time employees, are calculated in terms of full-time equivalents (FTEs). Total authorized positions citywide are budgeted at 682.48; an increase of 37.48 FTE from the previous year's budgeted total of 645. Mid-year personnel changes in FY14 increased the FTE count by 31.48 primarily due to the authorization of an additional

30.31 FTE in support of the expanded community activities center. The bulk of these new FTEs will be lifeguards (19 FTE) to adequately staff the indoor aquatics center, which will be open year-round. Previously, lifeguard positions were seasonal only, as the city's existing pools are of the outdoor variety.

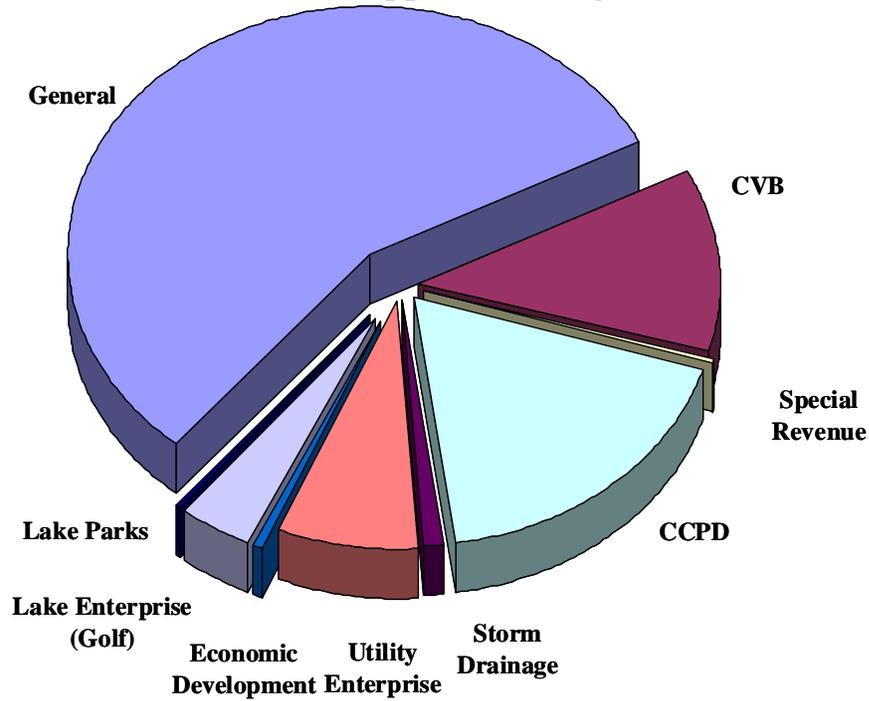
The City Council has approved 6 additional positions in the FY15 budget. The General fund will gain 4.0 FTE, the Convention & Visitors Bureau will gain 1.0 FTE, and the Economic Development fund will gain 1.0 FTE.

In the General Fund, a LAN/WAN Administrator position has been approved in the Information Technology division of the City Manager's Office. This position will share responsibilities for installing, maintaining, and repairing the City's LAN/WAN infrastructure, Cisco equipment, wireless networks, and telephony system.

The Fire department has gained an additional Battalion Chief position to oversee EMS management and incident safety, and two additional Firefighter/Paramedic positions in the Operations division.

In the Convention & Visitors Bureau fund, a Railroad Management Trainee position has been approved for the Grapevine Vintage Railroad. In the Economic Development Fund, an Economic Development Coordinator position has been approved.

**Total Authorized Positions**  
**Citywide by Fund**  
**FY 2014-15 Approved Budget**



<b>General Fund</b>	<b>385.06</b>
<b>Convention &amp; Visitors Fund</b>	<b>81.87</b>
<b>Crime Control &amp; Prevention Fund</b>	<b>123.34</b>
<b>Stormwater Drainage Fund</b>	<b>8.00</b>
<b>Utility Enterprise Fund</b>	<b>51.28</b>
<b>Lake Enterprise (Golf) Fund</b>	<b>26.14</b>
<b>Lake Parks Fund</b>	<b>2.69</b>
<b>Economic Development</b>	<b>3.50</b>
<b>Special Revenue</b>	<b>0.60</b>

**TOTAL CITYWIDE AUTHORIZED POSITIONS: 682.48**

**TOTALS BY CLASSIFICATION**

<b>Full-Time</b>	<b>571.00</b>
<b>Part-Time</b>	<b>104.48</b>
<b>Elected Officials</b>	<b>7.00</b>
<b>TOTAL</b>	<b>682.48</b>

**Fund Balances**

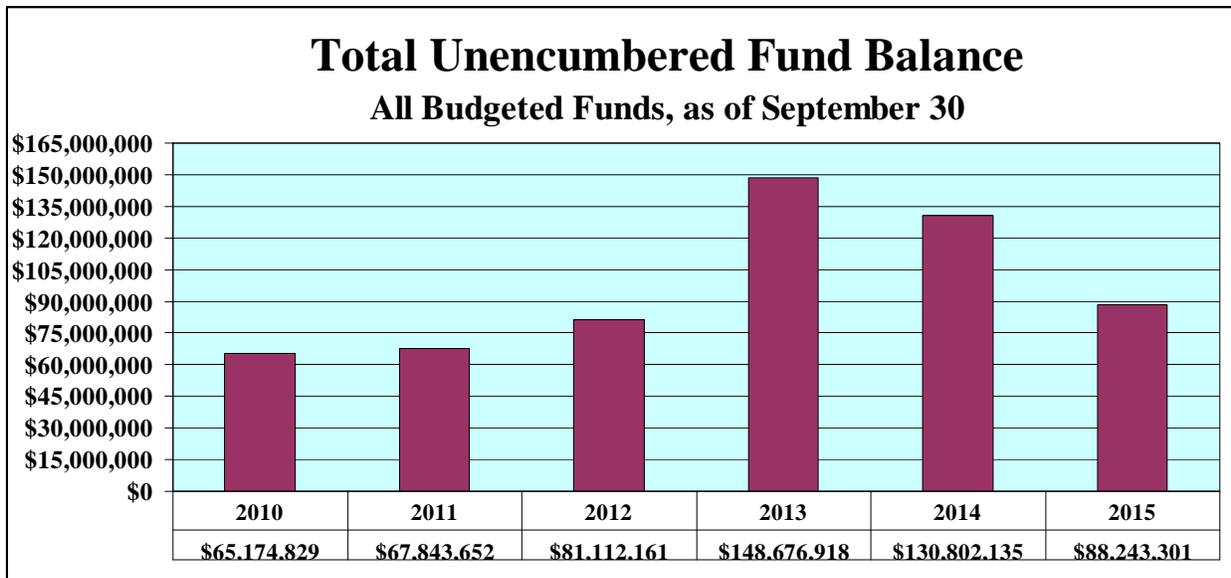
The total citywide balance of all budgeted funds on October 1 is estimated at \$130.8 million, a decrease of \$17.8 million (-12%) from the previous year’s total of \$148.6 million. The 4B Economic Development fund was split into two entities; the 4B Transit and Capital fund, which is funded by the 3/8-cent sales tax for commuter rail, and the Economic Development fund, which receives 1/8-cent funding to finance economic development incentive programs. The combined fund balance of the two funds decreased by over \$9 million as \$10 million in cash was used to help purchase the 185-acre tract the City wishes to develop.

The Convention & Visitors fund increased its fund balance by \$1.4 million, an increase of 30%. The Debt Service fund increased its fund balance by \$427,000, an increase of 2%. The General fund increased its fund balance by \$646,000, an increase of 5%. The Utility Enterprise fund increased its fund balance by \$675,000, an increase of 10%. The Crime Control and Prevention District fund increased its fund balance by \$307,000, an increase of 35%. The Stormwater Drainage fund’s balance decreased by \$661,000 (-32%).

Fund balances in the capital projects groups decreased by a combined \$15 million. The Buildings & Facilities balance decreased by \$15 million as construction at the Community Activity Center reached its peak.

The Golf and Lake Parks funds continue to carry negative balances as they recover from deficits incurred in previous years. During FY14, the Lake Parks fund decreased its deficit by \$23,645.

The total citywide ending fund balance projected at FY15 year-end is \$88.2 million, a decrease of \$42.5 million. Increases in the balances of the General, Debt Service, Convention & Visitors, CCPD, Utility Enterprise, 4B and Lake Parks funds are projected to be offset by the drawdown of fund balances in the Stormwater Drainage capital project fund groups.



**Note:** The totals for years 2010 through 2013 are actual (audited); the total for 2014 is estimated; and the total for year 2015 is projected.

**ESTIMATED FUND BALANCES  
FISCAL YEAR 2013-14**

Fund	Actual Beginning Fund Balance 10/1/2013	Estimated Revenues and other Financing Sources 2013-14	Estimated Expenditures and other Financing Uses 2013-14	Estimated Ending Fund Balance 9/30/2014
General	\$11,358,350	\$59,256,115	\$58,609,550	\$12,004,915
Debt Service	\$16,119,415	\$14,489,170	\$14,062,098	\$16,546,487
Convention & Visitors	\$4,706,140	\$21,205,882	\$19,785,147	\$6,126,875
Stormwater Drainage	\$2,026,203	\$1,386,603	\$2,047,548	\$1,365,259
Crime Control & Prevention	\$861,919	\$13,786,611	\$13,479,627	\$1,168,903
4B Transit	\$16,154,778	\$32,518,407	\$41,790,000	\$6,883,186
Economic Development	\$0	\$4,001,416	\$91,820	\$3,909,596
Utility Enterprise	\$6,253,108	\$22,242,690	\$21,566,855	\$6,928,943
Lake Enterprise (Golf)	(\$3,120,963)	\$3,017,137	\$3,150,272	(\$3,254,098)
Lake Parks	(\$820,930)	\$2,512,642	\$2,488,947	(\$797,235)
Municipal Court Technology	\$75,910	\$49,550	\$31,875	\$93,585
Capital / Street Maintenance	\$1,751,789	\$2,809,854	\$2,759,716	\$1,801,927
Streets, Drainage & Traffic CIP	\$7,667,198	\$320,439	\$1,958,166	\$6,029,471
Buildings & Facilities CIP	\$65,639,507	\$1,042,008	\$16,454,249	\$50,227,266
Parks & Beautification CIP	\$7,262,965	\$3,153,733	\$2,128,330	\$8,288,368
Water & Wastewater CIP	\$6,542,785	\$2,030,226	\$164,532	\$8,408,479
Capital Equipment Acquisition	\$6,198,744	\$2,101,292	\$3,229,827	\$5,070,209
<b>TOTAL</b>	<b>\$148,676,918</b>	<b>\$185,923,775</b>	<b>\$203,798,558</b>	<b>\$130,802,135</b>

**PROJECTED FUND BALANCES  
FISCAL YEAR 2014-15**

Fund	Estimated Beginning Fund Balance 10/1/2014	Budgeted Revenues and other Financing Sources 2014-15	Budgeted Expenditures and other Financing Uses 2014-15	Projected Ending Fund Balance 9/30/2015
General	\$12,004,915	\$59,995,486	\$59,983,842	\$12,016,559
Debt Service	\$16,546,487	\$16,035,330	\$16,020,932	\$16,560,885
Convention & Visitors	\$2,527,683	\$18,496,915	\$18,484,011	\$2,540,587
CVB Incentives	\$3,599,192	\$4,200,000	\$1,707,600	\$6,091,592
Stormwater Drainage	\$1,365,259	\$1,390,624	\$1,839,147	\$916,736
Crime Control & Prevention	\$1,168,903	\$13,816,290	\$13,816,290	\$1,168,903
4B Transit	\$6,883,186	\$13,332,644	\$13,296,999	\$6,918,830
Economic Development	\$3,909,596	\$3,346,411	\$2,394,630	\$4,861,377
Utility Enterprise	\$6,928,943	\$24,531,410	\$23,616,280	\$7,844,073
Lake Enterprise (Golf)	(\$3,254,098)	\$3,304,955	\$3,360,547	(\$3,309,690)
Lake Parks	(\$797,235)	\$2,245,000	\$2,135,051	(\$687,286)
Municipal Court Technology	\$93,585	\$48,050	\$55,825	\$85,810
Capital / Street Maintenance	\$1,801,927	\$3,284,000	\$3,279,000	\$1,806,927
Streets, Drainage & Traffic CIP	\$6,029,471	\$305,000	\$4,202,843	\$2,131,628
Buildings & Facilities CIP	\$50,227,266	\$40,000	\$38,888,602	\$11,378,664
Parks & Beautification CIP	\$8,288,368	\$4,223,311	\$2,029,964	\$10,481,715
Water & Wastewater CIP	\$8,408,479	\$1,500,000	\$7,547,847	\$2,360,632
Capital Equipment Acquisition	\$5,070,209	\$3,070,150	\$3,065,000	\$5,075,359
<b>TOTAL</b>	<b>\$130,802,135</b>	<b>\$173,165,576</b>	<b>\$215,724,410</b>	<b>\$88,243,301</b>

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### **Short-term initiatives for the upcoming year**

They FY 2014-15 budget reflects the City's response to changes in the environment in which it operates and of the key initiatives that guided its development. These initiatives reflect the choices for the fiscal year and are consistent with the City's long-term policies.

#### ***Continued emphasis on long-range financial planning***

The FY15 budget contains an updated Long-Range Financial Forecast which identifies key revenue and expenditure drivers while assessing historical financial trends and their potential impact upon the city's financial stability. The Forecast looks out three years into the future, through they FY18 fiscal year. Staff continues to produce a monthly financial report for City Council that monitors and analyzes trends in the General and Utility Enterprise funds. The report serves as a tool to assist in developing a proactive, rather than reactive approach to changing financial trends.

#### ***Continue to improve the efficiency and effectiveness of service delivery***

Funding is provided for the fourth year of 'Grapevine University', a program which will provide customer service and leadership development training to employees throughout the organization. All employees are required to attend a Business Culture Guiding Values training session in which participants are introduced to the Grapevine method of (1) How We Treat People; (2) How We Lead Our Employees; (3) How We Manage Our Resources; (4) How We Make Decisions; and (5) How We Confront Challenges.

Funding is also provided for the 2015 Next Generation Leadership (NGL) class. Previous classes have implemented capstone projects designed to increase efficiency and effectiveness throughout the organization. The FY15 contains \$125,000 in funding to continue the Citywide Internship program developed in 2013.

#### ***Continue to explore new ways to combat spiraling health care costs***

Health insurance costs are estimated at \$7.7 million for FY14, which represents an increase of 7.2% over the previous year. Retiree claims and premiums increased by 14%, while employee claims increased by 6.7%.

The FY15 budget continues funding for programs geared toward reducing health care cost by developing proactive approaches for assessment and prevention. Programs include Airrosti, Naturally Slim, FitBits, Weight Watchers at Work, and the WELLPOINTS Reward Program. Also included is the popular Lunch and Learn series, which covers a wide variety of topics to promote health and wellness.

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***Continue to use excess reserves to invest in “Quality of Life” capital projects***

The City Council has adopted the policy of maintaining a 20% fund balance in the General Fund. All reserves in excess of the 20% threshold are to be transferred to the Quality of Life CIP fund at fiscal year-end. The FY15 budget projects excess reserves of \$3 million to be transferred to the Quality of Life CIP fund at fiscal year-end. To date, the General fund has made contributions in excess of \$32 million to the fund.

***Continue to enhance tourism by promoting Grapevine as a “destination”***

The City Council approved an ordinance increasing the hotel occupancy tax rate from 6% to the maximum state authorization of 7%. This change takes effect October 1, 2014 and will allow the Convention and Visitors Bureau more flexibility to compete with other localities for major conventions and events. With the establishment of the CVB Incentives fund, the monies collected by the 1% additional tax will be segregated from other CVB funds and restricted for use to attract new group business and new hotel room development as a part of our Economic Development efforts. The 1% additional hotel occupancy tax is projected to generate \$2.1 million in FY15.

***Continue to pursue economic development opportunities to bring new businesses to Grapevine***

In December 2013, the City of Grapevine purchased approximately 185 acres of property in the northeast portion of the city. It is the intention of the city to conduct a market/feasibility study and develop a master plan for the property. Ultimately, the City of Grapevine will market the property to developers/users who wish to develop in accordance with the master plan. The City has hired the planning firm HR&A Advisors and the FY15 budget includes funding for the preparation of a market based vision plan and the development and disposition strategy for the property.

In order to increase its future economic development potential, the City hired TXP Consultants to review the City’s current economic development program. One of the recommendations was to establish an Economic Development Fund which would serve a two-fold purpose. One, it would allow for the funding of staff positions which would provide oversight and direction to the program. It also provides for the funding of additional moneys that would allow the City to be competitive in future economic development incentives. City Council approved the establishment of the Economic Development fund in March 2014 with funding from the unreserved balances in the 4B Economic Development Fund (\$2,000,000), the T.I.F. #1 Interest Account (\$1,000,000) and the unappropriated balance of the General Fund (\$1,000,000). Future funding will be provided by the 1/8-cent sales tax collected in the 4B fund. The City hired its first economic development director in September. The FY15 budget includes funding for 3.5 FTE.

***Continue to emphasize cash financing of vehicles and capital equipment***

The FY15 budget continues to utilize cash for vehicle and capital equipment replacements. This strategy has been successful in maintaining the ratio of debt service expenditures to General fund expenditures under 25%. The strategy has also been instrumental in helping staff to identify alternative funding sources, such as unallocated interest earning from previous equipment note debt issues, as well as tapping excess funds allocated for copier replacement.

***Maintain a healthy General Fund balance of at least 20% annually***

The FY15 ending fund balance is projected to equal 23.2% of expenditures, and exceeds the 20% policy requirement by \$1.8 million.

## Debt Management

The Debt Service Fund is used for the accumulation of resources for and the payment of general long-term debt principal, interest and related costs on general obligation bonds and public property finance contractual obligations issued by the City. Revenues are generated by the collection of property taxes dedicated to interest and sinking fund requirements (I&S), interest income, and transfers from the Convention and Visitors, Stormwater Drainage, Utility Enterprise and Lake Enterprise funds.

Over the past decade, the City of Grapevine has issued long-term general obligation (GO) debt of \$140 million to finance capital improvements, the annual street overlay program, to purchase land, and to refinance existing debt at lower interest rates. The issues are primarily the result of a negotiated sale and are issued in denominations of \$5,000 each. Interest is paid semi-annually on February 15 and August 15.

Outstanding GO Bond Debt Issues	Original Issue Amount	Date Issued	Use of Proceeds
GO Ref Bonds Series 2004	\$7,345,000	10/15/04	Refunding
GO Ref Bonds Series 2005	\$11,920,000	06/15/05	Refunding
GO Bonds Series 2006	\$5,245,000	07/15/06	Streets
GO Ref Bonds Series 2006	\$7,015,000	11/15/06	Refunding, 100% Water & Sewer
GO Ref Bonds Series 2009	\$24,280,000	05/21/09	Refunding
GO Ref Bonds Series 2010	\$10,475,000	06/15/10	Refunding, 39% Water & Sewer
GO Ref Bonds Series 2012	\$8,060,000	12/01/12	Refunding, 13.5% Lake Pks, 3.1% CVB
GO Bonds Series 2013	\$65,805,000	06/15/13	Public Safety Bldg; Recreation Center

During the same period, the City has also issued certificates of obligation (CO) debt of \$24.3 million to finance vehicle and capital equipment replacements, computers, golf carts, land acquisitions, construction of the Palace Arts Center, construction of the CVB Headquarters & Museum Complex, improvements at the Vineyards Campground, and for the purchase of mobile electronic hand-held ticket writers. The FY15 budget contains principal and interest payments for an anticipated debt issue in early 2015 of \$2,215,000 for the acquisition of a fire engine, two ambulances, a paving machine and the construction of a parking lot.

The debt has been issued through both negotiated and competitive sales. The notes are issued in denominations of \$5,000 each. Interest is paid semi-annually on February 15 and August 15.

The City also issued \$19.5 million in Sales Tax Revenue Bonds Series 2014 for the purchase of 185 acres of prime development land. The debt has been pledged by 4B sales tax collections.

<b>Outstanding CO Debt Issues</b>	<b>Original Issue Amount</b>	<b>Date Issued</b>	<b>Use of Proceeds</b>
Comb Tax & Rev CO Series 2005	\$3,225,000	05/01/05	Vehicles, Equipment, Signage
Comb Tax & Rev CO Series 2005A	\$2,380,000	10/15/05	Lake Parks, CVB Property Acquisition
Comb Tax & Rev CO Series 2006	\$3,760,000	07/15/06	Computers, Vehicles, Equipment, Golf Carts, Radio System, Fire Apparatus
Comb Tax & Rev CO Series 2007	\$2,250,000	05/01/07	CVB Expansion
Comb Tax & Rev CO Series 2009	\$8,995,000	05/01/09	Vehicles, CVB Expansion
Comb Tax & Rev CO Series 2009A	\$2,005,000	12/01/09	Mobile electronic citation system, Vineyards Campground improvements
Comb Tax & Rev CO Series 2010	\$500,000	11/02/10	Lake Parks improvements at the Vineyards Campground
Public Property Finance Contractual Obligation Series 2012	\$1,225,000	12/01/12	Fire apparatus
Comb Tax & Rev CO Series 2015 **	\$2,215,000	TBD	Fire apparatus, ambulances, machinery, parking lot improvements

The City has also issued tax notes, which are generally short-term debt instruments, in the amount of \$11.5 million for the acquisition of computers and equipment, street renovations, and the demolition of buildings related to the CVB Headquarters expansion project.

<b>Outstanding Tax Note Debt Issues</b>	<b>Original Issue Amount</b>	<b>Date Issued</b>	<b>Use of Proceeds</b>
Tax Notes Series 2007	\$3,360,000	05/01/07	Streets, Drainage, Computers, Equipment
Tax Notes Series 2008	\$4,260,000	12/15/08	Demolition, CVB Expansion
Tax Notes Series 2013	\$3,965,000	06/15/13	Police/Fire radio system, fire apparatus, police vehicles, golf equipment

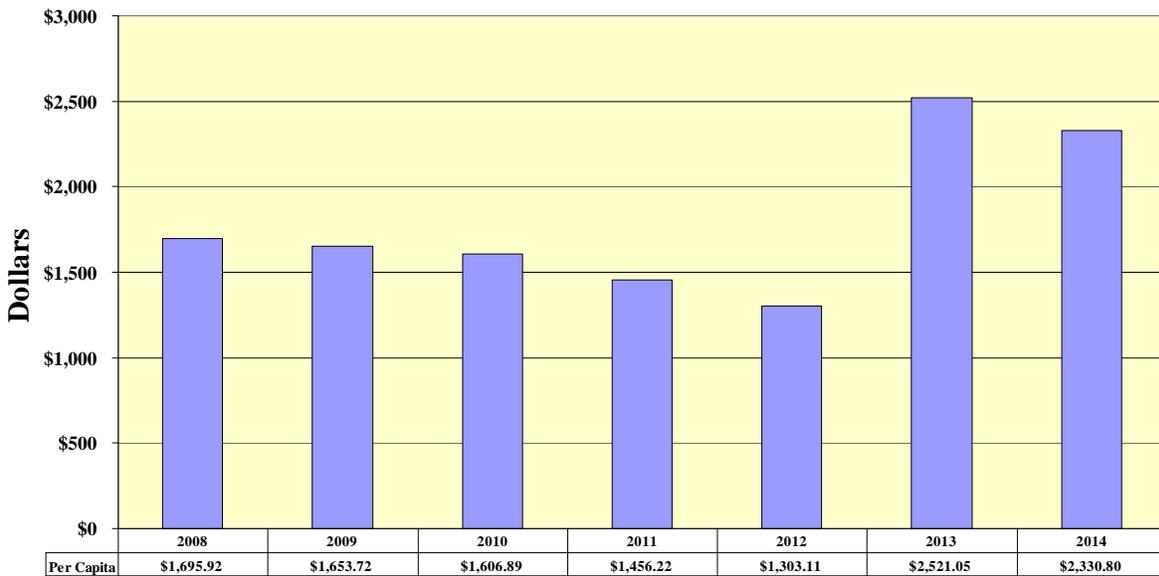
Tax notes, GO bonds and COs all represent tax-supported debt, also called governmental debt. Although the CO issues are a combination of tax and revenue supported debt, in the event of a revenue shortfall the City has pledged its taxing authority as surety. Overall, current outstanding governmental debt is \$153.9 million, of which \$114.2 million is the principal balance. Repayment of this debt is scheduled over a twenty (20) year period and is payable from a general property tax levy.

The City has also issued waterworks and sewer revenue bonds to finance utility infrastructure improvements and expansion of the City's capability to produce, store and treat potable water and its treatment and reclamation of wastewater. Currently, the outstanding debt on these issues is \$7.5 million, of which \$6.7 million is the principal balance. Repayment of this debt is scheduled over a twenty (20) year period and is payable from Utility fund revenues. The outstanding balance on debt issued for reconstruction and expansion of the Grapevine Golf Course is \$2.2 million, of which \$1.97 million represents principal. The debt service for this instrument is paid from Golf fund user fee revenues.

<b>Long-Term Debt Summary (does not include TIF)</b>	<b>Total Principal</b>	<b>Total Interest</b>	<b>Total Debt</b>
<b><u>General Obligation Bonds</u></b>			
2004 GO Refunding	2,300,000	115,600	2,415,600
2005 GO Refunding	9,815,000	1,596,469	11,411,469
2006 GO	3,730,000	1,121,476	4,851,476
2009 GO Refunding	3,485,000	360,738	3,845,738
2010 GO Refunding	5,435,000	843,238	6,278,238
2012 GO Refunding	6,890,000	523,131	7,413,131
2013 GO	65,405,000	31,097,980	96,502,980
<b>Total General Obligation Bonds</b>	<b>97,060,000</b>	<b>35,658,631</b>	<b>132,718,631</b>
<b><u>Certificates of Obligation</u></b>			
2005 CO	120,000	2,400	122,400
2005A CO	485,000	52,619	537,619
2006 CO	195,000	8,106	203,106
2007 CO	1,700,000	529,375	2,229,375
2009 CO	6,995,000	2,363,875	9,358,875
2009A CO	1,550,000	548,553	2,098,553
2010 CO	317,182	37,275	354,457
2012 CO	1,130,000	152,663	1,282,663
2014 CO	305,000	41,300	346,300
<b>Total Certificates of Obligation</b>	<b>12,797,182</b>	<b>3,736,166</b>	<b>16,533,348</b>
<b><u>Tax Notes and Notes Payable</u></b>			
2008 Tax Note	840,000	16,380	856,380
2013 Tax Note	3,445,000	234,125	3,679,125
Anderson Note Payable	67,237	45,845	113,082
<b>Total Tax and Note Payable</b>	<b>4,352,237</b>	<b>296,350</b>	<b>4,648,587</b>
<b>Total Governmental Debt</b>	<b>114,209,419</b>	<b>39,691,147</b>	<b>153,900,566</b>
<b><u>Water / Wastewater Bonds</u></b>			
2006 GO Refunding	3,030,000	340,563	3,370,563
2009 GO Refunding	825,000	41,875	866,875
2010 GO Refunding	2,865,000	403,000	3,268,000
<b>Total Water / Wastewater Bonds</b>	<b>6,720,000</b>	<b>785,438</b>	<b>7,505,438</b>
<b><u>Golf Course Bonds</u></b>			
2009 GO Refunding	1,970,000	227,800	2,197,800
<b>Total Golf Course Bonds</b>	<b>1,970,000</b>	<b>227,800</b>	<b>2,197,800</b>
<b><u>Economic Development Bonds</u></b>			
2014 Sales Tax Revenue Bonds	19,500,000	12,363,699	31,863,699
<b>Total Economic Development Bonds</b>	<b>19,500,000</b>	<b>12,363,699</b>	<b>31,863,699</b>
<b>Total Business Activity Bonds</b>	<b>28,190,000</b>	<b>13,376,936</b>	<b>41,566,936</b>
<b>Total Long-Term Debt (non-TIF)</b>	<b>142,399,419</b>	<b>53,068,083</b>	<b>195,467,502</b>

The Government Finance Officers Association (GFOA) recommends the use of outstanding debt indicators to accurately capture the unfunded obligation to be repaid from general revenues. The City's net direct debt per capita is the amount of governmental debt outstanding for each citizen of Grapevine. This allows for a valid comparison among cities of different sizes. Direct debt includes all long-term obligations directly supported by general revenues and taxes. It does not include interest expenses. Grapevine's net debt per capita is calculated at \$2,330.80 (based on an estimated population of 49,000) and represents a decrease of \$190 (-7.5%) from the previous year's calculation of \$2,521.05. A table of previous years' net direct debt per capita is shown below.

**Net Direct Debt Per Capita**  
General Debt Outstanding Principal Only



Population and net direct debt amounts for the periods listed below are as follows:

Year	Net Direct Debt	Population
2001	\$93,720,000	42,443
2002	\$95,344,546	44,390
2003	\$96,539,546	45,524
2004	\$94,245,000	46,188
2005	\$94,965,000	46,684
2006	\$94,531,601	46,700
2007	\$92,535,000	46,800
2008	\$79,538,716	46,900
2009	\$77,725,000	47,000
2010	\$75,596,365	47,045
2011	\$68,589,652	47,101
2012	\$62,359,082	47,854
2013	\$122,903,477	48,751
2014	\$114,209,419	49,000

The assessed value of all taxable property is an important measure of the capacity of the tax base to support present and future revenue needs, particularly in terms of debt obligations. The ratio of net direct debt as a percentage of net taxable value is relevant for local governments that depend on property taxes as the primary source of debt service revenues. The City's FY15 ratio of net direct debt as a percentage of assessed value is 1.73%.

Year	Net Direct Debt	Net Taxable Value	Ratio
2000	\$72,015,000	\$4,089,979,800	1.76%
2001	\$93,720,000	\$4,372,544,371	2.14%
2002	\$95,344,546	\$4,773,863,018	1.99%
2003	\$96,539,546	\$4,766,361,580	2.02%
2004	\$94,245,000	\$4,894,958,382	1.96%
2005	\$94,965,000	\$5,243,478,637	1.81%
2006	\$94,531,601	\$5,230,966,070	1.81%
2007	\$92,535,000	\$5,815,838,701	1.59%
2008	\$79,538,716	\$5,954,088,371	1.33%
2009	\$77,725,000	\$5,829,604,089	1.33%
2010	\$75,596,365	\$5,864,643,146	1.29%
2011	\$68,589,652	\$5,912,257,208	1.16%
2012	\$62,359,082	\$6,082,785,223	1.02%
2013	\$122,903,477	\$6,246,787,751	1.96%
2014	\$114,209,419	\$6,593,129,832	1.73%

### **Debt Policy**

The City's policy is to use bond proceeds for capital expenditures only. Such revenues are never to be used to fund normal City operations. The City Council has also set a goal of capping net general debt service at 25% of the General Fund budget.

Net General Debt Service as Percentage of General Fund Expenditures	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Estimate	FY15 Approved
General Debt Service	12,117,919	10,465,668	18,011,596	14,062,098	16,020,932
Less: Transfer Funding	(2,304,418)	(2,438,945)	(10,467,233)	(2,705,916)	(4,225,551)
Net General Debt Service	9,813,501	8,026,723	7,544,363	11,356,182	11,795,381
General Fund Expenditures	52,891,216	52,955,728	57,592,937	58,609,550	59,983,842
<b>Percentage of General Fund Expenditures</b>	<b>19%</b>	<b>15%</b>	<b>13%</b>	<b>19%</b>	<b>20%</b>

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# Long-Range Financial Forecast

The Long-Range Financial Forecast takes a forward look at the City’s General Government (General, Debt Service and Capital / Street Maintenance funds) revenues and expenditures. Its purpose is to identify financial trends, shortfalls, and issues so the City can proactively address them. It does so by projecting out into the future the fiscal results of continuing the City’s current service levels and policies, providing a snapshot of what the future will look like as a result of the decisions made in the recent past. The Long-Range Financial Forecast is not intended as a budget, or as a proposed plan. Instead, it sets the stage for the budget process, facilitating both Council and staff in establishing priorities and allocating resources appropriately.

## **Goals of Long-Range Planning**

To maximize the benefit of long-range planning, Council established the following goals:

- Sustain existing programs at high service levels
- Maintain a healthy General Fund balance of at least 20% annually
- Maintain competitive employee compensation at the 50<sup>th</sup> percentile of the market
- Provide adequate and stable funding for street and facility maintenance projects
- Pay cash for fleet, capital and technology equipment replacements
- Cap debt service at 25% of the General Fund budget
- Use excess reserves to invest in “Quality of Life” capital projects

The Long-Range Financial Forecast is based on assumptions regarding what will happen in the regional and state economy over the next three years, and on near-term and long-term revenue and expenditure drivers.

### Key Revenue Drivers

Tax Rate  
Net Taxable Value  
Sales Tax  
Mixed Beverage Tax  
Franchise Fees  
Licenses & Permits  
Charges for Services  
Intergovernmental Revenues  
Fines & Forfeitures  
Interest Income

### Key Expenditure Drivers

Overtime Costs  
Operating Supplies  
Apparatus & Tools  
Motor Vehicle Fuel  
Maintenance  
Travel, Training & Dues  
Utility Costs  
Professional Services  
Insurance Costs  
Fleet/Capital Equipment Replacements

## **Key Accomplishments**

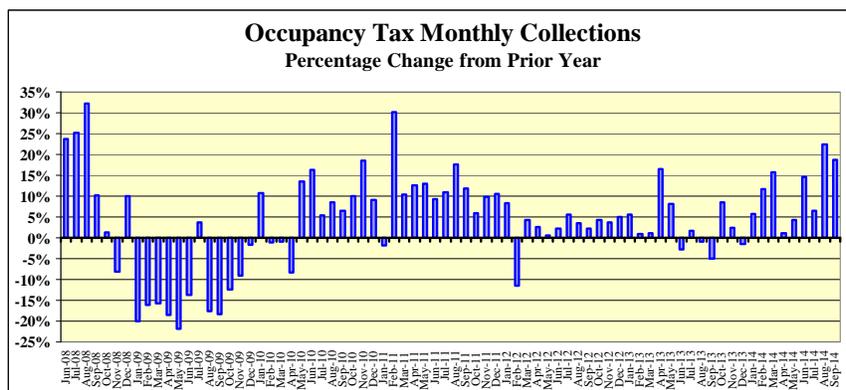
A key objective of the Long-Range Financial Forecast is to meet and/or exceed the long-range financial goals established by the City Council. The following table provides a summary of how the FY15 budget met the objectives.

Goal	Result
Sustain existing program service levels	Yes; No reductions in service levels projected
Maintain General Fund balance of at least 20% annually	Yes; FY15 projected ending balance is 23.2%
Maintain competitive employee compensation at the 50 <sup>th</sup> percentile of the market	Yes; FY15 budget includes 3% merit / 5% step pay increases
Adequate and stable street / facility maintenance funding	Yes; funding has increased a total of 28% since FY09
Cash funding of fleet, capital and technology equipment replacements	Yes; except big-ticket items such as fire truck & ambulances
Cap debt service at 25% of the General Fund budget	Yes; FY15 ratio is 20%
Use excess reserves to invest in “Quality of Life” capital projects	Yes; Estimated \$3 million investment in FY15

### **Current Economic Trends Impacting Long-Range Forecasting**

Although some economic indicators point toward an upturn in the national economy, many uncertainties still exist within the financial realm. The City’s initial forecast, completed two years ago, assumed a relatively stable economy, low unemployment, and moderate growth in both sales and property taxes. However, with an extended lag in retail sales, combined with elevated foreclosure rates and a slowdown in job growth within the DFW Metroplex, the task of long-range planning has become much more important, as well as much more difficult.

Within the last twelve months, sales tax collections citywide increased by \$2.9 million (6%), which followed a \$2.1 million (4.5%) increase the previous year. Now five years removed from the dramatic \$4.5 million loss in FY09, sales tax are projected to increase at a more moderate pace of 2% annually through the three-year outlook. An area of concern is oil and gas prices. As prices continue to fall, economists predict Texas may be in line for a recession.

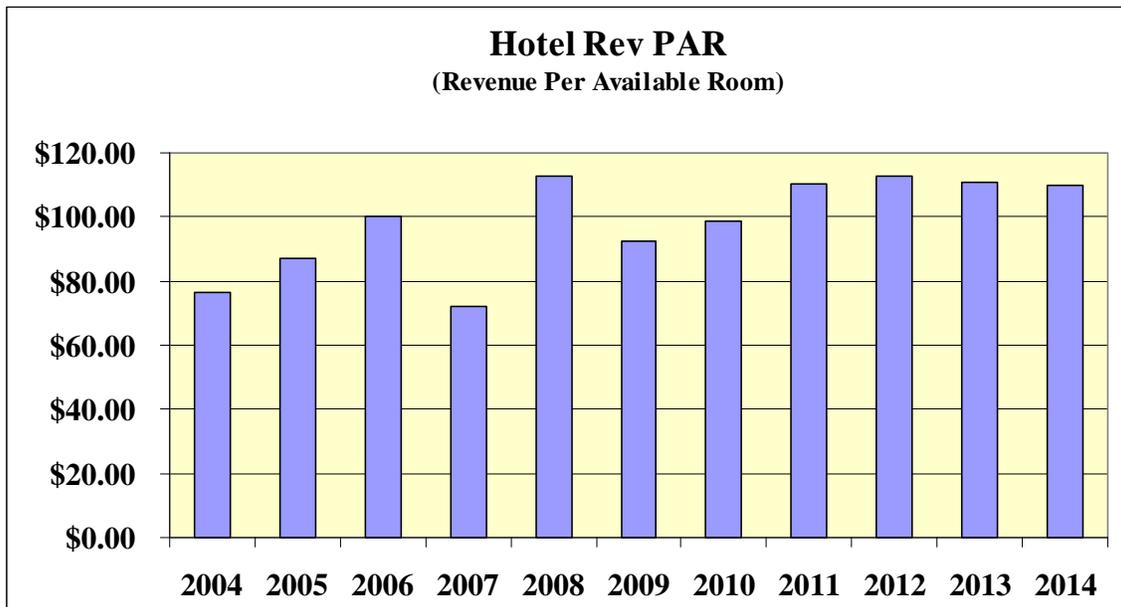


Another indicator of the local economy is hotel occupancy tax collections. An analysis of data from the state Comptroller website indicates that monthly occupancy tax collections increased in 11 of the 12 months of FY14 when compared with the same corresponding month of the

previous year. Collections were down 1.43% in December 2013 when compared to December 2012. In fact, the average monthly increase in FY14 was 9.2%. The increase in hotel occupancy can be directly related to the increase in sales tax collections.

Another indicator of economic activity associated with hotel occupancy is revenue per available room (Rev PAR). This is a ratio of total occupancy tax collections for the month divided by the total amount of rooms available for rent during the month. This is an unscientific tool, as many hotel properties take blocks of rooms out of service at any given time for maintenance, repair or upgrades. However, for the purposes of this report, it is presumed that all rooms are available for rent at all times.

In FY14, the average Rev PAR in Grapevine was \$109.82, which represents a decrease of \$1.17 (-1.1%) from FY13. However, the opening of the Marriott Courtyard / Town Place Suites Hotel added 301 guest rooms to the city’s inventory. The city now has a capacity of 5,411 rooms, up from 5,110 in 2013.



The Long-Range Financial Forecast, as presented below, provides a view of the city’s fiscal plan for general government operations, debt service obligations and capital maintenance needs for the next three years. The forecast assumes that the current tax rate of \$0.332439 per \$100 valuation either remains constant, or is lowered to the effective rate, if necessary. The forecast does not assume a tax rate increase.

The forecast also includes estimated principal and interest payments for future debt issues for large capital equipment, such as fire apparatus, which require such a long lead time and have such a long useful life that it is economically prudent to finance via debt rather than cash. The forecast also assumes a general obligation bond issuance during the three-year planning horizon. The City does not have any remaining GO bond authority, which means an election must be held before any bonds can be issued. City staff is currently developing a list of potential projects through the year 2020.

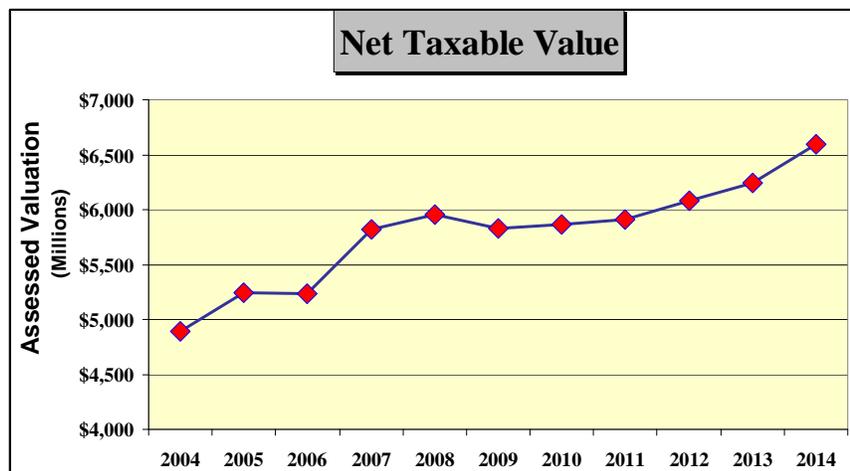
The forecast also projects a stable employment level, with no increase or decrease in authorized full-time equivalent (FTE) levels throughout the three-year forecast period. Annual 3% merit / 5% step increases are included, but there are no across-the board market adjustments or lump-sum payments for topped-out employees.

## GENERAL GOVERNMENT LONG-RANGE FINANCIAL FORECAST

	2012-13 Actual	2013-14 Estimate	2014-15 Approved	2015-16 Projected	2016-17 Projected	2017-18 Projected
<b>REVENUE AND OTHER FUNDING SOURCES</b>						
Taxes	45,636,505	48,001,013	48,454,025	47,033,795	48,992,581	48,764,716
Licenses, Fees & Permits	7,885,540	7,857,914	7,581,626	7,575,000	7,580,000	7,600,000
Fines, Forfeitures & Charges for Services	11,009,670	10,688,471	11,467,560	11,500,000	11,730,000	11,905,950
Interest & Miscellaneous	1,095,526	1,083,785	898,218	1,077,500	1,082,500	1,087,500
Transfers In	8,159,761	8,923,956	10,913,387	10,673,960	8,921,497	8,592,148
<b>TOTAL SOURCES OF FUNDS</b>	<b>81,704,557</b>	<b>76,555,139</b>	<b>79,314,816</b>	<b>77,860,255</b>	<b>78,306,578</b>	<b>77,950,314</b>
<b>EXPENDITURES AND OTHER FUNDING USES</b>						
Personnel	25,529,272	26,370,628	27,601,731	27,902,206	28,524,871	29,062,689
Supplies, Maintenance & Services	12,284,378	13,378,335	13,647,453	13,707,000	14,118,000	14,541,330
Capital / Street Maintenance & Outlays	3,068,870	2,866,496	3,384,808	3,187,000	3,201,000	3,278,000
Insurance	8,618,063	9,242,331	10,454,850	10,977,593	11,526,472	12,102,796
Debt Service	10,088,748	14,060,560	16,013,932	9,963,733	9,214,022	7,613,273
Payments on Future Debt Issues	0	0	0	3,688,670	3,688,670	3,688,670
Transfers Out	10,892,077	9,513,014	8,181,000	8,702,000	8,276,000	7,978,000
<b>TOTAL USES OF FUNDS</b>	<b>78,315,300</b>	<b>75,431,364</b>	<b>79,283,774</b>	<b>78,128,202</b>	<b>78,549,035</b>	<b>78,264,758</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>3,389,257</b>	<b>1,123,775</b>	<b>31,042</b>	<b>(267,946)</b>	<b>(242,457)</b>	<b>(314,444)</b>
<b>BEGINNING FUND BALANCE</b>	<b>25,840,297</b>	<b>29,229,554</b>	<b>30,353,329</b>	<b>30,384,371</b>	<b>30,116,425</b>	<b>29,873,967</b>
<b>ENDING FUND BALANCE</b>	<b>29,229,554</b>	<b>30,353,329</b>	<b>30,384,371</b>	<b>30,116,425</b>	<b>29,873,967</b>	<b>29,559,523</b>

### Key Revenue Drivers and Assumptions

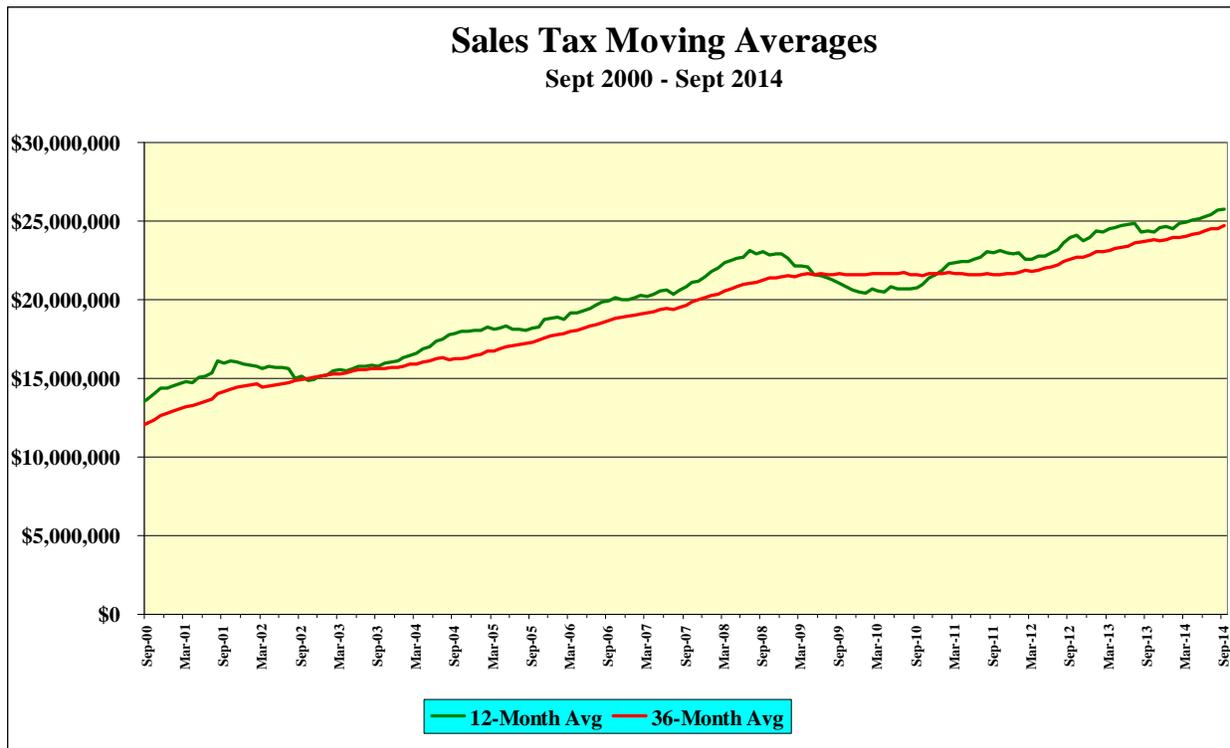
*Property taxes* are determined by the appraised value of taxable property within the city and the rate of taxation levied by the city. The tax rate is assumed to remain at the current rate of \$0.332439 per \$100 of valuation or less throughout the three-year forecast window. The net taxable value (NTV) of all property within the city increased by \$346 million (5.5%) in 2014, following a 2.7% increase the previous year.



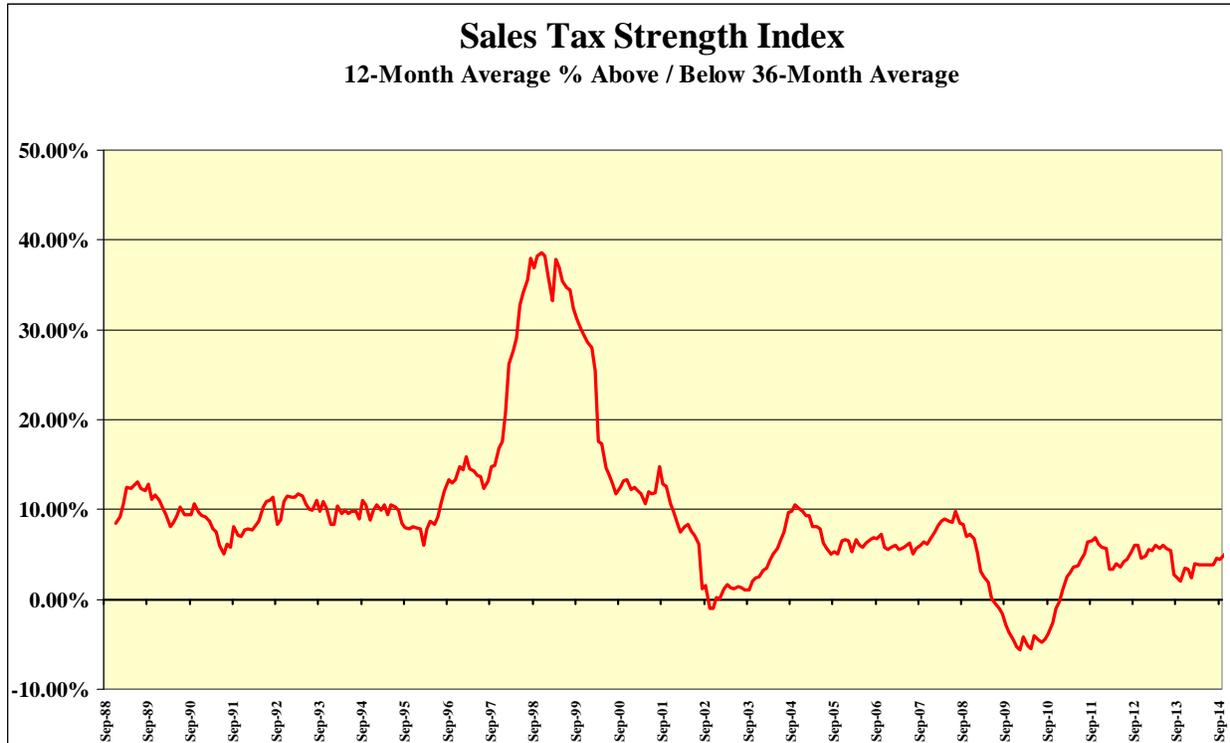
Although NTV has increased by an average of 2.7% annually since 2001, it is projected to increase by 1% annually during the forecast window.

**Sales Taxes** are a volatile revenue source in times of economic uncertainty. Factors such as consumer confidence, unemployment, retail store relocations and weather conditions are just a few of the many unpredictable circumstances which can affect collections. Another factor is sales tax audits conducted by the state Comptroller's office. Recent audits have determined that \$1.9 million in sales tax payments were credited to Grapevine in error over the past several years. The city has successfully negotiated both 10-year and 7-year, zero-interest paybacks and lowered sales tax projections by \$635,000 annually beginning in FY11.

In order to make sense of sale tax revenue, the sales tax moving average tool is utilized to zoom in on small changes and to help identify trends. This is accomplished by computing the difference between a 12-month average and a 36-month average. When the 12-month moving average is above the 36-month moving average, growth is rising, as most local governments would like to see. When the moving averages rise to the point that the gap is wide, concern should be registered as to the sustainability of such a rise. When the 12-month narrows, touches or finally goes below the 36-month moving average, a yellow flag should turn to red, as this could be an indicator of trouble on the horizon. At some point the actual revenues collected will decline in absolute terms if the downward trend is steep enough or long enough.



The following chart dramatizes the data spread so that the tremors can be better identified, along with the trend. The city's 12-month moving average remained relatively consistent from 1989 to 1997, averaging 10% above the 36-month figure. Beginning in mid-1997, it began to rise sharply and skyrocketed upon the opening of Grapevine Mills mall in October 1997. It reached its top peak of 38.55% in October 1998, and has dipped below the 36-month moving average only two times in the past 20+ years. The first instance was in October 2002, which correlates to one year after 9/11, and reflects the negative impact the terrorist act had on sales tax collections. The dip lasted for two months and returned positive after December 2002.

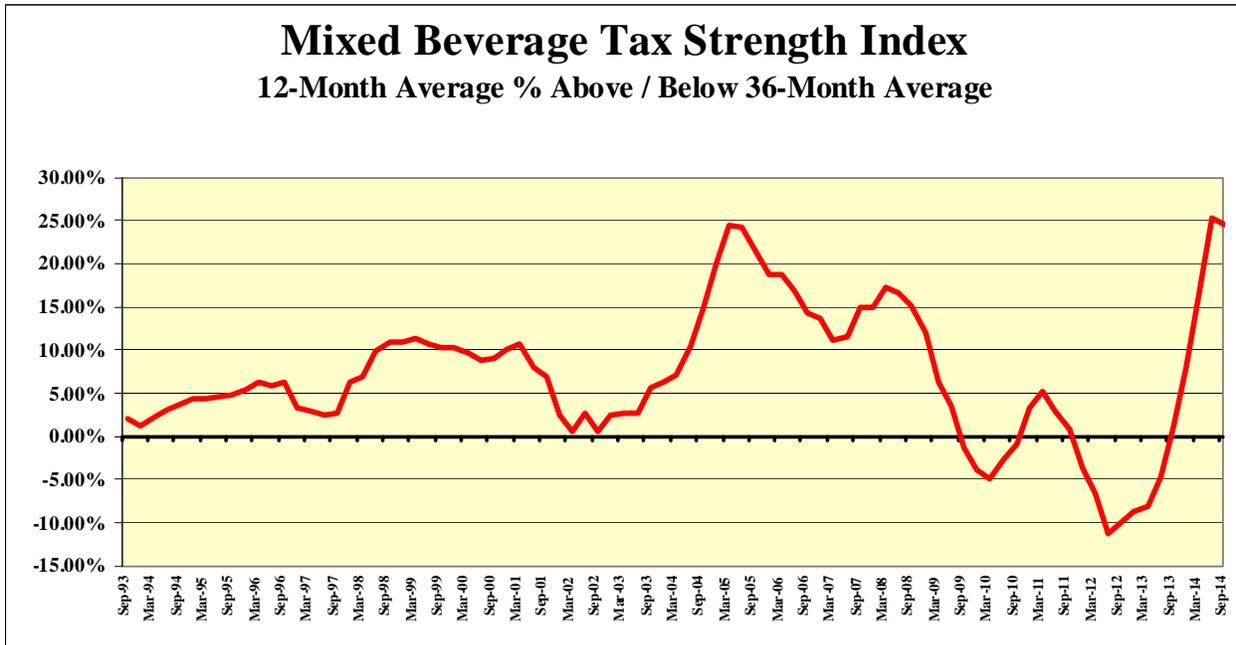


The second instance of the 12-month moving average falling below the 36-month average occurred in June 2009 and has continued to the current time. In January 2010 it reached its lowest point of -5.65%. Since that time it has steadily increased. In April 2010, the Conference Board said that its Consumer Confidence index reached its highest point since September 2008.

The most recent sales tax receipts indicate that we remain in the midst of recovery. In light of this trend and the previously mentioned audit adjustment, a more moderate forecast is projected. Sales tax collections, which grew by 6% in FY14, are projected to increase by \$408,000 in FY15. Collections are projected to increase by 2.5% annually in the three-year planning window.

**Mixed Beverage Tax** collection trends closely mirror sales tax trends, albeit collections are received on a quarterly, rather than monthly basis. One notable exception is that the 12-month moving average did not dip below the 36-month average in 2002, but rather bottomed out at 0.5% in April 2002. The 12-month average remained above the 36-month average until the last collection of FY09, during the height of the recession. It continued a downward trend for two quarters, reaching a low of -4.96% in April 2010.

The 2011 Texas Legislature, in an effort to pass a balanced state budget without raising taxes, reduced the allocation paid to cities from 10.7143% to 8.3065%. The cut took effect on September 1, 2011 and resulted in a loss of \$171,503 (-14%) in mixed beverage tax receipts for FY12. The rate reduction expired in September 2013. Since then, collections have increased to heights not seen since 2005, reaching a peak of 25% in July 2014. The average increase for the last four quarters is 22%. Mixed beverage tax collections are projected to increase 2.5% annually during the three-year planning horizon.



**Licenses, Fees & Permits** include franchise fees, building permits and other development and code-related fees. Franchise fees declined by 2% in FY14, after increasing by 8% the previous year. Licenses and permits increased 8% in FY14, after declining 17% in FY13. This category is projected to increase gradually over the next three years, at less than 1% annually.

**Fines, Forfeitures and Charges for Services** include municipal court fines, parks and recreation service fees, library fines, vital statistics fees and internal charges to non-General fund departments for employee health insurance, fleet maintenance and information technology services.

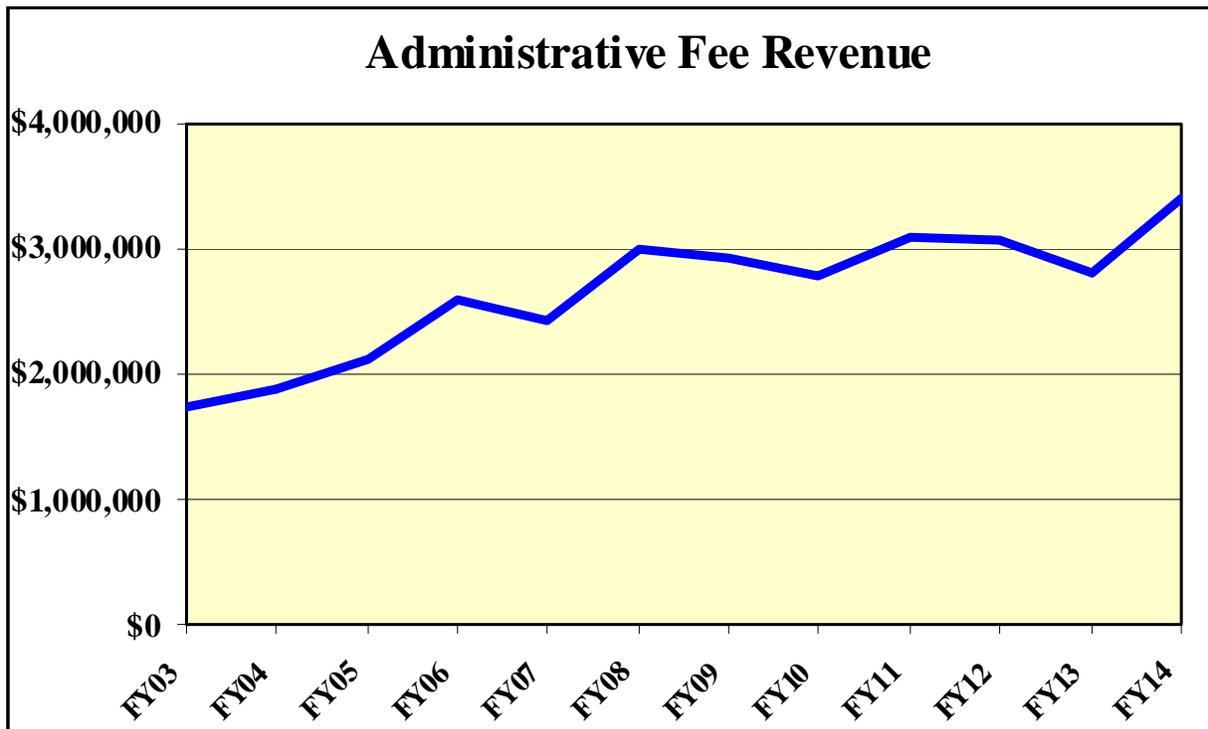
Municipal court fines and forfeitures increased by \$186,000 (9%) in FY14, after increasing 11% the previous year. Court fines are projected to remain relatively flat over the three-year planning horizon.

Charges for services experienced its first decline in the past eight years, decreasing by \$507,000 (-5%) in FY14. Causal factors include the closure of the Community Activities Center, and its relocation to temporary quarters. As a result, both recreation and membership fees were down. Also, the City switched ambulance billing service providers in early 2014, which led to a drop in collections. Both of these categories are projected to rebound in FY15. Other categories, such as swimming pool fees, which increased 13% in FY14, are projected to continue to rise with the addition of the indoor aquatics facility that opens in spring 2015.

**Interest and Miscellaneous Revenues** include interest income from investment, intergovernmental revenue, insurance reimbursements, subrogation revenue and lease income from the collocation of communications antennae on city property. Interest income earnings continue their decline that began in FY09 as rates continue to fall and tight budgets have put a strain on cash flow. As interest rates are not projected to rise substantially in the near future, overall revenue in this category is projected to remain relatively flat over the forecast period.

**Transfers In** consist of payments in lieu of taxes from outside funds to the General fund for administrative services and contributions to the Debt Service fund for principal and interest payments on each fund's portion of outstanding debt obligations.

Administrative fee payments are calculated at 7.5% of revenue for the following funds: Utility Enterprise (Water & Sewer), Lake Enterprise (Golf), Convention & Visitors Bureau (CVB), Stormwater Drainage (SDUS) and 4B Economic Development. Payments have increased at an annual rate of 8% over the last eight years, with double-digit spikes in FY06 following the opening of the Gaylord Texan, and again in FY08 following the creation of the 4B fund in 2007.



Payments increased by 21% in FY14 with the addition of fees from the Lake Parks fund. Collections are budgeted at \$3.4 million in FY15 and are projected to remain relatively flat throughout the three-year planning horizon.

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## Key Expenditure Drivers and Assumptions

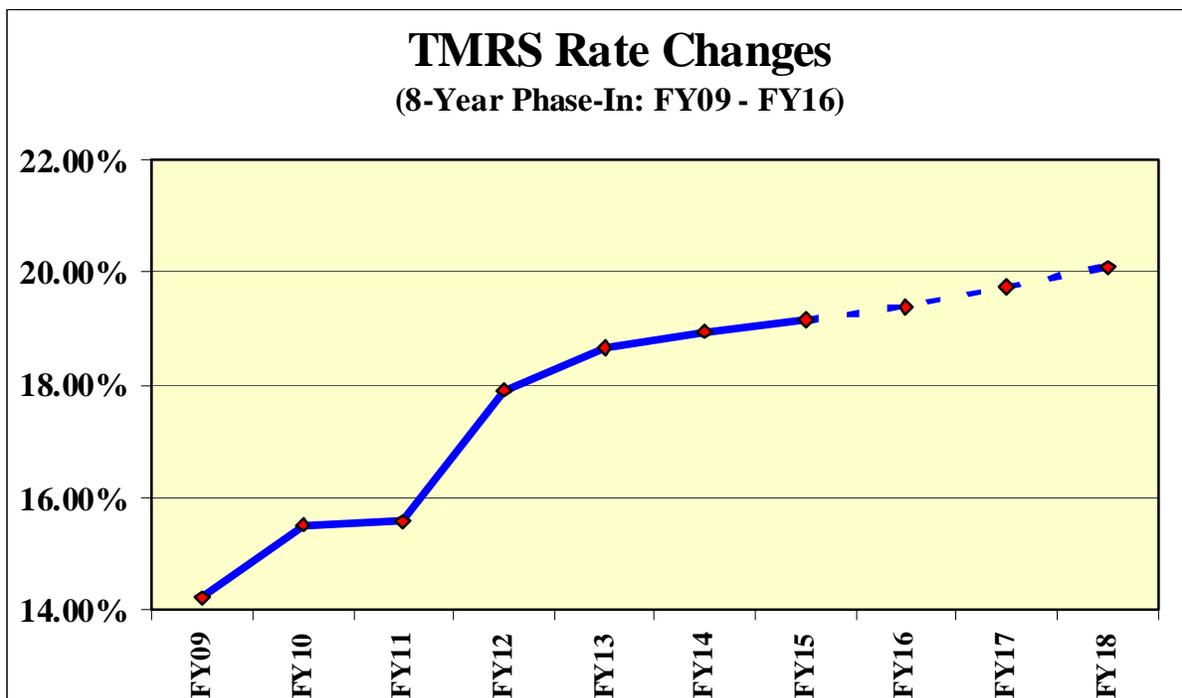
*Personnel costs* are based upon the assumption of full employment, with no additional personnel during the next three years. In addition, there are no planned reductions in force.

For FY15, Council approved a 3% salary increase for all full-time, regular part-time, and part-time merit plan employees, to be received on their anniversary date. This increase is contingent upon the employee receiving a passing evaluation score and not having reached the maximum of their pay range. Council also approved a 5% salary increase for all full-time and regular part-time step employees, to be received on their anniversary date. This increase is contingent upon the employee receiving a passing evaluation score and not having reached the maximum of their pay range.

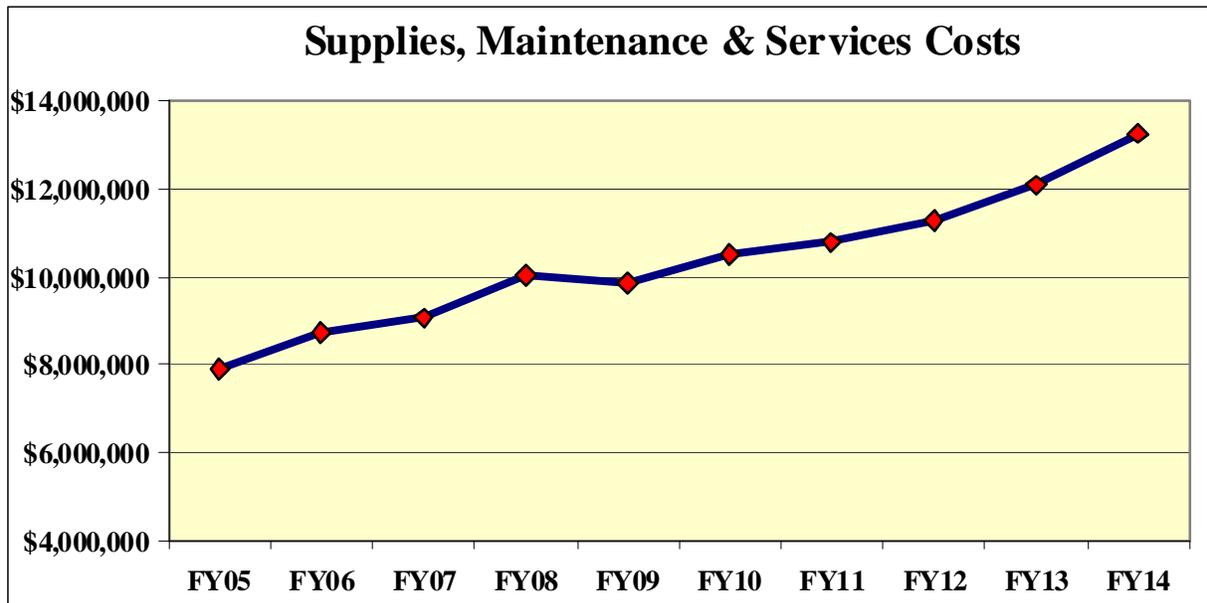
For all full-time, regular part-time, and part-time merit and step plan employees who are at the maximum of their pay range on September 30, 2014 will receive a 3% lump sum payment on their anniversary date during FY15 if they receive a passing evaluation score.

The forecast for FY16 through FY18 includes 3% merit and 5% step increases each year. However, it does not include lump sum payments for topped out employees.

In 2009 the Texas Municipal Retirement System (TMRS) changed its actuarial cost method and amortization period and adopted new actuarial assumptions. Cities that experienced an increase greater than 0.5% in their 2009 contribution rate due to TMRS' changes in actuarial cost method and assumptions were granted an automatic 30-year amortization period and allowed to phase in the increase over an 8-year period, beginning in 2009. Grapevine's rate at the beginning of the phase-in was 14.22% and is projected to be 19.40% at the end of the phase-in (FY16). For planning purposes, the TMRS rate is projected to increase by 0.35 annually.



*Supplies, Maintenance and Services* are projected to increase at a rate of 3% per year during the three-year planning horizon. Actual growth was 9% in FY14, due in large part to additional expenses incurred by the temporary relocation of the community activities center. Actual growth in the preceding five year period averaged 3.8%, which is a better reflection of normal operations.



*Capital / Street Maintenance costs* are derived from the five-year plan submitted by the facilities, parks maintenance, streets and traffic divisions. The plan consists of a detailed program of activities for each piece of capital infrastructure within the city.

*Insurance costs*, which include property and casualty coverage as well as employee medical, dental, vision and life insurance coverage, increased by 7% in FY14, following an increase of 5% the year before. Major changes in the health plan in FY12 have resulted in expenditures that are less than the national average. A continued emphasis on wellness and preventative programs result in a projected annual growth estimate of 5% through the planning horizon.

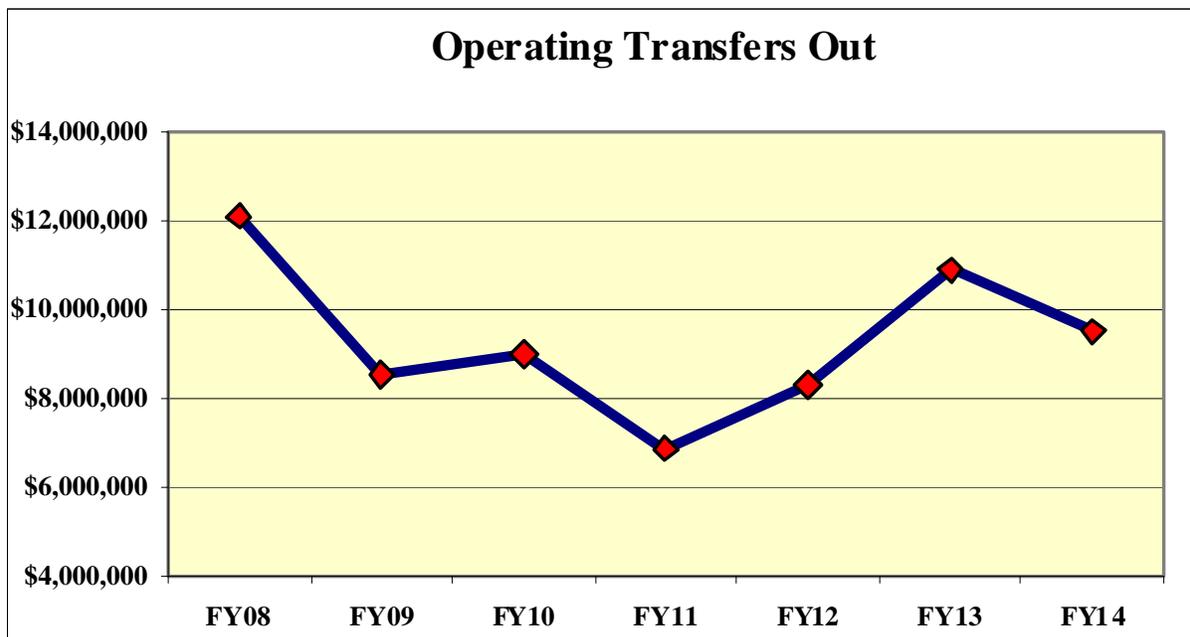
*Debt Service costs* declined from \$18 million in FY13 to \$14 million in FY14. As debt has been restructured to take advantage of lower interest rates, the amount of property tax required to support debt obligations (the I&S portion of the tax rate) will fall correspondingly as existing debt is paid off. As the I&S portion of the debt rate decreases, the ability to generate additional revenue for the General fund (the M&O portion of the tax rate) is limited due to rollback provisions. To maintain the tax rate at the current level of \$0.332439, some financial considerations must be made. The city may choose to issue new debt...perhaps by financing capital equipment replacements with an equipment note, or by funding capital street maintenance through a bond issue. The city is in the early stages of updating its capital improvement plan which will identify major infrastructure needs to be addressed in a potential bond election campaign. To this effort, \$3.68 million in additional debt service cost has been programmed in FY16 through FY18.

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**Transfers out** include payments to the Capital Equipment Replacement fund for the acquisition of new and/or replacement capital equipment, vehicles, heavy machinery, and technology items. Transfers out also include funds earmarked for the Quality of Life CIP (QOL) fund.

With the creation of the Crime Control & Prevention District (CCPD) in April 2007, Council has directed that at the end of each fiscal year, all unencumbered funds in excess of the 20% balance requirement be transferred to the QOL fund to provide cash funding of projects which add to the community's quality of life. Total transfers from the General fund to QOL to date are \$32 million through September 2014.

Transfers to QOL in the three-year forecast window total \$9 million. The amounts available to transfer are primarily dictated by sales tax collections. As the CCPD is solely supported by sales tax, it is projected that \$700,000 in funds that would have been available for QOL will be needed to support the CCPD over the next three years. A total of \$8.4 million has been transferred to CCPD through FY14, with an additional \$700,000 programmed in FY15. As noted previously, any decrease in the M&O portion of the tax rate will affect the amount of funding available for QOL projects. Alternatives may include issuing debt for capital equipment replacement, thereby freeing up funds for QOL, or debt financing of QOL capital projects.



## **Fund Balance Summary**

The General and Debt Service funds each have a fund balance requirement of 20% of net operating expenditures, the equivalent of 72 days of operations. The General fund meets the balance requirement each of the three years, with funds in excess of the 20% requirement transferred to the QOL fund. The Debt Service fund also exceeds the 20% requirement each of the three years. The Capital / Street Maintenance fund does not currently have a fund balance requirement, as its sole sources of revenue are operating transfers and interest earnings.

<b>GENERAL GOVERNMENT FUND BALANCE SUMMARY</b>						
	<b>2012-13 Actual</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>	<b>2015-16 Projected</b>	<b>2016-17 Projected</b>	<b>2017-18 Projected</b>
<b><u>GENERAL FUND</u></b>						
Beginning Balance	11,940,646	11,358,350	12,004,915	12,016,559	11,721,113	11,451,155
Net Operating Surplus / (Deficit)	(582,296)	646,565	11,644	(295,446)	(269,957)	(341,944)
Ending Balance	11,358,350	12,004,915	12,016,559	11,721,113	11,451,155	11,109,211
<b>Percentage of Operating Expenditures Days of Operation</b>	<b>24% 89</b>	<b>24% 89</b>	<b>23% 85</b>	<b>22% 81</b>	<b>21% 77</b>	<b>20% 73</b>
FUND BALANCE REQUIREMENT	9,212,224	9,684,796	10,218,643	10,401,494	10,713,668	11,016,950
Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).						
<b><u>DEBT SERVICE FUND</u></b>						
Beginning Balance	12,252,396	16,119,415	16,546,487	16,560,885	16,585,885	16,610,885
Net Operating Surplus / (Deficit)	3,867,019	427,072	14,398	25,000	25,000	25,000
Ending Balance	16,119,415	16,546,487	16,560,885	16,585,885	16,610,885	16,635,885
<b>Percentage of Operating Expenditures Days of Operation</b>	<b>89% 327</b>	<b>118% 429</b>	<b>103% 377</b>	<b>121% 443</b>	<b>129% 470</b>	<b>147% 537</b>
FUND BALANCE REQUIREMENT	Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).					
<b><u>CAPITAL / STREET MAINTENANCE FUND</u></b>						
Beginning Balance	1,647,255	1,751,789	1,801,927	1,806,927	1,809,427	1,811,927
Net Operating Surplus / (Deficit)	104,534	50,138	5,000	2,500	2,500	2,500
Ending Balance	1,751,789	1,801,927	1,806,927	1,809,427	1,811,927	1,814,427
FUND BALANCE REQUIREMENT	--- NONE					

Summaries for the three funds that comprise the General Government Funds group are as follows:

<b>LONG-RANGE FINANCIAL FORECAST - GENERAL FUND</b>						
	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
	Actual	Estimate	Approved	Projected	Projected	Projected
<b>REVENUE AND OTHER FUNDING SOURCES</b>						
Taxes	34,249,660	36,227,478	36,684,246	37,601,352	38,541,386	39,504,921
Licenses, Fees & Permits	7,885,540	7,857,914	7,581,626	7,575,000	7,580,000	7,600,000
Fines, Forfeitures & Charges for Services	11,009,670	10,688,471	11,467,560	11,500,000	11,730,000	11,905,950
Transfers In	2,801,083	3,409,040	3,408,836	3,410,000	3,412,000	3,415,000
Interest & Miscellaneous	1,064,688	1,073,212	853,218	1,050,000	1,055,000	1,060,000
<b>TOTAL SOURCES OF FUNDS</b>	<b>57,010,641</b>	<b>59,256,115</b>	<b>59,995,486</b>	<b>61,136,352</b>	<b>62,318,386</b>	<b>63,485,871</b>
<b>EXPENDITURES AND OTHER FUNDING USES</b>						
Personnel	25,529,272	26,370,628	27,601,731	27,902,206	28,524,871	29,062,689
Supplies, Maintenance & Services	12,195,422	13,376,797	13,640,453	13,700,000	14,111,000	14,534,330
Capital / Street Maintenance & Outlays	358,103	106,780	105,808	150,000	150,000	150,000
Insurance	8,618,063	9,242,331	10,454,850	10,977,593	11,526,472	12,102,796
Transfers Out	10,892,077	9,513,014	8,181,000	8,702,000	8,276,000	7,978,000
<b>TOTAL USES OF FUNDS</b>	<b>57,592,937</b>	<b>58,609,550</b>	<b>59,983,842</b>	<b>61,431,799</b>	<b>62,588,343</b>	<b>63,827,815</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(582,296)</b>	<b>646,565</b>	<b>11,644</b>	<b>(295,446)</b>	<b>(269,957)</b>	<b>(341,944)</b>
<b>BEGINNING FUND BALANCE</b>	<b>11,940,646</b>	<b>11,358,350</b>	<b>12,004,915</b>	<b>12,016,559</b>	<b>11,721,113</b>	<b>11,451,155</b>
<b>ENDING FUND BALANCE</b>	<b>11,358,350</b>	<b>12,004,915</b>	<b>12,016,559</b>	<b>11,721,113</b>	<b>11,451,155</b>	<b>11,109,211</b>
<b>FUND BALANCE REQUIREMENT</b>	<b>9,212,224</b>	<b>9,684,796</b>	<b>10,218,643</b>	<b>10,401,494</b>	<b>10,713,668</b>	<b>11,016,950</b>
<b>PERCENTAGE OF COVERAGE</b>	<b>24%</b>	<b>24%</b>	<b>23%</b>	<b>22%</b>	<b>21%</b>	<b>20%</b>

**LONG-RANGE FINANCIAL FORECAST - DEBT SERVICE FUND**

	2012-13 Actual	2013-14 Estimate	2014-15 Approved	2015-16 Projected	2016-17 Projected	2017-18 Projected
<b>REVENUE AND OTHER FUNDING SOURCES</b>						
Taxes	11,386,845	11,773,535	11,769,779	9,432,443	10,451,195	9,259,795
Transfers In	2,549,678	2,705,916	4,225,551	4,226,960	2,458,497	2,049,148
Interest & Miscellaneous	24,537	9,719	40,000	25,000	25,000	25,000
Bond Refunding Proceeds	7,917,555	0	0	0	0	0
<b>TOTAL SOURCES OF FUNDS</b>	<b>21,878,615</b>	<b>14,489,170</b>	<b>16,035,330</b>	<b>13,684,403</b>	<b>12,934,692</b>	<b>11,333,943</b>
<b>EXPENDITURES AND OTHER FUNDING USES</b>						
G.O. Bond Principal & Interest	6,632,771	10,450,392	11,060,940	6,638,924	6,742,785	6,304,721
Cert. of Obligation Principal & Interest	2,058,412	1,621,232	3,454,790	1,947,785	1,585,989	1,279,684
Tax Notes & Notes Payable	1,397,565	1,988,936	1,498,202	1,377,024	885,248	28,868
Fiscal Agent & Bond Fees	88,956	1,538	7,000	7,000	7,000	7,000
Bond Refunding Payments	7,833,892	0	0	0	0	0
Payments on Future Debt Issues	0	0	0	3,688,670	3,688,670	3,688,670
<b>TOTAL USES OF FUNDS</b>	<b>18,011,596</b>	<b>14,062,098</b>	<b>16,020,932</b>	<b>13,659,403</b>	<b>12,909,692</b>	<b>11,308,943</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>3,867,019</b>	<b>427,072</b>	<b>14,398</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>BEGINNING FUND BALANCE</b>	<b>12,252,396</b>	<b>16,119,415</b>	<b>16,546,487</b>	<b>16,560,885</b>	<b>16,585,885</b>	<b>16,610,885</b>
<b>ENDING FUND BALANCE</b>	<b>16,119,415</b>	<b>16,546,487</b>	<b>16,560,885</b>	<b>16,585,885</b>	<b>16,610,885</b>	<b>16,635,885</b>
<b>FUND BALANCE REQUIREMENT</b>	<b>3,552,972</b>	<b>2,773,893</b>	<b>3,160,293</b>	<b>2,694,458</b>	<b>2,546,569</b>	<b>2,230,805</b>
<b>PERCENTAGE OF COVERAGE</b>	<b>89%</b>	<b>118%</b>	<b>103%</b>	<b>121%</b>	<b>129%</b>	<b>147%</b>

**LONG-RANGE FINANCIAL FORECAST - CAPITAL / STREET MAINT. FUND**

	2012-13 Actual	2013-14 Estimate	2014-15 Approved	2015-16 Projected	2016-17 Projected	2017-18 Projected
<b>REVENUE AND OTHER FUNDING SOURCES</b>						
Transfers In	2,809,000	2,809,000	3,279,000	3,037,000	3,051,000	3,128,000
Interest & Miscellaneous	6,301	854	5,000	2,500	2,500	2,500
<b>TOTAL SOURCES OF FUNDS</b>	<b>2,815,301</b>	<b>2,809,854</b>	<b>3,284,000</b>	<b>3,039,500</b>	<b>3,053,500</b>	<b>3,130,500</b>
<b>EXPENDITURES AND OTHER FUNDING USES</b>						
Facilities Capital Maintenance	404,320	474,206	550,000	560,000	570,000	580,000
Parks Capital Maintenance	836,206	406,573	1,096,000	912,000	906,000	948,000
Streets and Traffic Capital Maintenance	1,470,241	1,878,937	1,633,000	1,565,000	1,575,000	1,600,000
<b>TOTAL USES OF FUNDS</b>	<b>2,710,767</b>	<b>2,759,716</b>	<b>3,279,000</b>	<b>3,037,000</b>	<b>3,051,000</b>	<b>3,128,000</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>104,534</b>	<b>50,138</b>	<b>5,000</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
<b>BEGINNING FUND BALANCE</b>	<b>1,647,255</b>	<b>1,751,789</b>	<b>1,801,927</b>	<b>1,806,927</b>	<b>1,809,427</b>	<b>1,811,927</b>
<b>ENDING FUND BALANCE</b>	<b>1,751,789</b>	<b>1,801,927</b>	<b>1,806,927</b>	<b>1,809,427</b>	<b>1,811,927</b>	<b>1,814,427</b>

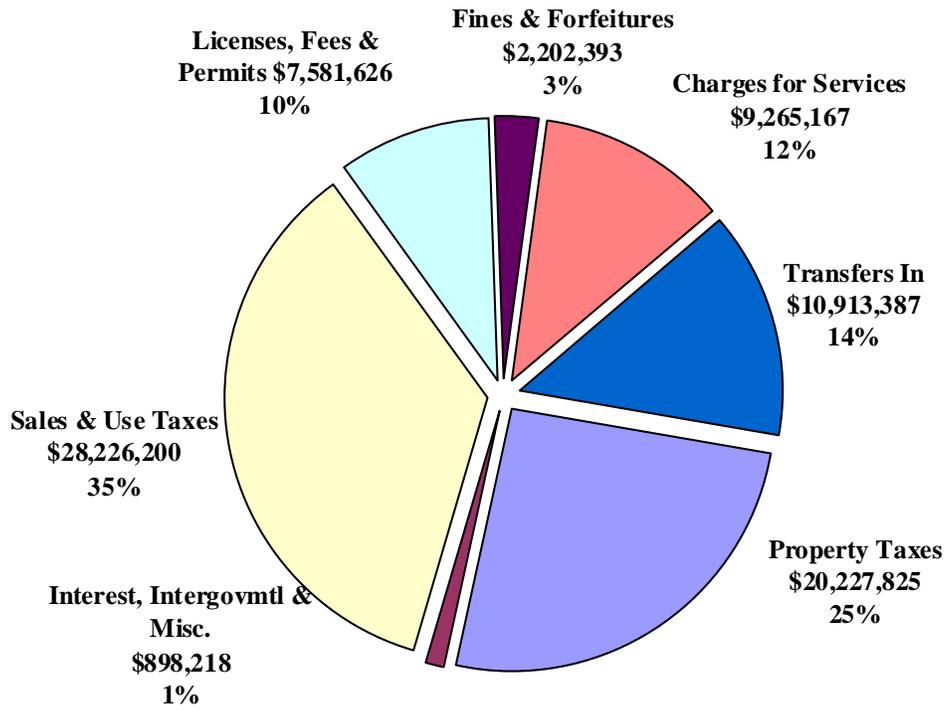
CITY OF GRAPEVINE, TEXAS  
 FY 2014-15 APPROVED OPERATING BUDGET  
 SUMMARY TABLE OF ALL FUNDS

**-- GENERAL GOVERNMENT FUNDS --**

	General Fund	Debt Service Fund	Capital / Street Maintenance Fund	Total All Funds
<b>REVENUES AND OTHER FINANCING SOURCES:</b>				
Property Taxes	8,458,046	11,769,779		20,227,825
Sales & Use Taxes	28,226,200			28,226,200
Licenses, Fees & Permits	7,581,626			7,581,626
Fines and Forfeitures	2,202,393			2,202,393
Charges for Services	9,265,167			9,265,167
Intergovernmental / Inter-Agency	86,482			86,482
Interest Income	20,000	40,000	5,000	65,000
Transfers In	3,408,836	4,225,551	3,279,000	10,913,387
Miscellaneous	746,736			746,736
<b>Total Revenues</b>	<b>59,995,486</b>	<b>16,035,330</b>	<b>3,284,000</b>	<b>79,314,816</b>
<b>EXPENDITURES AND OTHER FINANCING USES:</b>				
Personnel	27,601,731			27,601,731
Supplies	3,110,410			3,110,410
Maintenance	903,053			903,053
Services	9,626,990	7,000		9,633,990
Insurance	10,454,850			10,454,850
Debt Service		16,013,932		16,013,932
Transfers Out	8,181,000			8,181,000
Permanent Capital / Street Maint.			3,279,000	3,279,000
Capital Outlay	105,808			105,808
<b>Total Expenditures</b>	<b>59,983,842</b>	<b>16,020,932</b>	<b>3,279,000</b>	<b>79,283,774</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>11,644</b>	<b>14,398</b>	<b>5,000</b>	<b>31,042</b>
<b>BEGINNING FUND BALANCE</b>	<b>12,004,915</b>	<b>16,546,487</b>	<b>1,801,927</b>	<b>30,353,329</b>
<b>ENDING FUND BALANCE</b>	<b>12,016,559</b>	<b>16,560,885</b>	<b>1,806,927</b>	<b>30,384,371</b>

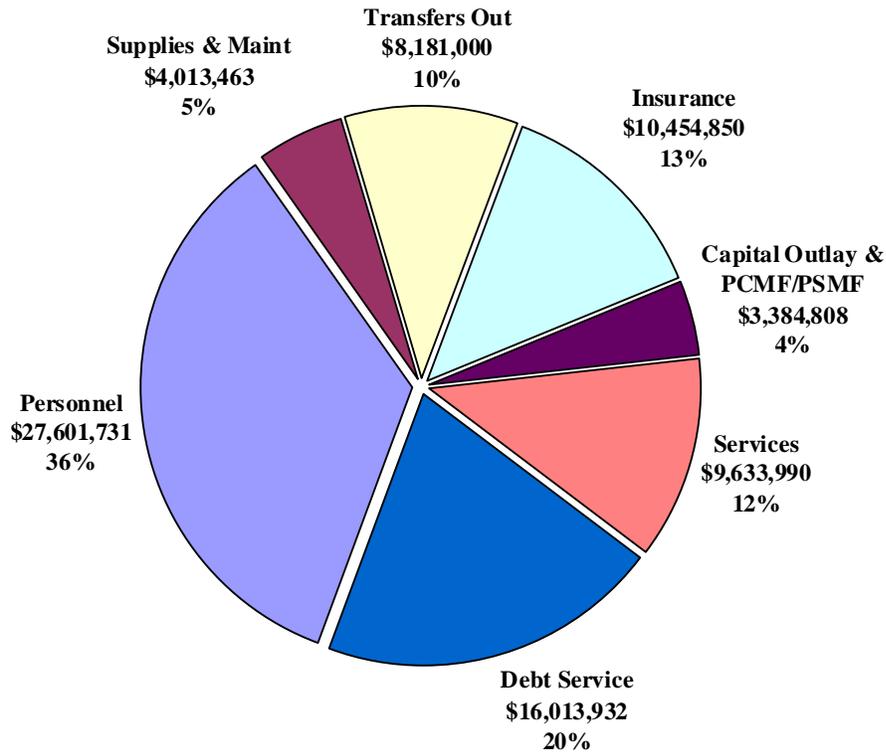
## REVENUE FUNDING SOURCES

"Where The Money Comes From"



## EXPENDITURE FUNDING USES

"Where the Money Goes"

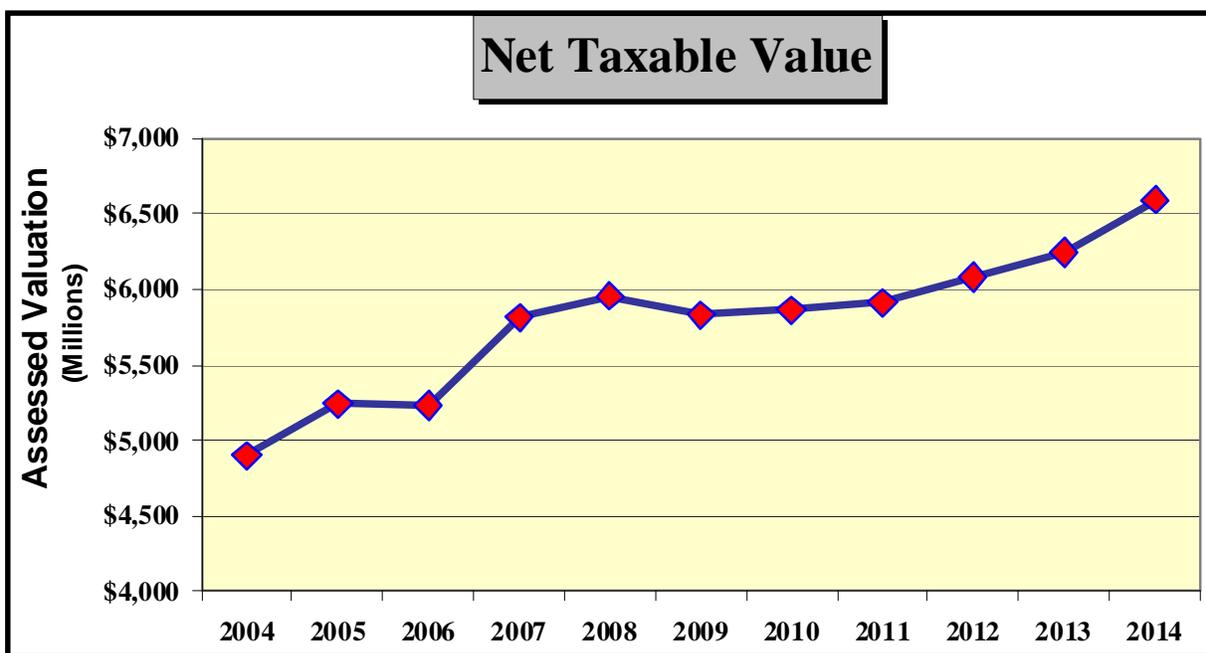


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## Revenue and Other Financing Sources

General Government revenue is budgeted at \$79 million, an increase of \$4 million (5%) from the previous year. The increase in budgeted revenue is primarily within sales and use taxes and operating transfers.

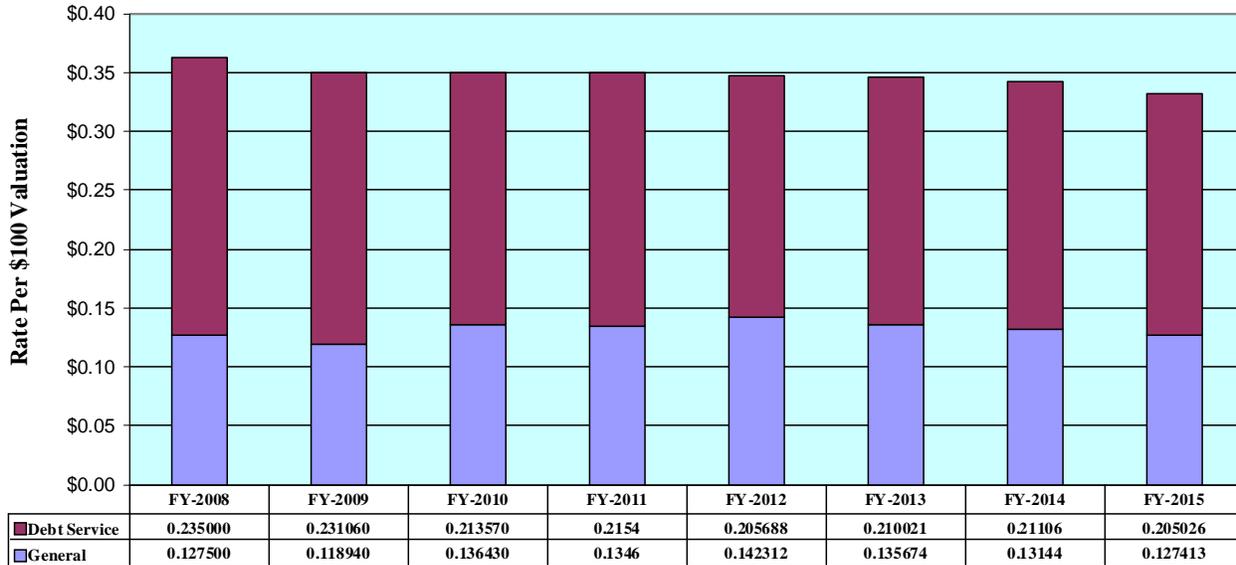
*Ad Valorem Taxes*, or property taxes, are levied each October 1 on the assessed value listed as of the prior January 1 for all real and personal property located within the City. Assessed values represent the appraised value less applicable exemptions authorized by the City Council. Appraised values are established by the Tarrant Appraisal District (TAD) at 100% of estimated market value. Taxes are due October 1, immediately following the January 1 lien date, and are delinquent after the following January 13. Delinquent taxes are subject to a 15% penalty and 6% interest according to Texas state law.



The certified net taxable value (NTV), which includes a projected minimum value for all properties pending disposition before the Appraisal Review Board, totals \$6,593,129,832 and is reflective of all taxable property in the City as of January 1, 2014. This represents an increase of \$346 million (5.5%) from the 2013 tax roll.

There are two components of the tax rate. The first component is for maintenance and operations (M&O) while the second component relates to debt service interest and sinking fund (I&S) requirements. Ad Valorem taxes for M&O are collected through the General fund. The City has adopted a tax rate of \$0.127413 for the General Fund, meaning 38.3% percent of tax collections fund maintenance and operations. In comparison, last year's M&O rate of \$0.13144 represented 38.4% of tax collections. The total tax levy for FY15 is budgeted at \$20 million. Ad Valorem taxes represent 25% of General Government revenues.

## Ad Valorem Tax Rates



Ad Valorem tax collections totaled \$20.2 million in FY14, an increase of 1.8% from the previous year. Actual collections exceeded the budgeted estimate by \$3 million.

<b>AD VALOREM TAXES</b>	<b><u>FY-2009</u></b>	<b><u>FY-2010</u></b>	<b><u>FY-2011</u></b>	<b><u>FY-2012</u></b>	<b><u>FY-2013</u></b>	<b><u>FY-2014</u></b>
Collections	\$20,542,483	\$20,484,203	\$19,683,802	\$19,703,095	\$19,881,840	\$20,231,208
Gain / (Loss)	\$1,067,192	(\$58,280)	(\$800,401)	\$19,293	\$178,745	\$349,368
% Change	5%	-0.3%	-3.9%	0.1%	0.9%	1.8%

*Sales & Use Taxes* are the largest General Government revenue stream, at 35%. This category contains both sales and mixed beverage taxes. Sales tax receipts are the result of a tax levy on the sale of goods and services within the City as authorized by the state of Texas. The maximum sales tax allowed in the City of Grapevine is one cent per dollar on all goods and services deemed taxable. Alcoholic beverage taxes are the result of mixed beverage and private club registrants remitting a 14% mixed beverage gross receipts tax to the state. The state then remits 8.3065% of those taxes to the City. Combined sales and use taxes represent 45% of total general fund revenues, up from 44% the previous year.

<b>SALES TAX</b>	<b><u>FY-2009</u></b>	<b><u>FY-2010</u></b>	<b><u>FY-2011</u></b>	<b><u>FY-2012</u></b>	<b><u>FY-2013</u></b>	<b><u>FY-2014</u></b>
Collections	\$20,595,865	\$21,214,000	\$23,201,753	\$23,750,003	\$24,596,040	\$26,203,141
Gain / (Loss)	(\$2,326,758)	\$618,135	\$1,987,753	\$548,250	\$846,037	\$1,607,101
% Change	-10%	3%	9%	2%	4%	7%

General government sales tax receipts are budgeted at \$26.6 million, an increase of \$1.3 million (5%) from the previous year. Annual collections in FY14 increased 7%, after posting an increase of 4% the past year. The continued increase is hopefully a sign that the local economy will continue to rebound from the downturn that began in 2008. Recent reports indicate that consumer confidence is on the rise, and the local unemployment rate has stabilized. However, falling oil and natural gas prices could lead to a slowing of the Texas economy in the coming months.

**Mixed beverage taxes** are budgeted at \$1.6 million for FY15, an increase of \$501,000 from the previous year's budget. Actual collections for FY14 were up \$408,000 (35%) from the previous year, as the state legislature has restored the percentage collected by municipalities back to 10.7143% from 8.3065%. The budget amount for FY15 reflects this change.

<b>MIXED BEVERAGE TAX</b>	<b><u>FY-2009</u></b>	<b><u>FY-2010</u></b>	<b><u>FY-2011</u></b>	<b><u>FY-2012</u></b>	<b><u>FY-2013</u></b>	<b><u>FY-2014</u></b>
Collections	\$1,188,431	\$1,225,967	\$1,222,767	\$1,051,264	\$1,158,625	\$1,566,664
Gain / (Loss)	-\$106,370	\$37,536	-\$3,200	-\$171,503	\$107,361	\$408,039
% Change	-8%	3%	-0.3%	-14.0%	10.2%	35.2%

**Franchise fees** represent those revenues collected from utilities operating within the City that use the City's rights-of way to conduct their business. The City Council has authorized a 4% fee for the electric utility, 4% for the natural gas utility, 5% for the cable TV utility and a 2% of gross receipts fee for refuse collection. A flat rate is charged to both telephone operators [adjusted annually] based on the number of access lines. The City anticipates franchise fee collections of \$6.35 million, up \$150,000 from the previous year. Actual FY14 collections were \$6.4 million and represent a 2% decrease from the previous year.

<b>FRANCHISE FEE COLLECTIONS</b>	<b><u>FY-2009</u></b>	<b><u>FY-2010</u></b>	<b><u>FY-2011</u></b>	<b><u>FY-2012</u></b>	<b><u>FY-2013</u></b>	<b><u>FY-2014</u></b>
Electric	3,791,360	3,517,029	3,879,344	3,750,373	3,714,686	3,645,524
Telephone	709,441	655,813	635,712	475,044	652,546	520,957
Natural Gas	485,793	549,056	471,940	444,993	634,098	712,265
Cable Television	584,144	722,239	711,706	610,732	868,612	869,433
Refuse Collection	747,933	689,248	702,603	825,189	748,391	740,685
Collections	\$6,318,671	\$6,133,385	\$6,401,305	\$6,106,331	\$6,618,333	\$6,488,865
Gain / (Loss)	\$23,354	(\$185,286)	\$267,919	(\$294,973)	\$512,001	(\$129,468)
% Change	0%	-3%	4%	-5%	8%	-2%

**License and permit revenue** includes fees charged by the City for certain types of operator licenses and permits for construction and other items regulated by City ordinances. Total revenue from licenses and permits is budgeted at \$1.2 million, a decrease of 4% from the previous year's budget as development activity is expected to increase with the planned addition of several new restaurants. Total license & permit revenue in FY14 increased \$101,844 (8%) from FY13.

<b>LICENSES &amp; PERMITS</b>	<b><u>FY-2009</u></b>	<b><u>FY-2010</u></b>	<b><u>FY-2011</u></b>	<b><u>FY-2012</u></b>	<b><u>FY-2013</u></b>	<b><u>FY-2014</u></b>
Collections	\$1,079,178	\$1,114,927	\$1,045,175	\$1,532,750	\$1,267,206	\$1,369,050
Gain / (Loss)	(\$141,479)	\$35,749	(\$69,752)	\$487,575	(\$265,544)	\$101,844
% Change	-12%	3%	-6%	47%	-17%	8%

*Charges for services* consist of revenue earned by the City in exchange for specific types of services provided. Examples of services include ambulance service, mowing charges, engineering inspection fees and parks and recreation fees. Revenues for FY15 are budgeted at \$9.2 million and reflect a 7% increase from the previous year.

Charges for fleet maintenance, insurance and technology equipment are assessed to non-General fund departments as a cost of service provided. The Utility Enterprise, Convention & Visitors, Lake Enterprise, Stormwater Drainage, Crime Control & Prevention, and Lake Parks funds are charged for regular maintenance and repair of vehicles and heavy machinery. These outside funds are also charged for employee health insurance coverage, property and casualty premiums and costs associated with the acquisition, maintenance and replacement of computers and other technology-related equipment. The sum total of these charges is \$4.7 million, up \$252,000 (5%) from FY14. Total charges for services in FY14 were \$8.7 million and represent a 3% increase from the prior year.

<b>CHARGES FOR SERVICES</b>	<b><u>FY-2009</u></b>	<b><u>FY-2010</u></b>	<b><u>FY-2011</u></b>	<b><u>FY-2012</u></b>	<b><u>FY-2013</u></b>	<b><u>FY-2014</u></b>
Collections	\$7,433,671	\$7,858,057	\$7,709,069	\$8,373,313	\$8,986,686	\$8,749,699
Gain / (Loss)	\$111,393	\$424,386	(\$148,988)	\$664,244	\$613,373	(\$236,987)
% Change	2%	6%	-2%	9%	7%	-3%

*Fines and forfeitures* represent revenue generated from the municipal court and other punitive actions. Revenue in this category is budgeted at \$2.2 million, an increase of \$151,000 (7%) from the previous year's budget. Actual collections in FY14 total \$2.2 million and represent a 9% increase from the previous year.

<b>FINES AND FORFEITURES</b>	<b><u>FY-2009</u></b>	<b><u>FY-2010</u></b>	<b><u>FY-2011</u></b>	<b><u>FY-2012</u></b>	<b><u>FY-2013</u></b>	<b><u>FY-2014</u></b>
Collections	\$2,208,111	\$2,126,014	\$1,712,460	\$1,817,775	\$2,022,984	\$2,208,771
Gain / (Loss)	\$11,013	(\$82,097)	(\$413,554)	\$105,315	\$205,209	\$185,787
% Change	1%	-4%	-19%	6%	11%	9%

**Intergovernmental revenue** consists of funds earned by the City in exchange for services provided to other local, state, federal and quasi-governmental agencies. Examples of revenue sources include school resource officers at Grapevine-Colleyville ISD facilities and reimbursements from adjacent cities for firefighter mutual aid services. Intergovernmental revenue is budgeted at \$86,482 and represents no increase from the previous year.

**Interest Income** is budgeted at \$20,000. As the sluggish national economy continues, interest rates continue to fall. Actual interest earnings in FY14 were \$9,976, down -53% from \$21,468 the previous year.

**Miscellaneous revenue** includes sales of salvage and fixed assets, insurance reimbursements and income from tower and ground communications leases. Income from subrogation of insurance claims is budgeted at \$175,000 and reflects an increase of \$50,000 from the previous year. Income from tower/ground communications leases is budgeted at \$190,000 and reflects a \$5,000 increase from the previous year. Total miscellaneous revenue is budgeted at \$766,000 for FY15.

**Transfers In** represents those revenues that are transferred from one fund to another as a payment in lieu of Ad Valorem taxation, gross receipts charges, and indirect operating costs. Administrative fees paid to the General fund from the Utility, Convention & Visitors, Lake Enterprise, 4B, Lake Parks and Stormwater Drainage funds total \$3.4 million, a decrease of 1% from the previous year. Transfers to the Debt Service fund for principal and interest payments on debt issued to finance capital improvements of non-General Government funds total \$4.2 million, an increase of \$1.5 million from the previous year. Total General Government transfers in FY15 equal \$10.9 million and represent 14% of revenues.

<b>OPERATING TRANSFERS IN</b>	<b>FY-2009</b>	<b>FY-2010</b>	<b>FY-2011</b>	<b>FY-2012</b>	<b>FY-2013</b>	<b>FY-2014</b>
Utility Enterprise	1,392,331	1,349,725	1,501,990	1,444,541	1,271,724	1,595,766
Convention & Visitors	2,130,574	2,089,222	2,902,864	2,990,393	3,051,564	3,186,852
Lake Enterprise (Golf)	199,964	191,666	199,141	232,120	198,896	110,340
Stormwater Drainage	491,953	336,442	191,532	218,088	205,656	423,444
General (Cap. Maint)	2,199,000	2,315,000	1,593,160	2,571,500	2,809,000	2,809,001
Lake Parks	154,210	156,238	337,132	336,566	327,651	491,497
4B Transit	209,261	244,206	257,059	264,575	272,548	283,450
Court Technology	-	-	-	22,446	22,722	22,723
Crime Control & Prev.	79,800	155,800	-	-	-	-
Collections	\$6,857,093	\$6,838,300	\$6,982,877	\$8,080,228	\$8,159,761	\$8,923,073
Gain / (Loss)	\$941,665	(\$18,793)	\$144,577	\$1,097,351	\$79,532	\$763,312
% Change	16%	-0.3%	2.1%	15.7%	1.0%	9.4%

Total income from General Government transfers in FY14 was \$8.9 million and represents an increase of \$763,312 (9.4%) from the previous year.

## **Expenditures and Other Financing Uses**

The FY15 adopted budget for General Government funds totals \$79.2 million dollars, an increase of \$3.7 million (4.9%) from the prior year. General Government net operating expenditures (excluding transfers) are budgeted at \$71 million and represent a 6% increase from the previous year.

*Personnel costs* represent the single largest expenditure category, accounting for 35% of all General Government expenditures. Budgeted at \$27.6 million, personnel expenditures are up \$800,000 (3%) from the prior year's budget.

<b>PERSONNEL COSTS</b>	<b><u>FY-2009</u></b>	<b><u>FY-2010</u></b>	<b><u>FY-2011</u></b>	<b><u>FY-2012</u></b>	<b><u>FY-2013</u></b>	<b><u>FY-2014</u></b>
Expenditures	\$23,870,555	\$24,353,769	\$24,433,320	\$24,877,196	\$25,529,272	\$26,370,628
Increase / (Decrease)	\$1,477,239	\$483,214	\$79,551	\$443,876	\$652,076	\$841,356
% Change	7%	2%	0.3%	1.82%	2.62%	3.30%

Actual expenditures in FY14 were \$26.3 million and represent an increase of \$841,356 from the previous year. Total authorized positions for FY15 are 385.06 FTE, and reflect an increase of 32.3 from the previous year.

<b>AUTHORIZED POSITIONS GENERAL FUND</b>	<b><u>FY-2009</u></b>	<b><u>FY-2010</u></b>	<b><u>FY-2011</u></b>	<b><u>FY-2012</u></b>	<b><u>FY-2013</u></b>	<b><u>FY-2014</u></b>
Full-Time Equivalents (FTEs)	356.80	351.16	346.85	346.96	349.24	352.74
Increase / (Decrease)	5.15	(5.64)	(4.31)	0.11	2.28	3.50
% Change	1.46%	-1.58%	-1.23%	0.03%	0.66%	1.00%

*Supplies and Maintenance* are budgeted at \$4 million, an increase of 7% from the previous year's budget. Motor vehicle supplies (including gasoline) are budgeted at \$424,000 and represent an increase of \$3,000 from the FY14 budget. Operating supplies are budgeted at an increase of \$180,000 from the previous year. Expenditures for postage are budgeted to decrease by \$9,500. The City continues to utilize purchasing cooperative agreements with other municipalities and governmental agencies to secure the highest quality supplies at the lowest possible cost. FY14 expenditures totaled \$2.7 million and represented a 6.3% increase from the previous year. Maintenance costs are composed of \$903,000 of general maintenance in the General fund. Supplies and maintenance represent 5% of total General Government expenditures.

<b>SUPPLIES GENERAL FUND</b>	<b><u>FY-2009</u></b>	<b><u>FY-2010</u></b>	<b><u>FY-2011</u></b>	<b><u>FY-2012</u></b>	<b><u>FY-2013</u></b>	<b><u>FY-2014</u></b>
Expenditures	\$2,184,285	\$2,289,944	\$2,300,100	\$2,452,688	\$2,609,645	\$2,775,074
Increase / (Decrease)	(\$9,813)	\$105,659	\$10,156	\$152,588	\$156,957	\$165,429
% Change	-0.4%	4.8%	0.4%	6.6%	6.4%	6.3%

**Services** are budgeted at \$9.6 million and represent a \$600,000 increase from the FY14 budget. Professional services, defined as services that by their nature can be performed by persons or firms with specialized skills and knowledge who are non-City employees, represents the largest segment of the category, at \$4.5 million for FY15. Utility costs (electricity/gas/water/telephone) represent the second-largest segment at \$2.4 million, and represent an increase of \$200,000 over the previous year. Actual expenditures in FY14 are estimated to total \$9.5 million, and represent an increase of 9% over FY13. Expenditures for services account for 12% of General Government expenditures.

<b>SERVICES GENERAL FUND</b>	<b><u>FY-2009</u></b>	<b><u>FY-2010</u></b>	<b><u>FY-2011</u></b>	<b><u>FY-2012</u></b>	<b><u>FY-2013</u></b>	<b><u>FY-2014</u></b>
Expenditures	\$7,057,886	\$7,312,725	\$7,820,066	\$8,095,355	\$8,775,090	\$9,567,829
Increase / (Decrease)	\$35,540	\$254,839	\$507,341	\$275,289	\$679,735	\$792,739
% Change	0.5%	3.6%	6.9%	3.5%	8.4%	9.0%

**Insurance Costs**, which include property, casualty and health insurance, are budgeted at \$10.4 million, and represent an increase of \$500,000 from the FY14 budget. Property and casualty (P&C) expenditures are budgeted at \$1.4 million, an increase of \$5,000 from the prior year. Actual P&C expenditures in FY14 are estimated at \$1.46 million.

Health insurance costs, which include medical, dental, vision, and life coverage, is budgeted at \$8.9 million. Actual costs for FY14 are estimated at \$7.7 million, which represents an increase of \$524,793 (7.2%) from the previous year. Risk Management continues to actively monitor trends and patterns in healthcare in an attempt to improve plan offerings to employees and to lower costs.

<b>HEALTH INSURANCE GENERAL FUND</b>	<b><u>FY-2009</u></b>	<b><u>FY-2010</u></b>	<b><u>FY-2011</u></b>	<b><u>FY-2012</u></b>	<b><u>FY-2013</u></b>	<b><u>FY-2014</u></b>
Expenditures	\$6,520,340	\$8,039,514	\$8,745,052	\$7,052,573	\$7,248,481	\$7,773,274
Increase / (Decrease)	\$73,386	\$1,519,174	\$705,538	(\$1,692,479)	\$195,908	\$524,793
% Change	1.1%	23.3%	8.8%	-19.4%	2.8%	7.2%

**Operating Transfers Out** are budgeted at \$8.2 million and includes transfers of \$3 million from the General fund to the Capital Improvement fund for Community Quality of Life projects, \$3.2 million from the General fund to the Capital / Street Maintenance fund, \$700,000 from the General fund to the CCPD fund, and \$1.2 million for cash purchase of fleet, capital and technology equipment items. Actual transfers in FY14 were \$9.5 million. Per Council policy, revenues in excess of the 20% balance requirement in the General fund are to be transferred to the Quality of Life CIP fund at fiscal year end.

<b>OPERATING TRANSFERS OUT</b>	<b><u>FY-2009</u></b>	<b><u>FY-2010</u></b>	<b><u>FY-2011</u></b>	<b><u>FY-2012</u></b>	<b><u>FY-2013</u></b>	<b><u>FY-2014</u></b>
Capital Maintenance	819,000	785,000	987,160	1,171,500	1,251,000	1,251,000
Street Maintenance	1,380,000	1,530,000	606,000	1,400,000	1,558,000	1,558,000
CIP/ Quality of Life	3,500,000	4,260,000	3,000,000	3,000,000	5,169,886	3,000,000
Equipment Acquisition	1,688,450	429,085	751,507	1,240,301	1,596,650	1,676,000
CCPD Fund	1,100,000	2,003,300	1,500,000	1,500,000	1,300,000	1,000,000
Economic Development	-	-	-	-	-	1,000,000
CVB Fund	-	-	-	-	15,041	28,014
Grant Fund	-	-	-	337	1,500	-
<b>Total Transfers Out</b>	<b>\$8,487,450</b>	<b>\$9,007,385</b>	<b>\$6,844,667</b>	<b>\$8,312,138</b>	<b>\$10,892,077</b>	<b>\$9,513,014</b>
<b>Increase / (Decrease)</b>	<b>(\$3,630,295)</b>	<b>\$519,935</b>	<b>(\$2,162,718)</b>	<b>\$1,467,471</b>	<b>\$2,579,939</b>	<b>(\$1,379,063)</b>
<b>% Change</b>	<b>-30%</b>	<b>6%</b>	<b>-24%</b>	<b>21%</b>	<b>31%</b>	<b>-13%</b>

**Debt Service** is budgeted at \$16 million, and represents an increase of \$1.6 million from the previous year. The City issued \$19.5 million in Sales Tax Revenue Bonds in 2014 for the purchase of a 185 acre tract of undeveloped land in the northeast quadrant of the city. The FY15 budget also reflects a planned issuance of \$2.2 million in certificates of obligation in early 2015 for equipment acquisitions. Debt service costs represent 20% of General Government expenditures, up from 19% the previous year.

<b>DEBT SERVICE</b>	<b><u>FY-2009</u></b>	<b><u>FY-2010</u></b>	<b><u>FY-2011</u></b>	<b><u>FY-2012</u></b>	<b><u>FY-2013</u></b>	<b><u>FY-2014</u></b>
<b>Principal &amp; Interest Payments</b>						
General Obligation	\$8,310,977	\$7,672,721	\$8,090,304	\$6,887,526	\$6,632,771	\$10,450,393
Certificates of Obligation	\$3,314,883	\$3,743,842	\$2,576,944	\$2,145,892	\$1,817,602	\$1,621,232
Tax Notes Payable	\$631,982	\$1,236,017	\$1,442,715	\$1,420,449	\$1,397,565	\$1,988,936
<b>Total</b>	<b>\$12,257,842</b>	<b>\$12,652,580</b>	<b>\$12,109,963</b>	<b>\$10,453,867</b>	<b>\$9,847,938</b>	<b>\$14,060,561</b>
<b>Increase / (Decrease)</b>	<b>(\$415,530)</b>	<b>\$394,738</b>	<b>(\$542,617)</b>	<b>(\$1,656,096)</b>	<b>(\$605,929)</b>	<b>\$4,212,623</b>
<b>% Change</b>	<b>-3.3%</b>	<b>3.2%</b>	<b>-4.3%</b>	<b>-13.7%</b>	<b>-5.8%</b>	<b>42.8%</b>

FY 2014-15 APPROVED OPERATING BUDGET  
FUND 100 - GENERAL

**- Budget At-A-Glance -**

REVENUE AND OTHER FINANCING SOURCES:	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
Ad Valorem Taxes	8,494,995	8,970,000	8,457,673	8,458,046
Sales & Use Taxes	25,754,665	26,388,150	27,769,805	28,226,200
Franchise Fees	6,618,333	6,200,000	6,488,865	6,350,000
Licenses & Permits	1,267,206	1,288,349	1,369,050	1,231,626
Charges for Services	8,986,686	8,642,566	8,479,699	9,265,167
Intergovernmental	100,284	86,482	83,062	86,482
Fines and Forfeitures	2,022,984	2,051,030	2,208,771	2,202,393
Transfers In	2,801,083	3,436,235	3,409,040	3,408,836
Miscellaneous	964,405	777,700	990,149	766,736
<b>Total</b>	<b>57,010,641</b>	<b>57,840,512</b>	<b>59,256,115</b>	<b>59,995,486</b>

EXPENDITURES AND OTHER FINANCING USES:	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
Personnel	25,529,272	26,809,224	26,370,628	27,601,731
Supplies	2,609,645	2,904,157	2,775,074	3,110,410
Maintenance	713,363	886,035	933,972	903,053
Services	8,872,413	9,015,713	9,667,751	9,626,990
Insurance	8,618,063	9,914,245	9,242,331	10,454,850
Transfers Out	10,892,077	9,660,000	9,513,014	8,181,000
Capital Outlay	358,102	150,226	106,780	105,808
<b>Total</b>	<b>57,592,937</b>	<b>59,339,600</b>	<b>58,609,550</b>	<b>59,983,842</b>

EXPENDITURES AND PERSONNEL BY PROGRAM:	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved	Personnel <sup>(1)</sup>
City Manager	3,897,546	3,859,430	4,292,016	3,911,659	20.00
Mayor & Council	121,025	121,182	185,426	142,282	7.00
City Secretary	370,106	362,116	359,293	373,312	4.00
Administrative Services	11,850,521	13,379,668	12,543,322	14,024,166	31.66
Police	1,719,051	1,770,389	1,707,406	1,785,522	15.09
Fire	11,024,695	11,693,942	11,599,090	11,919,443	105.17
Parks & Recreation	7,444,047	7,648,340	8,078,253	8,742,976	96.41
Library	1,608,336	1,758,027	1,690,213	1,746,269	24.92
Public Works	7,353,633	7,804,446	7,305,725	7,838,948	65.82
Development Services	1,214,576	1,282,060	1,235,869	1,318,265	15.00
Permanent Capital & Street Maintenance	2,809,000	2,809,000	2,809,000	3,279,000	NA
Transfer to Equipment Replacement Fund	1,596,650	1,676,000	1,676,000	1,202,000	NA
Transfer to CCPD Fund	1,300,000	1,175,000	1,000,000	700,000	NA
Transfer to Capital Improvement Projects Fund	2,169,886	0	0	0	NA
Transfer to Convention & Visitors Fund	15,041	0	28,014	0	NA
Transfer to Grant Fund	1,500	0	0	0	NA
Transfer to Economic Development Fund	0	1,000,000	1,000,000	0	NA
Transfer to Quality of Life Fund	3,000,000	3,000,000	3,000,000	3,000,000	NA
<b>Total</b>	<b>57,592,937</b>	<b>59,339,600</b>	<b>58,609,550</b>	<b>59,983,842</b>	<b>385.06</b>

<sup>(1)</sup> In full-time equivalents

FY 2014-15 APPROVED OPERATING BUDGET  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
GENERAL FUND

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
<b>BEGINNING FUND BALANCE:</b>	9,607,816	11,940,646	11,358,350	11,358,350	12,004,915
<b>OPERATING REVENUE:</b>					
Ad Valorem Taxes	8,752,782	8,494,995	8,970,000	8,457,673	8,458,046
Sales Taxes	23,750,003	24,596,040	25,275,000	26,203,141	26,611,200
Mixed Beverage Taxes	1,051,264	1,158,625	1,113,150	1,566,664	1,615,000
Franchise Fees	6,106,331	6,618,333	6,200,000	6,488,865	6,350,000
Licenses & Permits	1,532,750	1,267,206	1,288,349	1,369,050	1,231,626
Charges for Services	8,373,313	8,986,686	8,642,566	8,479,699	9,265,167
Intergovernmental	134,055	100,284	86,482	83,062	86,482
Fines and Forfeitures	1,817,775	2,022,984	2,051,030	2,208,771	2,202,393
Miscellaneous	700,501	964,405	777,700	990,149	766,736
<b>Total Operating Revenue</b>	<b>52,218,775</b>	<b>54,209,558</b>	<b>54,404,277</b>	<b>55,847,074</b>	<b>56,586,650</b>
<b>TRANSFERS IN:</b>					
Admin. Fee - Utility Fund	1,444,541	1,271,724	1,785,938	1,595,766	1,814,731
Admin. Fee - CVB Fund	1,024,323	966,247	1,025,100	1,147,952	961,043
Admin. Fee - Lake Ent. Fund	232,120	198,896	118,125	110,340	118,125
Administrative Fee - SDUS	104,225	91,668	103,900	104,008	104,206
Administrative Fee - Lake Parks Fund	0	0	158,250	167,524	159,375
Administrative Fee - 4B Fund	264,575	272,548	244,922	283,450	251,356
<b>Total Transfers In</b>	<b>3,069,783</b>	<b>2,801,083</b>	<b>3,436,235</b>	<b>3,409,040</b>	<b>3,408,836</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>55,288,559</b>	<b>57,010,641</b>	<b>57,840,512</b>	<b>59,256,115</b>	<b>59,995,486</b>
<b>OPERATING EXPENDITURES:</b>					
Personnel	24,877,196	25,529,272	26,809,224	26,370,628	27,601,731
Supplies	2,452,688	2,609,645	2,904,157	2,775,074	3,110,410
Maintenance	734,005	713,363	886,035	933,972	903,053
Services	8,187,354	8,872,413	9,015,713	9,667,751	9,626,990
Capital Outlay	210,096	358,102	150,226	106,780	105,808
Insurance	8,182,252	8,618,063	9,914,245	9,242,331	10,454,850
<b>Total Operating Expenditures</b>	<b>44,643,590</b>	<b>46,700,859</b>	<b>49,679,600</b>	<b>49,096,536</b>	<b>51,802,842</b>
<b>TRANSFERS OUT:</b>					
To Permanent Capital Maintenance	1,171,500	1,251,000	1,251,000	1,251,000	1,646,000
To Permanent Street Maintenance	1,400,000	1,558,000	1,558,000	1,558,000	1,633,000
To Capital Equipment Acquisition Fund	1,240,301	1,596,650	1,676,000	1,676,000	1,202,000
To Community Quality of Life Fund	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
To Crime Control & Prevention District Fund	1,500,000	1,300,000	1,175,000	1,000,000	700,000
To Economic Development Fund	0	0	1,000,000	1,000,000	0
To Capital Improvement Projects Fund	0	2,169,886	0	0	0
To Grant Fund	337	1,500	0	0	0
To Convention & Visitors Fund	0	15,041	0	28,014	0
<b>Total Transfers Out</b>	<b>8,312,138</b>	<b>10,892,077</b>	<b>9,660,000</b>	<b>9,513,014</b>	<b>8,181,000</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>52,955,728</b>	<b>57,592,937</b>	<b>59,339,600</b>	<b>58,609,550</b>	<b>59,983,842</b>
<b>SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:</b>	<b>2,332,830</b>	<b>(582,296)</b>	<b>(1,499,088)</b>	<b>646,565</b>	<b>11,644</b>
<b>ENDING FUND BALANCE:</b>	<b>11,940,646</b>	<b>11,358,350</b>	<b>9,859,262</b>	<b>12,004,915</b>	<b>12,016,559</b>
<b>FUND BALANCE REQUIREMENT:</b>	<b>8,806,407</b>	<b>9,212,224</b>	<b>9,799,812</b>	<b>9,684,796</b>	<b>10,218,643</b>

\* Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).

The FY 2014-15 projected Ending Fund Balance represents 23% of total budgeted expenditures (85 days of operation).

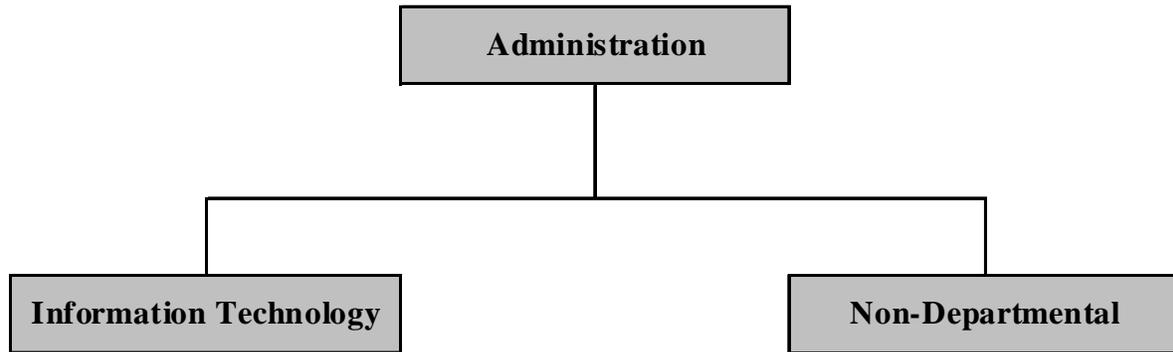


**City Manager**

The City Manager’s Office serves as the chief administrative branch for all city operations to implement the goals and policies established by the City Council and apply the Code of Ordinances written in the City Charter.

The Information Technology division operates and maintains the City’s data and voice networks. This includes monitoring for performance and failures, planning for growth and disaster recovery, and integrating diverse applications among the user departments. The division consults with user departments on hardware and software needs and handles user requests for repairs and changes.

The Non-Departmental-Administrative division serves as an interdepartmental resource to fund activities and purchases that benefit the entire organization and community. Funds budgeted in Non-Departmental accounts are under the control of the City Manager’s office.



**Departmental Statistics**

(for the fiscal year ended 9/30/14)

Number of public hearings conducted	53
Number of agenda items	566
Number of ordinances	73
Number of resolutions	114
Number of technology hardware items	850
Value of annual technology replacement program	\$555,000

FY 2014-15 APPROVED OPERATING BUDGET  
GENERAL FUND DEPARTMENTAL SUMMARY  
101 - CITY MANAGER

<b>Expenditures by Division</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Administration	666,097	702,983	712,105	739,247	706,476
Information Technology	1,093,577	1,218,892	1,356,550	1,391,943	1,470,081
Non-Departmental	2,412,676	1,975,671	1,790,775	2,160,826	1,735,102
<b>Total</b>	<b>4,172,350</b>	<b>3,897,546</b>	<b>3,859,430</b>	<b>4,292,016</b>	<b>3,911,659</b>

<b><u>CITY MANAGER'S OFFICE</u></b>	<b><u>2012</u></b>	<b><u>2013</u></b>	<b><u>2014</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>
City Manager	1	1	1	1	1
Assistant City Manager	1	1	1	1	1
Development Manager	1	1	1	1	0
Executive Assistant	1	1	1	1	1
Administrative Secretary	0	0	0	0.5	0.5
Marketing Manager	0	0	0	0	1
IT Manager	1	1	1	1	1
Asst IT Mgr/Internet Svc Adm	1	1	1	1	1
Network Administrator II	1	1	1	1	1
Enterprise GIS Manager	0	0	1	1	1
GIS Manager	1	1	0	0	0
IT Customer Service Coordinator	1	1	1	1	1
Network Administrator I	1	1	1	1	1
Lan/Wan Administrator	1	1	1	1	1
Asst. Lan/Wan Administrator	0	0	0	0	1
IT Technician	1	1	1	1	1
IT Technical Support Specialist	0	0	0	1	1
GIS Analyst	1	1	1	1	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>14.50</b>	<b>15.50</b>

<b><u>PART-TIME POSITIONS</u></b>					
IT Assistant	0.98	0.98	0.98	0.00	0.00
Secretary	0.63	0.63	0.63	0.00	0.00
Clerk Typist/Receptionist	0.60	0.60	0.60	0.00	0.00
IT Technical Support Specialist	0.00	0.00	0.00	0.60	0.60
GVU Intemship Program	0.00	0.00	3.90	3.90	3.90
<b>TOTAL PART-TIME POSITIONS</b>	<b>2.21</b>	<b>2.21</b>	<b>6.10</b>	<b>4.50</b>	<b>4.50</b>

<b>TOTAL CITY MANAGERS OFFICE</b>	<b>15.21</b>	<b>15.21</b>	<b>19.10</b>	<b>19.00</b>	<b>20.00</b>
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**City Manager - Administration  
100-101-1**

<b><u>Expenditures by Major Object</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	619,392	639,729	649,133	674,136	655,783
Supplies	13,861	16,523	20,200	20,597	16,700
Maintenance	0	0	0	0	0
Services	32,844	46,730	42,772	44,515	33,993
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>666,097</b>	<b>702,983</b>	<b>712,105</b>	<b>739,247</b>	<b>706,476</b>

**Objectives**

- Maintain the City's technological competitiveness and customer service orientation through the development and maintenance of the city web page and the organizational intranet.
- Continue support of city facility development to accommodate city's growth.
- Facilitate communication with DFW Airport to resolve funding issues and for the development of viable property within Grapevine city limits.
- Continue efforts to develop public transportation program focused on tourism and to implement citywide signage program.
- Encourage development of new business by continuing to establish commercial and industrial development contacts through existing sources.
- Prepare and publish the annual Economic Profile and Economic Update.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Newsletters published	6	6	6	6	6
Average response time to citizen telephone and web page inquiries	7 day	8 day	1 day	1 day	1 day
Marketing Missions	7	8	2	2	2
Complete Economic Update by 02/28	100%	100%	100%	100%	100%
Complete Economic Profile by 02/01	100%	100%	100%	100%	100%

**City Manager - Information Technology  
100-101-2**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	812,435	910,482	930,219	975,750	1,015,279
Supplies	32,645	44,544	31,500	43,415	34,000
Maintenance	36,757	23,438	69,900	54,882	82,900
Services	211,740	240,428	324,931	317,896	337,902
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>1,093,577</b>	<b>1,218,892</b>	<b>1,356,550</b>	<b>1,391,943</b>	<b>1,470,081</b>

**Objectives**

- Provide courteous customer service to our department end users
- Provide technically competent project assistance to all City departments to help in their technical projects
- Provide courteous professional customer service to all City departments
- Maintain current network equipment and software keeping patch levels current
- Provide a secure voice and data network with minimal downtime and good response times
- Keep network equipment replaced on a consistent schedule
- Keep infrastructure capacity ahead of increasing demands

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Number of computer and phone requests completed	NA	NA	NA	NA	1,200
Number of hours spent assisting departments with their projects	NA	NA	NA	NA	1,200
Number of computers receiving a software patch or service pack	NA	NA	NA	NA	600
Number of GIS map requests completed	NA	NA	NA	NA	160
Number of desktop computers replaced or upgraded	NA	NA	NA	NA	90
Number of server operating system upgrades, physical units replaced, physical units added, and logical servers added	NA	NA	NA	NA	100
Number of LAN and Wireless units added, replaced, and number of new locations designed and implemented	NA	NA	NA	NA	30

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**City Manager - Non-Departmental  
100-120-1**

<b><u>Expenditures by Major Object</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	0	0	0	0	0
Supplies	95,842	72,088	72,000	53,015	70,000
Maintenance	0	239	5,000	6	8,000
Services	2,179,876	1,901,634	2,249,958	2,107,805	2,209,137
Capital Outlay	136,957	1,710	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>2,412,676</b>	<b>1,975,671</b>	<b>1,790,775</b>	<b>2,160,826</b>	<b>1,735,102</b>

**Objectives**

- Utilize technology to enhance communications with Grapevine citizens.
- Maintain strong legal services, consulting assistance, legislative support and communication systems throughout the organization.
- Increase exposure and participation in regional, state and national municipal organizations.
- Continue to pursue opportunities for community-based activities such as neighborhood meetings, information sharing and citywide functions.

**Mayor & Council  
100-102-1**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	89,378	83,970	90,182	93,384	90,182
Supplies	15,651	18,665	12,400	19,961	16,300
Maintenance	0	0	0	0	0
Services	10,714	18,390	18,600	72,082	35,800
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>115,743</b>	<b>121,025</b>	<b>121,182</b>	<b>185,426</b>	<b>142,282</b>

**Objectives**

- Continue to conduct timely and efficient public meetings.
- Continue to strengthen communications with staff, boards and commissions, volunteers and citizens.
- Continue to facilitate positive relations with neighboring communities and other governmental entities.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Number of public hearings	63	53	55	55	55
Number of ordinances	84	73	60	60	60
Number of resolutions	97	114	90	90	90
Number of agenda items	525	566	500	500	500

<b><u>MAYOR AND COUNCIL</u></b>	<b><u>2012</u></b>	<b><u>2013</u></b>	<b><u>2014</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>
Mayor	1	1	1	1	1
Council	6	6	6	6	6
<b>TOTAL POSITIONS</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>



**City Secretary**

The City Secretary's Office maintains accurate records for the City that are available to the public, City Council and City Staff through a Records Management Program mandated by State law and adopted by City ordinance.

The City Secretary's Office prepares City Council and Planning & Zoning Commission agendas and packets, records and maintains City Council minutes, resolutions and ordinances. This department conducts municipal elections, coordinates City Boards and Commission appointments, issues City alcoholic beverage permits, mobile home permits and door-to-door solicitor permits. The City Secretary serves as the local registrar for birth and death records for the City of Grapevine.

To obtain City of Grapevine information including:

- City Council agendas, minutes, ordinances and resolutions
- Planning & Zoning Commission agendas and minutes
- City Boards and Commission agendas
- Application for appointment to City Boards and Commission
- Application for obtaining certified birth and death records
- How to apply for City alcoholic beverage permits
- Rules, regulations and applications for door-to-door solicitors

**Departmental Statistics**

(for the fiscal year ended 9/30/14)

Number of requests for public information received	12,349
Number of required legal captions published	60
Number of documents scanned	293
Number of post-Council documents processed	220
Number of birth records processed	4,025
Number of death records processed	702

FY 2014-15 APPROVED OPERATING BUDGET  
 GENERAL FUND DEPARTMENTAL SUMMARY  
 103 - CITY SECRETARY

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	304,663	292,988	308,434	300,539	317,985
Supplies	21,880	21,615	21,220	13,248	21,120
Maintenance	0	0	0	0	0
Services	21,418	55,504	32,462	45,506	34,207
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
	<b>347,962</b>	<b>370,106</b>	<b>362,116</b>	<b>359,293</b>	<b>373,312</b>

<b><u>CITY SECRETARY</u></b>	<b><u>2012</u></b>	<b><u>2013</u></b>	<b><u>2014</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>
City Secretary	1	1	1	1	1
Assistant City Secretary/Records Manager	1	1	1	1	1
Vital Records Specialist	1	1	1	1	1
Secretary	1	1	1	1	1
<b>TOTAL CITY SECRETARY POSITIONS</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

**City Secretary's Office  
100-103-1**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	304,663	292,988	308,434	300,539	317,985
Supplies	21,880	21,615	21,220	13,248	21,120
Maintenance	0	0	0	0	0
Services	21,418	55,504	32,462	45,506	34,207
<b>Total</b>	<b>347,962</b>	<b>370,106</b>	<b>362,116</b>	<b>359,293</b>	<b>373,312</b>

**Objectives**

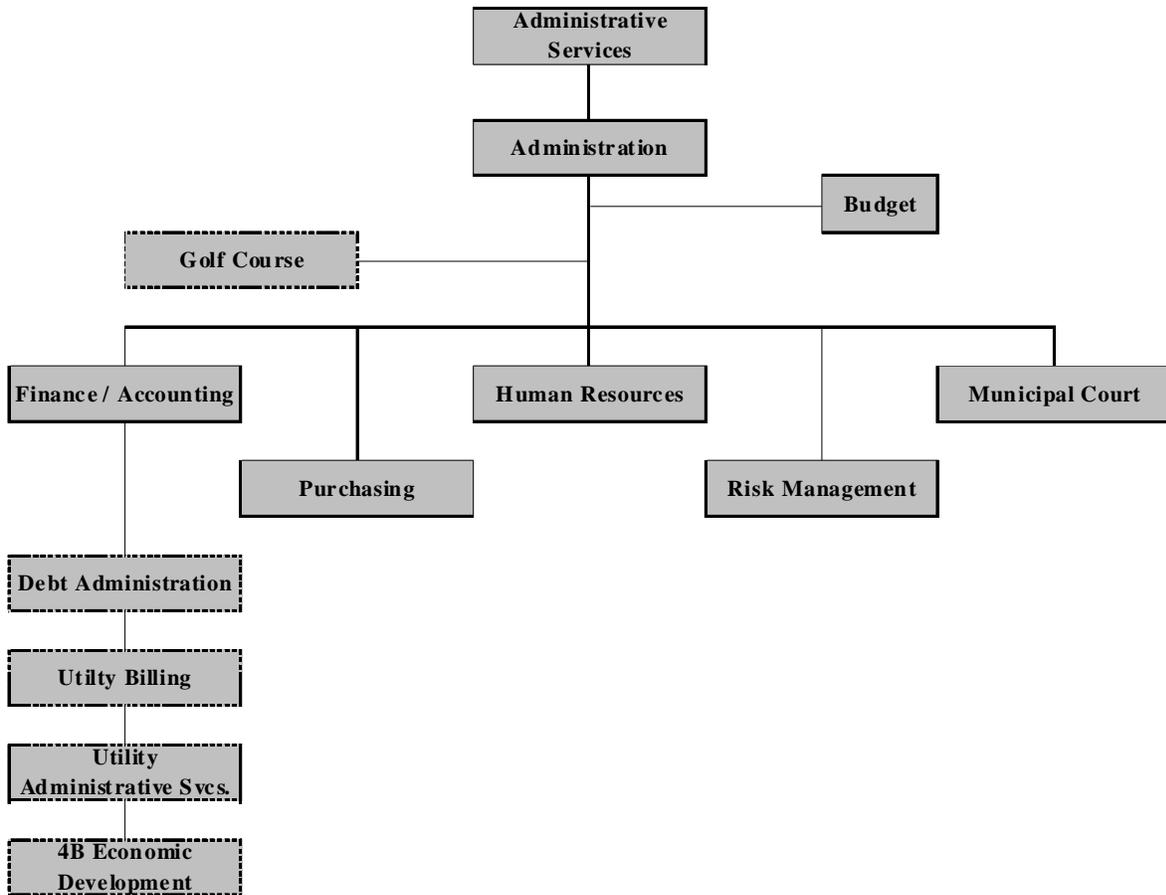
- Conduct City elections in compliance with the City Charter and State law.
- Process accurate City Council actions in a timely manner.
- Maintain accurate birth and death records for Grapevine.
- Respond to customer requests/inquiries in a timely manner.
- Maintain accurate, easily accessible City records in compliance with adopted record retention schedules and administrative policies.

<b>Performance Indicators</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Post-Council meeting documents:					
- Ordinance/Resolution (2 days)	165	175	150	158	150
- Minutes transcribed (2 days)	78	72	75	57	29
- Documents scanned (5 days)	358	306	360	338	360
- Required legal captions published	54	47	51	56	60
Customer Inquiries annually:	12,302	11,208	13,500	12,800	12,800
Open records average process time:					
- Public information (5 days)	263	349	275	380	350
- Birth records					
Newborns/mail (5 days)	3,675	3,675	3,700	0	0
Walk-in (<1/2 hour)	793	682	600	0	0
- Birth records					
Long form-Walk-in/mail (1 day)	0	0	0	3742	3500
Short form-Walk-in (<1/2 hour)	793	682	600	400	300
- Death records (<1/2 hour)	878	927	800	578	500
Records management:					
- Manpower hours	126.5	299	100	175	125
- Scan prior year's vital records	0%	100%	100%	100%	100%
- Amount of records eligible for destruction and destroyed by end of the 3rd quarter	664 CF	339.6 CF	500 CF	1100 CF	500 CF



**Administrative Services**

The Administrative Services Department manages and controls divisions which provide a wide variety of services for the City of Grapevine. Areas of responsibility include accounting, accounts payable, auditing, budget preparation and administration, debt management, human resource management, investments, municipal court, payroll, purchasing, risk management, taxation and utility billing. In addition, the department also oversees operation of the City's municipal golf course.



**Departmental Statistics**

(for the fiscal year ended 9/30/14)

Number of budget amendments processed	138
Number of amendment line item entries	1,952
City Council agenda memos reviewed and approved	160
Number of municipal court cases filed (DFW Airport and Grapevine)	18,367
Number of applications and resumes received annually	14,727
Number of new hires processed (full-time, part-time and casual)	183
Number of payroll checks processed	20,464

FY 2014-15 APPROVED OPERATING BUDGET  
GENERAL FUND DEPARTMENTAL SUMMARY  
105 - ADMINISTRATIVE SERVICES

<b>Expenditures by Division</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Administration	460,225	428,890	519,254	502,695	523,249
Accounting	837,583	823,561	882,681	855,201	961,303
Purchasing	220,160	282,770	266,428	264,337	273,725
Human Resources	641,767	625,648	675,866	656,349	671,240
Municipal Court	630,967	638,532	689,947	622,184	717,926
Risk Management	8,574,355	9,051,118	10,345,492	9,642,556	10,876,723
<b>Total</b>	<b>11,365,057</b>	<b>11,850,521</b>	<b>13,379,668</b>	<b>12,543,322</b>	<b>14,024,166</b>

<b>ADMINISTRATIVE SERVICES</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>2015</b>
Administrative Services Director	1	1	1	1	1
Controller	1	1	1	1	1
Managing Director of Financial Services	0	0	0	1	1
Management Services Director	0	0	0	1	1
Budget Manager	1	1	1	0	0
Financial Analyst	0	1	1	1	1
GHA Executive Director **	1	1	1	1	1
Administrative Service Coordinator	1	1	1	1	1
Accountant	1	0	0	0	1
Internal Auditor	1	1	1	0	0
Payroll/Accounting Tech	1	1	1	1	1
Accountant III	0	0	0	2	1.5
Sr. Accountant	1	2	2	0	0
Accounting Technician	1	1	1	1	1
Purchasing Agent	1	1	1	1	1
Purchasing Coordinator	1	1	1	1	1
Sr. Warehouse Worker	1	1	1	1	1
Acct Payable Clerk	0.5	0.5	0.5	0.5	0.5
Human Resources Director	1	1	1	1	1
Human Resources Analyst II	1	1	1	1	1
Human Resources Analyst I	1	1	1	1	1
Human Resources Specialist	1	1	1	1	1
Human Resources Coordinator	1	1	1	1	1
Municipal Court Manager	1	1	1	1	1
Municipal Court Supervisor	1	1	1	1	1
Municipal Court Clerk	3	3	3	4	4
Cashier	1	1	1	0	0
Clerk Typist	1	1	1	1	1
Municipal Court Judge	1	1	1	1	1
Risk Manager	1	1	1	1	1
Benefits Coordinator	1	1	1	1	1
Risk / Wellness Coordinator	1	1	1	0	0
<b>TOTAL FULL-TIME POSITIONS</b>	<b>29.50</b>	<b>30.50</b>	<b>30.50</b>	<b>29.50</b>	<b>30.00</b>

FY 2014-15 APPROVED OPERATING BUDGET  
 GENERAL FUND DEPARTMENTAL SUMMARY  
 105 - ADMINISTRATIVE SERVICES

PART-TIME POSITIONS					
Budget Assistant	0.085	0.085	0.085	0.085	0.085
Director of Property and Casualty Projects	0.000	0.000	0.000	0.480	0.480
Risk / Wellness Coordinator	0.000	0.000	0.000	0.520	0.520
Human Resources Assistant	0.470	0.470	0.470	0.470	0.470
Clerk Typist / Receptionist	0.150	0.150	0.100	0.100	0.100
<b>TOTAL PART-TIME POSITIONS</b>	<b>0.705</b>	<b>0.705</b>	<b>0.655</b>	<b>1.655</b>	<b>1.655</b>

<b>TOTAL ADMINISTRATIVE SERVICES</b>	<b>30.205</b>	<b>31.205</b>	<b>31.155</b>	<b>31.155</b>	<b>31.655</b>
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\*\* Position funded from Grapevine Housing Authority Fund, which is reimbursed by the federal government (HUD).

**Administrative Services - Administration  
100-105-1**

<b><u>Expenditures by Major Object</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	388,860	399,546	476,754	468,470	480,549
Supplies	22,823	19,386	26,500	24,603	24,800
Maintenance	0	0	0	0	0
Services	48,542	9,958	16,000	9,623	17,900
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>460,225</b>	<b>428,890</b>	<b>519,254</b>	<b>502,695</b>	<b>523,249</b>

**Objectives**

- Facilitate a positive customer service attitude for both internal and external City services.
- Facilitate effective support of operational department activities.
- To oversee effective financial and administrative control systems.
- Publish the Annual Operating Budget and Capital Improvements Plan.
- Publish and maintain timely and accurate financial data online via the City's website.
- Implement and enhance employee health insurance training programs.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Budget Amendment Requests processed	171	167	180	175	180
Wire transfers verified	NA	75	80	75	80
Purchasing requisitions reviewed and approved	57	244	250	245	250
Council agenda memos reviewed and approved	75	147	180	150	180
Monthly financial status reports completed	9	10	9	9	9

**Administrative Services - Accounting**  
**100-105-2**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	514,041	521,768	540,988	542,346	604,379
Supplies	23,171	19,250	22,000	19,556	19,900
Maintenance	0	0	0	0	0
Services	300,371	282,543	319,693	293,299	337,024
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>837,583</b>	<b>823,561</b>	<b>882,681</b>	<b>855,201</b>	<b>961,303</b>

**Objectives**

- Continue to meet payroll and account payable production with minimal rework and corrections. Staying current on federal and IRS guidelines and apply these standards to the City's accounting system.
- Coordination and assistance to external auditors and final the audit in a manner with prior year's production and workpaper preparations for external auditors.
- Control the disbursement of City funds by monitoring vendor payments to ensure discounts; processing check runs and promoting direct deposit of payroll.
- Ensure adequate internal controls of City assets by reconciling bank and trust statements monthly, and ensure compliance with standards and procedures established by City Charter, City Council and City Manager.
- Review and monitor the budgeted spending in Departments and ensure that they are consistent with City Manager's guidelines on spending and budget management and are in compliance with State, Federal laws and bond guidelines.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Number of Payroll Checks	19,476	20,117	22,000	20,400	20,600
Number of Accounts Payable Checks Annually/ACH	12,411	10,766	12,300	11,712	12,000

**Administrative Services - Purchasing  
100-105-3**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	205,049	230,028	239,478	237,591	247,775
Supplies	2,789	2,111	3,150	3,288	2,050
Maintenance	0	0	0	0	0
Services	12,322	50,631	23,800	23,458	23,900
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>220,160</b>	<b>282,770</b>	<b>266,428</b>	<b>264,337</b>	<b>273,725</b>

**Objectives**

- Review / re-bid 95% of annual contracts without a gap in service.
- To establish at least 8 new annual contracts
- Reduce inventory
- Increase inventory turns
- Increase the number of solicitations because of the new e-bidding system

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Annual contracts with no gap in service	97%	97%	95%	98%	9500%
Number of new contracts established	33	12	14	8	6
Reduce inventory to \$150,000	\$163,350	\$152,523	\$150,000	\$150,000	\$150,000
Increase inventory turns	2	2.43	3	3	3
Increase the number of solicitations utilizing e-bidding system	13	17	30	10	15

**Administrative Services - Human Resources  
100-104-1**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	522,678	510,701	547,675	513,644	541,594
Supplies	17,796	13,610	23,372	16,563	20,705
Maintenance	0	0	0	0	0
Services	101,293	101,338	104,819	126,143	108,941
<b>Total</b>	<b>641,767</b>	<b>625,648</b>	<b>675,866</b>	<b>656,349</b>	<b>671,240</b>

**Objectives**

- Advise, counsel and train supervisors on leadership skills, policy interpretation and disciplinary issues so that unemployment claims result from less than 10% of all terminations, employment-related lawsuits result from less than 1% of all terminations, and full-time employee turnover remains below 10%.
- Advertise each full-time vacancy through a minimum of 4 different sources to obtain a diverse application pool of at least 30 candidates on average for the hiring department to select from.
- Provide annual, mandatory training to all new employees on the City's Business Culture Guiding Values and Sexual Harrasment prevention.
- Conduct new employee orientation to assimilate new employees into the organization successfully and quickly. New employee orientation will be scheduled no later than the third week of employment, on average, with the City.
- Annually survey approximately 40 of Grapevine's benchmark jobs with other Metroplex area cities to maintain competitive salaries, at least at the 50th percentile of the Metroplex market.

<b>Performance Indicators</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Training contacts made with employees/supervisors	922/331	175/93	120/100	228/200	160/100
Applications received annually	12,955	14,727	13,000	15,500	15,500
# of full/part-time new hires processed	48/123	36/147	50/125	40/125	50/150
# of promotions/transfers	21/3	24/5	24/3	24/3	30/6
# of full/part-time resignations/terms processed	37/104	38/152	40/100	40/100	40/85
Orientations held within 3 weeks of hire	86%	95%	80%	80%	80%
Payroll/benefit transactions performed	2,557	1,460	2,000	1,600	2,000
Employee turnover (full-time only)	7.05%	7.10%	8.50%	8.50%	8.50%
Full-time employees per 100 citizens	1.150	1.117	1.150	1.150	1.150
Personnel employees per 100 employees	0.948	1.000	0.900	0.980	0.940
Employees tracked on leave (FMLA, SL Pool, Personal Leave) or on Modified Duty	244	236	250	220	250

**Administrative Services - Municipal Court  
100-107-1**

<b><u>Expenditures by Major Object</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	479,894	491,146	507,200	444,086	522,026
Supplies	20,627	19,283	22,785	14,965	18,945
Maintenance	2,940	6,773	11,592	7,687	0
Services	127,505	121,330	148,370	155,446	176,955
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>630,967</b>	<b>638,532</b>	<b>689,947</b>	<b>622,184</b>	<b>717,926</b>

**Objectives**

- Provide adequate training and cross-training for Municipal Court staff.
- Keep forms updated as laws, policies and procedures change.
- Provide adequate information to the public about their rights in Municipal Court.
- Work closely with the Teen Court Coordinator to assist handling cases in a timely manner.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Number of cases filed per year with COG	24,313	22,030	27,000	22,056	25,000
Number of cases filed per year with DFW	1,716	1,825	2,000	1,848	2,000
Average number of minutes to process each case	20	80	20	20	20
Average number of minutes to process at window	25	100	25	25	25
Average number of hours to prepare for Jury Trial	4	16	4	4	4
Number of teens requesting Teen Court	171	221	350	160	180

**Administrative Services - Risk Management  
100-109-1**

<b>Expenditures By Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	263,820	272,330	276,252	280,373	279,073
Supplies	12,433	12,888	16,840	9,181	12,600
Services	115,850	147,837	138,155	110,672	130,200
Capital Outlay	0	0	0	0	0
Property & Casualty	1,129,679	1,369,582	1,463,495	1,469,056	1,468,600
Health Insurance	7,052,573	7,248,481	8,450,750	7,773,274	8,986,250
<b>Total</b>	<b>8,574,355</b>	<b>9,051,118</b>	<b>10,345,492</b>	<b>9,642,556</b>	<b>10,876,723</b>

**Objectives**

- Initiate self-funded Workers Compensation Program to reduce costs and effectively manage employee injuries
- Direct the City's self-funded major medical health plan for employees and their families
- Implement new plan design for HSA and HRA programs in the City's self-funded health plan.
- Manage prescription benefit plan
- Manage and direct expansion of the SIR liability and property protection program.
- Reduce legal and expert witness fees by contracting with excess liability carriers and third parties.
- Provide LTD insurance for employees and their families while stabilizing premiums.
- Provide cost effective life insurance for City employees and their families.
- Continue Citywide HIPAA program and privacy compliance office.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Paid liability claims vs. total claims	97%	23%	23%	23%	25%
Recover subrogation revenue	\$99,247	\$219,144	\$388,400	\$220,000	\$200,000
Vehicle accidents	30	38	50	40	35
Fleet accidents as percentage of total fleet	8%	11%	11%	9%	8%
<b>Worker's Compensation:</b>					
Texas Standard premium states rated	\$1,112,299	\$1,145,600	\$1,100,042	\$1,112,417	\$1,133,717
Experience rated discounted premium	\$284,749	\$369,459	\$396,015	\$400,540	\$390,069
Experience rates W/C premium savings	\$827,550	\$776,141	\$704,027	\$711,877	\$743,648
<b>Worker's Compensation Injuries:</b>					
Medical only injuries	37	36	56	40	40
Medical only injuries to total staff	7%	7%	9%	7%	7%
Lost time injuries	25	21	24	24	25
Lost time injuries to total staff	4%	4%	6%	4%	4%

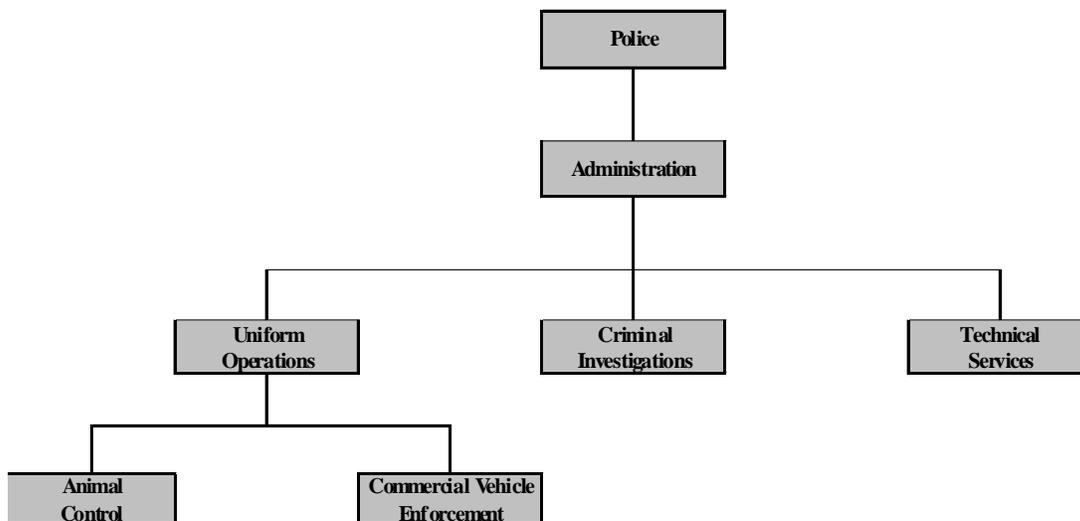


**Police**

The Grapevine Police Department continually strives to provide the citizens of Grapevine as well as visitors to the City with the best possible service that ensures all citizens and visitors a safe and secure environment.

The department is organized in the following divisions:

- Administration            Includes the Office of the Chief of Police, Community Relations, Internal Affairs, Hiring, Training, Public Information and Volunteers
- Uniform Operations       Includes Patrol Operations, Traffic Unit, Animal Control, Jail Operations S.W.A.T. and K9 Operations
- Criminal Investigations   Includes of all case investigations plus Evidence & Property Unit, Special Investigative Unit, and Warrant Officers
- Technical Services        Includes records, communications and emergency dispatch.
- Commercial Vehicle Enforcement    Inspection of commercial vehicles for safety violations and enforcement of regulations to improve the safety of the roadways / freeways within the City limits.



**Departmental Statistics**

(for the fiscal year ended 9/30/14)

Number of stations	2
Calls for service	44,266
Number of traffic citations issued	24,441
Number of criminal offenses	5,318
Number of patrol units on duty	32
Average response time for all Priority 1 calls	1:53
Average response time for non-emergency calls	5:19
Number of animals impounded	1,231
Number of animals adopted	334

**NOTE:** Uniform Operations, Criminal Investigations, Technical Services and Commercial Vehicle Enforcement are funded via the CCPD.

FY 2014-15 APPROVED OPERATING BUDGET  
DEPARTMENTAL SUMMARY  
209 - POLICE

<b>GENERAL FUND ONLY</b>					
<b>Expenditures by Division</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Administration	1,552,140	1,551,629	1,558,166	1,565,919	1,563,606
Animal Control	160,020	167,422	212,223	141,487	221,916
<b>Total</b>	<b>1,712,160</b>	<b>1,719,051</b>	<b>1,770,389</b>	<b>1,707,406</b>	<b>1,785,522</b>
<b><u>POLICE</u></b>	<b><u>2012</u></b>	<b><u>2013</u></b>	<b><u>2014</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>
Police Chief	1	1	1	1	1
Assistant Police Chief	1	1	1	1	1
Administrative Manager	1	1	1	1	1
Lieutenant	1	1	1	1	1
Sergeant	3	3	3	3	3
Sr. Officer	6	4	4	4	4
Police Officer	0	1	1	1	1
Animal Control Supervisor	1	1	1	1	1
Animal Control Officer	2	2	2	2	2
<b>TOTAL FULL-TIME POSITIONS</b>	<b>16.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>
PART-TIME POSITIONS					
Animal Control Officer	0	0.09	0.09	0.09	0.09
<b>TOTAL PART TIME POSITIONS</b>	<b>0.00</b>	<b>0.09</b>	<b>0.09</b>	<b>0.09</b>	<b>0.09</b>
<b>TOTAL GENERAL FUND POSITIONS</b>	<b>16.00</b>	<b>15.09</b>	<b>15.09</b>	<b>15.09</b>	<b>15.09</b>

**Police - Administration  
100-209-1**

<b><u>Expenditures by Major Object</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	1,413,218	1,377,526	1,382,111	1,384,843	1,369,951
Supplies	46,428	50,428	76,275	74,814	78,725
Maintenance	458	818	2,850	1,667	2,850
Services	92,036	122,857	96,930	104,595	112,080
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>1,552,140</b>	<b>1,551,629</b>	<b>1,558,166</b>	<b>1,565,919</b>	<b>1,563,606</b>

**Objectives**

- Increase citizen and community awareness of the police department's function by conducting two citizen's police academy classes annually.
- Increase officer awareness of modern policing techniques through training.
- Conduct a review of all operational guidelines to ensure they are current and relevant.
- Increase community awareness of crime trends and prevention techniques by conducting crime prevention seminars.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Citizen's police academy classes	2	2	2	2	2
Mandate TCLEOSE training requirements for all personnel	100%	100%	100%	100%	100%
Conduct a review of the General Manual and divisional operating procedures	3	1	1	1	1
Conduct crime prevention seminars	246	200	200	225	200

**Police - Animal Control  
100-209-5**

<b><u>Expenditures by Major Object</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	136,809	148,127	172,061	119,750	174,866
Supplies	16,413	15,625	34,867	15,419	39,755
Maintenance	15	0	0	0	0
Services	6,784	3,670	5,295	6,318	7,295
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>160,020</b>	<b>167,422</b>	<b>212,223</b>	<b>141,487</b>	<b>221,916</b>

**Objectives**

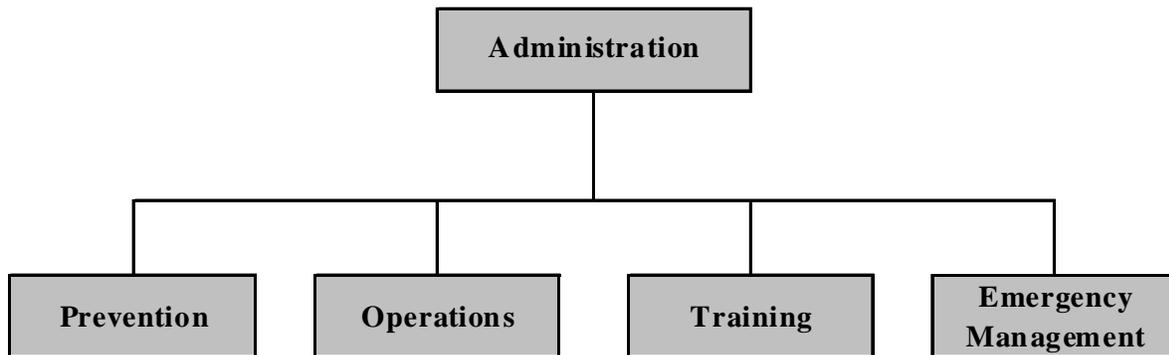
- Provide educational programs to students in the Grapevine-Colleyville Independent School District and local service organizations.
- Provide animal adoption services.
- Provide protective enforcement of City ordinances regulating domestic and wild animals.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Number of educational presentations delivered	181	175	190	180	190
Number of animals adopted	340	321	300	334	350
Number of animals impounded	1,609	1,231	1,500	1,100	1,300



**Fire**

The Grapevine Fire Department is a team of dedicated professionals providing not only fire suppression functions but also advanced life support Emergency Medical Services, rescue services, fire prevention, public education, fire/arson investigation, hazardous materials response, water rescue, and community emergency management.



**Departmental Statistics**

(for the fiscal year ended 9/30/14)

Number of stations	5
Number of fire runs	5,101
Number of EMS runs	3,614
Percentage of emergency incident response time less than 5 minutes	76.6%
Number of fire inspections performed	4,932
Number of homes visited in smoke detector campaign	1,988
Number of smoke detectors installed	521
Number of smoke detector batteries installed	200

FY 2014-15 APPROVED OPERATING BUDGET  
GENERAL FUND DEPARTMENTAL SUMMARY  
210 - FIRE

<b>Expenditures by Division</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Administration	683,251	790,738	911,271	878,726	859,015
Prevention	472,934	481,828	616,392	594,878	641,587
Operations	8,901,124	9,498,163	9,814,075	9,817,908	10,095,179
Training	328,623	131,678	180,516	162,894	166,411
Emergency Management	126,782	122,288	171,688	144,685	157,251
<b>Total</b>	<b>10,512,714</b>	<b>11,024,695</b>	<b>11,693,942</b>	<b>11,599,090</b>	<b>11,919,443</b>

<b><u>FIRE</u></b>	<b><u>2012</u></b>	<b><u>2013</u></b>	<b><u>2014</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>
Fire Chief	1	1	1	1	1
Deputy Chief	3	3	3	3	3
Administrative Manager	0	0	0	1	1
Administrative Secretary	1	1	1	0	0
Fire Inspector/Investigator	1	2	2	2	2
Emergency Management Coordinator	1	1	1	1	1
Battalion Chief	3	3	3	3	4
Fire Captain	19	19	19	19	19
Driver/Engineer	18	18	18	18	18
Firefighter/Paramedic	49	48	48	48	50
Firefighter/EMT	3	3	3	3	3
Support Service Technician	1	1	1	1	1
Secretary	1	1	1	1	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>101.00</b>	<b>101.00</b>	<b>101.00</b>	<b>101.00</b>	<b>104.00</b>

<b>PART TIME POSITIONS</b>					
Fire Inspectors	1.17	0.17	1.17	1.17	1.17
<b>TOTAL PART TIME POSITIONS</b>	<b>1.17</b>	<b>0.17</b>	<b>1.17</b>	<b>1.17</b>	<b>1.17</b>

<b>TOTAL FIRE POSITIONS</b>	<b>102.17</b>	<b>101.17</b>	<b>102.17</b>	<b>102.17</b>	<b>105.17</b>
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**Fire - Administration  
100-210-1**

<b><u>Expenditures by Major Object</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	368,523	462,519	478,533	487,764	464,563
Supplies	23,704	32,351	39,200	66,071	37,000
Maintenance	21,683	18,747	21,920	21,789	22,320
Services	269,342	277,121	371,618	303,101	335,132
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>683,251</b>	<b>790,738</b>	<b>911,271</b>	<b>878,726</b>	<b>859,015</b>

**Objectives**

- To increase the effectiveness and efficiency of the administrative functions of the fire department
- To provide surveys for customer satisfaction
- Provide opportunities for volunteer activities
- To provide employee updates concerning new firefighting, rescue, and EMS techniques and enhance intradepartmental communication by use of newsletters, staff/employee meetings, open forum employee meetings, and other written and verbal communication.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Streamline payroll system and reduce the use of paper forms	NA	50%	50%	50%	50%
Promote volunteer opportunities within the fire administration (hours)	NA	2,000	2,000	1,200	1,500
Percentage of customer satisfaction surveys returned	NA	55%	80%	80%	80%
Conduct 12 employee meetings	12	12	12	12	12

**Fire - Prevention  
100-210-2**

<b><u>Expenditures by Major Object</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	421,104	427,959	546,485	529,493	572,660
Supplies	41,283	31,518	46,157	44,353	44,057
Maintenance	464	532	750	296	750
Services	10,082	14,244	18,000	16,734	24,120
Capital Outlay	0	7,575	5,000	4,002	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>472,934</b>	<b>481,828</b>	<b>616,392</b>	<b>594,878</b>	<b>641,587</b>

**Objectives**

- Provide fire inspections for businesses, schools and residences.
- Provide fire prevention programs for businesses, educational institutions and the general public.
- Conduct Citizens Fire Academy
- Install Smoke Detectors

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Fire inspections	4,620	4,932	4,100	4,800	4,200
Fire prevention programs	44	23	75	75	75
Conduct Citizens Fire Academy	1	1	1	1	1
Install Smoke Detectors	330	304	300	350	300

**Fire - Operations  
100-210-3**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	8,429,713	8,704,740	9,121,116	9,153,168	9,311,604
Supplies	394,397	516,934	546,931	554,608	651,175
Maintenance	17,861	19,557	15,800	34,253	16,800
Services	10,474	19,642	57,600	38,970	66,600
Capital Outlay	48,679	237,290	72,628	36,908	49,000
Transfers	0	0	0	0	0
<b>Total</b>	<b>8,901,124</b>	<b>9,498,163</b>	<b>9,814,075</b>	<b>9,817,908</b>	<b>10,095,179</b>

**Objectives**

- Respond to 90 percent of 9-1-1 calls for emergencies in all first alarm districts within 5 minutes of the call being dispatched.
- Reduce the number of on duty injuries due to fire ground accidents by 60%
- Perform engine company, ladder company, and MICU company evaluations to ensure operational readiness.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Respond to 90% of 911 calls in 1st alarm district in 5 minutes or less	7,690	5,156	7,500	5,100	5,250
Reduce number of on-scene Firefighter injuries by 40%	16	11	5	3	3
Perform engine company, ladder company, and MICU company evaluations to ensure operational readiness.	40	54	108	50	50
Perform regular fitness assessments and physical conditioning program for all firefighters	91	96	94	94	103

**Fire - Training & Career Development  
100-210-4**

<b><u>Expenditures by Major Object</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	211,717	0	0	0	0
Supplies	2,407	1,401	3,500	2,416	3,650
Maintenance	0	0	0	0	0
Services	114,499	130,277	161,016	150,261	162,761
Capital Outlay	0	0	16,000	10,216	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>328,623</b>	<b>131,678</b>	<b>180,516</b>	<b>162,894</b>	<b>166,411</b>

**Objectives**

- Provide training in accordance with the Texas Commission on Fire Protection.
- Provide training in accordance with the Texas Department of State Health Services
- Provide training in accordance with the NFPA and ISO.
- Provide opportunities for career development and promotional opportunities.
- Provide specialized training for technical rescue personnel.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Provide a minimum of 20 hours TCFP training per firefighter	20	24	20	20	20
Provide a minimum of 36 hours TDH EMS training per firefighter	36	36	36	18	18
Provide training to insure operational readiness of specialized rescue	16	16	16	16	16
Provide leadership classes for current and future officers	16	16	16	16	16

**Fire - Emergency Management  
100-210-5**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	99,946	106,214	110,188	112,843	110,451
Supplies	7,138	8,739	11,300	8,824	15,300
Maintenance	0	0	16,700	12,328	16,700
Services	5,698	7,336	22,500	10,691	14,800
Capital Outlay	14,000	0	11,000	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>126,782</b>	<b>122,288</b>	<b>171,688</b>	<b>144,685</b>	<b>157,251</b>

**Objectives**

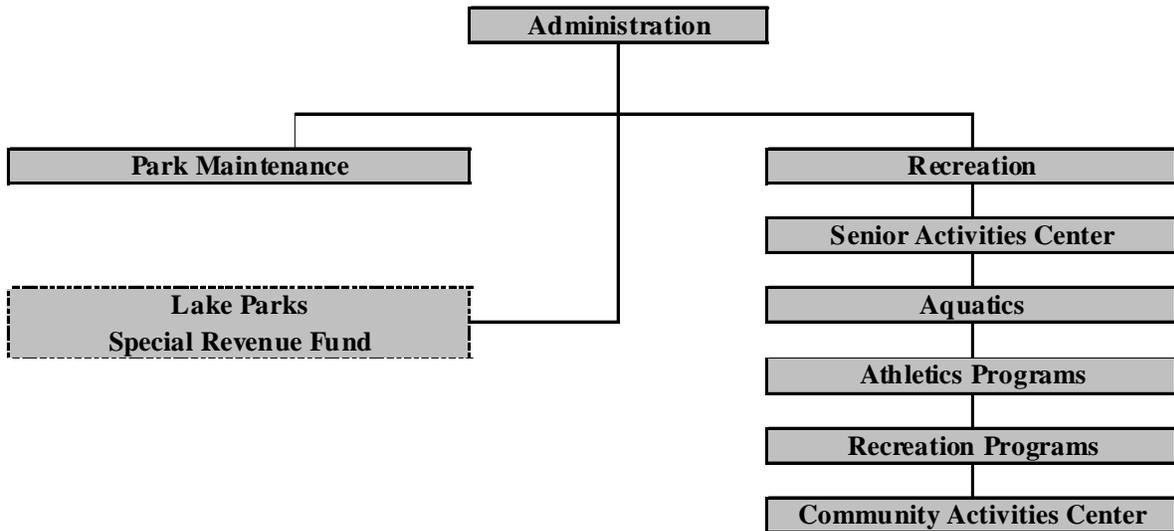
- Deliver a public information brochure or presentation to a wide audience at least semi-annually.
- Update the Emergency Management website to post seasonal information quarterly.
- Design and conduct one tabletop exercise annually.
- Complete the update of Emergency Operations Plan and Annexes.
- Test all outdoor warning sirens monthly.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Public Education and Outreach	4	5	4	4	4
Update Emergency Management website	4	4	4	4	4
Design and conduct tabletop exercise	0	1	1	1	1
Complete the update of the Emergency Management Plan	100%	100%	100%	100%	100%
Monitor and test warning sirens	100%	100%	100%	100%	100%



**Parks and Recreation**

The Parks and Recreation Department is dedicated to providing quality leisure activities to all Grapevine citizens. Our available resources are Lake Grapevine, the Community Activities Center (CAC), the Senior Activities Center (SAC), Dove and Pleasant Glade Swimming Pools, more than 26 individual parks, more than 22 miles of hard surface trails, and over 700 acres of park land.



**Departmental Statistics**

(for the fiscal year ended 9/30/14)

Total Recreation division program registrations	74,059
Total acres maintained (including parks, medians and rights-of-way)	1,522
Number of classes/programs/special events offered at SAC	1,083
Number of SAC participants (facility users)	20,928
Number of CAC fitness room users	80,935
Number of CAC memberships (individual and family)	7,529
Number of recreation program registrants (youth and adult)	27,001
Number of athletics league registrants (youth and adult)	15,714
Total public swim attendance	48,680

FY 2014-15 APPROVED OPERATING BUDGET  
GENERAL FUND DEPARTMENTAL SUMMARY  
312 - PARKS AND RECREATION

<b>Expenditures by Division</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Administration	584,341	636,474	635,639	651,073	557,751
Senior Activities Center	347,718	372,915	378,161	357,587	387,674
Park Maintenance	3,514,941	4,030,289	4,190,468	4,418,074	4,470,617
Recreation	490,239	533,455	532,941	521,719	296,644
Aquatics	314,836	473,580	440,992	503,194	807,331
Athletics Programs	466,834	527,640	460,331	534,760	682,980
Recreation Programs	372,796	351,980	434,039	346,884	476,660
Community Activities Center	503,843	517,714	575,769	744,962	1,063,319
<b>Total</b>	<b>6,595,547</b>	<b>7,444,047</b>	<b>7,648,340</b>	<b>8,078,253</b>	<b>8,742,976</b>

<b><u>PARKS &amp; RECREATION</u></b>	<b><u>2012</u></b>	<b><u>2013</u></b>	<b><u>2014</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>
Parks & Recreation Director	1	1	1	1	1
Deputy Parks & Recreation Director	0	0	0	0.5	1
Assistant Parks & Recreation Director	1.5	1.5	1.5	0	0
Administrative Coordinator	1	1	1	1	1
Secretary	1	1	1	1	1
Marketing Manager	1	1	1	1	0
Volunteer Services Liaison	1	1	1	1	1
Recreation Superintendent	1	1	1	1	0
Athletic Manager	0	0	1	1	1
Athletic Supervisor	1	1	1	1	1
Event Production Supervisor	0	0	0	1	1
Lake Parks / Events Manager	0	0	0	0	0.5
Recreation & Senior Programs Supervisor	1	1	1	1	1
Recreation Coordinator	5	5	5	6	11
CIP and Planning Manager	0	0	0	1	1
Park Manager	1	1	1	1	1
Park Foreman	2	2	2	2	3
Athletics Groundskeeper	1	1	1	1	1
Parks Crew Leader	2	2	2	2	2
Equipment Operator I	4	4	4	4	4
Holiday & Irrigation Contract Coord.	1	1	1	1	1
Irrigation Technician II	2	2	2	2	1
Irrigation Technician I	1	1	1	1	2
Horticulturalist	1	1	1	1	1
Crew Worker	5	5	5	5	3
Lead Recreation Specialist	1	1	1	1	1
Asst. Senior Programs Supervisor	1	1	1	1	1
Recreation Supervisor	0	0	0	0	1
Aquatics Supervisor	0	0	0	0	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>36.50</b>	<b>36.50</b>	<b>37.50</b>	<b>39.50</b>	<b>44.50</b>

FY 2014-15 APPROVED OPERATING BUDGET  
GENERAL FUND DEPARTMENTAL SUMMARY  
312 - PARKS AND RECREATION

PART-TIME POSITIONS	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2014</u>	<u>2015</u>
Crew Worker (Seasonal)	2.810	2.810	2.810	0.581	0.581
Recreation Coordinator	0.500	0.500	0.500	0.500	1.002
RCA I	3.236	3.236	2.212	2.212	2.437
RCA II	7.883	7.883	7.328	7.328	12.690
Intern	0.270	0.270	0.000	0.000	0.000
Recreation Specialist	4.718	4.718	4.718	4.718	2.919
Bus Driver	0.980	0.980	0.980	0.980	0.980
Pool Manager	0.957	0.957	0.957	0.957	0.957
Assistant Pool Manager	0.980	0.980	0.980	0.980	0.980
Learn to Swim Coordinator	0.520	0.520	0.520	0.520	1.241
Swim Lesson Instructor	0.395	0.395	0.395	0.395	0.395
Swim Lesson Aide	0.352	0.352	0.352	0.352	0.352
Lifeguard	5.043	5.043	6.705	6.705	25.705
Cashier	0.837	0.837	1.668	1.668	1.668
<b>TOTAL PART-TIME POSITIONS</b>	<b>29.481</b>	<b>29.481</b>	<b>30.125</b>	<b>27.896</b>	<b>51.907</b>
<b>TOTAL GENERAL FUND</b>	<b>65.981</b>	<b>65.981</b>	<b>67.625</b>	<b>67.396</b>	<b>96.407</b>

**NOTE:** The additional FTE for FY 2015 reflects increased staffing for the Multi-Generation Center. It is based on a full-year equivalent. Funding for these positions will be prorated in FY 2015, and coordinated with the center's anticipated opening in Spring 2015.

**Parks & Recreation - Administration**  
**100-312-1**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	465,565	487,796	503,439	476,670	344,751
Supplies	40,802	49,594	52,500	53,984	58,000
Maintenance	0	0	0	0	0
Services	77,974	99,084	79,700	120,419	155,000
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>584,341</b>	<b>636,474</b>	<b>635,639</b>	<b>651,073</b>	<b>557,751</b>

**Objectives**

- Optimize resources and budget to maximize citizens exposure to parks and leisure services in Grapevine
- Utilize marketing to maximize sponsorships, promote attendance, and educate Grapevine Citizens about departmental events, parks, programs, and lake park opportunities.
- Utilizing a volunteer based workforce, coordinate and cooperate with the Keep Grapevine Beautiful organization and the Solid Waste Program to promote a "Cleaner, Greener, Grapevine".

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Grant dollars Approved	\$3,000	\$265,000	\$20,000	\$20,000	\$1,000,000
Number of areas adopted by citizens	69	279	75	75	85
Sponsorship dollars secured	\$11,930	\$25,250	\$20,000	\$20,000	\$50,000
Volunteer hours	17,255	7,833	15,000	1,419	1,419
Value of volunteer hours	\$357,357	\$161,469	\$320,248	\$349,332	\$349,332

**Parks & Recreation - Senior Activities Center  
100-312-2**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	300,151	315,747	318,111	302,916	315,624
Supplies	40,683	46,157	48,400	43,576	60,400
Maintenance	0	0	0	0	0
Services	6,883	11,010	11,650	11,095	11,650
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>347,718</b>	<b>372,915</b>	<b>378,161</b>	<b>357,587</b>	<b>387,674</b>

**Objectives**

- To achieve and maintain a 95% customer satisfaction rating with all programs, activities and services.
- Survey a minimum of 12 programs per year.
- Maintain quality in all aspects of the Senior Activities Center.

<b>Performance Indicators</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Customer surveys completed / satisfaction rate	205 / 99.71%	207/99.24%	150 / 95%	235 / 97%	150 / 95%
Number of special events, classes and programs offered / made	1096 / 1076	1083/1044	800 / 750	805 / 761	800 / 750
Average number of daily riders in City vehicles	51	50	55	51	55
Senior Mover trips requested / provided	271 / 239	380/345	400 / 375	320 / 320	400 / 375
Persons registered for SAC programs	21,382	27,447	20,000	26,424	20,000
Total participants (facility users)	21,981	20,928	22,000	19,509	22,000
Number of SAC members	N/A	549	596	615	600
Volunteer hours worked	N/A	4582	4,000	3,982	4,000

**Parks & Recreation - Park Maintenance  
100-312-3**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	1,181,799	1,160,129	1,197,468	1,101,620	1,206,117
Supplies	205,526	192,369	209,500	240,709	211,100
Maintenance	171,342	185,361	204,000	219,627	204,500
Services	1,956,273	2,475,003	2,579,500	2,856,118	2,848,900
Capital Outlay	0	17,427	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>3,514,941</b>	<b>4,030,289</b>	<b>4,190,468</b>	<b>4,418,074</b>	<b>4,470,617</b>

**Objectives**

- Conduct monthly playground safety inspections and make necessary repairs.
- Retrofit playgrounds and parks to meet ADA accessibility requirements.
- Evaluate aging landscapes at City facilities and medians, and replace as funding becomes available.
- Conduct monthly shop safety inspections to meet new citywide safety program standards. Make All necessary corrections within the allotted time frame.
- Conduct monthly inspections of facilities, parks, medians and trails from October to March and bi-monthly inspections April through September and make necessary repairs.

<b>Performance Indicators</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Total park acres maintained	1,522	1,522	1,522	1,522	1,522
Total ROW and median acres maintained	140	140	140	140	155
Total acres maintained	1,662	1,662	1,675	1,662	1,677
Total acres under irrigation	200	210	220	220	225
Playgrounds maintained	35	36	36	37	37
ADA / CPSC playgrounds retrofitted	2	3	2	2	2
Facility / median landscapes enhanced	2	6	5	5	5
Customer satisfaction rate	100%	100%	100%	100%	100%
Man hours per non-department events	4,500	4,500	4,600	4,600	4,600

**Parks & Recreation - Recreation**  
**100-312-4**

<b><u>Expenditures by Major Object</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	423,967	451,797	450,441	439,588	214,144
Supplies	32,492	37,014	36,300	30,151	35,500
Maintenance	0	37	0	0	0
Services	33,780	44,607	46,200	51,980	47,000
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>490,239</b>	<b>533,455</b>	<b>532,941</b>	<b>521,719</b>	<b>296,644</b>

**Objectives**

- Achieve and maintain an overall minimum customer satisfaction rating of 95% with all programs, facilities and services.
- Increase overall Recreation Division Registrations.
- Track amount of time indoor facilities, park pavilions, and lake park pavilions are rented.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Total division program registrations	67,382	74,059	66,000	70,000	70,000
Overall division customer satisfaction rate	95.11%	98.30%	96.00%	98.00%	96.00%
Number of community wide special events	N/A	7/16812	6/14,500	6/12,000	6/14,500
Number of indoor facility rentals/Total Hours rented	N/A	380/1300.75	500/ 1,350	600/1,400	600/1,500
Number of park pavilion rentals/Total hours rented	N/A	419/2217	200/ 600	400/1,300	400/1,200
Number of lake park pavilion rentals/Total hours rented	N/A	131/1662	125/ 1,500	75/840	80/900

**Parks & Recreation - Aquatics  
100-312-5**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	229,574	329,639	321,792	346,755	633,231
Supplies	48,946	80,407	65,900	95,758	98,100
Maintenance	6,241	14,068	15,000	12,468	18,000
Services	30,074	49,466	38,300	48,214	58,000
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>314,836</b>	<b>473,580</b>	<b>440,992</b>	<b>503,194</b>	<b>807,331</b>

**Objectives**

- To achieve and maintain a 96% satisfaction rating with all programs, activities and services.
- To achieve a class success rate of 90%.
- To register at least 1,500 people in the Learn To Swim program.
- To survey each swim class during each of the five summer sessions in order to achieve at least 400 survey responses.

<b>Performance Indicators</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15* Approved</b>
Total public swim attendance	38,274	48,680	42,000	45,000	60,000
Learn To Swim participants	1,001	1,482	1,300	1,400	1,500
Special event attendance	284	547	1,000	1,000	1,000
Customer surveys / satisfaction rate	500/99%	480/98.2	475/96	475/96%	475/96%
Swim team participants	157	185	150	160	170
Aquatic fitness class registrants	N/A	141	150	150	300
Semi-private classes offered/made	N/A	204/195	200/ 190	200/190	225/200
Number of private lessons	N/A	118	90	90	120
Aquatic staff hours spent on pool maintenance issues expected/actual	N/A	222	130	155	150

\* 2014-15 projections assumes new indoor aquatic facility will be open approximately 20 weeks of the fiscal year.

**Parks & Recreation - Athletics Programs**  
**100-312-6**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	40,775	35,549	59,391	55,571	240,540
Supplies	59,658	65,221	60,580	54,624	64,380
Maintenance	440	630	2,980	410	2,980
Services	365,961	426,239	337,380	424,155	375,080
Capital Outlay	0	0	0	0	0
<b>Total</b>	<b>466,834</b>	<b>527,640</b>	<b>460,331</b>	<b>534,760</b>	<b>682,980</b>

**Objectives**

- To achieve and maintain participant numbers for youth and adult programs.
- To achieve and maintain a 96% customer satisfaction with a programs, activities and services.
- To achieve and maintain a 110% cost recovery for all programs and leagues.

<b>Performance Indicators</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Athletic leagues / youth registrants	11/ 7,014	7/6126	7/5,000	6/6,470	7/5,500
Athletic leagues / adult registrants	22/ 10,536	19/9588	18/10,000	18/10,000	18/10,000
Sport camps / youth registrants	5 / 174	7/273	6/ 250	8/ 270	6/ 250
Tennis Classes/youth registrants	N/A	450	550	500	550
Tennis classes/adult registrants	N/A	61	160	100	160
Customer satisfaction rate	8 / 96%	6/93%	10/ 96%	10 /96%	10/ 96%
Percent of cost recovery	133%	131%	110%	120%	110%
Co-Sponsored association program registrants	N/A	5633	4,800	4,200	4,200
Number of tournaments offered/teams registered	N/A	25/1333	27/861	22 /650	27/861

**Parks & Recreation - Recreation Programs  
100-312-7**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	33,105	36,603	50,989	15,189	52,510
Supplies	54,864	51,945	60,100	61,863	78,700
Services	284,827	263,432	322,950	269,833	345,450
Capital Outlay	0	0	0	0	0
<b>Total</b>	<b>372,796</b>	<b>351,980</b>	<b>434,039</b>	<b>346,884</b>	<b>476,660</b>

**Objectives**

- A minimum of 20,000 participants in recreation programs
- To achieve and maintain a success rate of 80%
- Achieve and maintain a 125% cost recovery ratio for all programs.
- To maintain a 96% satisfaction rating.
- To survey 200 classes, programs and activities.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Youth registered in CAC programs	13,243	14,038	11,000	8,200	11,000
Adults registered in CAC programs	13,950	12,963	10,000	8,500	10,000
Youth registered in Outdoor Recreation Programs	99.00%	2,241	500	1,750	1,500
Adults registered in Outdoor Recreation Programs	N/A	1,600	40	1,200	1,500
Number of customer surveys returned/satisfaction rate	N/A	95/97.31%	200/ 96%	200 / 97%	200 / 96%
Number of classes offered/number made	N/A	644/546	700/ 575	600 / 490	700 / 575
Therapeutic recreation programs offered/participation	N/A	7/2084	35/ 1,750	10 / 1500	35 / 1,750
Cost recovery	158.00%	170.00%	140.00%	150.00%	140.00%
Class success rate	86.00%	86.00%	83.00%	83.00%	83.00%

**Parks & Recreation - CAC  
100-312-8**

<b><u>Expenditures by Major Object</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	433,918	437,105	452,771	440,016	702,361
Supplies	53,293	54,055	52,300	43,938	111,150
Maintenance	5,040	5,448	5,000	4,401	10,000
Services	11,591	21,106	20,100	210,920	194,500
Capital Outlay	0	0	45,598	45,688	45,308
<b>Total</b>	<b>503,843</b>	<b>517,714</b>	<b>575,769</b>	<b>744,962</b>	<b>1,063,319</b>

**Objectives**

- To achieve and maintain a 96% customer satisfaction rating on all programs, activities and services.
- To maintain 8,000 active CAC memberships throughout the fiscal year.
- To maintain a 100% 48-hour response rate on citizen request forms.
- To achieve and maintain a 50% retention rate of existing memberships.
- To maintain a minimum average of 90 users per hour.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Customer surveys / satisfaction rate	231 / 94.5%	98	200 / 96%	108 / 94.63%	200 / 96%
Citizen request forms received / responded to within 48 hours	14	18	20	33	20
Average facility uses per hour	96	130	95	65	70
Family memberships	4,658	4,677	5,000	2,000	2,000
Individual memberships	2,861	2,852	3,000	2,500	2,500
Retention rate	51%	51%	50%	38%	50%
Classroom occupancy rate	26%	25%	25%	18%	20%
Annual number of track users	29,248	27,356	28,000	20,000	20,000
Annual number of fitness room users	83,138	80,935	75,000	70,000	70,000
Annual number of racquetball users	8,940	8,819	10,000	3,143	0
Annual number of open court users	47,564	42,776	42,000	14,948	0



**Library**

The Library provides access to information, cultural resources and opportunities for personal growth and enrichment in the most efficient and effective way possible.

In the Adult Services area you can find selected bibliographies, read book reviews submitted to our website, and submit your own book review. You can also find out information about upcoming events at the Library, request Interlibrary loans and find links to databases such as the Reference USA for business and residential information and online newspaper indexes.

In the Genealogy Room there is an extensive collection of books, CD-ROMs, databases, microfilm, and a host of other resources to encourage researchers in the discovery and documentation of their ancestors. The focus is on Texas and the South, but other areas of the country are being built up as researchers' interest indicates.

The children's collection contains classic and current favorites for all ages, from picture books to beginning readers to chapter books. We also have an extensive non-fiction collection containing a wealth of information for anyone with a homework assignment or just a curious mind. New books, Newbery and Caldecott award winners, Bluebonnet books, and reference volumes are prominently displayed for the convenience of our patrons, and recommended reading lists are available at the Children's Desk.

The Teen Zone is an area of the Grapevine Public Library specifically created for teens. Books on the Lone Star and Tayshas reading lists are prominently displayed just below the library's collection of new fiction for teens. The library subscribes to numerous teen magazines, such as Teen People, Electronic Gaming Monthly, and Seventeen. There are also two computers with databases, word processing, and internet access for those with library cards or with parental permission for temporary computer access.

**Departmental Statistics**

(for the fiscal year ended 9/30/14)

Number of volumes	204,206
Annual circulation	293,434
Number of materials purchased	11,225
Number of reference questions answered	12,032
Number of visitors	194,209
Number of computer terminals	36
Electronic database usage	139,251
Average waiting time to check out materials (minutes)	3

FY 2014-15 APPROVED OPERATING BUDGET  
GENERAL FUND DEPARTMENTAL SUMMARY  
313 - LIBRARY

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	1,201,345	1,271,661	1,388,994	1,277,377	1,368,874
Supplies	278,595	277,840	317,859	362,906	325,000
Maintenance	500	1,000	1,000	730	1,000
Services	43,974	57,835	50,174	49,200	51,395
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>1,524,414</b>	<b>1,608,336</b>	<b>1,758,027</b>	<b>1,690,213</b>	<b>1,746,269</b>

<b>LIBRARY</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>2015</b>
Library Director	1	1	1	1	1
Library Manager	1	1	1	1	1
Public Services Administrator	0	0	0	0	0
Librarian II	5	5	5	5	5
Librarian I	0	1	1	1	1
Library Technician	1	1	1	1	1
Circulation Services Librarian	1	1	1	1	1
Acquisition Assistant	1	1	1	1	1
Children's Assistant Librarian	1	1	1	1	1
Library Assistant	1	1	1	1	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>12.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>

<b>PART-TIME POSITIONS</b>					
Children's Assistant Librarian	0.475	0.475	0.475	0.475	0.475
Librarian I	0.675	0.050	0.050	0.050	0.050
Librarian II	0.575	0.500	0.500	0.853	0.853
Library Technician	0.664	0.664	0.664	0.664	0.664
Library Assistant	8.360	8.073	8.073	7.498	7.498
Library Aide	2.850	2.375	2.375	2.375	2.375
<b>TOTAL PART-TIME POSITIONS</b>	<b>13.60</b>	<b>12.14</b>	<b>12.14</b>	<b>11.92</b>	<b>11.92</b>

<b>TOTAL LIBRARY POSITIONS</b>	<b>25.60</b>	<b>25.14</b>	<b>25.14</b>	<b>24.92</b>	<b>24.92</b>
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**Library - Administration  
100-313-1**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	1,201,345	1,271,661	1,388,994	1,277,377	1,368,874
Supplies	278,595	277,840	317,859	362,906	325,000
Maintenance	500	1,000	1,000	730	1,000
Services	43,974	57,835	50,174	49,200	51,395
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>1,524,414</b>	<b>1,608,336</b>	<b>1,758,027</b>	<b>1,690,213</b>	<b>1,746,269</b>

**Objectives**

- Provide patrons remote access to downloadable materials
- Provide homework assistance for children and young adults.
- Provide expanded resources in the Genealogy area.
- Provide teen volunteers opportunities in all departments.

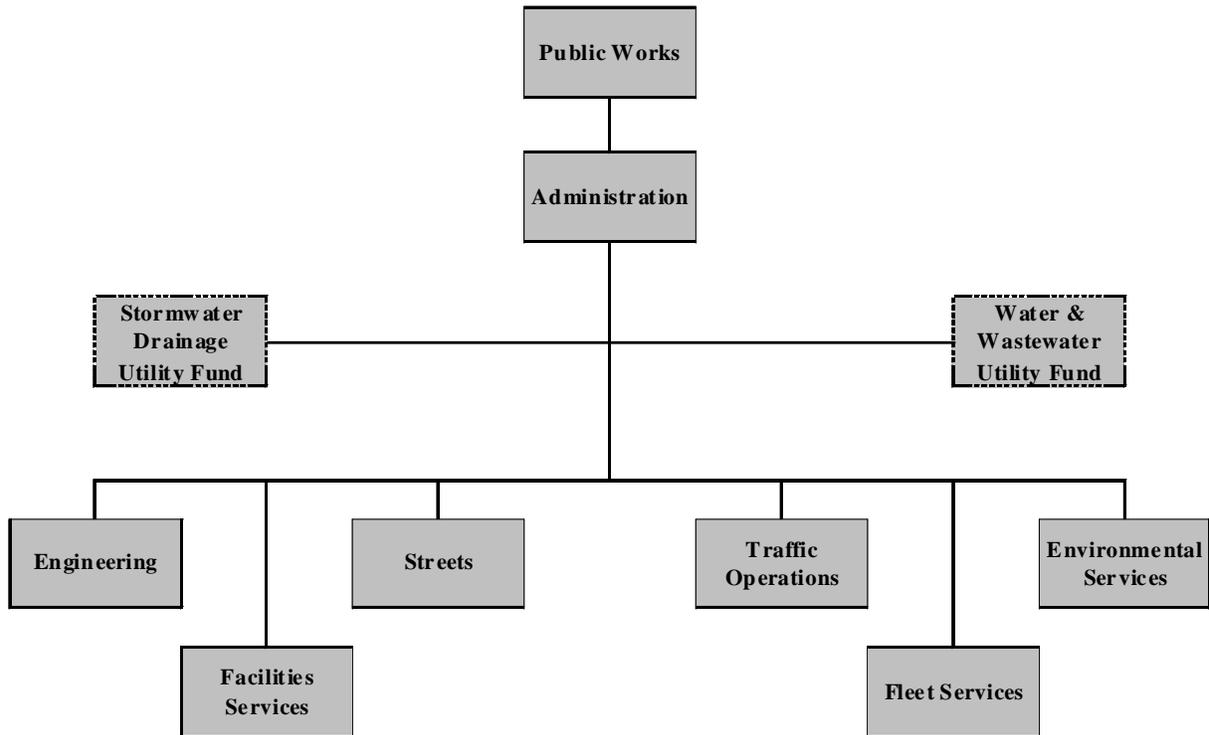
<b>Performance Indicators</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Average waiting time to check out materials (minutes)	3	3	3	3	3
Reference questions answered	13,078	13,190	12,000	12,000	12,000
Number of materials purchased	8,806	9,066	10,000	10,000	10,000
Percent of first time checkouts on Express Check	96%	97%	98%	98%	98%
Electronic database usage	141,485	129,639	160,000	150,000	160,000



**Public Works**

The Public Works Department is responsible for protecting the public welfare through the maintenance, design and construction of the following:

- City Streets
- City Fleet
- City Buildings
- Water Distribution & Treatment Facilities
- Traffic Signals
- Wastewater Collection & Treatment Facilities
- Environmental & Hazardous Waste



**Departmental Statistics**

(for the fiscal year ended 9/30/14)

Number of plats processed	44
Square yards of overlay completed	75,555
Square feet of concrete rehabilitated	96,068
Number of blocks crack-sealed	174
Linear feet of water lines constructed	24,518
Linear feet of wastewater lines constructed	28,686
Number of facilities maintained	96
Facilities maintenance major work orders completed	7,400
Non-Emergency work orders completed within seven working days	98%
Average number of fleet maintenance work orders completed monthly	291

FY 2014-15 APPROVED OPERATING BUDGET  
GENERAL FUND DEPARTMENTAL SUMMARY  
415 - PUBLIC WORKS

<b>Expenditures by Division</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Administration	408,066	387,707	384,029	388,370	418,458
Engineering	772,793	807,601	815,401	789,227	831,885
Streets	1,427,796	1,525,991	1,632,059	1,613,375	1,618,846
Traffic	1,078,158	1,160,017	1,163,490	1,033,512	1,112,503
Environmental Services	279,900	297,712	359,263	332,704	366,541
Facilities Services	1,636,791	1,748,063	1,856,650	1,699,832	1,880,327
Fleet Services	1,457,685	1,426,541	1,593,554	1,448,705	1,610,388
<b>Total</b>	<b>7,061,190</b>	<b>7,353,633</b>	<b>7,804,446</b>	<b>7,305,725</b>	<b>7,838,948</b>

<b><u>PUBLIC WORKS</u></b>	<b><u>2012</u></b>	<b><u>2013</u></b>	<b><u>2014</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>
Public Works Director	0.5	0.5	0.5	0.5	0.5
Administrative Manager	1	1	1	1	1
Secretary	1	1	1	1	1
Deputy Director Public Works	0.5	0.5	0.5	0.5	0.5
Senior Civil Engineer	1	1	1	1	1
Engineering Manager	1	1	1	1	1
Chief Construction Inspector	1	1	1	1	1
Construction Inspector	1	1	1	1	1
Engineering Technician	2	2	2	2	2
Assistant PW Director/Operations	0.5	0.5	0.5	0.5	0.5
Administrative Manager	0.5	0.5	0.5	0.5	0.5
Street/Drainage Manager	1	1	1	1	1
Street Foreman	2	2	2	2	2
Equipment Operator III	2	2	2	2	2
Equipment Operator II	3	3	3	3	3
Equipment Operator I	8	8	8	8	8
Crew Leader	3	3	3	3	3
Traffic Operations Manager	1	1	1	1	1
Traffic Foreman	1	1	1	1	1
Signal Tech II	1	1	1	1	1
Signal Tech I	1	1	1	1	1
Traffic Tech II	1	1	1	1	1
Traffic Tech I	2	2	2	2	2
Secretary	0.5	0.5	0.5	0.5	0.5

FY 2013-14 APPROVED OPERATING BUDGET  
GENERAL FUND DEPARTMENTAL SUMMARY  
415 - PUBLIC WORKS

<b><u>PUBLIC WORKS (continued)</u></b>	<b><u>2011</u></b>	<b><u>2012</u></b>	<b><u>2013</u></b>	<b><u>2013</u></b>	<b><u>2014</u></b>
Assistant PW Dir. / Transport. & Utilities	0.5	0.5	0.5	0.5	0.5
Traffic Engineer	1	1	1	1	1
Facility Services Manager	1	1	1	1	1
Facilities Services Foreman	1	1	1	1	1
Sr. Building Maintenance Technician	2	2	2	2	2
Facility Svc. Coordinator	1	1	1	1	1
Building Maintenance Technician II	2	2	2	2	2
Building Maintenance Technician I	2	2	2	2	2
Environmental Manager	1	1	1	1	1
Environmental Spec II	2	2	2	2	2
Fleet Services Manager	1	1	1	1	1
Secretary	1	1	1	1	1
Fleet Services Foreman	1	1	1	1	1
Fleet Warehouse Coordinator	1	1	1	1	1
Master Mechanic	4	2	3	3	3
Technical Trainer / Mechanic	0	0	1	1	1
Journeyman Mechanic	1	3	2	2	2
Fleet Worker	1	1	1	1	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>60.00</b>	<b>60.00</b>	<b>61.00</b>	<b>61.00</b>	<b>61.00</b>
<b>PART-TIME POSITIONS</b>					
Director of Transportation Projects	0.48	0.48	0.48	0.48	0.48
Civil Engineer	1.10	1.10	1.10	1.10	1.10
GIS Engineer Coordinator	0.60	0.60	0.60	0.60	0.00
GIS Engineer Tech	0.24	0.24	0.24	0.24	0.24
Laborer (Summer)	2.10	2.10	2.10	2.10	2.10
Secretary	0.90	0.90	0.90	0.90	0.90
<b>TOTAL PART-TIME POSITIONS</b>	<b>5.42</b>	<b>5.42</b>	<b>5.42</b>	<b>5.42</b>	<b>4.82</b>
<b>TOTAL PUBLIC WORKS POSITIONS</b>	<b>65.42</b>	<b>65.42</b>	<b>66.42</b>	<b>66.42</b>	<b>65.82</b>

**Public Works - Administration  
100-415-1**

<b><u>Expenditures by Major Object</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	351,650	343,025	321,996	339,547	354,118
Supplies	14,889	15,570	14,673	15,581	17,400
Maintenance	0	0	0	0	0
Services	41,526	29,111	47,360	33,241	46,940
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>408,066</b>	<b>387,707</b>	<b>384,029</b>	<b>388,370</b>	<b>418,458</b>

**Objectives**

- Support Development in the City including Gaylord Hotel & CC Expansion on Corps Property.
- Hudgins Street Construction Project Completion
- Promote Water Conservation and Explore Means to Conserve Water in Public Works Operations
- Maintain an active role in design and construction of FM 2499 by the DFW Connector Project CDA Team to insure that the interests of the City are protected.
- Take an active role in planning for the 185 acres owned by City in NE Grapevine
- Maintain our current Water and Wastewater Treatment quality while pursuing means to improve on both
- Stay abreast of TCEQ regulations and their impacts on our systems.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Citizen / Business Owner meetings - DFW Connector Corridor/FM 2499	12	8	6	7	4
Design and construct private / public thoroughfares serving developments	0	0	1	0	0
Assist in ROW & Easement acquisition for DFW Connector Corridor	1	4	2	2	0
Address Corps Issues - Gaylord Expansion	0	1	0	1	1
Hudgins Street Construction Completion	NA	NA	NA	NA	1

**Public Works - Engineering  
100-415-2**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	750,722	784,592	775,681	759,097	790,645
Supplies	8,381	6,945	13,471	9,136	10,371
Maintenance	0	0	0	0	0
Services	13,690	16,064	26,249	20,994	30,869
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>772,793</b>	<b>807,601</b>	<b>815,401</b>	<b>789,227</b>	<b>831,885</b>

**Objectives**

- Review plat submittals promptly to provide responsive service to the developer.
- Review private development construction plans promptly to provide responsive service to the developer.
- Develop successful Capital Improvement Plan projects through detailed construction plans and meeting project design schedules.
- Ensure quality construction, reduce future maintenance costs, and maintain construction schedules of CIP projects through dedicated inspection and construction management.
- Ensure that CIP projects remain within allocated funding through detailed budget preparation, payment review, cost projection and records maintenance.
- Minimize response time for the public and respond to requests for information in a timely manner.

<b>Performance Indicators</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Pavement constructed (square yards)	1,739	6,580	21,700	21,700	6,500
Water line constructed (linear feet)	10,876	4,554	19,610	13,000	5,100
Wastewater line constructed (linear feet)	21,829	8,458	25,250	16,000	8,200
Storm drain line constructed (linear feet)	13,933	8,344	6,700	7,000	3,600
Sidewalk constructed (square feet)	21,340	14,086	12,100	30,000	32,500
Plats processed	42	36	26	26	26
Design contracts awarded	0	3	2	3	2
WTP Rehab / Update Projects	NA	NA	1	1	0
WWTP Rehab / Update Projects	NA	NA	2	2	1
Elevated Storage Tank Rehab / Update	NA	NA	1	1	0
Lift Station Upgrades	NA	NA	2	0	1

**Public Works - Streets  
100-415-3**

<b><u>Expenditures by Major Object</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	1,142,996	1,180,125	1,266,457	1,280,611	1,279,208
Supplies	115,094	143,740	176,646	150,454	150,500
Maintenance	3,089	1,291	4,000	1,335	4,000
Services	166,616	175,005	184,956	180,976	185,138
Capital Outlay	0	25,831	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>1,427,796</b>	<b>1,525,991</b>	<b>1,632,059</b>	<b>1,613,375</b>	<b>1,618,846</b>

**Objectives**

- Cut out and repair major street failures in advance of overlay and reconstruction programs.
- Install fabric underseal and overlay 90,000 square yards of streets.
- Wedge mill gutter lines prior to street overlay.
- Crack seal 200 blocks of streets.
- Utility cuts repaired within 7 working days.
- Cut out and repair 51,400 square feet of concrete for rehab.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Square yards of overlay completed	82,719	53,167	80,000	80,000	80,000
Linear feet of gutter wedge milled	19,879	72,713	20,000	20,000	20,000
Linear feet of curb and gutter replaced	4,015	3,969	1,500	1,500	2,000
Number of blocks crack sealed	204	257	200	190	200
Square feet of concrete rehab	39,083	47,813	25,000	70,000	25,000

**Public Works - Traffic  
100-415-4**

<b><u>Expenditures by Major Object</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	579,909	602,003	615,777	560,619	570,657
Supplies	31,658	34,363	35,980	30,027	30,940
Maintenance	0	8	0	25	0
Services	456,132	523,643	511,733	442,841	499,406
Capital Outlay	10,460	0	0	0	11,500
Transfers	0	0	0	0	0
<b>Total</b>	<b>1,078,158</b>	<b>1,160,017</b>	<b>1,163,490</b>	<b>1,033,512</b>	<b>1,112,503</b>

**Objectives**

- Conduct annual routine maintenance of traffic signals and school zone flashers.
- Continue annual roadway striping program.
- Continue traffic sign replacement program.
- Continue traffic signal timing improvements on major arterials, primarily through enhancement of the adaptive traffic signal system.
- Implement an advanced traffic management system for traffic incident detection and for providing road condition information to the public.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Annual maintenance of traffic signals [71]	0	35	64	50	64
Annual striping program [110,000 lf]	37,500	0	48,000	48,000	48,000
Repair / replace traffic signs	300	170	500	500	500
Replace crosswalks annually	7	0	20	20	20

**Public Works - Environmental Services**  
**100-415-5**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	210,104	222,954	226,098	229,637	233,361
Supplies	13,580	11,543	22,146	13,387	21,361
Maintenance	347	296	1,000	1,805	1,800
Services	55,869	62,919	110,019	77,908	110,019
Capital Outlay	0	0	0	9,966	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>279,900</b>	<b>297,712</b>	<b>359,263</b>	<b>332,704</b>	<b>366,541</b>

**Objectives**

- Solid Waste - Perform outreach, education and technical assistance to customers. Perform field evaluation of service.
- Water Quality - Perform outreach, education and technical assistance to customers. Maintain management system for backflow and cross-connection prevention.
- Pre-Treatment - Perform outreach, education and technical assistance. Perform inspections and sampling of industrial and commercial generators.
- Storm Water - Perform outreach, education, technical assistance and drainage inspections.
- Storm Water - Implement the storm water management plan best management practices.
- Sustainability - Prepare implementation strategies for Energy Efficiency and Emission Reduction targets.
- Perform emergency / spill response and respond to customers within 24 hours.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Outreach and education initiatives	15	13	12	12	12
Field evaluation / audits of solid waste service provider	12	8	12	12	12
Inspections for backflow and cross-connection prevention	50	51	50	50	50
Inspections and sampling on industrial and commercial pre-treatment generators	59	62	50	50	50
Perform Phase II storm water audits	12	12	12	12	12
Implement Phase II storm water BMPs	24	24	24	0	24
Inventory Municipal Emissions	1	0	1	1	1

**Public Works - Facilities Services  
100-118-2**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	543,853	598,061	618,914	619,177	619,506
Supplies	55,729	60,504	69,900	64,740	71,250
Maintenance	224,560	227,784	246,943	265,971	248,853
Services	812,649	861,713	920,893	749,944	940,718
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>1,636,791</b>	<b>1,748,063</b>	<b>1,856,650</b>	<b>1,699,832</b>	<b>1,880,327</b>

**Objectives**

- City Hall - Projects include 1 HVAC replacement, painting, and add Kevlar to Council Chamber dais.
- Fire Stations - Replace tile in kitchen areas of Stations 2 & 3. HVAC controls, and roof replacement on Station 2.
- Library - Carpet replacement and painting.
- Roof Program - Continue program to evaluate current roof conditions, prioritize areas in need of repair, and forecast future capital needs.
- Municipal Service Center - Projects include HVAC replacement, ice machine replacement, and paint.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Annual major work orders completed	7,291	7,431	7,400	7,380	7,400
Non-emergency work orders completed within seven working days	97%	98%	95%	96%	95%
Annual emergency call outs (after hours)	71	92	80	90	90
Number of facilities maintained	96	96	96	96	96
Percent of preventative maintenance tasks completed on schedule	98%	99%	95%	96%	97%

**Public Works - Fleet Services  
100-108-1**

<b><u>Expenditures by Major Object</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	652,069	613,740	719,504	667,958	738,338
Supplies	542,138	514,373	573,100	456,218	573,100
Maintenance	242,269	207,336	261,600	294,292	261,600
Services	21,209	22,824	39,350	30,237	37,350
Capital Outlay	0	68,269	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>1,457,685</b>	<b>1,426,541</b>	<b>1,593,554</b>	<b>1,448,705</b>	<b>1,610,388</b>

**Objectives**

- Maintain a low on the job, shop accident rate.
- Maintain an aggressive Preventative, Predictive Maintenance program.
- Use only top quality repair techniques to minimize vehicle downtime, while maintaining part procurement efficiency.
- Continuously monitor the average age of the fleet and replace vehicles when cost effective.
- Maintain properly specified vehicles and equipment within each department's program needs for efficiency and standardization during replacement.
- Continuously monitor all parts, fuel costs, and quality to maintain cost effectiveness and vehicle reliability.

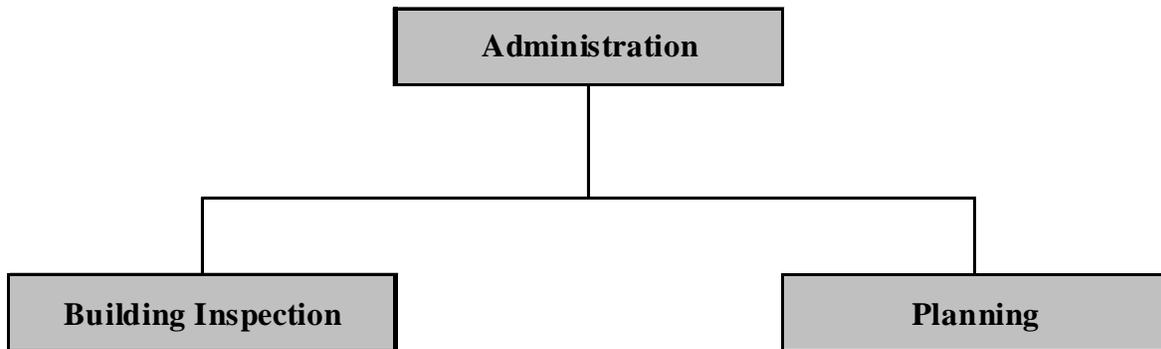
<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Percent of user satisfaction with services	98%	95%	98%	99%	100%
Percent of total fleet availability (daily)	98%	95%	98%	98%	99%
Percent of repairs completed within 24 hours	96%	90%	97%	97%	97%
Average number of work orders performed monthly	300	231	310	300	300



**Development Services**

The mission of the Department of Development Service is to provide the highest quality professional services in the areas of comprehensive planning and research, economic development, building inspections and plan review, and code enforcement to all citizens of Grapevine, Texas.

The Department is responsible for protecting the public health, safety and welfare by coordinating all development activities in a manner responsive to citizen needs and growth management objectives. Through this coordination, the department seeks to accommodate projected growth and recognize the social diversity of the City to provide social equity and opportunities for all to achieve a desirable quality of life.



**Departmental Statistics**

(for the fiscal year ended 9/30/14)

Number of building permits issued	4,493
Total Construction Value	\$154,036,042
Building permit revenue collected	\$889,148
Total fees collected	\$1,232,131
Certificates of occupancy issued	426
Average number of days to respond to nuisance and zoning complaints	1
Average number of days for plan review comments to be forwarded to applicant:	
- residential	1.10
- signs	1.00
- commercial alterations and finish outs	1.70
- new commercial buildings	5.80

FY 2014-15 APPROVED OPERATING BUDGET  
 GENERAL FUND DEPARTMENTAL SUMMARY  
 417 - DEVELOPMENT SERVICES

<b>Expenditures by Division</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Administration	185,483	189,578	204,088	198,759	209,575
Building Inspection	681,714	739,091	774,685	746,433	797,708
Planning	277,260	285,907	303,287	290,677	310,982
<b>Total</b>	<b>1,144,456</b>	<b>1,214,576</b>	<b>1,282,060</b>	<b>1,235,869</b>	<b>1,318,265</b>

<b><u>DEVELOPMENT SERVICES</u></b>	<b><u>2012</u></b>	<b><u>2013</u></b>	<b><u>2014</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>
Development Services Director	1	1	1	1	1
Code Enforcement Officer	2	2	2	2	2
Plans Examiner/Field Coordinator	1	1	1	1	1
Plans Examiner/Inspector	1	1	1	1	1
Building Inspector II	4	4	4	4	4
Development Services Assistant	1	1	1	1	1
Building Permit Clerk	2	2	2	2	2
Planner II	1	1	1	1	1
Planning & Development Manager	1	1	1	1	1
Planning Technician	1	1	1	1	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>

**Development Services - Administration**  
**100-417-1**

<b><u>Expenditures by Major Object</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	166,705	168,432	177,458	175,068	182,945
Supplies	12,486	11,369	16,200	13,534	16,200
Maintenance	0	0	0	0	0
Services	6,291	9,777	10,430	10,157	10,430
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>185,483</b>	<b>189,578</b>	<b>204,088</b>	<b>198,759</b>	<b>209,575</b>

**Objectives**

- Continue to ensure timely, accurate, and thorough customer service is provided from the Building Department.
- Work closely with Economic Development Manager to ensure that the goals of the city are met through the efforts of the development department.
- Continue to provide immediate zoning and economic development assistance to customers that call or walk in.
- Implement site visits to local businesses and industry to promote business development.
- Provide miscellaneous pamphlets, brochures and marketing material to facilitate and promote development in the community.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Square feet of commercial construction	289,645	210,000	200,000	110,000	150,000
Square feet of industrial construction	0	1,000	1,000	30,000	5,000

**Development Services - Building Inspections  
100-417-2**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	622,486	640,655	687,377	681,486	708,629
Supplies	26,205	31,269	32,375	24,487	34,146
Maintenance	0	0	0	0	0
Services	33,023	67,168	54,933	40,460	54,933
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>681,714</b>	<b>739,091</b>	<b>774,685</b>	<b>746,433</b>	<b>797,708</b>

**Objectives**

- Obtain certifications in adopted technical codes.
- Provide in-house and outside training for certification exams.
- Convert permit documents into Laserfiche digitized format.
- Continue to provide effective code enforcement and notification of violation to property owners.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Average number of days for plan review comments to be forwarded to applicant:					
- residential	3.0	1.3	3.0	2.0	3.0
- signs	3.0	1.0	3.0	2.0	3.0
- commercial alterations and finish	10.0	2.3	10.0	5.0	10.0
- new commercial buildings	15.0	4.3	15.0	5.0	15.0
Number of new professional licenses /					
- ICC Inspector	1	0.8	4	2	3
Average number of days to respond to nuisance and zoning complaints	1	1	1	1	1

**Development Services - Planning**  
**100-417-3**

<b><u>Expenditures by Major Object</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	265,261	269,887	279,757	283,548	287,452
Supplies	6,378	8,409	16,030	5,105	16,030
Maintenance	0	0	0	0	0
Services	5,621	7,611	7,500	2,023	7,500
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>277,260</b>	<b>285,907</b>	<b>303,287</b>	<b>290,677</b>	<b>310,982</b>

**Objectives**

- Respond to all zoning / development activity inquiries in a timely manner.
- Maintain / update zoning case files and maintain a log of all such activity for reference.
- Create and maintain the official city zoning map in-house.
- Provide a thorough staff review of applicant requests and allow applicants more time to resolve development issues associated with zoning, conditional / special uses and variance applications.
- Conduct required tri-annual workshops and additional workshops as needed with the Planning and Zoning Commission to review the Comprehensive Master Plan and Zoning Ordinance.
- Create and maintain the official Land Use Map (current and future).
- Maintain and update the official Master Plan.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Average staff processing time for initial review of zoning, conditional and special use applications (days)	19	14	19	15	19
Average response from applicant regarding initial review (days)	7	5	7	7	7
Public hearing case preparation time	16	12	16	15	16
Variance application processing time	36	27	36	35	36
Administrative site plan processing	30	23	30	25	30
Number of workshops with the Planning and Zoning Commission	3	2	3	10	3

FY 2014-15 APPROVED OPERATING BUDGET  
FUND 130 - DEBT SERVICE

**- Budget At-A-Glance -**

	2012-13	2013-14	2013-14	2014-15
REVENUE AND OTHER FINANCING SOURCES:	Actual	Budget	Estimate	Approved
Property Taxes	11,386,845	11,776,680	11,773,535	11,769,779
Transfers from Other Funds	10,467,233	2,754,916	2,705,916	4,225,551
Interest Income	24,537	75,000	9,719	40,000
<b>Total</b>	<b>21,878,615</b>	<b>14,606,596</b>	<b>14,489,170</b>	<b>16,035,330</b>
	2012-13	2013-14	2013-14	2014-15
EXPENDITURES AND OTHER FINANCING USES:	Actual	Budget	Estimate	Approved
General Obligation Debt Payments	6,632,771	10,810,759	10,450,392	11,060,940
Certificates of Obligation Debt Payments	2,058,412	1,621,246	1,621,232	3,454,790
Tax Notes and Notes Payable	1,397,565	1,989,591	1,988,936	1,498,202
Fiscal Agent & Bond Issuance Fees	88,956	7,000	1,538	7,000
Pymt to Refund Bond Escrow Agent	7,833,892	0	0	0
<b>Total</b>	<b>18,011,596</b>	<b>14,428,596</b>	<b>14,062,098</b>	<b>16,020,932</b>
	2012-13	2013-14	2013-14	2014-15
TOTAL OUTSTANDING DEBT: <sup>(1)</sup>	Actual	Budget	Estimate	Approved
General Obligation	48,261,842	154,385,971	168,799,352	142,421,869
Certificates of Obligation	20,521,458	19,979,361	21,844,622	48,397,047
Tax Notes and Notes Payable	3,888,038	7,265,222	7,943,499	4,648,587
<b>Total</b>	<b>72,671,338</b>	<b>181,630,554</b>	<b>198,587,473</b>	<b>195,467,502</b>

<sup>(1)</sup> Total Principal and Interest; Does not include Tax Increment Financing (TIRZ) debt obligations.  
As of October 1, 2014 total outstanding principal and interest of TIRZ obligations is \$39,441,749.

FY 2014-15 APPROVED OPERATING BUDGET  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
DEBT SERVICE FUND

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
<b>BEGINNING FUND BALANCE:</b>	9,292,112	12,252,396	16,119,415	16,119,415	16,546,487
<b>OPERATING REVENUE:</b>					
Property Taxes - Current	10,815,925	11,236,087	11,666,680	11,699,493	11,700,000
Property Taxes - Delinquent	134,388	150,758	110,000	74,042	69,779
Interest Income	36,694	24,537	75,000	9,719	40,000
<b>Total Operating Revenue</b>	<b>10,987,008</b>	<b>11,411,382</b>	<b>11,851,680</b>	<b>11,783,254</b>	<b>11,809,779</b>
<b>TRANSFERS IN:</b>					
Transfer from Municipal Ct. Technology Fund	22,446	22,722	23,607	23,607	55,825
Transfer from CVB Fund	1,966,070	2,085,317	2,087,900	2,038,900	1,935,950
Transfer from SDUS Fund	113,863	113,988	319,436	319,436	318,735
Transfer from Lake Parks Fund	336,566	327,651	323,973	323,973	321,014
Transfer from Economic Development Fund	0	0	0	0	1,594,027
Bond Proceeds/Refunding/Premiums	0	7,917,555	0	0	0
<b>Total Transfers In</b>	<b>2,438,945</b>	<b>10,467,233</b>	<b>2,754,916</b>	<b>2,705,916</b>	<b>4,225,551</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>13,425,953</b>	<b>21,878,615</b>	<b>14,606,596</b>	<b>14,489,170</b>	<b>16,035,330</b>
<b>OPERATING EXPENDITURES:</b>					
G.O. Bond Interest Payments	1,907,526	1,505,611	4,449,414	4,415,392	3,755,940
G.O. Bond Principal Payments	4,980,000	5,127,160	6,361,345	6,035,000	7,305,000
C.O. Interest Payments	630,069	542,460	504,510	504,496	1,441,404
C.O. Principal Payments	1,268,603	1,275,142	1,116,736	1,116,736	2,013,386
Tax and Note Interest Payments	173,188	124,353	165,355	164,702	97,860
Tax and Note Principal Payments	1,247,261	1,273,212	1,824,236	1,824,234	1,400,342
Fiscal Agent & Bond Fees	11,800	88,956	7,000	1,538	7,000
Pymt to Refund Bond Escrow Agent	0	7,833,892	0	0	0
<b>Total Operating Expenditures</b>	<b>10,465,668</b>	<b>18,011,596</b>	<b>14,428,596</b>	<b>14,062,098</b>	<b>16,020,932</b>
<b>TRANSFERS OUT:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>10,465,668</b>	<b>18,011,596</b>	<b>14,428,596</b>	<b>14,062,098</b>	<b>16,020,932</b>
<b>SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:</b>	<b>2,960,284</b>	<b>3,867,019</b>	<b>178,000</b>	<b>427,072</b>	<b>14,398</b>
<b>ENDING FUND BALANCE:</b>	<b>12,252,396</b>	<b>16,119,415</b>	<b>16,297,415</b>	<b>16,546,487</b>	<b>16,560,885</b>
<b>FUND BALANCE REQUIREMENT:</b>	<b>2,064,461</b>	<b>3,552,972</b>	<b>2,846,189</b>	<b>2,773,893</b>	<b>3,160,293</b>

\* Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).  
The FY 2014-15 projected Ending Fund Balance represents 377 days of operation.

<b>Long-Term Debt Summary (does not include TIF)</b>	<b>Total Principal</b>	<b>Total Interest</b>	<b>Total Debt</b>
<b><u>General Obligation Bonds</u></b>			
2004 GO Refunding	2,300,000	115,600	2,415,600
2005 GO Refunding	9,815,000	1,596,469	11,411,469
2006 GO	3,730,000	1,121,476	4,851,476
2009 GO Refunding	3,485,000	360,738	3,845,738
2010 GO Refunding	5,435,000	843,238	6,278,238
2012 GO Refunding	6,890,000	523,131	7,413,131
2013 GO	65,405,000	31,097,980	96,502,980
<b>Total General Obligation Bonds</b>	<b>97,060,000</b>	<b>35,658,631</b>	<b>132,718,631</b>
<b><u>Certificates of Obligation</u></b>			
2005 CO	120,000	2,400	122,400
2005A CO	485,000	52,619	537,619
2006 CO	195,000	8,106	203,106
2007 CO	1,700,000	529,375	2,229,375
2009 CO	6,995,000	2,363,875	9,358,875
2009A CO	1,550,000	548,553	2,098,553
2010 CO	317,182	37,275	354,457
2012 CO	1,130,000	152,663	1,282,663
2014 CO	305,000	41,300	346,300
<b>Total Certificates of Obligation</b>	<b>12,797,182</b>	<b>3,736,166</b>	<b>16,533,348</b>
<b><u>Tax Notes and Notes Payable</u></b>			
2007 Tax Note	-	-	-
2008 Tax Note	840,000	16,380	856,380
2013 Tax Note	3,445,000	234,125	3,679,125
Anderson Note Payable	67,237	45,845	113,082
<b>Total Tax and Note Payable</b>	<b>4,352,237</b>	<b>296,350</b>	<b>4,648,587</b>
<b>Total Governmental Debt</b>	<b>114,209,419</b>	<b>39,691,147</b>	<b>153,900,566</b>
<b><u>Water / Wastewater Bonds</u></b>			
2006 GO Refunding	3,030,000	340,563	3,370,563
2009 GO Refunding	825,000	41,875	866,875
2010 GO Refunding	2,865,000	403,000	3,268,000
<b>Total Water / Wastewater Bonds</b>	<b>6,720,000</b>	<b>785,438</b>	<b>7,505,438</b>
<b><u>Golf Course Bonds</u></b>			
2009 GO Refunding	1,970,000	227,800	2,197,800
<b>Total Golf Course Bonds</b>	<b>1,970,000</b>	<b>227,800</b>	<b>2,197,800</b>
<b><u>Economic Development Bonds</u></b>			
2014 Sales Tax Revenue Bonds	19,500,000	12,363,699	31,863,699
<b>Total Economic Development Bonds</b>	<b>19,500,000</b>	<b>12,363,699</b>	<b>31,863,699</b>
<b>Total Business Activity Bonds</b>	<b>28,190,000</b>	<b>13,376,936</b>	<b>41,566,936</b>
<b>Total Long-Term Debt (non-TIF)</b>	<b>142,399,419</b>	<b>53,068,083</b>	<b>195,467,502</b>

<b>Schedule of Requirements Governmental Activities</b>	<b>2015</b>		
	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b><u>General Obligation Bonds</u></b>			
2004 GO Refunding	940,000	73,200	1,013,200
2005 GO Refunding	1,375,000	442,188	1,817,188
2006 GO	235,000	164,244	399,244
2009 GO Refunding	995,000	139,400	1,134,400
2010 GO Refunding	635,000	191,500	826,500
2012 GO Refunding	1,525,000	123,088	1,648,088
2013 GO	1,600,000	2,622,320	4,222,320
<b>Total General Obligation Bonds</b>	<b>7,305,000</b>	<b>3,755,939</b>	<b>11,060,939</b>
<b><u>Certificates of Obligation</u></b>			
2005 CO	120,000	2,400	122,400
2005A CO	90,000	18,443	108,443
2006 CO	100,000	6,088	106,088
2007 CO	100,000	72,188	172,188
2009 CO	390,000	279,048	669,048
2009A CO	125,000	57,919	182,919
2010 CO	48,386	10,685	59,071
2012 CO	75,000	19,306	94,306
2014 CO	305,000	41,300	346,300
<b>Total Certificates of Obligation</b>	<b>1,353,386</b>	<b>507,375</b>	<b>1,860,761</b>
<b><u>Tax Notes and Notes Payable</u></b>			
2008 Tax Note	840,000	16,380	856,380
2013 Tax Note	545,000	67,950	612,950
Anderson Note Payable	15,342	13,530	28,872
<b>Total Tax and Note Payable</b>	<b>1,400,342</b>	<b>97,860</b>	<b>1,498,202</b>
<b><u>Economic Development Bonds</u></b>			
2014 Sales Tax Revenue Bonds	660,000	934,027	1,594,027
<b>Total Economic Development Bonds</b>	<b>660,000</b>	<b>934,027</b>	<b>1,594,027</b>
<b>Total Governmental Debt</b>	<b>10,718,728</b>	<b>5,295,200</b>	<b>16,013,928</b>

<b>Schedule of Requirements Governmental Activities</b>	<b>2016</b>		
	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b><u>General Obligation Bonds</u></b>			
2004 GO Refunding	980,000	34,800	1,014,800
2005 GO Refunding	1,445,000	378,563	1,823,563
2006 GO	250,000	152,763	402,763
2009 GO Refunding	580,000	100,025	680,025
2010 GO Refunding	650,000	172,225	822,225
2012 GO Refunding	1,555,000	92,288	1,647,288
2013 GO	2,250,000	2,583,820	4,833,820
<b>Total General Obligation Bonds</b>	<b>7,710,000</b>	<b>3,514,483</b>	<b>11,224,483</b>
<b><u>Certificates of Obligation</u></b>			
2005A CO	95,000	14,650	109,650
2006 CO	95,000	2,019	97,019
2007 CO	105,000	67,703	172,703
2009 CO	405,000	265,135	670,135
2009A CO	70,000	54,994	124,994
2010 CO	50,095	9,000	59,095
2012 CO	75,000	18,369	93,369
2014 CO	305,000	45,849	350,849
<b>Total Certificates of Obligation</b>	<b>1,200,095</b>	<b>477,718</b>	<b>1,677,813</b>
<b><u>Tax Notes and Notes Payable</u></b>			
2013 Tax Note	555,000	56,950	611,950
Anderson Note Payable	16,533	12,339	28,872
<b>Total Tax and Note Payable</b>	<b>571,533</b>	<b>69,289</b>	<b>640,822</b>
<b><u>Economic Development Bonds</u></b>			
2014 Sales Tax Revenue Bonds	670,000	925,436	1,595,436
<b>Total Economic Development Bonds</b>	<b>670,000</b>	<b>925,436</b>	<b>1,595,436</b>
<b>Total Governmental Debt</b>	<b>10,151,628</b>	<b>4,986,925</b>	<b>15,138,553</b>

<b>Schedule of Requirements Governmental Activities</b>	<b>2017</b>		
	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b><u>General Obligation Bonds</u></b>			
2004 GO Refunding	380,000	7,600	387,600
2005 GO Refunding	1,515,000	304,563	1,819,563
2006 GO	260,000	141,860	401,860
2009 GO Refunding	605,000	70,400	675,400
2010 GO Refunding	675,000	148,975	823,975
2012 GO Refunding	875,000	67,988	942,988
2013 GO	2,430,000	2,537,020	4,967,020
<b>Total General Obligation Bonds</b>	<b>6,740,000</b>	<b>3,278,405</b>	<b>10,018,405</b>
<b><u>Certificates of Obligation</u></b>			
2005A CO	95,000	10,708	105,708
2007 CO	105,000	63,109	168,109
2009 CO	430,000	249,985	679,985
2009A CO	75,000	52,819	127,819
2010 CO	51,864	7,208	59,072
2012 CO	80,000	17,400	97,400
2014 CO	310,000	39,238	349,238
<b>Total Certificates of Obligation</b>	<b>1,146,864</b>	<b>440,467</b>	<b>1,587,331</b>
<b><u>Tax Notes and Notes Payable</u></b>			
2013 Tax Note	570,000	45,700	615,700
Anderson Note Payable	17,816	11,056	28,872
<b>Total Tax and Note Payable</b>	<b>587,816</b>	<b>56,756</b>	<b>644,572</b>
<b><u>Economic Development Bonds</u></b>			
2014 Sales Tax Revenue Bonds	680,000	913,409	1,593,409
<b>Total Economic Development Bonds</b>	<b>680,000</b>	<b>913,409</b>	<b>1,593,409</b>
<b>Total Governmental Debt</b>	<b>9,154,680</b>	<b>4,689,036</b>	<b>13,843,716</b>

<b>Schedule of Requirements Governmental Activities</b>	<b>2018</b>		
	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b><u>General Obligation Bonds</u></b>			
2005 GO Refunding	1,600,000	226,688	1,826,688
2006 GO	270,000	130,330	400,330
2009 GO Refunding	640,000	39,275	679,275
2010 GO Refunding	705,000	123,138	828,138
2012 GO Refunding	355,000	55,688	410,688
2013 GO	2,540,000	2,487,320	5,027,320
<b>Total General Obligation Bonds</b>	<b>6,110,000</b>	<b>3,062,438</b>	<b>9,172,438</b>
<b><u>Certificates of Obligation</u></b>			
2005A CO	100,000	6,588	106,588
2007 CO	110,000	58,406	168,406
2009 CO	450,000	233,485	683,485
2009A CO	75,000	50,569	125,569
2010 CO	53,694	5,377	59,071
2012 CO	80,000	16,400	96,400
2014 CO	145,000	34,346	179,346
<b>Total Certificates of Obligation</b>	<b>1,013,694</b>	<b>405,171</b>	<b>1,418,865</b>
<b><u>Tax Notes and Notes Payable</u></b>			
2013 Tax Note	580,000	34,200	614,200
Anderson Note Payable	17,546	8,920	26,466
<b>Total Tax and Note Payable</b>	<b>597,546</b>	<b>43,120</b>	<b>640,666</b>
<b><u>Economic Development Bonds</u></b>			
2014 Sales Tax Revenue Bonds	695,000	897,714	1,592,714
<b>Total Economic Development Bonds</b>	<b>695,000</b>	<b>897,714</b>	<b>1,592,714</b>
<b>Total Governmental Debt</b>	<b>8,416,240</b>	<b>4,408,443</b>	<b>12,824,683</b>

<b>Schedule of Requirements Governmental Activities</b>	<b>2019</b>		
	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b><u>General Obligation Bonds</u></b>			
2005 GO Refunding	1,690,000	144,438	1,834,438
2006 GO	285,000	118,049	403,049
2009 GO Refunding	665,000	11,638	676,638
2010 GO Refunding	730,000	96,200	826,200
2012 GO Refunding	355,000	48,588	403,588
2013 GO	2,645,000	2,422,245	5,067,245
<b>Total General Obligation Bonds</b>	<b>6,370,000</b>	<b>2,841,156</b>	<b>9,211,156</b>
<b><u>Certificates of Obligation</u></b>			
2005A CO	105,000	2,231	107,231
2007 CO	120,000	53,375	173,375
2009 CO	470,000	216,235	686,235
2009A CO	80,000	48,244	128,244
2010 CO	55,590	3,482	59,072
2012 CO	80,000	15,300	95,300
2014 CO	145,000	31,229	176,229
<b>Total Certificates of Obligation</b>	<b>1,055,590</b>	<b>370,096</b>	<b>1,425,686</b>
<b><u>Tax Notes and Notes Payable</u></b>			
2013 Tax Note	590,000	21,763	611,763
<b>Total Tax and Note Payable</b>	<b>590,000</b>	<b>21,763</b>	<b>611,763</b>
<b><u>Economic Development Bonds</u></b>			
2014 Sales Tax Revenue Bonds	715,000	877,912	1,592,912
<b>Total Economic Development Bonds</b>	<b>715,000</b>	<b>877,912</b>	<b>1,592,912</b>
<b>Total Governmental Debt</b>	<b>8,730,590</b>	<b>4,110,927</b>	<b>12,841,517</b>

FY 2014-15 APPROVED OPERATING BUDGET  
 FUND 174 - CAPITAL / STREET MAINTENANCE PROGRAM

**- Budget At-A-Glance -**

<u>REVENUE AND OTHER FINANCING SOURCES:</u>	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
Transfers In	2,809,000	2,809,000	2,809,000	3,279,000
Interest Income	6,301	5,000	854	5,000
<b>Total</b>	<b>2,815,301</b>	<b>2,814,000</b>	<b>2,809,854</b>	<b>3,284,000</b>

<u>EXPENDITURES AND OTHER FINANCING USES:</u>	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
Facilities Maintenance Projects	404,320	550,000	474,206	550,000
Parks Maintenance Projects	836,206	701,000	406,573	1,096,000
Street and Signal Maintenance Projects	1,463,893	1,558,000	1,878,937	1,633,000
<b>Total</b>	<b>2,704,418</b>	<b>2,809,000</b>	<b>2,759,716</b>	<b>3,279,000</b>

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## Capital / Street Maintenance Program

The Capital / Street Maintenance Program consists of systematic facility repairs and major maintenance projects funded by an operating transfer from the General fund. Project lists are developed each year from a long-range facility maintenance schedule, which incorporates routine scheduled maintenance and recommended replacement and upgrading of facilities and permanent capital assets. The schedule lists all planned capital maintenance projects within the next five years.

Capital maintenance projects are grouped in two categories: facilities maintenance and parks maintenance, and funded by an operating transfer from the General fund. Facilities maintenance projects are budgeted at \$550,000 and Parks maintenance projects are budgeted at \$1,096,000 as the City continues to pursue its diligent preventative maintenance program that has extended the useful life of infrastructure assets and allows the City flexibility in expenditure planning.

The Street Maintenance program consists of overlay projects designed to maintain a five-year maintenance schedule and street reconstruction. Street maintenance projects are funded by an operating transfer from the General fund. Expenditures are budgeted at \$1.25 million. The Traffic Signal, Signing & Striping Maintenance Program is responsible for the maintenance, repair and/or replacement of traffic and school zone signals, pavement and crosswalk markings, and street signs. Expenditures are budgeted at \$378,000 for FY15.

### **Impact of Capital / Street Maintenance Projects to Operating Budget**

Some projects may have a fiscal impact to the City's operating funds as routine maintenance and operational expenditures are necessary to utilize the completed project. When an operating impact has been identified, it is included on the project description sheet, and costs are projected for the next three years. Upon approval of the project for annual expenditure, the fiscal impact is integrated into the operating budget.

The estimated operating budget impact of Facilities Maintenance projects is calculated on a cost per square-foot basis. The comprehensive preventative maintenance program implemented for general facilities incorporates tasks such as routine repairs, preventive maintenance and replacement costs. The amount is adjusted annually for inflation.

Square Footage Maintained	263,387
Cost per Square Foot	\$0.86
<b>Estimated Operating Impact</b>	<b>\$227,774</b>

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## **Capital / Street Maintenance Long-Range Planning Process**

The long-range planning process is used as a tool to identify major capital maintenance needs in advance of requirement. By identifying major needs in advance, projects can then be ranked and prioritized. The long-range plan can also be used to reduce the severity of major spikes in maintenance costs.

The planning process for Facilities and Parks maintenance is a five-year plan by facility and maintenance activity or project. The Facilities Services division of the Public Works department prioritizes other departmental requests for projects along with known maintenance requirements.

The Parks and Recreation department schedules identified ground improvements maintenance projects according to priorities and funding level. The long-range planning effort provides for a stable annual level of expenditures to insure the continued maintenance of general purpose and recreational facilities and grounds.

The Planning process for Street maintenance is a five-year plan to maintain and improve the City's roadways, sidewalks, signals, signs and pavement markings. The Public Works department is responsible for the surface repair and preventive maintenance of streets throughout the City. This is accomplished by reducing pavement deterioration with proper maintenance techniques and systematic inspection. The program of work resurfaces 130,000 square yards, or 8.2 miles of streets annually, repairs 800 linear feet of deteriorated curb and gutter, and crack seals 200 blocks each year.

**FY 2014-15 APPROVED OPERATING BUDGET**  
**STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**FUND 174 - CAPITAL / STREET MAINTENANCE PROGRAM**

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
<b>BEGINNING FUND BALANCE:</b>	1,037,199	1,647,255	1,751,789	1,751,789	1,801,927
<b>OPERATING REVENUE:</b>					
Interest Income	4,821	6,301	5,000	854	5,000
Participation	30,662	0	0	0	0
Miscellaneous	87,647	0	0	0	0
<b>Total Operating Revenue</b>	<b>123,130</b>	<b>6,301</b>	<b>5,000</b>	<b>854</b>	<b>5,000</b>
<b>TRANSFERS IN:</b>	<b>2,571,500</b>	<b>2,809,000</b>	<b>2,809,000</b>	<b>2,809,000</b>	<b>3,279,000</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>2,694,630</b>	<b>2,815,301</b>	<b>2,814,000</b>	<b>2,809,854</b>	<b>3,284,000</b>
<b>OPERATING EXPENDITURES:</b>					
Facilities Maintenance	456,746	404,320	550,000	474,206	550,000
Parks Maintenance	634,062	836,206	701,000	406,573	1,096,000
Street Maintenance and Overlay	801,346	1,172,392	1,255,000	1,574,261	1,255,000
Traffic Signal, Striping and Signing Maint.	192,229	291,555	303,000	304,301	378,000
<b>Total Operating Expenditures</b>	<b>2,084,574</b>	<b>2,710,767</b>	<b>2,809,000</b>	<b>2,759,716</b>	<b>3,279,000</b>
<b>TRANSFERS OUT:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>2,084,574</b>	<b>2,710,767</b>	<b>2,809,000</b>	<b>2,759,716</b>	<b>3,279,000</b>
<b>SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:</b>	<b>610,056</b>	<b>104,534</b>	<b>5,000</b>	<b>50,138</b>	<b>5,000</b>
<b>ENDING FUND BALANCE:</b>	<b>1,647,255</b>	<b>1,751,789</b>	<b>1,756,789</b>	<b>1,801,927</b>	<b>1,806,927</b>

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**City of Grapevine, Texas  
FY 2014-15 Approved Budget**

**Facilities Maintenance Projects**

<i>Project Name:</i> <b>City Hall</b>	<i>Project Account Number:</i> <b>174-74004-118-001</b>	<i>Project Budget:</i> <b>\$215,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> City Hall is a 37,500 sq ft facility. Projects for FY 2015 include painting, Lighting controls, Kevlar installation to Diaz and roof top HVAC unit.		

<i>Project Name:</i> <b>Municipal Service Center</b>	<i>Project Account Number:</i> <b>174-74004-118-004</b>	<i>Project Budget:</i> <b>\$50,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> The Municipal Service Center is a 40,200 sq ft facility. FY 2015 projects are,		

<i>Project Name:</i> <b>Library</b>	<i>Project Account Number:</i> <b>174-74004-118-005</b>	<i>Project Budget:</i> <b>\$100,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> The Library is a 53,072 sq ft facility. FY 2015 projects include carpet replacement in the main area of the Library. Painting and vinyl replacement in public areas.		

<i>Project Name:</i> <b>Fire Station Repairs &amp; Maint.</b>	<i>Project Account Number:</i> <b>174-74004-118-007</b>	<i>Project Budget:</i> <b>\$43,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> The City of Grapevine has five(5) fire stations which total 31,674 sq ft. They include: Central Fire Station (13,039 sq ft ), Station #2 (3,281 sq ft), Station #3 (3,281 sq ft), Station #4 (5,281 sq ft), and Station #5 (6,792 sq ft). FY 2015 Projects include, repair or replace overhead doors and appliances in all stations. Station 2 + 3 Tile floor replacement in kitchen and restroom areas.		

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**City of Grapevine, Texas  
FY 2014-15 Approved Budget**

**Facilities Maintenance Projects**

<i>Project Name:</i> <b>Park Facilities</b>	<i>Project Account Number:</i> <b>174-74004-118-009</b>	<i>Project Budget:</i> <b>\$30,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> Facilities at City parks total 37,881 sq ft. They include: the Mitchell House (1,800 sq ft), Dove Pool (4,300 sq ft), Pleasant Glade Pool (3,912 sq ft), Oak Grove Complex (10,335 sq ft), pavilions (14,110 sq ft), gazebos (1,517 sq ft), and restrooms (1,907 sq ft). FY 2014 project is painting and upgrade restroom fixtures.		

<i>Project Name:</i> <b>PD Community Outreach Center</b>	<i>Project Account Number:</i> <b>174-74004-118-022</b>	<i>Project Budget:</i> <b>\$10,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> The Community Outreach Center is a 2,880 sq ft facility. FY 2014-2015 projects is painting.		

<i>Project Name:</i> <b>Police Substation Repairs &amp; Maintena</b>	<i>Project Account Number:</i> <b>174-74004-118-011</b>	<i>Project Budget:</i> <b>\$5,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> The Police Sub-Station is a 2,400 sq ft facility, located within the Grapevine Mills Mall. FY 2014- 2015 projects include carpet replacement.		

<i>Project Name:</i> <b>Roof Program</b>	<i>Project Account Number:</i> <b>174-74004-118-012</b>	<i>Project Budget:</i> <b>\$57,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> In an effort to preserve capital investments and reduce maintenance expenses, a comprehensive roof program will be utilized. The program will include an evaluation of approximately 400,000 sq ft of roofing systems on City facilities. The evaluation will determine current conditions, prioritize areas in need of repair, and will be an effective tool to forecast future capital needs. Replace Fire Station 2 roof.		

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**City of Grapevine, Texas  
FY 2014-15 Approved Budget**

**Facilities Maintenance Projects**

<i>Project Name:</i> <b>Emergency Fund</b>	<i>Project Account Number:</i> <b>174-74004-118-013</b>	<i>Project Budget:</i> <b>\$5,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> The emergency fund will be utilized for unforeseen repairs and emergency equipment replacements.		

<i>Project Name:</i> <b>Indoor Air Quality Testing</b>	<i>Project Account Number:</i> <b>174-74004-118-016</b>	<i>Project Budget:</i> <b>\$5,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> This project will ensure indoor air quality throughout City Facilities, through a comprehensive sampling / testing / evaluation program.		

<i>Project Name:</i> <b>Service Center Storage Area</b>	<i>Project Account Number:</i> <b>174-74004-118-018</b>	<i>Project Budget:</i> <b>\$10,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> The Facility Services Operations/Storage Area is a 24,120 sq ft facility. Projects scheduled for this budget year are exterior door replacement.		

<i>Project Name:</i> <b>Electrical Maintenance &amp; Repair</b>	<i>Project Account Number:</i> <b>174-74004-118-020</b>	<i>Project Budget:</i> <b>\$5,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> Electrical maintenance and repair on main distribution panels to infrared panels to find problems before major shut down and down time occurs. This would include Police, Fire, I.T., Library, CAC, City Hall, and Service Center.		

<i>Project Name:</i> <b>Energy Efficiency Upgrades</b>	<i>Project Account Number:</i> <b>174-74004-118-024</b>	<i>Project Budget:</i> <b>\$15,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> Help reduce utility cost through the city with lighting upgrades, energy management controls and other efficiency upgrades.		

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**City of Grapevine, Texas  
FY 2014-15 Approved Budget**

**Parks Maintenance Projects**

<i>Project Name:</i> <b>Irrigation Systems</b>	<i>Project Account Number:</i> <b>174-74015-312-051</b>	<i>Project Budget:</i> <b>\$165,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> Upgrade of aging irrigation systems and implementaion of a centralized irrigation system.		

<i>Project Name:</i> <b>Landscaping</b>	<i>Project Account Number:</i> <b>174-74015-312-052</b>	<i>Project Budget:</i> <b>\$155,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> Upgrade aging landscapes throughout the city. Enhancements at the Library are proposed.		

<i>Project Name:</i> <b>Electrical Replacement/Repair</b>	<i>Project Account Number:</i> <b>174-74015-312-053</b>	<i>Project Budget:</i> <b>\$10,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> Replace athletic field lamps and electrical features and panels in parks.		

<i>Project Name:</i> <b>Court Resurfacing</b>	<i>Project Account Number:</i> <b>174-74015-312-054</b>	<i>Project Budget:</i> <b>\$30,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> Add a new Basketball Court at Parr Park.		

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**City of Grapevine, Texas  
FY 2014-15 Approved Budget**

**Parks Maintenance Projects**

<i>Project Name:</i> <b>Athletic Field Maintenance</b>	<i>Project Account Number:</i> <b>174-74015-312-055</b>	<i>Project Budget:</i> <b>\$30,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> Replace infield surface mix as needed at Parr Park, Bear Creek Park, Oak Grove Softball, Oak Grove Baseball, Pickering Park, and Trawick area. Repair/replace turfgrass as needed on athletic fields. Repair/replace soccer goals, nets, bases etc. as needed and topdressing sand as needed.		

<i>Project Name:</i> <b>Trail Maintenance</b>	<i>Project Account Number:</i> <b>174-74015-312-056</b>	<i>Project Budget:</i> <b>\$20,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> Addresses the upgrade and replacement of concrete trails, bridges, railings, joints, trail amenities, and landscape/irrigation on trails.		

<i>Project Name:</i> <b>Fence Replacement</b>	<i>Project Account Number:</i> <b>174-74015-312-057</b>	<i>Project Budget:</i> <b>\$80,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> Addresses the annual replacement of fences throughout the park system.		

<i>Project Name:</i> <b>Water Drinking Fountains</b>	<i>Project Account Number:</i> <b>174-74015-312-059</b>	<i>Project Budget:</i> <b>\$30,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> Addresses the systematic replacement of drinking fountains in the parks & trails.		

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**City of Grapevine, Texas  
FY 2014-15 Approved Budget**

**Parks Maintenance Projects**

<i>Project Name:</i> <b>Park Signage Replacement</b>	<i>Project Account Number:</i> <b>174-74015-312-060</b>	<i>Project Budget:</i> <b>\$87,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> Addresses the replacement of aging park signage.		

<i>Project Name:</i> <b>Trash Receptacle Replacement</b>	<i>Project Account Number:</i> <b>174-74015-312-061</b>	<i>Project Budget:</i> <b>\$10,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> Addresses the replacement of trash cans in parks.		

<i>Project Name:</i> <b>SAC Equipment Replacement</b>	<i>Project Account Number:</i> <b>174-74015-312-062</b>	<i>Project Budget:</i> <b>\$15,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> Replacement of tables, chairs, and multi-media at the Senior Activities Center.		

<i>Project Name:</i> <b>Park Maintenance Projects</b>	<i>Project Account Number:</i> <b>174-74015-312-063</b>	<i>Project Budget:</i> <b>\$30,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> Replacement of aging park features and amenities.		

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**City of Grapevine, Texas  
FY 2014-15 Approved Budget**

**Parks Maintenance Projects**

<i>Project Name:</i> <b>Playground Surfacing Replacement</b>	<i>Project Account Number:</i> <b>174-74015-312-065</b>	<i>Project Budget:</i> <b>\$15,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> Replacement of safety surfacing at various parks & playgrounds.		

<i>Project Name:</i> <b>Small Park Amenities Replacement</b>	<i>Project Account Number:</i> <b>174-74015-312-066</b>	<i>Project Budget:</i> <b>\$20,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> Replacement of tables, benches, small park amenities and bike racks.		

<i>Project Name:</i> <b>Playground Accessibility Improvements</b>	<i>Project Account Number:</i> <b>174-74015-312-067</b>	<i>Project Budget:</i> <b>\$180,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> This project will address safety surfacing, sidewalks, bench/picnic pads, and ADA compliant playground pieces. The FY 2015 program addresses playgrounds at Pecan Park and Sunshine Harbor		

<i>Project Name:</i> <b>Special Event Equipment Replacement</b>	<i>Project Account Number:</i> <b>174-74015-068</b>	<i>Project Budget:</i> <b>\$2,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> Replacement of canopies, tables, and chairs used for special events and reservations.		

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**City of Grapevine, Texas  
FY 2014-15 Approved Budget**

**Parks Maintenance Projects**

<i>Project Name:</i> <b>CAC Equipment Replacement</b>	<i>Project Account Number:</i> <b>174-74015-069</b>	<i>Project Budget:</i> <b>\$65,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> Replacement of CAC tables, chairs, room dividers, gymnasium equipment, and lobby furniture.		

<i>Project Name:</i> <b>Aquatic Repairs &amp; Replacements</b>	<i>Project Account Number:</i> <b>174-74015-312-070</b>	<i>Project Budget:</i> <b>\$20,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> Replacement of pool furniture, life guard stands, safety equipment and maintenance equipment.		

<i>Project Name:</i> <b>Holiday Decorations Upgrade &amp; Repl.</b>	<i>Project Account Number:</i> <b>174-74015-312-075</b>	<i>Project Budget:</i> <b>\$20,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> Addresses the repair of exsisting Christmas Decorations.		

<i>Project Name:</i> <b>Park Facility Upgrade/Improvements</b>	<i>Project Account Number:</i> <b>174-74015-312-077</b>	<i>Project Budget:</i> <b>\$50,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> This addresses aging structures, pavilions, and kiosk in parks.		

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**City of Grapevine, Texas  
FY 2014-15 Approved Budget**

**Parks Maintenance Projects**

<i>Project Name:</i> <b>Oak Grove Ballfield Complex</b>	<i>Project Account Number:</i> <b>174-74015-312-079</b>	<i>Project Budget:</i> <b>\$42,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> Replacement of amenities associated with Oak Grove Ballfield Complex. Replace the fabric shade on the out field fences and enhance/replace landscape areas that are causing issues. Remove decomposed granite areas adjacent to walks and install tree grates around tree wells.		

<i>Project Name:</i> <b>Botanical Gardens</b>	<i>Project Account Number:</i> <b>174-74015-312-082</b>	<i>Project Budget:</i> <b>\$20,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> Replacement and maintenance of amenities at the Botanical Garden. Proposed in FY 2015 is painting the bridges and repairing the wrought iron fence.		

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**City of Grapevine, Texas  
FY 2014-15 Approved Budget**

**Street & Traffic Maintenance Projects**

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<i>Project Name:</i> <b>Annual Street Maintenance Program</b>	<i>Project Account Number:</i> <b>174-43301-415-090</b>	<i>Project Budget:</i> <b>\$1,255,000</b>
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**DESCRIPTION / JUSTIFICATION:**

Street Maintenance to include: Overlay and Underseal ( 5.68 miles ) Wedge Mill ( 1.9 miles ) Full Depth Mill ( 4.3 miles ) and Rehab damaged concrete failures where required. Cut out and repair prior to overlay, daily maintenance, pothole repair and crack seal program. Other daily maintenance to be performed as needed on all city streets including sanding roads, bridges and other emergencies as necessary. Repair and maintenance of all City Buildings driveways, parking lots, sidewalks, curb and gutter, decks and patios. Daily maintenance of Parks /Lake Parks roads, parking lots and boat ramps.

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<i>Project Name:</i> <b>Annual Traffic Signal, Striping &amp; Signing Maint.</b>	<i>Project Account Number:</i> <b>174-43301-415-093</b>	<i>Project Budget:</i> <b>\$378,000</b>
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**DESCRIPTION / JUSTIFICATION:**

Maintenance, repair and replacement of traffic signals, school zone flashers, communications systems, traffic signs, pavement markings, and other traffic control and electrical service items. Increases for FY15 include \$30,000 for signal rehab increased scope and \$45,000 for striping recovery efforts.

CITY OF GRAPEVINE, TEXAS  
 FY 2014-15 APPROVED OPERATING BUDGET  
 SUMMARY TABLE OF ALL FUNDS

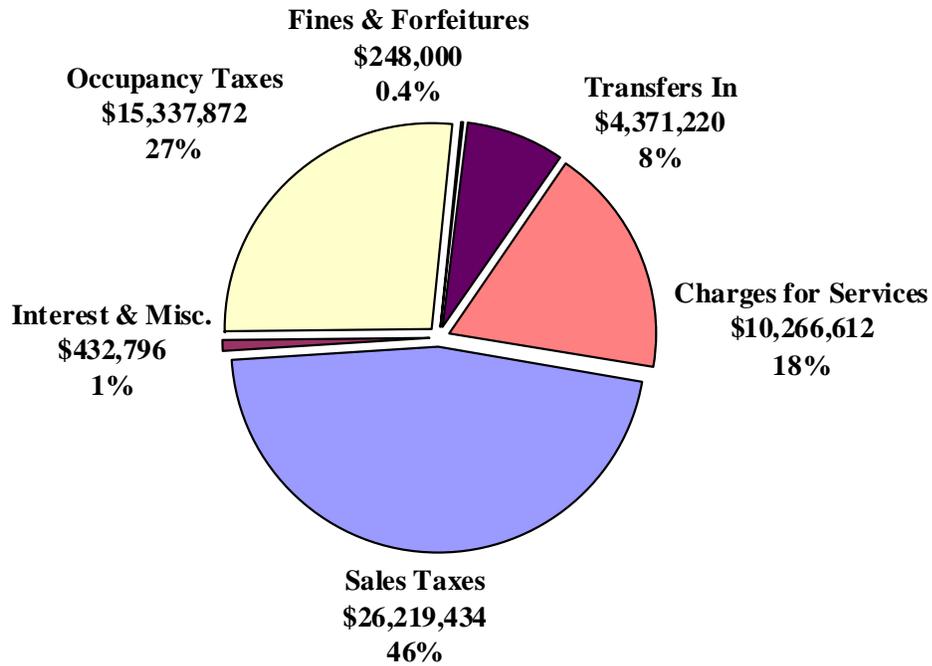
-- SPECIAL REVENUE FUNDS --

	Convention & Visitors Fund	CVB Incentives Fund	Stormwater Drainage Fund	Crime Control & Prevention Fund	Lake Parks Fund	4B Transit Fund	Economic Development Fund	Court Technology Fund	Total All Funds
<b>REVENUES AND OTHER FINANCING SOURCES:</b>									
Sales Taxes				12,913,790		13,305,644			26,219,434
Occupancy Taxes	11,141,548	4,196,324							15,337,872
Fines and Forfeitures				200,000				48,000	248,000
Charges for Services	6,662,200		1,389,412		2,215,000				10,266,612
Interest Income	5,200	3,676	1,212	2,500		27,000	20,000	50	59,638
Transfers In	344,809			700,000			3,326,411		4,371,220
Miscellaneous	343,158				30,000				373,158
<b>Total Revenues</b>	<b>18,496,915</b>	<b>4,200,000</b>	<b>1,390,624</b>	<b>13,816,290</b>	<b>2,245,000</b>	<b>13,332,644</b>	<b>3,346,411</b>	<b>48,050</b>	<b>56,875,934</b>
<b>EXPENDITURES AND OTHER FINANCING USES:</b>									
Personnel	5,652,684		495,598	10,632,541	151,111		434,903		17,366,837
Supplies	949,750		59,700	691,708	156,100		5,000		1,862,258
Maintenance	225,600		125,000	138,800	117,500				606,900
Services	8,693,984	1,707,600	260,408	2,353,241	1,211,951	290,000	322,700		14,839,884
Transfers Out	2,921,993		462,941		480,389	3,922,576	1,632,027	55,825	9,475,751
Intergovernmental / Inter-Agency Capital Outlay	40,000		435,500		18,000	9,084,424			9,084,424
<b>Total Expenditures</b>	<b>18,484,011</b>	<b>1,707,600</b>	<b>1,839,147</b>	<b>13,816,290</b>	<b>2,135,051</b>	<b>13,296,999</b>	<b>2,394,630</b>	<b>55,825</b>	<b>53,729,553</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>12,904</b>	<b>2,492,400</b>	<b>(448,523)</b>	<b>-</b>	<b>109,949</b>	<b>35,645</b>	<b>951,781</b>	<b>(7,775)</b>	<b>3,146,381</b>
<b>BEGINNING FUND BALANCE</b>	<b>2,527,683</b>	<b>3,599,192</b>	<b>1,365,259</b>	<b>1,168,903</b>	<b>(797,235)</b>	<b>6,883,186</b>	<b>3,909,596</b>	<b>93,585</b>	<b>18,750,169</b>
<b>ENDING FUND BALANCE</b>	<b>2,540,587</b>	<b>6,091,592</b>	<b>916,736</b>	<b>1,168,903</b>	<b>(687,286)</b>	<b>6,918,830</b>	<b>4,861,377</b>	<b>85,810</b>	<b>21,896,549</b>

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## REVENUE FUNDING SOURCES

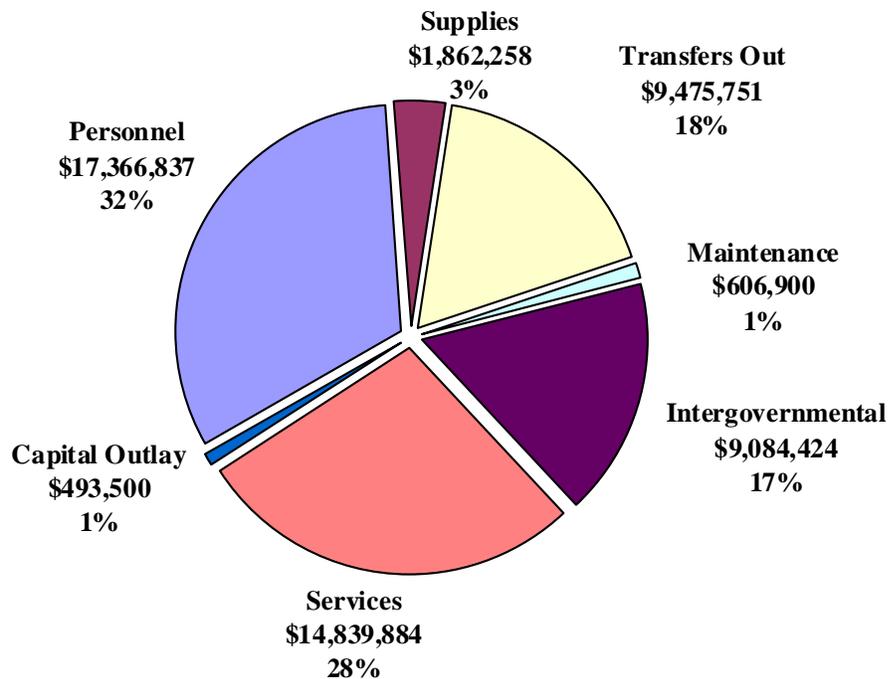
### "Where The Money Comes From"




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## EXPENDITURE FUNDING USES

### "Where the Money Goes"



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## **Revenue and Other Financing Sources**

FY15 revenue is budgeted at \$56.8 million, an increase of \$6.8 million (14%) from the previous year. Revenue in the Convention & Visitors fund, the largest of the category, is budgeted at \$18.5 million and represents a decrease of \$500,000 from the previous budget year as the new CVB Incentives fund contains some revenue streams previously within the CVB fund.

**Sales Taxes** represent the largest revenue stream at 46% of total revenues. Sales taxes are budgeted at \$26.2 million, split equally between the CCPD and 4B funds. Collections in FY14 were \$25.6 million.

**Occupancy Taxes** are obtained through the assessment of a 6% tax levy to the rental rate of hotel and motel rooms within the City. Beginning October 1, the tax levy will increase to 7%. Funds generated by the occupancy tax are required to be used in a manner that directly enhances and promotes tourism and the convention and hotel industry. Occupancy taxes are budgeted at \$15.3 million and are the second largest source of revenue at 27%, up from 26% the prior year. FY14 collections are estimated at \$14 million and represent an increase of \$1.25 million (10%) over the previous year's collections. The City collects occupancy taxes from twenty properties within its jurisdiction with a combined capacity of 5,411 rooms.

<b>OCCUPANCY TAXES</b>	<b><u>FY-2009</u></b>	<b><u>FY-2010</u></b>	<b><u>FY-2011</u></b>	<b><u>FY-2012</u></b>	<b><u>FY-2013</u></b>	<b><u>FY-2014</u></b>
Collections	\$10,497,960	\$10,724,986	\$12,104,906	\$12,245,051	\$12,772,217	\$14,025,119
Increase / (Decrease)	(\$1,343,970)	\$227,026	\$1,379,920	\$140,145	\$527,166	\$1,252,902
% Change	-11%	2%	13%	1%	4%	10%

**Charges for Services** includes revenue from Grapevine Vintage Railroad operations, facility rental fees, food, beverage and merchandise sales, stormwater drainage fees, recreation and camping fees, and the Grapevine Visitor Shuttle. Revenue in this category is budgeted at \$10.2 million, up \$353,000 from the previous year. Revenue for the Grapevine Visitor Shuttle is budgeted at \$148,000. Facility rental income is budgeted at \$884,000.

Stormwater drainage fee revenue, budgeted at \$1.39 million, is generated by the assessment of a monthly fee on all developed properties within the City. Funds collected through the monthly billings provide much needed drainage maintenance, repair and construction activities related to storm drainage facilities. The revenue collected from the Stormwater Drainage Utility can only be spent on drainage related issues. For owners of single-family residential properties, the fee is \$4 per month. Apartments and all commercial and non-residential properties are billed a fee based upon the size of their land area, taking into account the existing impervious area of the land. An evaluation has been made for each property in order to determine the appropriate charge.

Recreation and camping fees are budgeted at \$2.2 million and are derived from activities on approximately 770 acres of parkland surrounding Lake Grapevine and leased from the U.S. Army Corps of Engineers. The lease includes 188 acres at Meadowmere Park, 453 acres at Oak Grove Park and 129 acres at Silver Lake Park. Charges for services represent 18% of total revenue in this category.

## Expenditures and Other Financing Uses

Expenditures of Special Revenue funds total \$46.8 million, an increase of \$4.6 million (11%) from the prior year's budget. The Convention & Visitors fund accounts for the largest percentage of expenditures, at 34%. The CCPD fund is the second largest cost center at 26%, while the 4B Transit & Capital fund accounts for 25% of total expenditures. Expenditures in FY14 were \$79 million, as the 4B fund expended \$29.5 million for the purchase of the 185 acre tract of land for economic development.

<b>SPECIAL REVENUE FUNDS</b>	<b><u>FY-2010</u></b>	<b><u>FY-2011</u></b>	<b><u>FY-2012</u></b>	<b><u>FY-2013</u></b>	<b><u>FY-2014</u></b>
<b>Total Expenditures By Fund</b>					
Convention & Visitors <sup>(1)</sup>	\$17,712,064	\$16,906,724	\$18,219,484	\$19,528,262	\$19,785,147
Stormwater Drainage	\$1,207,955	\$1,016,752	\$1,573,314	\$2,552,910	\$2,047,548
Crime Control & Prevention	\$12,185,253	\$11,878,360	\$12,628,001	\$13,303,632	\$13,479,627
Lake Parks	\$1,282,766	\$1,919,570	\$1,765,262	\$1,902,732	\$2,488,947
4B Transit & Capital <sup>(2)</sup>	\$7,812,789	\$8,211,548	\$9,458,691	\$9,294,702	\$41,790,000
Economic Development	NA	NA	NA	NA	\$91,820
Municipal Court Technology	NA	\$619	\$82,217	\$23,472	\$31,875
<b>Total</b>	<b>\$40,200,827</b>	<b>\$39,933,573</b>	<b>\$43,726,969</b>	<b>\$46,605,710</b>	<b>\$79,714,964</b>
Increase / (Decrease)		-\$267,254	\$3,793,396	\$2,878,741	\$33,109,254
% Change		-1%	9%	7%	71%

(1) Prior to FY15, also contained expenditures of CVB Incentives fund.  
(2) Prior to FY14, also contained expenditures of the Economic Development fund.

**Personnel** expenses continue to be the largest expenditure category, totaling 32% of budgeted expenditures. Personnel expenses are budgeted at \$17.6 million, with public safety employees in the CCPD fund accounting for 61.2%

Convention & Visitors	\$5,652,684	32.5%
Stormwater Drainage	\$495,598	2.9%
Crime Control & Prevention	\$10,632,541	61.2%
Economic Development	\$434,903	2.5%
Lake Parks	\$151,111	0.9%
<b>Total</b>	<b>\$17,366,837</b>	<b>100.0%</b>

of the total. The CCPD fund also contains the majority of total authorized positions with 123.43 FTE, unchanged from the previous budget year. Authorized positions in the Convention & Visitors fund total 81.87 FTE. Actual expenditures in FY14 totaled \$16.1 million and represented an increase of \$1.1 million (7%) over FY13.

**Supplies** are budgeted at \$1.8 million. Actual expenditures in FY14 totaled \$3.75 million and represented a decrease of 5% from FY13. Supplies represent 3.5% of Special Revenue Fund expenditures, down from 8.6% the previous budget year.

Convention & Visitors	\$949,750	51.0%
Stormwater Drainage	\$59,700	3.2%
Crime Control & Prevention	\$691,708	37.1%
Economic Development	\$5,000	0.3%
Lake Parks	\$156,100	8.4%
<b>Total</b>	<b>\$1,862,258</b>	<b>100.0%</b>

*Services* are budgeted at \$14.8 million and represent a \$4 million (37%) increase from the FY14 budget. Expenditures in the Convention & Visitors fund are budgeted at \$8.6 million and represent 58.6% of the total. Expenditures for services in the CCPD fund total \$2.3 million and

Convention & Visitors	\$8,693,984	58.6%
CVB Incentives	\$1,707,600	11.5%
Stormwater Drainage	\$260,408	1.8%
Crime Control & Prevention	\$2,353,241	15.9%
Lake Parks	\$1,211,951	8.2%
Economic Development	\$322,700	2.2%
4B Transit	\$290,000	2.0%
<b>Total</b>	<b>\$14,839,884</b>	<b>100.0%</b>

are primarily comprised of charges for employee health/life/dental coverage, fleet maintenance charges, and technology charges. Actual expenditures in FY14 totaled \$16.6 million and represented a 4.8% increase from FY13. Services represent 27% of Special Revenue Fund expenditures, up from 23% the previous budget year.

*Intergovernmental expenditures* are budgeted at \$9 million and represents contractual payments from the 4B fund to The “T” transit authority for future commuter rail service. This amount represents 75% of the ½ cent sales tax collected for economic development.

*Transfers Out* are budgeted at \$9.4 million, up from \$5.5 million the previous year. Transfers out primarily consist of administrative fee payments to the General fund in lieu of taxes. Other transfers include principal and interest payments to the Debt Service fund

Convention & Visitors	\$2,921,993	30.8%
Stormwater Drainage	\$462,941	4.9%
Economic Development	\$1,632,027	17.2%
4B Transit	\$3,922,576	41.4%
Lake Parks	\$480,389	5.1%
Court Technology	\$55,825	0.6%
<b>Total</b>	<b>\$9,475,751</b>	<b>100.0%</b>

and funding for replacement vehicles and equipment purchased via the Capital Equipment Acquisition fund. Actual expenditures in FY14 totaled \$8 million. Transfers represent 17% of Special Revenue Fund expenditures.

FY 2014-15 APPROVED OPERATING BUDGET  
FUND 115 - CONVENTION AND VISITORS BUREAU

**- Budget At-A-Glance -**

REVENUE AND OTHER FINANCING SOURCES:	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
Occupancy Taxes	12,772,217	12,899,724	14,025,119	11,141,548
Facility Rental Income	679,306	826,000	666,926	884,000
Interest Income	10,340	9,000	10,591	5,200
Sales & Merchandise	349,708	410,871	311,905	418,200
Train Operations	1,658,218	1,663,400	1,661,066	1,765,000
Festivals & New Vintage	3,006,894	3,280,000	3,460,318	3,447,000
Visitor Shuttle System	126,629	148,000	145,517	148,000
Transfers In	313,861	385,458	393,193	344,809
Miscellaneous	315,332	299,000	531,248	343,158
<b>Total</b>	<b>19,232,505</b>	<b>19,921,453</b>	<b>21,205,882</b>	<b>18,496,915</b>

EXPENDITURES AND OTHER FINANCING USES:	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
Personnel	4,630,206	5,429,119	5,224,021	5,652,684
Supplies	3,032,949	2,860,240	2,688,672	949,750
Maintenance	204,898	212,690	217,064	225,600
Services	3,491,886	3,342,908	3,268,513	4,544,184
Festival & Train Operations	3,897,417	3,953,350	4,099,298	4,149,800
Transfers Out	4,684,120	3,847,600	4,250,178	2,921,993
Capital Outlay	8,976	108,500	37,400	40,000
<b>Total</b>	<b>19,950,452</b>	<b>19,754,407</b>	<b>19,785,147</b>	<b>18,484,011</b>

EXPENDITURES AND PERSONNEL BY PROGRAM:	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved	Personnel <sup>(1)</sup>
Sales, Promotions and Administration	11,470,017	11,181,571	11,552,350	10,851,906	40.61
Heritage Programs & Preservation	212,240	235,376	261,437	0	0.00
Facilities	1,299,384	1,406,932	1,248,582	1,536,674	14.08
Festivals & New Vintage	3,293,456	3,695,308	3,734,178	3,687,076	5.24
Grapevine Vintage Railroad	1,650,492	1,521,805	1,570,886	1,683,837	13.99
Visitor Shuttle System	1,172,110	770,915	563,551	689,618	7.95
Tourism Incentives	812,364	907,600	839,542	0	NA
Sister Cities	36,204	28,300	12,461	28,300	NA
Wine Pouring Society	4,184	6,600	2,159	6,600	NA
<b>Total</b>	<b>19,950,452</b>	<b>19,754,407</b>	<b>19,785,147</b>	<b>18,484,011</b>	<b>81.87</b>

<sup>(1)</sup> In full-time equivalents

FY 2014-15 APPROVED OPERATING BUDGET  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
CONVENTION AND VISITORS BUREAU FUND

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
<b>BEGINNING FUND BALANCE:</b>	4,615,086	5,424,087	4,706,140	4,706,140	2,527,683
<b>OPERATING REVENUE:</b>					
Occupancy Taxes	12,245,051	12,772,217	12,899,724	14,025,119	11,141,548
Facility Rental Income	641,889	679,306	826,000	666,926	884,000
Interest Income	12,423	10,340	9,000	10,591	5,200
Sales & Merchandise	288,417	349,708	410,871	311,905	418,200
Train Operations	1,555,903	1,658,218	1,663,400	1,661,066	1,765,000
Festivals & New Vintage	3,074,203	3,006,894	3,280,000	3,460,318	3,447,000
Visitor Shuttle System	139,439	126,629	148,000	145,517	148,000
Miscellaneous Income	621,655	315,332	299,000	531,248	343,158
<b>Total Operating Revenue</b>	<b>18,578,979</b>	<b>18,918,644</b>	<b>19,535,995</b>	<b>20,812,689</b>	<b>18,152,106</b>
<b>TRANSFERS IN:</b>					
Transfer from 4B Economic Devl. Fund	348,945	298,819	385,458	365,179	344,809
Transfer from General Fund	0	15,041	0	28,014	0
<b>Total Transfers In</b>	<b>348,945</b>	<b>313,861</b>	<b>385,458</b>	<b>393,193</b>	<b>344,809</b>
<b>TOTAL REVENUE &amp; TRANSFERS</b>	<b>18,927,924</b>	<b>19,232,505</b>	<b>19,921,453</b>	<b>21,205,882</b>	<b>18,496,915</b>
<b>OPERATING EXPENDITURES:</b>					
Personnel	4,501,700	4,630,206	5,429,119	5,224,021	5,652,684
Supplies	3,048,356	3,032,949	2,860,240	2,688,672	949,750
Maintenance	151,922	204,898	212,690	217,064	225,600
Services	3,345,401	3,491,886	3,342,908	3,268,513	4,544,184
Festival & Train Operations	3,997,994	3,897,417	3,953,350	4,099,298	4,149,800
Capital Outlay	13,159	8,976	108,500	37,400	40,000
<b>Total Operating Expenditures</b>	<b>15,058,531</b>	<b>15,266,332</b>	<b>15,906,807</b>	<b>15,534,968</b>	<b>15,562,018</b>
<b>TRANSFERS OUT:</b>					
Transfer to General Fund - Admin Fee	1,024,323	966,247	1,025,100	1,147,952	961,043
Transfer to GTRP Fund	25,000	40,000	30,000	30,000	25,000
Trans. To 4B Fund	0	244,460	0	0	0
Trans. to Debt Service Fund	1,966,070	2,085,317	2,087,900	2,038,900	1,935,950
Transfer to Capital Projects Fund	45,000	828,029	669,600	999,132	0
Transfer to Permanent Capital Maint.	0	70,068	35,000	34,194	0
Transfer to Capital Equip Acquisition Fund	0	450,000	0	0	0
<b>Total Transfers Out</b>	<b>3,060,393</b>	<b>4,684,120</b>	<b>3,847,600</b>	<b>4,250,178</b>	<b>2,921,993</b>
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>18,118,924</b>	<b>19,950,452</b>	<b>19,754,407</b>	<b>19,785,147</b>	<b>18,484,011</b>
<b>SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:</b>	<b>809,000</b>	<b>(717,947)</b>	<b>167,046</b>	<b>1,420,735</b>	<b>12,904</b>
<b>ENDING FUND BALANCE:</b>	<b>5,424,087</b>	<b>4,706,140</b>	<b>4,873,186</b>	<b>6,126,875</b>	<b>2,540,587</b>
<b>FUND BALANCE REQUIREMENT:</b>	<b>2,475,375</b>	<b>2,509,534</b>	<b>2,614,818</b>	<b>2,553,693</b>	<b>2,558,140</b>

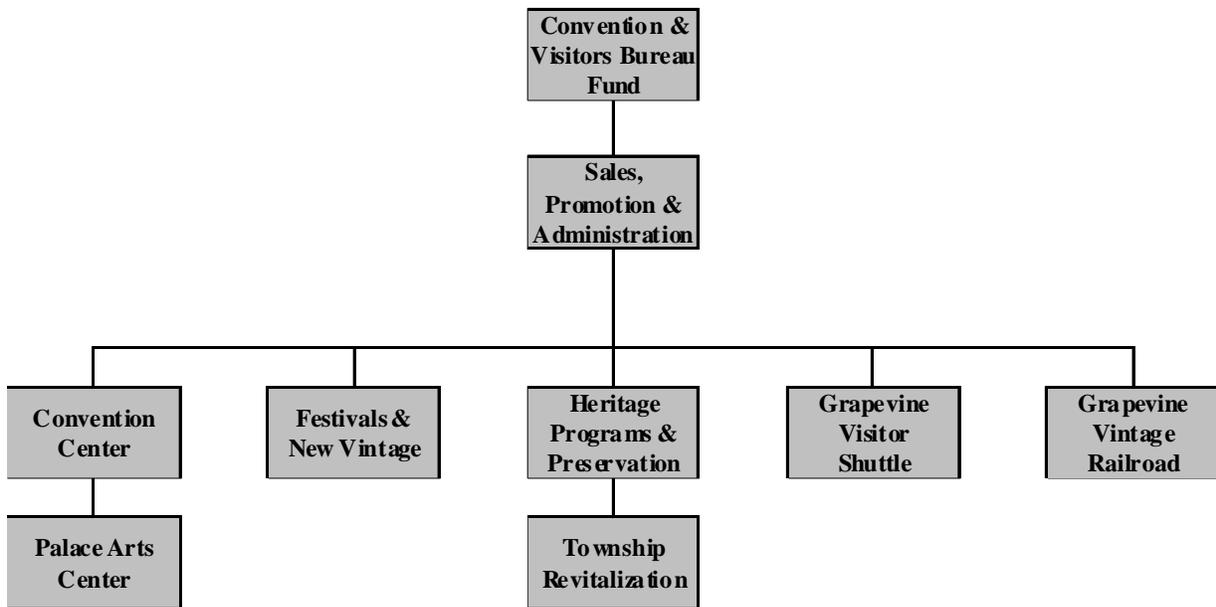
\* Fund balance requirement is 16.4% of total budgeted expenditures (60 days of operation).  
The FY 2014-15 projected Ending Fund Balance represents 60 days of operation.



**Convention and Visitors Bureau**

The Grapevine Convention & Visitors Bureau is the fourth largest CVB in Texas with 61 full-time employees. Services include: one-stop shopping for accommodations; registration assistance; convention and meeting materials; media relations; and tourism services.

The CVB also manages and operates the Grapevine Convention Center, a flexible, multi-use facility with 23,500 square feet of space; the Palace Arts Center, a multi-purpose performing arts and meeting facility; the Grapevine Vintage Railroad; the Grapevine Visitor Shuttle; and historic preservation programs.



**Departmental Statistics**

(for the fiscal year ended 9/30/14)

Number of information packets	80,762
Number of convention & tourism site visits	136
Web site traffic (unique visitors)	1,699,304
Hotel occupancy tax collections	\$14,023,899
Facility rental income	\$593,539
Festivals income	\$3,407,079
Festivals attendance	414,430
Grapevine Vintage Railroad ticket sales, charters and special events income	\$1,661,066
Grapevine Visitor Shuttle ridership	63,811

FY 2014-15 APPROVED OPERATING BUDGET  
 CONVENTION AND VISITORS BUREAU FUND DEPARTMENTAL SUMMARY  
 BY DIVISION

<b>Expenditures by Division</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Administration	9,433,383	11,470,017	11,181,571	11,552,350	10,851,906
Heritage Programs & Preservation	182,582	212,240	235,376	261,437	0
Facilities	1,315,423	1,299,384	1,406,932	1,248,582	1,536,674
Grapevine Vintage Railroad	1,507,347	1,650,492	1,521,805	1,570,886	1,683,837
Festivals & New Vintage	3,547,597	3,293,456	3,695,308	3,734,178	3,687,076
Tourism Incentives	1,463,267	812,364	907,600	839,542	0
Sister Cities	10,339	36,204	28,300	12,461	28,300
Wine Pouring Society	4,763	4,184	6,600	2,159	6,600
Visitor Shuttle System	654,221	1,172,110	770,915	563,551	689,618
<b>Total</b>	<b>18,118,924</b>	<b>19,950,452</b>	<b>19,754,407</b>	<b>19,785,147</b>	<b>18,484,011</b>

<b>CONVENTION &amp; VISITORS BUREAU-ADMIN</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>2015</b>
CVB Executive Director	1	1	1	1	1
Asst. Executive CVB Director	1	1	1	1	1
Managing Director of Sales	0	1	1	1	1
Communications Manager	1	1	1	1	1
Communications Coordinator	0	0	1	1	1
Director of Marketing	1	1	1	1	1
Advertising & Creative Manager	1	1	1	1	1
Director of Destination Services	1	1	1	1	1
Convention Service Assistant	1	1	1	1	1
Director of Convention Sales	1	1	1	1	1
Sales Manager II	4	4	4	4	4
Sales Manager I	2	2	3	3	3
Director of Tourism Sales	1	1	1	1	1
Tourism Sales Manager	1	1	1	1	1
Museum Coordinator	0	1	1	1	1
Assistant to CVB Executive Director	1	1	1	1	1
Accountant II	1	1	1	1	1
Accountant III	0	0	1	1	1
Director of Finance and Administration	1	1	1	1	1
Depot Visitor Services Supervisor	1	1	1	1	1
Marketing Research Manager	1	1	1	1	1
Sales Associate	1	1	1	1	1
Secretary	2	2	2	2	2
Web Master	1	1	1	1	1
Facility Worker	1	1	1	1	1
Nash Farm Manager	0	0	0	0	1
Historic Preservation Manager	0	0	0	0	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>26.00</b>	<b>28.00</b>	<b>31.00</b>	<b>31.00</b>	<b>33.00</b>

FY 2014-15 APPROVED OPERATING BUDGET  
 CONVENTION AND VISITORS BUREAU FUND DEPARTMENTAL SUMMARY  
 BY DIVISION

<u>PART-TIME POSITIONS</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2014</u>	<u>2015</u>
Tourism Coordinator	0.80	0.00	0.00	0.00	0.00
Budget & Membership Assistant	0.47	0.47	0.47	0.47	0.47
Registration Assistant/Project Assistant	3.23	3.23	3.73	3.73	3.73
Secretary	0.80	0.80	0.80	0.80	0.80
Information Specialist	1.48	1.05	1.05	1.05	1.05
Intern	0.80	0.80	0.80	0.80	0.80
Maintenance Tech / Interpreters	0.00	0.00	0.00	0.00	0.51
Volunteer Program Administrator	0.25	0.25	0.25	0.25	0.25
<b>TOTAL PART-TIME POSITIONS</b>	<b>7.83</b>	<b>6.60</b>	<b>7.10</b>	<b>7.10</b>	<b>7.61</b>

<b>DIVISION TOTAL POSITIONS</b>	<b>33.83</b>	<b>34.60</b>	<b>38.10</b>	<b>38.10</b>	<b>40.61</b>
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**HERITAGE PROGRAMS & PRESERVATION**

Nash Farm Manager	1	1	1	1	0
Historic Preservation Manager	1	1	1	1	0
<b>DIVISION TOTAL POSITIONS</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>

**CONVENTION & VISITOR BUREAU - FESTIVALS**

Director of Festivals & Events	1	1	1	1	1
Festivals & Events Manager II	2	2	2	2	2
Festivals & Events Manager I	1	1	1	1	1
Festivals & Events Assistant	1	1	1	1	1
<b>TOTAL FULL TIME POSITIONS</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

**PART-TIME POSITIONS**

Accounting Assistant	0.24	0.24	0.24	0.24	0.24
<b>TOTAL PART TIME POSITIONS</b>	<b>0.24</b>	<b>0.24</b>	<b>0.24</b>	<b>0.24</b>	<b>0.24</b>

<b>DIVISION TOTAL POSITIONS</b>	<b>5.24</b>	<b>5.24</b>	<b>5.24</b>	<b>5.24</b>	<b>5.24</b>
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**CONVENTION & VISITORS BUREAU-FACILITIES**

Director of Facilities	1	1	1	1	1
Convention Center Supervisor	1	1	1	1	1
Manager of Meeting & Events Facilities	1	1	1	1	1
Events Coordinator	4	4	4	4	4
Secretary	1	1	1	1	1
Food & Beverage Coordinator	1	1	1	1	1
Set-Up Worker	2	3	3	3	3
Facility Worker	1	1	1	1	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>12.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>

**PART-TIME POSITIONS**

Event Assistant	1.081	1.081	1.081	1.081	1.081
<b>TOTAL PART-TIME POSITIONS</b>	<b>1.08</b>	<b>1.08</b>	<b>1.08</b>	<b>1.08</b>	<b>1.08</b>

<b>DIVISION TOTAL POSITIONS</b>	<b>13.08</b>	<b>14.08</b>	<b>14.08</b>	<b>14.08</b>	<b>14.08</b>
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FY 2014-15 APPROVED OPERATING BUDGET  
 CONVENTION AND VISITORS BUREAU FUND DEPARTMENTAL SUMMARY  
 BY DIVISION

<b><u>GRAPEVINE VINTAGE RAILROAD</u></b>	<b><u>2012</u></b>	<b><u>2013</u></b>	<b><u>2014</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>
General Manager	1	1	1	1	1
Train Master	1	1	1	1	1
Train Service Personnel III	1	1	1	1	1
Train Service Personnel II	1	1	1	1	1
Train Supervisor	1	1	1	1	1
Roundhouse Mechanic II	1	1	1	1	1
Railroad Management Trainee	0	0	0	0	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>7.00</b>
<b><u>PART-TIME POSITIONS</u></b>					
Accounting Assistant	0.24	0.24	0.24	0.24	0.24
Train Service Personnel III	0.92	0.92	0.92	0.92	0.92
Train Service Personnel II	1.32	1.32	1.32	1.32	1.32
Train Service Personnel I	0.32	0.32	0.32	0.32	0.32
Lead Train Attendants	0.95	0.95	0.95	0.95	0.95
Train Attendants	2.78	2.78	2.78	2.78	2.78
Hostler	0.46	0.46	0.46	0.46	0.46
<b>TOTAL PART-TIME POSITIONS</b>	<b>6.99</b>	<b>6.99</b>	<b>6.99</b>	<b>6.99</b>	<b>6.99</b>
<b>DIVISION TOTAL POSITIONS</b>	<b>12.99</b>	<b>12.99</b>	<b>12.99</b>	<b>12.99</b>	<b>13.99</b>
<b><u>VISITOR SHUTTLE SYSTEM</u></b>					
Lead Shuttle Driver	1	1	1	1	1
Shuttle Drivers	5	5	5	5	5
<b>TOTAL FULL-TIME POSITIONS</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
<b><u>PART-TIME POSITIONS</u></b>					
Shuttle Drivers	1.95	1.95	1.95	1.95	1.95
<b>TOTAL PART-TIME POSITIONS</b>	<b>1.95</b>	<b>1.95</b>	<b>1.95</b>	<b>1.95</b>	<b>1.95</b>
<b>DIVISION TOTAL POSITIONS</b>	<b>7.95</b>	<b>7.95</b>	<b>7.95</b>	<b>7.95</b>	<b>7.95</b>
<b>TOTAL CONVENTION &amp; VISITORS FUND</b>	<b>75.09</b>	<b>76.86</b>	<b>80.36</b>	<b>80.36</b>	<b>81.87</b>

**Convention & Visitors - Sales, Promotions & Administration  
115-350-01**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	2,423,496	2,427,138	2,899,272	2,825,162	3,295,235
Supplies	1,909,275	2,614,760	2,300,140	2,303,697	578,650
Maintenance	74,516	122,104	124,250	126,293	130,800
Services	1,965,703	2,216,354	2,010,309	2,047,020	3,925,228
Transfers	3,060,393	4,089,660	3,847,600	4,250,178	2,921,993
<b>Total</b>	<b>9,433,383</b>	<b>11,470,017</b>	<b>11,181,571</b>	<b>11,552,350</b>	<b>10,851,906</b>

**Objectives**

- Secure corporate and association group bookings for the hotels.
- Increase weekend, summer and holiday group bookings for the hotels.
- Promote transient leisure bookings highlighting Grapevine's heritage, the historic district, wineries, tasting rooms, dining and shopping as a primary theme.
- Expand public media contacts to increase awareness of City hotels, attractions, restaurants and retailers.
- Promote Grapevine hotels, attractions, events, wineries, restaurants, and galleries as a unique selling feature to visitors.
- Service the needs of convention groups, tourism groups, and the individual traveler.

<b>Performance Indicators</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Potential economic impact of sales leads generated	\$247 M	\$236 M	\$255 M	\$275 M	\$280 M
Potential economic impact of booked leads	\$68 M	\$52 M	\$75 M	\$75 M	\$80 M
Number of convention & tourism site visits	120	91	160	145	160
Number of travel writers hosted per year	16	20	20	15	35
Media releases distributed per week	5	5	5	5	6
Value of publicity generated	\$7.27 M	\$4.74 M	\$5 M	\$10 M	\$11 M
Web site traffic (unique visitors)	1,402,784	1,333,046	1,400,000	1,600,000	1,750,000
Number of brochures distributed	37,932	48,692	70,000	38,000	1,200,000
Number of groups serviced	209	184	165	158	170
Certificate of Appropriateness (CA) applications	89	98	90	85	90
Number of properties researched & added to the Cultural Resource Survey	25	41	40	25	40
Number of grants awarded	12	4	6	6	6
Assisted historic housing projects	77	791	60	50	60
Main Street merchants assisted	45	81	35	30	35
Heritage Experience school tours	51	47	50	10	20
Nash Farm Interpretive Tours	NA	NA	55	20	20
Nash Farm Heritage Workshops / Special Events	NA	NA	24	35	35
Nash Farm Rentals	NA	NA	5	4	7
Nash Farm Attendance	NA	NA	16,000	7,000	10,000
HPC - Number of Landmark Cases	NA	NA	6	9	9

**Convention & Visitors - Facilities**  
**115-350-03**

<b><u>Expenditures by Major Object</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	724,290	786,815	824,412	786,415	860,646
Supplies	284,370	173,191	224,500	164,767	214,800
Maintenance	77,406	82,614	87,040	89,858	93,300
Services	216,198	247,789	258,480	207,541	357,928
Capital Outlay	13,159	8,976	12,500	0	10,000
<b>Total</b>	<b>1,315,423</b>	<b>1,299,384</b>	<b>1,406,932</b>	<b>1,248,582</b>	<b>1,536,674</b>

**Objectives**

- Increase revenues at all rental facilities (Convention Center, Palace Arts Center, Concourse, Nash Farm, and Heritage Center)
- Increase number of new and repeat clients.
- Direct overflow event referrals to other local meeting facilities including Beach Club, Austin Ranch, the Ranch of the Lonesome Dove, and Grapevine hotels.
- Development and implementation of the building maintenance program for all CVB facilities.
- Development and implementation of a facilities marketing program.
- Program and promote entertainment, performing arts, and movies at Palace Arts Center.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Convention Center events held	319	320	407	360	380
Convention Center building usage (days)	277	284	306	285	300
Palace Arts Center number of events held.	369	320	358	375	375
Palace Arts Center building usage (days)	227	238	260	240	260
Concourse number of events held	118	108	124	130	135
Concourse building usage (days)	127	127	134	120	135
All facilities number of repeat bookings	345	325	376	330	375
All facilities number of new client bookings	223	171	181	160	180
Number of leads referred to other facilities	219	352	235	130	200
All facilities economic impact	\$5,154,816	\$5,560,092	\$6,000,000	\$6,000,000	\$6,100,000
Number of CVB sponsored events (i.e. HDGA, TWGGA, WPS, CVB Board, etc.)	NA	NA	50	120	120
Maintenance repairs & service calls	NA	NA	650	800	1,000

**Convention & Visitors - Festivals & New Vintage**  
**115-350-05**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel	517,634	505,008	688,758	629,673	589,476
Supplies	1,076	0	0	3,141	0
Maintenance	0	0	0	63	0
Services	3,028,887	2,788,448	3,006,550	3,101,301	3,097,600
<b>Total</b>	<b>3,547,597</b>	<b>3,293,456</b>	<b>3,695,308</b>	<b>3,734,178</b>	<b>3,687,076</b>

**Objectives**

- Develop and produce festivals and events that promote Grapevine as a tourism and meetings destination.
- Increase awareness of Grapevine Market and Grapevine Farmers Market and increase vendors.
- Create an expanded program of the "Christmas on Main Street" activities in conjunction with the Grapevine Vintage Railroad's North Pole Express to promote Grapevine as the "Christmas Capital of Texas."
- Work with local service organizations to provide them the opportunity for revenue-generating activities by members working on behalf of their organization or having a booth at festivals.
- Work with the Sales division and Grapevine hotels to create specific packages to promote the City as a meetings and tourism destination.
- Support the Grapevine Wine Pouring Society and the participation of that organization in festivals and other City events.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Attendance at New Vintage tastings	880	1,053	1,000	981	1,000
New Vintage Wine Train attendance	677	665	700	750	750
Attendance at New Vintage Blessing	500	650	600	600	600
Main Street Days attendance	150,292	139,770	145,000	145,000	150,000
GrapeFest attendance	262,322	262,910	230,000	230,000	230,000
GrapeFest People's Choice attendance	6,780	6,941	7,200	6,000	6,000
Number of Events and Activities supported	197	154	170	155	170
Wine Pouring Society Activities supported	35	51	45	45	50
Number of Street Banner Applications	NA	NA	20	18	20
Number of Gazebo rental applications Approved	NA	NA	30	5	10
Number of Dirty Dozen activities	NA	NA	20	15	15
Number of service groups worked with	NA	NA	30	50	60

**Convention & Visitors - Grapevine Vintage Railroad  
115-350-07**

<b><u>Expenditures by Major Object</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	467,364	540,099	575,005	572,455	631,637
Supplies	0	0	0	0	0
Maintenance	0	160	0	110	0
Services	1,039,984	1,110,233	946,800	998,322	1,052,200
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>1,507,347</b>	<b>1,650,492</b>	<b>1,521,805</b>	<b>1,570,886</b>	<b>1,683,837</b>

**Objectives**

- Promote the Historic Cotton Belt Railroad District, the Historic Downtown District, and Grapevine as a visitor destination.
- Increase revenues to cover operating expenses of the vintage diesel and excursion steam train.
- Expand onboard food and beverage, photo and merchandise opportunities.
- Create a Grapevine Vintage Railroad merchandising effort.
- Develop programs to increase ridership for special holidays.
- Ensure that the Grapevine Vintage Railroad with the vintage diesel and steam excursion train remains a premier family attraction.
- Participate with local hotels, attractions, merchants and restaurants to promote Grapevine leisure and group visitors.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Total annual passengers	73,460	94,085	115,000	115,000	120,000
Charters	2	10	18	38	40
Number of Train Operations (a run out and back is considered one operation)	NA	NA	350	370	380

**Convention & Visitors - Sister City  
115-350-10**

<b><u>Expenditures by Major Object</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel	0	0	0	0	0
Supplies	10,339	36,204	28,300	12,461	28,300
Maintenance	0	0	0	0	0
Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>10,339</b>	<b>36,204</b>	<b>28,300</b>	<b>12,461</b>	<b>28,300</b>

**Objectives**

- To promote cultural exchange programs between Grapevine and the three sister cities.
- To promote cultural awareness between the sister cities through exchange of groups with common interests.
- To create opportunities for travel between citizens of the four sister cities.
- To experience economic benefits from the sister city program.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Number of exchange programs between Grapevine and her sister cities	10	10	6	6	8
Number of student interns	2	5	4	6	6
Number of participants in sister city committees and programs	414	588	400	380	400
Number of participants in sister city programs originating in our sister cities	80	47	60	60	60

**Convention & Visitors - GV Wine Pouring Society  
115-350-11**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel	0	0	0	0	0
Supplies	4,763	4,184	6,600	2,159	6,600
Maintenance	0	0	0	0	0
Services	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>4,763</b>	<b>4,184</b>	<b>6,600</b>	<b>2,159</b>	<b>6,600</b>

**Objectives**

- To serve as Grapevine's ambassadors and a strong volunteer base for festivals and events.
- To create an awareness of Grapevine's wine related attractions and events.
- To enhance the Grapevine experience for festival attendees, convention attendees, and visitors.
- To develop a group of knowledgeable, TABC-certified wine pourers through training.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Number of events serviced by the Grapevine Wine Pouring Society	25	31	25	22	25
Number of hours of service provided by Grapevine wine pourers	2,926	2,315	2,800	2,500	2,800
Average attendance at monthly Grapevine Wine Pouring Society meetings	77	75	85	74	85
Number of TABC certifications	25	70	90	85	90

**Convention & Visitors - Visitor Shuttle System  
216-350-12**

<b><u>Expenditures by Major Object</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel	218,802	208,783	270,376	244,470	275,690
Supplies	84,823	79,357	147,400	88,022	121,400
Maintenance	0	20	1,400	740	1,500
Services	350,597	289,490	255,739	230,319	261,028
Capital Outlay	0	0	96,000	0	30,000
Transfers	0	594,460	0	0	0
<b>Total</b>	<b>654,221</b>	<b>1,172,110</b>	<b>770,915</b>	<b>563,551</b>	<b>689,618</b>

**Objectives**

- Connect hotel guests with Grapevine's attractions, shopping and dining venues.
- Increase visitor expenditures within Grapevine.
- Enhance the visitor experience through affordable shuttle transportation.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Total Ridership for the year	56,738	54,834	58,500	59,000	65,000
Economic Impact of ridership	NA	NA	\$3,588,975	\$3,600,000	\$3,800,000

FY 2014-15 APPROVED OPERATING BUDGET  
 FUND 215 - CONVENTION & VISITORS BUREAU INCENTIVES FUND

**- Budget At-A-Glance -**

REVENUE AND OTHER FINANCING SOURCES:	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
Occupancy Taxes - Gaylord	0	0	0	1,555,200
Occupancy Taxes - Great Wolf	0	0	0	450,000
Occupancy Taxes - All (1%)	0	0	0	2,191,124
Interest Income	0	0	0	3,676
Transfers In	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,200,000</b>

EXPENDITURES AND OTHER FINANCING USES:	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
Personnel	0	0	0	0
Supplies	0	0	0	0
Maintenance	0	0	0	0
Services	0	0	0	1,707,600
Transfers Out	0	0	0	0
Capital Outlay	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,707,600</b>

**FY 2014-15 APPROVED OPERATING BUDGET**  
**STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**CONVENTION & VISITORS BUREAU INCENTIVES FUND**

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
<b>BEGINNING FUND BALANCE:</b>	0	0	0	0	3,599,192
<b>OPERATING REVENUE:</b>					
Occupancy Taxes - Gaylord					1,555,200
Occupancy Taxes - Great Wolf					450,000
Occupancy Taxes - All (1%)					2,191,124
Interest Income					3,676
<b>Total Operating Revenue</b>	0	0	0	0	4,200,000
<b>TRANSFERS IN:</b>	0	0	0	0	0
<b>TOTAL REVENUE AND TRANSFERS</b>	0	0	0	0	4,200,000
<b>OPERATING EXPENDITURES:</b>					
Personnel					0
Supplies					0
Maintenance					0
Services					1,707,600
Capital Outlay					0
<b>Total Operating Expenditures</b>	0	0	0	0	1,707,600
<b>TRANSFERS OUT:</b>	0	0	0	0	0
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	0	0	0	0	1,707,600
<b>SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:</b>	0	0	0	0	2,492,400
<b>ENDING FUND BALANCE:</b>	0	0	0	0	6,091,592

**CVB Incentives Fund  
215-225-01**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	0	0	0	0	0
Supplies	0	0	0	0	0
Maintenance	0	0	0	0	0
Services	0	0	0	0	1,707,600
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,707,600</b>

**Objectives**

- Expand convention services and increase number of conventions serviced. Services provided include such items as: electronic attendance building; housing bureau; registration staffing; press release distribution,; website link; welcome signs; spouse programs; and convention support resources.
- Sell housing bureau services to all conventions requiring multiple hotels to guarantee that occupancy in all Grapevine hotels is maximized.
- Increase the level of visitor services provided at the visitor information kiosk and through convention registration personnel.
- Educate meeting planners on ways the CVB can assist them to promote the convention destination, drive attendance and maximize occupancy.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Economic impact of conventions serviced (in millions)	\$95	\$94	\$85	\$81	\$85
Average hours worked at convention information kiosk	60	69	68	80	80

FY 2014-15 APPROVED OPERATING BUDGET  
FUND 116 - STORMWATER DRAINAGE

**- Budget At-A-Glance -**

REVENUE AND OTHER FINANCING SOURCES:	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
Drainage Utility Fees	1,388,412	1,385,329	1,385,809	1,389,412
Interest Income	3,460	5,000	959	1,166
Interest Income - 2000 C.O.	120	400	43	46
Miscellaneous	5,600	0	-207	0
Transfers In	0	0	0	0
<b>Total</b>	<b>1,397,591</b>	<b>1,390,729</b>	<b>1,386,603</b>	<b>1,390,624</b>

EXPENDITURES AND OTHER FINANCING USES:	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
Personnel	468,404	496,233	466,563	495,598
Supplies	36,438	59,700	35,777	59,700
Maintenance	107,145	125,000	89,869	125,000
Services	259,307	248,141	242,191	260,408
Transfers Out	777,656	633,336	633,444	462,941
Capital Outlay	903,960	800,000	579,704	435,500
<b>Total</b>	<b>2,552,910</b>	<b>2,362,410</b>	<b>2,047,548</b>	<b>1,839,147</b>

PERSONNEL SUMMARY: <sup>(1)</sup>	2014-15 Approved
Foreman	1.00
Crew Leader	1.00
Equipment Operator III	2.00
Equipment Operator II	2.00
Equipment Operator I	1.00
GIS Specialist	1.00
<b>Total</b>	<b>8.00</b>

<sup>(1)</sup> In full-time equivalents

**FY 2014-15 APPROVED OPERATING BUDGET**  
**STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**STORMWATER DRAINAGE UTILITY FUND**

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
<b>BEGINNING FUND BALANCE:</b>	3,007,049	3,181,522	2,026,203	2,026,203	1,365,259
<b>OPERATING REVENUE:</b>					
Drainage Utility Fees	1,380,285	1,388,412	1,385,329	1,385,809	1,389,412
Interest Income	10,552	3,460	5,000	959	1,166
Interest Income - 2000 C.O.	380	120	400	43	46
Miscellaneous	365,186	5,600	0	(207)	0
<b>Total Operating Revenue</b>	<b>1,756,402</b>	<b>1,397,591</b>	<b>1,390,729</b>	<b>1,386,603</b>	<b>1,390,624</b>
<b>TRANSFERS IN:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>1,756,402</b>	<b>1,397,591</b>	<b>1,390,729</b>	<b>1,386,603</b>	<b>1,390,624</b>
<b>OPERATING EXPENDITURES:</b>					
Personnel	465,963	468,404	496,233	466,563	495,598
Supplies	52,618	36,438	59,700	35,777	59,700
Maintenance	199,352	107,145	125,000	89,869	125,000
Services	242,529	259,307	248,141	242,191	260,408
Capital Outlay	78,378	903,960	800,000	579,704	435,500
<b>Total Operating Expenditures</b>	<b>1,038,840</b>	<b>1,775,254</b>	<b>1,729,074</b>	<b>1,414,104</b>	<b>1,376,206</b>
<b>TRANSFERS OUT:</b>					
Transfer to General Fund - Admin Fee	104,225	91,668	103,900	104,008	104,206
Transfer to Debt Service Fund	113,863	113,988	319,436	319,436	318,735
Transfer to Equipment Acquisition Fund	325,000	572,000	210,000	210,000	40,000
<b>Total Transfers Out</b>	<b>543,088</b>	<b>777,656</b>	<b>633,336</b>	<b>633,444</b>	<b>462,941</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>1,581,928</b>	<b>2,552,910</b>	<b>2,362,410</b>	<b>2,047,548</b>	<b>1,839,147</b>
<b>SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:</b>	<b>174,474</b>	<b>(1,155,319)</b>	<b>(971,681)</b>	<b>(660,944)</b>	<b>(448,523)</b>
<b>ENDING FUND BALANCE:</b>	<b>3,181,522</b>	<b>2,026,203</b>	<b>1,054,522</b>	<b>1,365,259</b>	<b>916,736</b>
<b>FUND BALANCE REQUIREMENT:</b>	<b>170,768</b>	<b>291,823</b>	<b>284,231</b>	<b>232,455</b>	<b>226,226</b>

\* Fund balance requirement is 16.4% of total budgeted expenditures (60 days of operation).  
The FY 2014-15 projected Ending Fund Balance represents **243** days of operation.

FY 2014-15 APPROVED OPERATING BUDGET  
 STORMWATER DRAINAGE UTILITY FUND  
 DEPARTMENTAL SUMMARY

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	465,963	468,404	496,233	466,563	495,598
Supplies	52,618	36,438	59,700	35,777	59,700
Maintenance	199,352	107,145	125,000	89,869	125,000
Services	242,354	259,307	246,536	242,191	260,408
Capital Outlay	78,378	903,960	800,000	579,704	435,500
Transfers	543,263	777,656	634,941	633,444	462,941
<b>Total</b>	<b>1,581,928</b>	<b>2,552,910</b>	<b>2,362,410</b>	<b>2,047,548</b>	<b>1,839,147</b>

<b><u>SDUS - OPERATIONS</u></b>	<b><u>2012</u></b>	<b><u>2013</u></b>	<b><u>2014</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>
Street Foreman	1	1	1	1	1
Crew Leader	1	1	1	1	1
Equip Op III	2	2	2	2	2
Equip Op II	2	2	2	2	2
Equip Op I	1	1	1	1	1
GIS Engineer Specialist	1	1	1	1	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>

**Public Works - Stormwater Drainage  
116-535-1**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	465,963	468,404	496,233	466,563	495,598
Supplies	52,618	36,438	59,700	35,777	59,700
Maintenance	199,352	107,145	125,000	89,869	125,000
Services	242,354	259,307	246,536	242,191	260,408
Capital Outlay	78,378	903,960	800,000	579,704	435,500
Transfers	543,263	777,656	634,941	633,444	462,941
<b>Total</b>	<b>1,581,928</b>	<b>2,552,910</b>	<b>2,362,410</b>	<b>2,047,548</b>	<b>1,839,147</b>

**Objectives**

- Excavate, re-grade and re-sod 12,000 linear feet of roadside ditches and outfalls.
- Clean, reset and replace 800 linear feet of reinforced concrete pipe.
- Inspect and clean 950 restricted underground storm sewer structures.
- Respond to citizen concerns in a timely manner, reducing the possibility of recurring flood situations.
- Repair damaged gutter lines reducing the amount of ponding water on curb and gutter streets.
- Perform required erosion control on above-ground drainage facilities.
- Clean and remove brush and debris along bridge embankments at road crossings, reducing the possibility of damage to bridge structures.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Ditch excavation (linear feet)	10,895	9,501	12,000	10,000	12,000
Reset reinforced concrete pipe (linear feet)	3,119	1,646	800	3,500	800
Clean storm sewer structures (ea)	822	433	950	850	950
Clean debris adjacent to bridges (times / year)	4	3	4	4	4
Sweeping miles	15,122	14,539	17,000	14,000	17,000

FY 2014-15 APPROVED OPERATING BUDGET  
 FUND 117 - CRIME CONTROL & PREVENTION

**- Budget At-A-Glance -**

	2012-13	2013-14	2013-14	2014-15
REVENUE AND OTHER FINANCING SOURCES:	Actual	Budget	Estimate	Approved
Sales Tax (1/2 cent)	11,958,485	12,350,000	12,630,599	12,913,790
Commercial Vehicle Enforcement	187,226	200,000	153,662	200,000
Interest Income	2,464	5,075	760	2,500
Transfers In	1,300,000	1,175,000	1,000,000	700,000
Miscellaneous	1,980	0	1,589	0
<b>Total</b>	<b>13,450,154</b>	<b>13,730,075</b>	<b>13,786,611</b>	<b>13,816,290</b>

	2012-13	2013-14	2013-14	2014-15
EXPENDITURES AND OTHER FINANCING USES:	Actual	Budget	Estimate	Approved
Personnel	9,763,541	10,436,389	10,249,348	10,632,541
Supplies	689,760	926,915	755,351	691,708
Maintenance	108,975	142,300	120,321	138,800
Services	2,447,481	2,224,471	2,336,528	2,353,241
Transfers Out	1,500	0	0	0
Capital Outlay	291,122	0	18,080	0
<b>Total</b>	<b>13,302,380</b>	<b>13,730,075</b>	<b>13,479,627</b>	<b>13,816,290</b>

	2012-13	2013-14	2013-14	2014-15	Personnel <sup>(1)</sup>
EXPENDITURES AND PERSONNEL BY PROGRAM:	Actual	Budget	Estimate	Approved	
Uniform Operations	8,378,407	8,512,479	8,447,910	8,551,182	74.34
Criminal Investigations	2,426,172	2,521,949	2,526,723	2,680,838	23.00
Technical Services	2,459,592	2,646,871	2,462,464	2,532,262	25.00
Commercial Vehicle Enforcement	38,208	48,776	42,531	52,008	1.00
<b>Total</b>	<b>13,302,380</b>	<b>13,730,075</b>	<b>13,479,627</b>	<b>13,816,290</b>	<b>123.34</b>

<sup>(1)</sup> In full-time equivalents

FY 2014-15 APPROVED OPERATING BUDGET  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
CRIME CONTROL & PREVENTION DISTRICT

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
<b>BEGINNING FUND BALANCE:</b>	308,373	714,144	861,919	861,919	1,168,903
<b>OPERATING REVENUE:</b>					
Sales Tax (1/2 cent)	11,286,914	11,958,485	12,350,000	12,630,599	12,913,790
Commercial Vehicle Enforcement	150,181	187,226	200,000	153,662	200,000
Interest Income	3,435	2,464	5,075	760	2,500
Miscellaneous	220	1,980	0	1,589	0
<b>Total Operating Revenue</b>	<b>11,440,750</b>	<b>12,150,154</b>	<b>12,555,075</b>	<b>12,786,611</b>	<b>13,116,290</b>
<b>TRANSFERS IN:</b>					
Transfer from General Fund	1,500,000	1,300,000	1,175,000	1,000,000	700,000
<b>Total Transfers In</b>	<b>1,500,000</b>	<b>1,300,000</b>	<b>1,175,000</b>	<b>1,000,000</b>	<b>700,000</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>12,940,750</b>	<b>13,450,154</b>	<b>13,730,075</b>	<b>13,786,611</b>	<b>13,816,290</b>
<b>OPERATING EXPENDITURES:</b>					
Personnel	9,491,241	9,763,541	10,436,389	10,249,348	10,632,541
Supplies	574,421	689,760	926,915	755,351	691,708
Maintenance	106,875	108,975	142,300	120,321	138,800
Services	2,216,402	2,447,481	2,224,471	2,336,528	2,353,241
Capital Outlay	146,040	291,122	0	18,080	0
<b>Total Operating Expenditures</b>	<b>12,534,979</b>	<b>13,300,880</b>	<b>13,730,075</b>	<b>13,479,627</b>	<b>13,816,290</b>
<b>TRANSFERS OUT:</b>					
Transfer to Special Revenue Fund	0	1,500	0	0	0
<b>Total Transfers Out</b>	<b>0</b>	<b>1,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>12,534,979</b>	<b>13,302,380</b>	<b>13,730,075</b>	<b>13,479,627</b>	<b>13,816,290</b>
<b>SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:</b>	<b>405,771</b>	<b>147,775</b>	<b>0</b>	<b>306,984</b>	<b>0</b>
<b>ENDING FUND BALANCE:</b>	<b>714,144</b>	<b>861,919</b>	<b>861,919</b>	<b>1,168,903</b>	<b>1,168,903</b>

FY 2014-15 APPROVED OPERATING BUDGET  
DEPARTMENTAL SUMMARY  
209 - POLICE

<b>CRIME CONTROL AND PREVENTION DISTRICT FUND ONLY</b>					
<b>Expenditures by Division</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Uniform Operations	7,708,188	8,378,407	8,512,479	8,447,910	8,551,182
Criminal Investigations	2,473,837	2,426,172	2,521,949	2,526,723	2,680,838
Technical Services	2,339,599	2,459,592	2,646,871	2,462,464	2,532,262
Commercial Vehicle Enforcement	13,353	38,208	48,776	42,531	52,008
<b>Total</b>	<b>12,534,979</b>	<b>13,302,380</b>	<b>13,730,075</b>	<b>13,479,627</b>	<b>13,816,290</b>

<b><u>POLICE</u></b>	<b><u>2012</u></b>	<b><u>2013</u></b>	<b><u>2014</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>
Police Captain	2	3	3	3	3
Lieutenant	4	4	4	4	4
Sergeant	12	12	12	12	12
Sr. Officer	24	22	22	28	35
Police Officer	40	42	42	37	30
Police Recruit	0	1	1	1	1
Jail Supervisor	1	1	1	1	1
Jailer	5	5	5	5	5
Technical Services Manager	1	0	0	0	0
Communications Supervisor	1	1	1	1	1
Dispatch Supervisor	3	3	3	3	3
Telecommunicator	14	14	14	14	14
Technical Services Specialist	1	1	1	1	1
Records Supervisor	0	1	1	1	1
Records Specialist	4	3	3	3	3
Crime Scene Technician II	2	2	2	2	1
Crime Scene Technician I	0	0	0	0	1
Investigative Assistant	1	1	1	1	1
Warrant Clerk	0	1	1	1	1
Secretary	3	3	3	3	3
<b>TOTAL FULL-TIME POSITIONS</b>	<b>118.00</b>	<b>120.00</b>	<b>120.00</b>	<b>121.00</b>	<b>121.00</b>

<b>PART-TIME POSITIONS</b>					
School Crossing Guard	2.34	2.34	2.34	2.34	2.34
Telecommunicator	0.09	0	0	0	0
<b>TOTAL PART TIME POSITIONS</b>	<b>2.43</b>	<b>2.34</b>	<b>2.34</b>	<b>2.34</b>	<b>2.34</b>

<b>TOTAL CCPD FUND</b>	<b>120.43</b>	<b>122.34</b>	<b>122.34</b>	<b>123.34</b>	<b>123.34</b>
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**CCPD - Uniform Operations  
117-209-2**

<b><u>Expenditures by Major Object</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	6,058,272	6,345,575	6,764,994	6,625,877	6,796,442
Supplies	416,305	505,171	528,052	452,775	490,128
Maintenance	4,836	2,337	6,000	4,467	6,000
Services	1,151,388	1,288,509	1,213,433	1,346,711	1,258,612
Capital Outlay	77,388	235,316	0	18,080	0
Transfers	0	1,500	0	0	0
<b>Total</b>	<b>7,708,188</b>	<b>8,378,407</b>	<b>8,512,479</b>	<b>8,447,910</b>	<b>8,551,182</b>

**Objectives**

- Encourage compliance with applicable traffic laws through enforcement.
- Provide proactive enforcement response to specific crime patterns and traffic concerns.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Calls for Service	64,899	65,000	65,000	66,000	67,500
Traffic Stops	33,473	32,810	34,000	45,000	45,000
Traffic Citations	24,028	21,450	24,000	21,000	24,000
DWI Arrests	357	304	300	300	325

**CCPD - Criminal Investigations  
117-209-3**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	2,015,296	1,929,721	2,099,231	2,073,924	2,253,299
Supplies	42,088	41,508	50,350	37,510	55,300
Maintenance	0	0	0	0	0
Services	416,453	454,943	372,368	415,288	372,239
Capital Outlay	0	0	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>2,473,837</b>	<b>2,426,172</b>	<b>2,521,949</b>	<b>2,526,723</b>	<b>2,680,838</b>

**Objectives**

- Conduct follow-up investigation on all cases involving an arrest, including traffic and alcohol-related offenses.
- Provide follow-up investigation of all cases with a high solvability factor.
- Track all registered sex offenders in the city to ensure compliance.

<b>Performance Indicators</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Follow-up investigation for 100% of all applicable arrests	1,068	1,250	1,200	1,352	1,380
Follow-up investigation for 100% of all high solvability cases	1,303	1,532	2,000	1,566	1,620
Track all registered sex offenders in the city to ensure compliance.	NA	NA	34	24	24

**CCPD - Technical Services  
117-209-4**

<b><u>Expenditures by Major Object</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	1,417,672	1,462,794	1,534,216	1,511,742	1,542,842
Supplies	110,748	139,060	338,940	263,263	137,880
Maintenance	102,039	106,638	136,300	115,854	132,800
Services	646,303	701,866	637,415	571,605	718,740
Capital Outlay	62,837	49,234	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>2,339,599</b>	<b>2,459,592</b>	<b>2,646,871</b>	<b>2,462,464</b>	<b>2,532,262</b>

**Objectives**

- Provide a maximum of a 3-minute response time for Priority 1 calls for service, measured from the beginning of the telephone call to the dispatch of the appropriate unit.
- Provide a maximum of a 4-minute response time to dispatch non-emergency calls for service.
- Conduct five education programs with the Citizen's Police Academy, Grapevine-Colleyville Independent School District and other service organizations.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Average response time for all Priority 1 calls (minutes)	1:57	3:00	3:00	2:30	3:00
Average response time for non-emergency calls (minutes)	6:12	4:00	4:00	4:30	4:00
Education programs conducted	5	5	5	5	5

**CCPD - Commercial Vehicle Enforcement  
217-209-9**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	0	25,452	37,948	37,805	39,958
Supplies	5,281	4,022	9,573	1,803	8,400
Maintenance	0	0	0	0	0
Services	2,258	2,163	1,255	2,923	3,650
Capital Outlay	5,815	6,572	0	0	0
Transfers	0	0	0	0	0
<b>Total</b>	<b>13,353</b>	<b>38,208</b>	<b>48,776</b>	<b>42,531</b>	<b>52,008</b>

**Objectives**

- Improve the safety of the roadways / freeways within the City limits of Grapevine.
- Stop and inspect commercial vehicles for safety violations (mechanical issues, equipment violations, etc.).

<b>Performance Indicators</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Commercial Vehicle Enforcement Revenue	\$150,181	\$187,226	\$200,000	\$180,000	\$200,000

FY 2014-15 APPROVED OPERATING BUDGET  
FUND 119 - LAKE PARKS SPECIAL REVENUE

**- Budget At-A-Glance -**

REVENUE AND OTHER FINANCING SOURCES:	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
Boat Ramp Fees	146,480	150,000	103,222	150,000
Pavilion Fees	53,110	60,000	65,535	70,000
Camping Fees	1,369,574	1,525,000	1,793,596	1,525,000
Entrance Fees	345,371	375,000	392,055	380,000
Interest & Misc. Income	126,005	115,000	158,233	120,000
Transfers In	0	0	0	0
<b>Total</b>	<b>2,040,540</b>	<b>2,225,000</b>	<b>2,512,642</b>	<b>2,245,000</b>

EXPENDITURES AND OTHER FINANCING USES:	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
Personnel	161,759	187,168	190,863	151,111
Supplies	226,804	196,500	268,836	156,100
Maintenance	90,536	122,500	197,773	117,500
Services	1,095,982	1,013,320	1,248,254	1,211,951
Transfers Out	327,651	482,223	491,497	480,389
Capital Outlay	0	108,000	91,723	18,000
<b>Total</b>	<b>1,902,732</b>	<b>2,109,711</b>	<b>2,488,947</b>	<b>2,135,051</b>

PERSONNEL SUMMARY: <sup>(1)</sup>	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
Assistant Director of Parks & Recreation	0.500	0.500	0.500	0.500
Lake Parks Foreman	1.000	1.000	1.000	1.000
Crew Worker	1.000	1.000	1.000	1.000
Temporary / Seasonal	0.190	0.190	0.190	0.190
<b>Total</b>	<b>2.690</b>	<b>2.690</b>	<b>2.690</b>	<b>2.690</b>

<sup>(1)</sup> In full-time equivalents

FY 2014-15 APPROVED OPERATING BUDGET  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
LAKE PARKS SPECIAL REVENUE FUND

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
<b>BEGINNING FUND BALANCE:</b>	(1,121,838)	(958,738)	(820,930)	(820,930)	(797,235)
<b>OPERATING REVENUE:</b>					
Boat Ramp Fees	146,061	146,480	150,000	103,222	150,000
Pavilion Fees	45,318	53,110	60,000	65,535	70,000
Camping Fees	1,294,892	1,369,574	1,525,000	1,793,596	1,525,000
Entrance Fees	356,505	345,371	375,000	392,055	380,000
Merchandise Sales	72,063	72,658	90,000	85,797	90,000
Interest & Misc. Income	13,523	53,346	25,000	72,436	30,000
<b>Total Operating Revenue</b>	<b>1,928,362</b>	<b>2,040,540</b>	<b>2,225,000</b>	<b>2,512,642</b>	<b>2,245,000</b>
<b>TRANSFERS IN:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>1,928,362</b>	<b>2,040,540</b>	<b>2,225,000</b>	<b>2,512,642</b>	<b>2,245,000</b>
<b>OPERATING EXPENDITURES:</b>					
Personnel	153,353	161,759	187,168	190,863	151,111
Supplies	209,746	226,804	196,500	268,836	156,100
Maintenance	96,174	90,536	122,500	197,773	117,500
Services	969,423	1,095,982	1,013,320	1,248,254	1,211,951
Capital Outlay	0	0	108,000	91,723	18,000
<b>Total Operating Expenditures</b>	<b>1,428,696</b>	<b>1,575,081</b>	<b>1,627,488</b>	<b>1,997,449</b>	<b>1,654,662</b>
<b>TRANSFERS OUT:</b>					
Transfer to General Fund - Admin Fee	0	0	158,250	167,524	159,375
Transfer to Debt Service Fund	336,566	327,651	323,973	323,973	321,014
<b>Total Transfers Out</b>	<b>336,566</b>	<b>327,651</b>	<b>482,223</b>	<b>491,497</b>	<b>480,389</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>1,765,262</b>	<b>1,902,732</b>	<b>2,109,711</b>	<b>2,488,947</b>	<b>2,135,051</b>
<b>SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:</b>	<b>163,100</b>	<b>137,808</b>	<b>115,289</b>	<b>23,695</b>	<b>109,949</b>
<b>ENDING FUND BALANCE:</b>	<b>(958,738)</b>	<b>(820,930)</b>	<b>(705,641)</b>	<b>(797,235)</b>	<b>(687,286)</b>

\* A Fund Balance Requirement has not yet been established for the Lake Parks Special Revenue Fund.

FY 2014-15 APPROVED OPERATING BUDGET  
 LAKE PARKS SPECIAL REVENUE FUND  
 DEPARTMENTAL SUMMARY

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	153,353	161,759	187,168	190,863	151,111
Supplies	209,746	226,804	196,500	268,836	156,100
Maintenance	96,174	90,536	122,500	197,773	117,500
Services	969,423	1,095,982	1,013,320	1,248,254	1,211,951
Capital Outlay	0	0	108,000	91,723	18,000
Transfers	336,566	327,651	482,223	491,497	480,389
<b>Total</b>	<b>1,765,262</b>	<b>1,902,732</b>	<b>2,109,711</b>	<b>2,488,947</b>	<b>2,135,051</b>

<b>LAKE PARKS FUND</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>2015</b>
Assistant Parks & Recreation Director	0.5	0.5	0.5	0.5	0
Park Manager	0	0	0	0	0.5
Park Foreman	1	1	1	1	0
Campground Supervisor	0	0	0	0	1
Park Crew Worker	0	1	1	1	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>1.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>

<b>PART-TIME POSITIONS</b>					
Intern	0.19	0.19	0.19	0.19	0.19
<b>TOTAL PART-TIME POSITIONS</b>	<b>0.19</b>	<b>0.19</b>	<b>0.19</b>	<b>0.19</b>	<b>0.19</b>

<b>TOTAL LIBRARY POSITIONS</b>	<b>1.69</b>	<b>2.69</b>	<b>2.69</b>	<b>2.69</b>	<b>2.69</b>
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**Parks & Recreation - Lake Parks**  
**119-312-9**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	153,353	161,759	187,168	190,863	151,111
Supplies	209,746	226,804	196,500	268,836	156,100
Maintenance	96,174	90,536	122,500	197,773	117,500
Services	969,423	1,095,982	1,013,320	1,248,254	1,211,951
Capital Outlay	0	0	108,000	91,723	18,000
Transfers	336,566	327,651	482,223	491,497	480,389
<b>Total</b>	<b>1,765,262</b>	<b>1,902,732</b>	<b>2,109,711</b>	<b>2,488,947</b>	<b>2,135,051</b>

**Objectives**

- Obtain and maintain high national, state, and professional campground ratings
- Market / advertise / promote campground to meet 65% occupancy goal.
- Develop a Lake Parks wide marketing program to reduce subsidation of non campground parks

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Campground occupancy rate	61%	66%	65%	65%	65%
Annual boat ramp passes sold (resident / non-resident)	960 / 395	833/411	720 / 400	650/350	675/375
Pavilion rentals	172	201	120	125	125
Revenue	\$1,848,401	\$2,043,386	\$2,225,000	\$2,200,000	\$2,175,000

FY 2014-15 APPROVED OPERATING BUDGET  
FUNDS 120 & 122 - 4B TRANSIT & CAPITAL IMPROVEMENTS FUND

**- Budget At-A-Glance -**

REVENUE AND OTHER FINANCING SOURCES:	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
Sales Tax	12,290,417	12,637,500	13,012,488	13,305,644
Interest Income	17,649	37,500	5,919	27,000
<b>Total</b>	<b>12,308,066</b>	<b>12,675,000</b>	<b>13,018,407</b>	<b>13,332,644</b>

EXPENDITURES AND OTHER FINANCING USES:	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
Professional Services	3,491	31,116	713,534	290,000
Contractual Services	8,619,843	8,542,667	8,829,174	9,084,424
Capital Outlay	0	0	29,498,663	0
Transfers	571,368	2,630,380	2,648,629	3,922,576
<b>Total</b>	<b>9,194,702</b>	<b>11,204,163</b>	<b>41,690,000</b>	<b>13,296,999</b>

FY 2014-15 APPROVED OPERATING BUDGET  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
4B TRANSIT FUND

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
<b>BEGINNING FUND BALANCE:</b>	10,687,723	12,896,954	16,154,778	16,154,778	6,883,186
<b>OPERATING REVENUE:</b>					
Sales Tax	11,637,444	12,290,417	12,637,500	13,012,488	13,305,644
Interest Income	30,478	17,649	37,500	5,919	27,000
Miscellaneous	0	0	0	19,500,000	0
<b>Total Operating Revenue</b>	<b>11,667,922</b>	<b>12,308,066</b>	<b>12,675,000</b>	<b>32,518,407</b>	<b>13,332,644</b>
<b>TRANSFERS IN:</b>					
Transfer in from Visitor Shuttle Fund	0	244,460	0	0	0
<b>Total Transfers In</b>	<b>0</b>	<b>244,460</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>11,667,922</b>	<b>12,552,526</b>	<b>12,675,000</b>	<b>32,518,407</b>	<b>13,332,644</b>
<b>OPERATING EXPENDITURES:</b>					
Personnel	0	0	0	0	0
Supplies	0	0	0	0	0
Services	7,283	3,491	31,116	713,534	290,000
Contractual Services - The T 3/8 Cent	7,768,204	8,619,843	8,542,667	8,829,174	9,084,424
Community Distributions	1,050,000	100,000	0	100,000	0
Capital Outlay	1,660	0	0	29,498,663	0
<b>Total Operating Expenditures</b>	<b>8,827,147</b>	<b>8,723,334</b>	<b>8,573,783</b>	<b>39,141,371</b>	<b>9,374,424</b>
<b>TRANSFERS OUT:</b>					
Transfer to Visitor Shuttle Fund	366,970	298,819	385,458	365,179	344,809
Transfer to Economic Development Fund	0	0	2,000,000	2,000,000	3,326,411
Transfer to General Fund - Admin Fee	264,575	272,548	244,922	283,450	251,356
<b>Total Transfers Out</b>	<b>631,545</b>	<b>571,368</b>	<b>2,630,380</b>	<b>2,648,629</b>	<b>3,922,576</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>9,458,691</b>	<b>9,294,702</b>	<b>11,204,163</b>	<b>41,790,000</b>	<b>13,296,999</b>
<b>SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:</b>	<b>2,209,231</b>	<b>3,257,824</b>	<b>1,470,837</b>	<b>(9,271,592)</b>	<b>35,644</b>
<b>ENDING FUND BALANCE:</b>	<b>12,896,954</b>	<b>16,154,778</b>	<b>17,625,615</b>	<b>6,883,186</b>	<b>6,918,830</b>
<b>RESERVES:</b>					
Reserved for Economic Development Projects	1,729,632	2,129,632	679,632	579,632	579,632
Reserved for Train Station Improvements	11,167,322	14,025,146	16,945,983	6,303,554	6,339,198
<b>Total Reserves</b>	<b>12,896,954</b>	<b>16,154,778</b>	<b>17,625,615</b>	<b>6,883,186</b>	<b>6,918,830</b>

**4B Transit and Capital Improvement Funds  
Funds 120 & 122**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	0	0	0	0	0
Supplies	0	0	0	0	0
Maintenance	0	0	0	0	0
Services	8,825,487	8,723,334	8,573,783	9,642,708	9,374,424
Capital Outlay	1,660	0	0	29,498,663	0
Transfers	631,545	571,368	2,630,380	2,648,629	3,922,576
<b>Total</b>	<b>9,458,691</b>	<b>9,294,702</b>	<b>11,204,163</b>	<b>41,790,000</b>	<b>13,296,999</b>

**Objectives**

- Provide funding for the development of commuter rail service. Voters approved a 3/8-cent sales tax increase that commenced on April 1, 2007.
- Accumulate funding for the land acquisition, design, construction and operation of a passenger rail station.
- Provide funding for 50% of the operations of the Grapevine Visitor Shuttle system.

<b>Performance Indicators</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Contractual payments to the the Fort Worth Transit Authority (The "T")	7,768,204	8,619,843	8,542,667	8,829,174	9,084,424
Reserved for Train Station Improvements	11,167,322	14,025,146	16,945,983	6,303,554	6,339,198
Transfers to Grapevine Visitor Shuttle system	366,970	298,819	385,458	365,179	344,809

FY 2014-15 APPROVED OPERATING BUDGET  
FUND 124 - ECONOMIC DEVELOPMENT

**- Budget At-A-Glance -**

REVENUE AND OTHER FINANCING SOURCES:	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
Interest Income	0	0	1,416	20,000
Transfers In	0	4,000,000	4,000,000	3,326,411
<b>Total</b>	<b>0</b>	<b>4,000,000</b>	<b>4,001,416</b>	<b>3,346,411</b>

EXPENDITURES AND OTHER FINANCING USES:	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
Personnel	0	67,927	41,541	434,903
Supplies	0	5,000	3,733	5,000
Maintenance	0	0	0	0
Services	0	600,000	46,546	322,700
Transfers Out	0	0	0	1,632,027
Capital Outlay	0	0	0	0
<b>Total</b>	<b>0</b>	<b>672,927</b>	<b>91,820</b>	<b>2,394,630</b>

PERSONNEL SUMMARY: <sup>(1)</sup>	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
Director of Economic Development	0.000	1.000	1.000	1.000
Development Manager	0.000	0.000	0.000	1.000
Economic Development Coordinator	0.000	0.000	0.000	1.000
Administrative Secretary	0.000	0.500	0.500	0.500
<b>Total</b>	<b>0.000</b>	<b>1.500</b>	<b>1.500</b>	<b>3.500</b>

<sup>(1)</sup> In full-time equivalents

FY 2014-15 APPROVED OPERATING BUDGET  
 STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
 ECONOMIC DEVELOPMENT FUND

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
<b>BEGINNING FUND BALANCE:</b>	0	0	0	0	3,909,596
<b>OPERATING REVENUE:</b>					
Interest Income				1,416	20,000
<b>Total Operating Revenue</b>	0	0	0	1,416	20,000
<b>TRANSFERS IN:</b>					
Transfer in from General Fund			1,000,000	1,000,000	
Transfer in from 4B Fund			2,000,000	2,000,000	3,326,411
Transfer in from TIF 1 Fund			1,000,000	1,000,000	
	0	0	4,000,000	4,000,000	3,326,411
<b>TOTAL REVENUE AND TRANSFERS</b>	0	0	4,000,000	4,001,416	3,346,411
<b>OPERATING EXPENDITURES:</b>					
Personnel	0	0	67,927	41,541	434,903
Supplies	0	0	5,000	3,733	5,000
Services	0	0	600,000	46,546	322,700
<b>Total Operating Expenditures</b>	0	0	672,927	91,820	762,603
<b>TRANSFERS OUT:</b>					
Transfer to Debt Service Fund	0	0	0	0	1,594,027
Transfer to Capital Equip Fund	0	0	0	0	38,000
<b>Total Transfers Out</b>	0	0	0	0	1,632,027
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	0	0	672,927	91,820	2,394,630
<b>SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:</b>	0	0	3,327,073	3,909,596	951,781
<b>ENDING FUND BALANCE:</b>	0	0	3,327,073	3,909,596	4,861,377

**Economic Development Fund  
124-124-1**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	0	0	67,927	41,541	434,903
Supplies	0	0	5,000	3,733	5,000
Services	0	0	600,000	46,546	322,700
Transfers	0	0	0	0	1,632,027
<b>Total</b>	<b>0</b>	<b>0</b>	<b>672,927</b>	<b>91,820</b>	<b>2,394,630</b>

**Objectives**

The Economic Development Department provides assistance in business attraction, relocation, and retention for the City of Grapevine. The department will plan, market, and direct the business recruitment, retention, and expansion programs for the City. Identifying quality business prospects and creating and executing successful marketing campaigns to attract those businesses to Grapevine is a top priority.

Departmental goals include maintaining positive relationships with developers, brokers, and other business professionals in order to encourage business expansion consistent with the City's mission and vision. The department also serves as a liaison between new businesses and City departments to assist with required permitting, utility service arrangements, building and fire codes, and zoning and occupancy issues.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
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**Support Targeted real estate development:**

- Complete a market and site context analysis on 185 acre city owned tract. 1

**Business retention and new business development:**

- Local business visits 25
- Broker meetings 6
- Presentations to Chamber of Commerce and ED partnership meetings 12
- Network and retention events attended 12
- Leads obtained from network and retention events 25
- Trade shows attended 2
- Social media posts 25

**Market analysis and trends:**

- Retail and transit oriented development study 1

FY 2014-15 APPROVED OPERATING BUDGET  
FUND 111 - MUNICIPAL COURT TECHNOLOGY

**- Budget At-A-Glance -**

REVENUE AND OTHER FINANCING SOURCES:	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
Court Technology Fees	47,459	48,000	49,486	48,000
Interest Income	93	250	64	50
Miscellaneous	0	0	0	0
Transfers In	0	0	0	0
<b>Total</b>	<b>47,552</b>	<b>48,250</b>	<b>49,550</b>	<b>48,050</b>
EXPENDITURES AND OTHER FINANCING USES:	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
Personnel	0	0	0	0
Supplies	750	0	8,268	0
Maintenance	0	0	0	0
Services	0	12,250	0	0
Transfers Out	22,722	23,607	23,607	55,825
Capital Outlay	0	0	0	0
<b>Total</b>	<b>23,472</b>	<b>35,857</b>	<b>31,875</b>	<b>55,825</b>

FY 2014-15 APPROVED OPERATING BUDGET  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
MUNICIPAL COURT TECHNOLOGY FUND

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
<b>BEGINNING FUND BALANCE:</b>	87,728	51,830	75,910	75,910	93,585
<b>OPERATING REVENUE:</b>					
Court Technology Fees	45,966	47,459	48,000	49,486	48,000
Interest Income	352	93	250	64	50
<b>Total Operating Revenue</b>	<b>46,318</b>	<b>47,552</b>	<b>48,250</b>	<b>49,550</b>	<b>48,050</b>
<b>TRANSFERS IN:</b>	0	0	0	0	0
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>46,318</b>	<b>47,552</b>	<b>48,250</b>	<b>49,550</b>	<b>48,050</b>
<b>OPERATING EXPENDITURES:</b>					
Personnel	0	0	0	0	0
Supplies	42,971	750	0	8,268	0
Maintenance	0	0	0	0	0
Services	16,800	0	12,250	0	0
Capital Outlay	0	0	0	0	0
<b>Total Operating Expenditures</b>	<b>59,771</b>	<b>750</b>	<b>12,250</b>	<b>8,268</b>	<b>0</b>
<b>TRANSFERS OUT:</b>					
Transfer to Debt Service Fund	22,446	22,722	23,607	23,607	55,825
<b>Total Transfers Out</b>	<b>22,446</b>	<b>22,722</b>	<b>23,607</b>	<b>23,607</b>	<b>55,825</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>82,217</b>	<b>23,472</b>	<b>35,857</b>	<b>31,875</b>	<b>55,825</b>
<b>SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:</b>	<b>(35,899)</b>	<b>24,080</b>	<b>12,393</b>	<b>17,675</b>	<b>(7,775)</b>
<b>ENDING FUND BALANCE:</b>	<b>51,830</b>	<b>75,910</b>	<b>88,303</b>	<b>93,585</b>	<b>85,810</b>

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**Municipal Court Technology Fund  
111-107-1**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	0	0	0	0	0
Supplies	42,971	750	0	8,268	0
Maintenance	0	0	0	0	0
Services	16,800	0	12,250	0	0
Capital Outlay	0	0	0	0	0
Transfers	22,446	22,722	23,607	23,607	55,825
<b>Total</b>	<b>82,217</b>	<b>23,472</b>	<b>35,857</b>	<b>31,875</b>	<b>55,825</b>

**Objectives**

- Provide funding for the purchase, installation, training and maintenance of an easy-to-use system that will allow defendants to pay fines by credit card or electronic check via Internet.
- Allows court staff to manage files easily & effectively.
- Provides a simple indexing and search system.
- Eliminates printing costs of numerous NCR forms and moves court toward a “paper lite” or paperless system.

CITY OF GRAPEVINE, TEXAS  
 FY 2014-15 APPROVED OPERATING BUDGET  
 SUMMARY TABLE OF ALL FUNDS

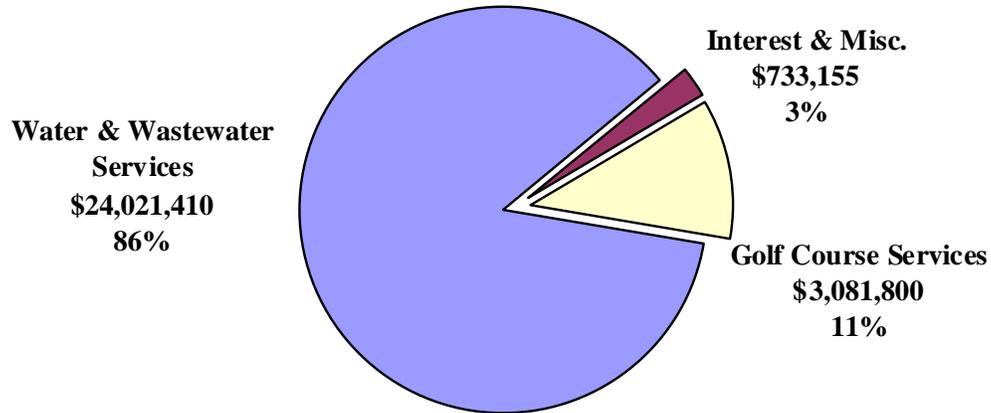
**-- ENTERPRISE FUNDS --**

	Utility Enterprise Fund	Lake Enterprise Fund	Total All Funds
<b>REVENUES AND OTHER FINANCING SOURCES:</b>			
Charges for Services	24,021,410	3,081,800	27,103,210
Interest Income	175,000	155	175,155
Miscellaneous	335,000	223,000	558,000
<b>Total Revenues</b>	<b>24,531,410</b>	<b>3,304,955</b>	<b>27,836,365</b>
<b>EXPENDITURES AND OTHER FINANCING USES:</b>			
Personnel	3,180,498	1,364,303	4,544,801
Supplies	789,874	384,028	1,173,902
Maintenance	423,109	111,089	534,198
Services	13,966,743	834,852	14,801,595
Debt Service	1,734,325	433,150	2,167,475
Transfers Out	1,814,731	118,125	1,932,856
Capital Outlay	1,707,000	115,000	1,822,000
<b>Total Expenditures</b>	<b>23,616,280</b>	<b>3,360,547</b>	<b>26,976,827</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>915,130</b>	<b>(55,592)</b>	<b>859,538</b>
<b>BEGINNING FUND BALANCE</b>	<b>6,928,943</b>	<b>(3,254,098)</b>	<b>3,674,845</b>
<b>ENDING FUND BALANCE</b>	<b>7,844,073</b>	<b>(3,309,690)</b>	<b>4,534,383</b>

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## REVENUE FUNDING SOURCES

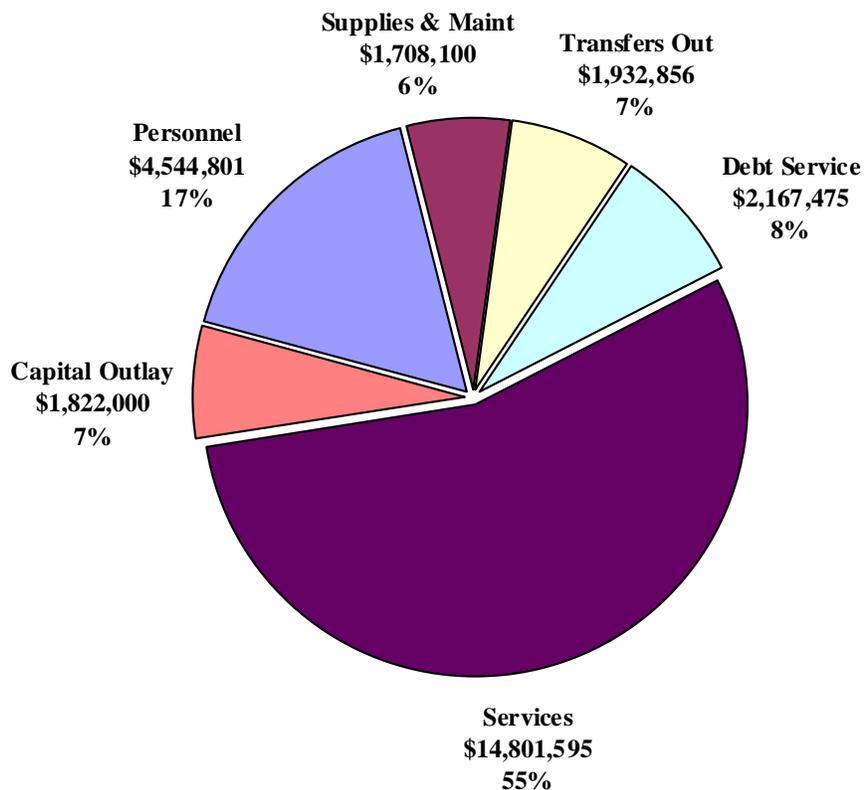
"Where The Money Comes From"



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## EXPENDITURE FUNDING USES

"Where the Money Goes"



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## **Revenue and Other Financing Sources**

FY15 revenue is budgeted at \$27.8 million, an increase of \$769,500 (2.8%) from the previous year's budget. A vast majority (97%) consists of charges for services, which represent water and wastewater services in the Utility fund, and golf course services in the Lake Enterprise fund.

**Water Sales** are budgeted at \$15.5 million, up \$312,000 from last year's budget of \$15.2 million. Water sales in FY14 were \$13.2 million and represented a 10% increase from the previous year. In addition, Council approved a 3.1% water rate increase for FY15.

<b>WATER SALES</b>	<b><u>FY-2009</u></b>	<b><u>FY-2010</u></b>	<b><u>FY-2011</u></b>	<b><u>FY-2012</u></b>	<b><u>FY-2013</u></b>	<b><u>FY-2014</u></b>
Collections	\$11,255,031	\$11,364,424	\$13,124,652	\$12,333,770	\$12,058,529	\$13,220,595
Gain / (Loss)	(\$563,578)	\$109,393	\$1,760,228	(\$790,882)	(\$275,241)	\$1,162,066
% Change	-5%	1%	15%	-6%	-2%	10%

**Wastewater Charges** are budgeted at \$8.2 million, and represent a \$400,000 increase from the previous year. Revenue in this category increased by \$1 million last year, which represents a change of 15%. Council approved a 3.1% sewer rate increase for FY15. Combined water and wastewater charges represent 86% of revenue in the Enterprise Funds category.

<b>WASTEWATER SALES</b>	<b><u>FY-2009</u></b>	<b><u>FY-2010</u></b>	<b><u>FY-2011</u></b>	<b><u>FY-2012</u></b>	<b><u>FY-2013</u></b>	<b><u>FY-2014</u></b>
Collections	\$6,293,932	\$6,208,943	\$6,526,868	\$6,533,301	\$6,629,881	\$7,650,698
Gain / (Loss)	(\$135,869)	(\$84,989)	\$317,925	\$6,433	\$96,580	\$1,020,817
% Change	-2%	-1%	5%	0.1%	1%	15%

**Golf Course Green Fees** are budgeted at \$1.57 million and remain unchanged from the previous year. Actual green fee revenue in FY14 totaled \$1.47 million and represented a decrease of 4% from the previous year.

<b>GOLF COURSE GREEN FEES</b>	<b><u>FY-2009</u></b>	<b><u>FY-2010</u></b>	<b><u>FY-2011</u></b>	<b><u>FY-2012</u></b>	<b><u>FY-2013</u></b>	<b><u>FY-2014</u></b>
Collections	\$1,624,390	\$1,407,842	\$1,533,159	\$1,566,778	\$1,525,024	\$1,471,201
Gain / (Loss)	(\$166,581)	(\$216,548)	\$125,317	\$33,619	(\$41,754)	(\$53,823)
% Change	-9%	-13%	9%	2%	-3%	-4%

The number of golf rounds played in FY14 was 68,368 and represented a decrease of 1% from the previous year's total of 69,008.

<b>GOLF ROUNDS PLAYED</b>	<b><u>FY-2009</u></b>	<b><u>FY-2010</u></b>	<b><u>FY-2011</u></b>	<b><u>FY-2012</u></b>	<b><u>FY-2013</u></b>	<b><u>FY-2014</u></b>
Rounds	64,834	58,011	65,852	70,559	69,008	68,368
Gain / (Loss)	(5,890)	(6,823)	7,841	4,707	(1,551)	(640)
% Change	-8%	-11%	14%	7%	-2%	-1%

### **Expenditures and Other Financing Uses**

Expenditures of Enterprise funds in FY15 are budgeted at \$26.9 million and represent an increase of \$1.2 million (4.6%) from the prior year budget. Utility fund operations account for 87% of the total, while Golf course operations account for 13%.

*Personnel* expenses are budgeted at \$4.5 million, an increase of \$5,000 from the previous year. Although there is a 3% merit salary increase included for FY15, retirements and staff turnover has significantly lessened the financial impact. Personnel expenses in the Utility fund, budgeted at \$3.1 million in FY15, account for 70% of total personnel costs.

<b>ENTERPRISE FUND PERSONNEL COSTS</b>	<b><u>FY-2009</u></b>	<b><u>FY-2010</u></b>	<b><u>FY-2011</u></b>	<b><u>FY-2012</u></b>	<b><u>FY-2013</u></b>	<b><u>FY-2014</u></b>
Utility Fund	\$2,794,390	\$2,855,044	\$2,721,600	\$2,830,002	\$2,916,458	\$3,049,451
Golf Fund	\$1,326,968	\$1,367,684	\$1,281,797	\$1,253,907	\$1,287,063	\$1,141,485
Total	\$4,121,358	\$4,222,728	\$4,003,397	\$4,083,909	\$4,203,521	\$4,190,936
Increase / (Decrease)	\$373,954	\$101,370	(\$219,331)	\$80,512	\$119,612	(\$12,585)
% Change	10%	2%	-5%	2.0%	2.9%	-0.3%

Personnel costs in FY14 totaled \$4.1 million and represented a decrease of \$12,585 (-0.3%) from the previous year. Total authorized positions in FY15 are 77.42 FTE.

*Services* are budgeted at \$14.8 million, and represent an increase of \$657,000 (4.7%) from the prior year. The city recently renewed its contract for waste removal services and saw its costs increase \$139,000 for waste removal at the wastewater treatment plant. In the Golf fund, the Pro Shop has taken over operation of the practice range and merchandise sales, which were formally privatized. The cost of this operation is budgeted at \$147,000.

Utility costs for FY15 are budgeted at \$1 million and represent a decrease of \$50,000 from the previous year's budget. Actual utility expenses in FY14 were \$870,627 and represented a decrease of 21% from FY13.

<b>ENTERPRISE FUND</b>	<b><u>FY-2009</u></b>	<b><u>FY-2010</u></b>	<b><u>FY-2011</u></b>	<b><u>FY-2012</u></b>	<b><u>FY-2013</u></b>	<b><u>FY-2014</u></b>
<b>UTILITY COSTS</b>						
Utility Fund	\$905,483	\$815,087	\$934,907	\$779,957	\$870,740	\$671,882
Golf Fund	\$195,704	\$186,373	\$233,581	\$211,102	\$230,899	\$198,745
Total	\$1,101,187	\$1,001,460	\$1,168,488	\$991,059	\$1,101,639	\$870,627
Increase / (Decrease)	(\$172,235)	(\$99,727)	\$167,028	(\$177,429)	\$110,580	(\$231,012)
% Change	-14%	-9%	17%	-15%	11%	-21%

Purchase/Storage & Treatment costs are budgeted at \$10.7 million, an increase of \$860,000 from the previous year. The Trinity River Authority (TRA) is raising the rate it charges the City by 3.1% in FY15. Actual expenditures in FY14 totaled \$8.7 million and represented an increase of 3% over the previous year. The FY15 projection includes water purchases from TRA of 7.9 mgd; raw water purchases from the City of Dallas for irrigation of the golf course and ball fields of 1.8 mgd; and wastewater return flow purchases from the Dallas County Park Cities Municipal Utility District of 3.49 mgd.

<b>PURCHASE / STORAGE &amp; TREATMENT</b>	<b><u>FY-2009</u></b>	<b><u>FY-2010</u></b>	<b><u>FY-2011</u></b>	<b><u>FY-2012</u></b>	<b><u>FY-2013</u></b>	<b><u>FY-2014</u></b>
Water	\$5,820,930	\$6,597,537	\$7,468,556	\$6,479,836	\$7,307,104	\$7,470,239
Wastewater	\$1,171,574	\$985,005	\$1,046,824	\$820,311	\$1,205,070	\$1,298,730
Total	\$6,992,504	\$7,582,542	\$8,515,380	\$7,300,147	\$8,512,174	\$8,768,969
Increase / (Decrease)	(\$360,426)	\$590,038	\$932,838	(\$1,215,233)	\$1,212,027	\$256,795
% Change	-5%	8%	12%	-14%	17%	3%

**Transfers Out** are budgeted at \$1.9 million and is comprised of the 7.5% administrative fee to the General fund (\$1.8 million from Utility and \$118,000 from Golf). Actual expenditures in FY14 totaled \$1.7 million.

**Debt Service** expenditures are budgeted at \$2.1 million, up \$353,000 (19%) from the previous year. Debt service expenditures are comprised of principal and interest payments on outstanding waterworks and sewer revenue bonds, principal and interest payments on outstanding golf course certificates of obligation, paying agent fees, bond issuance costs, and arbitrage fees (if applicable).

<b>Enterprise Funds</b>	<b>Total</b>	<b>Total</b>	<b>Total</b>
<b>Long-Term Debt Summary</b>	<b>Principal</b>	<b>Interest</b>	<b>Debt</b>
<b>Water / Wastewater Bonds</b>			
2006 GO Refunding	3,030,000	340,563	3,370,563
2009 GO Refunding	825,000	41,875	866,875
2010 GO Refunding	2,865,000	403,000	3,268,000
<b>Total Water / Wastewater Bonds</b>	<b>6,720,000</b>	<b>785,438</b>	<b>7,505,438</b>
<b>Golf Course Bonds</b>			
2009 GO Refunding	1,970,000	227,800	2,197,800
<b>Total Golf Course Bonds</b>	<b>1,970,000</b>	<b>227,800</b>	<b>2,197,800</b>
<b>Total Enterprise Funds Debt</b>	<b>8,690,000</b>	<b>1,013,238</b>	<b>9,703,238</b>

Total outstanding debt is \$9.7 million, a decrease of \$2.4 million from the previous year, as the 2010 refunding of a portion of utility debt has contributed to the decrease.

FY 2014-15 APPROVED OPERATING BUDGET  
FUND 200 - UTILITY ENTERPRISE

**- Budget At-A-Glance -**

REVENUE AND OTHER FINANCING SOURCES:	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
Water Sales	12,058,529	15,252,164	13,220,595	15,565,450
Wastewater Sales	6,629,881	7,802,336	7,650,698	8,207,960
Tap & Inspection Fees	137,145	48,000	126,193	48,000
Reconnects & Transfers	180,945	200,000	200,202	200,000
Interest Income	139,910	175,000	6,095	175,000
Transfers In	0	0	0	0
Miscellaneous	559,582	335,000	1,038,908	335,000
<b>Total</b>	<b>19,705,991</b>	<b>23,812,500</b>	<b>22,242,690</b>	<b>24,531,410</b>

EXPENDITURES AND OTHER FINANCING USES:	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
Personnel	2,916,458	3,155,414	3,049,451	3,180,498
Supplies	632,368	836,700	631,773	789,874
Maintenance	433,868	417,647	481,223	423,109
Services	11,635,415	13,299,959	11,735,457	13,966,743
Debt Service	2,859,089	1,376,227	2,919,270	1,734,325
Permanent Capital Maintenance	329,694	1,000,000	665,503	1,000,000
Transfers Out	1,271,724	1,785,938	1,595,766	1,814,731
Capital Outlay	0	518,000	488,413	707,000
<b>Total</b>	<b>20,078,616</b>	<b>22,389,885</b>	<b>21,566,855</b>	<b>23,616,280</b>

EXPENDITURES AND PERSONNEL BY PROGRAM:	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved	Personnel <sup>(1)</sup>
Water Distribution	2,427,741	1,401,270	2,816,712	1,426,550	14.50
Water Treatment	8,905,310	10,179,131	9,114,152	10,965,868	12.00
Utility Billing	487,709	495,343	508,772	493,711	5.28
Wastewater Collection	1,010,704	1,120,080	1,119,334	1,229,177	10.00
Wastewater Treatment	3,540,013	3,149,014	3,710,352	3,226,683	9.50
Utility Administrative Services	3,377,446	5,045,047	3,632,032	5,274,291	0.00
Permanent Capital Maintenance	329,694	1,000,000	665,503	1,000,000	0.00
<b>Total</b>	<b>20,078,616</b>	<b>22,389,885</b>	<b>21,566,855</b>	<b>23,616,280</b>	<b>51.28</b>

<sup>(1)</sup> In full-time equivalents

FY 2014-15 APPROVED OPERATING BUDGET  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
UTILITY ENTERPRISE FUND

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
<b>BEGINNING WORKING CAPITAL:</b>	6,453,485	6,625,733	6,253,108	6,253,108	6,928,943
<b>OPERATING REVENUE:</b>					
Water Sales	12,333,770	12,058,529	15,252,164	13,220,595	15,565,450
Wastewater Sales	6,533,301	6,629,881	7,802,336	7,650,698	8,207,960
Tap & Inspection Fees	80,860	137,145	48,000	126,193	48,000
Reconnects & Transfers	201,134	180,945	200,000	200,202	200,000
Interest Income	70,162	139,910	175,000	6,095	175,000
Miscellaneous Income	408,177	559,582	335,000	1,038,908	335,000
<b>Total Operating Revenue</b>	<b>19,627,403</b>	<b>19,705,991</b>	<b>23,812,500</b>	<b>22,242,690</b>	<b>24,531,410</b>
<b>TRANSFERS IN:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>19,627,403</b>	<b>19,705,991</b>	<b>23,812,500</b>	<b>22,242,690</b>	<b>24,531,410</b>
<b>OPERATING EXPENDITURES:</b>					
Personnel	2,830,002	2,916,458	3,155,414	3,049,451	3,180,498
Supplies	597,025	632,368	836,700	631,773	789,874
Maintenance	391,585	433,868	417,647	481,223	423,109
Services	10,230,706	11,635,415	13,299,959	11,735,457	13,966,743
Debt Service	2,984,329	2,859,089	1,376,227	2,919,270	1,734,325
Permanent Capital Maint.	896,235	329,694	1,000,000	665,503	1,000,000
Capital Outlay	80,733	0	518,000	488,413	707,000
<b>Total Expenditures</b>	<b>18,010,614</b>	<b>18,806,893</b>	<b>20,603,947</b>	<b>19,971,089</b>	<b>21,801,549</b>
<b>TRANSFERS OUT:</b>					
Transfer to General Fund - Admin Fee	1,444,541	1,271,724	1,785,938	1,595,766	1,814,731
<b>Total Transfers Out</b>	<b>1,444,541</b>	<b>1,271,724</b>	<b>1,785,938</b>	<b>1,595,766</b>	<b>1,814,731</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>19,455,155</b>	<b>20,078,616</b>	<b>22,389,885</b>	<b>21,566,855</b>	<b>23,616,280</b>
<b>SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:</b>	<b>172,248</b>	<b>(372,625)</b>	<b>1,422,615</b>	<b>675,835</b>	<b>915,130</b>
<b>ENDING WORKING CAPITAL:</b>	<b>6,625,733</b>	<b>6,253,108</b>	<b>7,675,723</b>	<b>6,928,943</b>	<b>7,844,073</b>
<b>FUND BALANCE REQUIREMENT:</b>	<b>2,960,649</b>	<b>3,091,544</b>	<b>3,386,950</b>	<b>3,282,919</b>	<b>3,583,816</b>

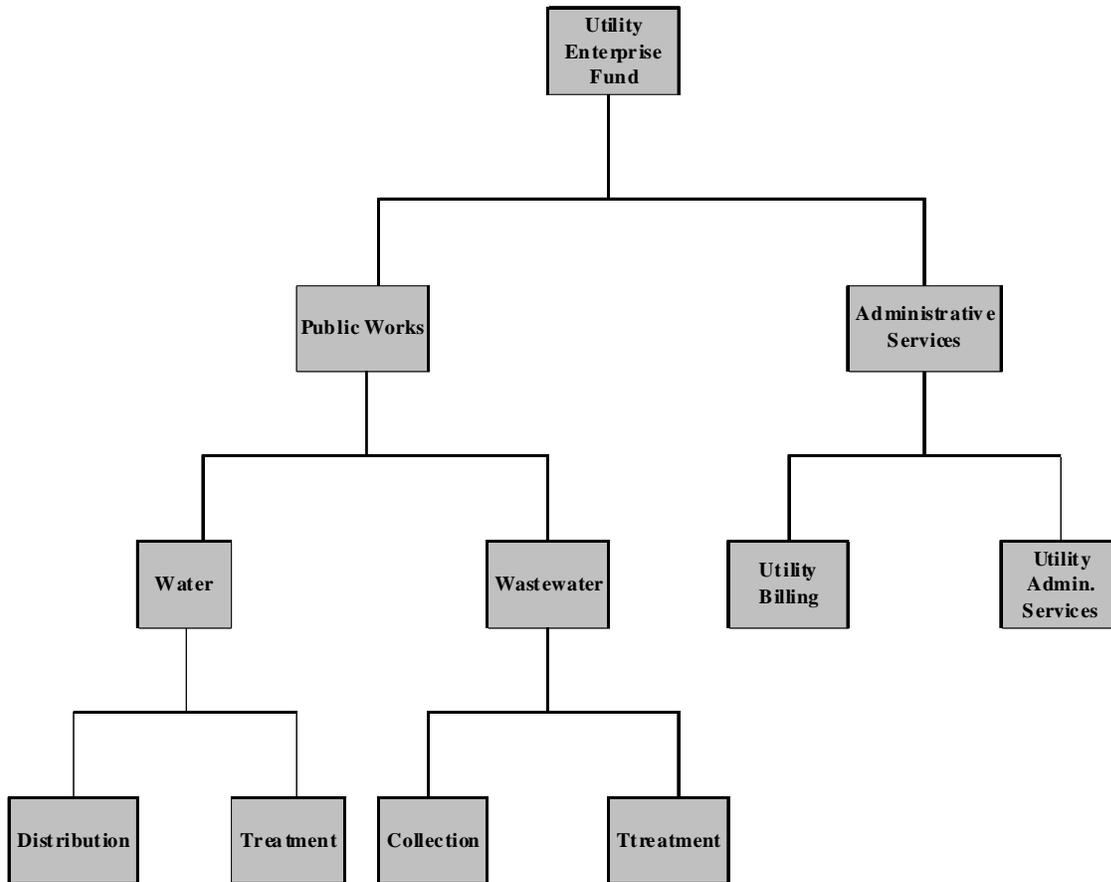
\* Fund balance requirement is 16% of total net budgeted expenses or 60 days of operation.  
The FY 2014-15 projected Ending Working Capital Balance represents **131** days of operation.



**Water / Wastewater / Utility Billing**

The Water and Wastewater Utilities Division within Public Works is responsible for wastewater treatment and collection and water treatment and distribution for the City of Grapevine. The water distribution system delivers a safe and adequate supply of drinking water from the treatment plants. Our staff also reads and maintains more than 13,864 water meters and provides the City's Utility Billing Department with monthly billing information. Wastewater Treatment responsibilities include the safe treatment and disposal of bio-solids to landfill and providing wastewater treatment in an efficient and cost-effective manner. Wastewater Collection responsibilities include the operation and maintenance of the wastewater collection system to minimize wastewater stoppages and safely deliver wastewater from the customers to the treatment plants, while providing the citizens of Grapevine with a high level of service.

The Utility Billing Office manages the City's billing for water, wastewater, recycling and trash service. Responsibilities include establishing new accounts, customer inquiries, and providing trash and recycling service information to new customers.



**Departmental Statistics**

(for the fiscal year ended 9/30/14)

Number of water connections	14,476
Average daily water consumption (MGD)	9.34
Water mains (miles)	292
Number of sewer connections	13,387
Sewer lines (miles)	225
Number of refuse connections	12,110

FY 2014-15 APPROVED OPERATING BUDGET  
 UTILITY ENTERPRISE FUND DEPARTMENTAL SUMMARY  
 BY DIVISION

<b>Expenditures by Division</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Water Distribution	2,574,219	2,427,741	1,401,270	2,816,712	1,426,550
Water Treatment	7,929,995	8,905,310	10,179,131	9,114,152	10,965,868
Utility Billing	475,316	487,709	495,343	508,772	493,711
Wastewater Collection	901,916	1,010,704	1,120,080	1,119,334	1,229,177
Wastewater Treatment	3,076,587	3,540,013	3,149,014	3,710,352	3,226,683
Utility Administrative Services	3,600,887	3,377,446	5,045,047	3,632,032	5,274,291
Permanent Capital Maintenance	896,235	329,694	1,000,000	665,503	1,000,000
<b>Total</b>	<b>19,455,155</b>	<b>20,078,616</b>	<b>22,389,885</b>	<b>21,566,855</b>	<b>23,616,280</b>

<b><u>PUB WKS - WATER DISTRIBUTION</u></b>	<b><u>2012</u></b>	<b><u>2013</u></b>	<b><u>2014</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>
Director of Public Works	0.5	0.5	0.5	0.5	0.5
Assistant Public Works Director/Operations	0.5	0.5	0.5	0.5	0.5
Secretary	0.5	0.5	0.5	0.5	0.5
Administrative Manager	0.5	0.5	0.5	0.5	0.5
GIS Engineering Coordinator	0	0	0.5	0.5	0.5
Utility Service Coordinator	1	1	1	1	1
Water Crew Leader	3	3	3	3	3
Sr Meter Reader	1	1	1	1	1
Meter Reader	2	2	2	2	2
Equipment Operator II	1	1	1	1	1
Equipment Operator I	3	3	3	3	3
Customer Service Technician	1	1	1	1	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>14.00</b>	<b>14.00</b>	<b>14.50</b>	<b>14.50</b>	<b>14.50</b>

<b>DIVISION TOTAL POSITIONS</b>	<b>14.00</b>	<b>14.00</b>	<b>14.50</b>	<b>14.50</b>	<b>14.50</b>
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<b><u>PUB WKS - WATER TREATMENT</u></b>	<b><u>2012</u></b>	<b><u>2013</u></b>	<b><u>2014</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>
Utility Manager	1	1	1	1	1
Chief Plant Operator	1	1	1	1	1
Assistant Chief Plant Operator	1	1	1	1	1
Water Plant Shift Supervisor	2	2	2	2	2
Plant Operator	3	3	3	3	3
Plant Mechanic II	1	1	1	1	1
Plant Operator Trainee	3	3	3	3	3
<b>TOTAL FULL-TIME POSITIONS</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>

FY 2014-15 APPROVED OPERATING BUDGET  
 UTILITY ENTERPRISE FUND DEPARTMENTAL SUMMARY  
 BY DIVISION

<b><u>PUB WKS - WW COLLECTION</u></b>	<b><u>2012</u></b>	<b><u>2013</u></b>	<b><u>2014</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>
Utility Service Coordinator	1	1	1	1	1
Sr. Civil Engineer	0.5	0.5	0.5	0.5	0.5
GIS Engineering Coordinator	0	0	0.5	0.5	0.5
Equipment Operator III	1	1	1	1	1
Equipment Operator II	1	1	1	1	1
Equipment Operator I	2	2	2	2	2
Crew Leader	3	3	3	3	3
Crew Worker	1	1	1	1	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>9.50</b>	<b>9.50</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>
<b><u>PUBLIC WORKS - WW TREATMENT</u></b>	<b><u>2012</u></b>	<b><u>2013</u></b>	<b><u>2014</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>
Deputy Director of Public Works	0.5	0.5	0.5	0.5	0.5
Wastewater Plant Manager	1	1	1	1	1
Chief Operator	1	1	1	1	1
Plant Operator	5	5	5	5	5
Plant Mechanic II	1	1	1	1	1
Plant Operator Trainee	1	1	1	1	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>9.50</b>	<b>9.50</b>	<b>9.50</b>	<b>9.50</b>	<b>9.50</b>
<b><u>UTILITY BILLING</u></b>	<b><u>2012</u></b>	<b><u>2013</u></b>	<b><u>2014</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>
Accountant III	0	0	0	0	0.5
Accountant	0	0	0	1	0
Utility Billing Supervisor	1	1	1	0	0
Utility Billing Customer Svc. Supv.	0	0	0	1	1
Utility Billing Technician	1	1	1	1	1
Customer Service Representative	1	1	1	0	0
Billing Clerk	2	2	2	2	2
A/P Clerk	0.5	0.5	0.5	0.5	0.5
<b>TOTAL FULL-TIME POSITIONS</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>5.00</b>
<b><u>PART-TIME POSITIONS</u></b>					
Mail Carriers	0.3	0.3	0.3	0.275	0.275
<b>TOTAL PART-TIME POSITIONS</b>	<b>0.30</b>	<b>0.30</b>	<b>0.30</b>	<b>0.28</b>	<b>0.28</b>
<b>DIVISION TOTAL POSITIONS</b>	<b>5.80</b>	<b>5.80</b>	<b>5.80</b>	<b>5.78</b>	<b>5.28</b>
<b>TOTAL UTILITY FUND</b>	<b>50.80</b>	<b>50.80</b>	<b>51.80</b>	<b>51.78</b>	<b>51.28</b>

**Public Works - Water Distribution  
200-530-1**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel	852,495	856,139	932,542	961,065	932,322
Supplies	57,859	64,656	74,138	58,644	74,138
Maintenance	113,652	112,421	136,519	145,389	136,519
Services	65,388	58,213	69,571	48,969	69,571
Capital Outlay	80,733	0	188,500	200,386	214,000
<b>Total</b>	<b>2,574,219</b>	<b>2,427,741</b>	<b>1,401,270</b>	<b>2,816,712</b>	<b>1,426,550</b>

**Objectives**

- Field test large water meters to improve accuracy and reduce unaccounted for water.
- Decrease water loss due to leaks in the distribution system.
- Decrease downtime for planned and emergency shutoffs.
- Maintain water quality in the distribution system by flushing dead-end lines and system-wide flushing (required by the Texas Commission on Environmental Quality).
- Update water maps and coordinate valve locations utilizing GPS data collectors.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Meter change outs due to failure or inaccuracy (< 1% of total meters)	308	256	<140	200	<140
Unaccounted water loss	-0.11%	-2.90%	3.00%	3.00%	3.00%
Meter reading accuracy	99%	99%	99%	99%	99%
Cycle main line valves system wide	694	1,300	1,000	1,000	1,000
Flush entire water system annually	1 x Year	0	1 x Year	1 x Year	1 x Year
Emergency callout response time (minutes)	30	120	30	30	30
Flush dead-end water mains at minimum rate of 3 CFS	Monthly	780	Monthly	Monthly	Monthly
Water meter change outs (per month)	142	577	118	176	118
Clean and inspect elevated and ground water storage tanks (x per year)	1 x Year	0	1 x Year	1 x Year	1 x Year

**Public Works - Water Treatment  
200-530-2**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	649,870	695,818	745,242	735,425	773,337
Supplies	251,719	303,087	433,845	300,289	382,346
Maintenance	59,000	57,901	58,753	66,715	60,215
Services	6,964,990	7,844,100	8,826,791	7,903,399	9,449,970
Capital Outlay	0	0	114,500	101,155	300,000
<b>Total</b>	<b>7,929,995</b>	<b>8,905,310</b>	<b>10,179,131</b>	<b>9,114,152</b>	<b>10,965,868</b>

**Objectives**

- Provide water conservation education to effectively manage water resources.
- Comply with EPA and the TCEQ regulations.
- Maintain turbidity <0.10 NTUs
- Maintain levels below 80 mg/l for TTHMs and 60 mg/l for HHA5s.
- Total organic compounds compliance, using any of the three methods required by the TCEQ.
- Cross-train two operators per year in wastewater treatment.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
TOC compliance	100%	100%	100%	100%	100%
Average NTU / turbidity level	0.056	0.070	<0.10	<0.10	<0.10
Average manganese level	0.010	0.010	0.010	0.010	0.010
THM / HHA5s formation limit	36.2 / 14.3	34.4 / 17.2	< 50 / 30	< 50 / 30	< 50 / 30
Distribution system bacteriological samples per month	60.0	52.5	50.0	50.0	50.0
In-house safety inspections per year	12	12	12	12	12
Plant operators cross-trained per year	0	0	2	0	2
Plant water pumping capacity available (million gallons per day)	8.000	8.000	8.000	8.000	8.000
Maintenance costs (quarterly) per million gallons of water treated	\$46.05	\$39.01	<36.41	<\$36.41	<\$38.00

**Administrative Services - Utility Billing  
200-530-3**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel	275,866	289,705	290,568	256,849	283,286
Supplies	87,910	84,770	100,500	90,017	106,000
Maintenance	135	0	150	500	150
Services	111,406	113,233	104,125	161,406	104,275
Capital Outlay	0	0	0	0	0
<b>Total</b>	<b>475,316</b>	<b>487,709</b>	<b>495,343</b>	<b>508,772</b>	<b>493,711</b>

**Objectives**

- Post customer collections and process work orders in a timely and accurate manner.
- Present a courteous and friendly demeanor to the public at all times.
- Monitor water and sewer reading routes on a regular basis to ensure that billings are accurate and reports are reconciled monthly.
- Process all billing cycles in a timely manner and report delinquent accounts to credit reporting agencies in a timely manner.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Average active residential accounts per month	12,398	12,409	12,200	12,223	12,500
Average active non-residential accounts per month	2,552	2,561	1,995	1,997	2,000
Average cut-off notices per month	1,067	1,098	1,200	1,140	1,020

**Public Works - Wastewater Collection  
200-531-1**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel	545,540	575,047	629,351	570,294	626,836
Supplies	89,211	90,800	116,450	94,692	114,450
Maintenance	126,503	153,048	136,600	149,989	140,600
Services	138,217	153,517	160,179	128,371	154,291
Capital Outlay	0	0	77,500	55,640	193,000
<b>Total</b>	<b>901,916</b>	<b>1,010,704</b>	<b>1,120,080</b>	<b>1,119,334</b>	<b>1,229,177</b>

**Objectives**

- Continue eradication of inflow and infiltration (I&I) sources in an effort to reduce the wastewater stream.
- Maintain lift stations to the best mechanical working condition to eliminate sanitary sewer overflows.
- Maintain sewer lines to eliminate sanitary sewer overflows.
- Update wastewater maps to provide accurate data for inspection, repair and location.
- Maintain and repair 226.6 miles of sanitary sewer lines, 3,218 manholes and 32 wastewater lift stations.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Pull and inspect lift station pumps	84	68	61	61	61
Reportable sanitary sewer overflows	6	9	0	2	0
Identify and repair I&I problem areas	25	37	36	36	36
Smoke testing of sewer lines (linear feet)	73,611	51,743	53,000	53,000	53,000
Sewer manholes inspected	1,662	1,053	322	700	322
Sewer manholes repaired	27	37	33	33	33
Sewer manholes rehabbed	30	34	33	33	33
Clean and inspect lift station wet wells	32	45	30	30	30
TV inspection of sewer lines in linear feet	98,103	50,819	53,000	53,000	53,000
Linear feet of sewer lines cleaned	887,097	946,864	607,200	700,000	607,200
Daily inspections of lift stations	365	365	365	365	365
Emergency callout response time	30	30	30	30	30

**Public Works - Wastewater Treatment  
200-531-2**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel	506,231	499,748	557,711	525,817	564,717
Supplies	107,427	88,830	109,167	88,131	110,340
Maintenance	91,570	110,498	85,625	118,631	85,625
Services	1,346,039	1,807,188	2,259,011	1,805,422	2,466,001
Capital Outlay	0	0	137,500	131,232	0
<b>Total</b>	<b>3,076,587</b>	<b>3,540,013</b>	<b>3,149,014</b>	<b>3,710,352</b>	<b>3,226,683</b>

**Objectives**

- Meet and/or exceeds TPDES permit and EPA requirements.
- Reduce volatile organic to 39% in bio-solids to achieve a Class B sludge to landfill.
- Cross-train two operators per year in water treatment.
- Reduce bio-solids hauls to <145 loads per quarter.
- Maintain Wastewater Plant equipment, to insure equipment downtime is reduced.
- Operate plant efficiently to minimize odor complaints.

<b>Performance Indicators</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Cross-trained operators per year	0	0	2	0	1
Ammonia mg/l Summer / Ammonia mg/l Winter Ammonia Nitrogen Seasonal (Permit)	0.9/0.37	<2.3/3.0	<1.5 / 3.0	1.4/2.8	<1.5 / 3.0
BOD mg/l	3.90	4	<5	3	<5
TSS mg/l	6.5	9	<5	5	<5
Yearly plant inspection rating	100%	100%	100%	50%	100%
In-house operational safety inspections	12	12	12	6	12
Cost per 1000 gallon of treated wastewater less bonds	\$0.840	\$2.270	<\$1.25	\$0.677	<\$1.25
Daily average flow (million gallons per day)	2.505	2.5	<3.49	2.04	<3.49
Average peak flow (million gallons per day)	4.8	3.7	<5.75	4.4	<5.75
Quarterly maintenance costs per million gallons treated	\$87.83	\$99.66	<\$66.75	<\$29.45	<\$66.75

**Administrative Services - Utility Administrative Services  
200-533-1**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel	0	0	0	0	0
Supplies	2,899	225	2,600	0	2,600
Maintenance	725	0	0	0	0
Services	1,604,666	1,659,164	1,880,282	1,687,891	1,722,635
Utility Bond Payments	548,056	446,333	1,376,227	348,375	1,734,325
Capital Outlay	0	0	0	0	0
Transfers	1,444,541	1,271,724	1,785,938	1,595,766	1,814,731
<b>Total</b>	<b>3,600,887</b>	<b>3,377,446</b>	<b>5,045,047</b>	<b>3,632,032</b>	<b>5,274,291</b>

**Objectives**

- Account for the accumulation of resources for, and the payment of, long-term debt principal and interest for revenue bonds and obligations under capital leases when due throughout the year and administrative overhead costs.
- Also accounts for supplies, training, travel, software and other project expenses of the City's Geographic Information System (GIS).

FY 2014-15 APPROVED OPERATING BUDGET  
FUND 210 - LAKE ENTERPRISE (GOLF)

**- Budget At-A-Glance -**

REVENUE AND OTHER FINANCING SOURCES:	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
Cart Rentals	792,887	820,000	759,988	825,000
Tournament Fees	5,400	6,000	4,650	7,000
Driving Range	161,287	175,000	175,385	185,000
Golf Pro Shop % of Sales	203,833	227,000	182,492	247,000
Golf Course Green Fees	1,525,024	1,575,000	1,471,201	1,575,000
Annual Green Fee Memberships	172,350	165,000	152,847	175,000
Restaurant % of Sales	40,498	47,800	42,271	47,800
Lesson Income	11,741	15,000	7,410	20,000
Interest Income	371	565	131	155
Golf Sub-Lease	184,953	200,000	197,838	200,000
Miscellaneous	21,867	23,000	22,922	23,000
<b>Total</b>	<b>3,120,210</b>	<b>3,254,365</b>	<b>3,017,137</b>	<b>3,304,955</b>

EXPENDITURES AND OTHER FINANCING USES:	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
Personnel	1,287,063	1,383,780	1,141,485	1,364,303
Supplies	347,341	379,683	354,413	384,028
Maintenance	106,165	96,869	78,539	111,089
Services	837,545	843,910	753,774	834,852
Debt Service	484,786	437,719	468,853	433,150
Transfers Out	198,896	118,125	110,340	118,125
Capital Outlay	0	129,500	113,867	115,000
<b>Total</b>	<b>3,261,796</b>	<b>3,389,586</b>	<b>3,021,272</b>	<b>3,360,547</b>

EXPENDITURES AND PERSONNEL BY PROGRAM:	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved	Personnel <sup>(1)</sup>
Pro Shop	1,638,656	1,575,869	1,401,057	1,545,459	9.88
Course Maintenance	1,138,354	1,375,998	1,151,361	1,381,938	16.26
Debt Service	484,786	437,719	468,853	433,150	NA
<b>Total</b>	<b>3,261,796</b>	<b>3,389,586</b>	<b>3,021,272</b>	<b>3,360,547</b>	<b>26.14</b>

<sup>(1)</sup> In full-time equivalents

FY 2014-15 APPROVED OPERATING BUDGET  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
LAKE ENTERPRISE FUND

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Approved
<b>BEGINNING WORKING CAPITAL:</b>	(2,773,954)	(2,979,377)	(3,120,963)	(3,120,963)	(3,254,098)
<b>OPERATING REVENUE:</b>					
Cart and Club Rentals	802,690	792,887	820,000	759,988	825,000
Tournament Fees	3,850	5,400	6,000	4,650	7,000
Driving Range	167,446	161,287	175,000	175,385	185,000
Golf Pro Shop Sales	199,098	203,833	227,000	182,492	247,000
Golf Course Green Fees	1,566,778	1,525,024	1,575,000	1,471,201	1,575,000
Annual Green Fee Memberships	93,401	172,350	165,000	152,847	175,000
Restaurant % of Sales	43,046	40,498	47,800	42,271	47,800
Lesson Income	13,754	11,741	15,000	7,410	20,000
Interest Income	666	371	565	131	155
Golf Sub-Lease	171,315	184,953	200,000	197,838	200,000
Miscellaneous Income	17,825	21,867	23,000	22,922	23,000
<b>Total Operating Revenue</b>	<b>3,079,867</b>	<b>3,120,210</b>	<b>3,254,365</b>	<b>3,017,137</b>	<b>3,304,955</b>
<b>TRANSFERS IN:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>3,079,867</b>	<b>3,120,210</b>	<b>3,254,365</b>	<b>3,017,137</b>	<b>3,304,955</b>
<b>OPERATING EXPENDITURES:</b>					
Personnel	1,253,907	1,287,063	1,383,780	1,141,485	1,364,303
Supplies	367,030	347,341	379,683	354,413	384,028
Maintenance	93,310	106,165	96,869	78,539	111,089
Services	812,912	837,545	843,910	753,774	834,852
Debt Service	526,012	484,786	437,719	468,853	433,150
Capital Outlay	0	0	129,500	113,867	115,000
Permanent Capital Maint.	0	0	0	129,000	0
<b>Total Operating Expenditures</b>	<b>3,053,170</b>	<b>3,062,900</b>	<b>3,271,461</b>	<b>3,039,931</b>	<b>3,242,422</b>
<b>TRANSFERS OUT:</b>					
Transfer to General Fund - Admin Fee	232,120	198,896	118,125	110,340	118,125
<b>Total Transfers Out</b>	<b>232,120</b>	<b>198,896</b>	<b>118,125</b>	<b>110,340</b>	<b>118,125</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>3,285,290</b>	<b>3,261,796</b>	<b>3,389,586</b>	<b>3,150,272</b>	<b>3,360,547</b>
<b>SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:</b>	<b>(205,423)</b>	<b>(141,586)</b>	<b>(135,221)</b>	<b>(133,135)</b>	<b>(55,592)</b>
<b>ENDING WORKING CAPITAL:</b>	<b>(2,979,377)</b>	<b>(3,120,963)</b>	<b>(3,256,184)</b>	<b>(3,254,098)</b>	<b>(3,309,690)</b>
<b>FUND BALANCE REQUIREMENT:</b>	<b>752,837</b>	<b>755,236</b>	<b>806,662</b>	<b>749,572</b>	<b>799,501</b>

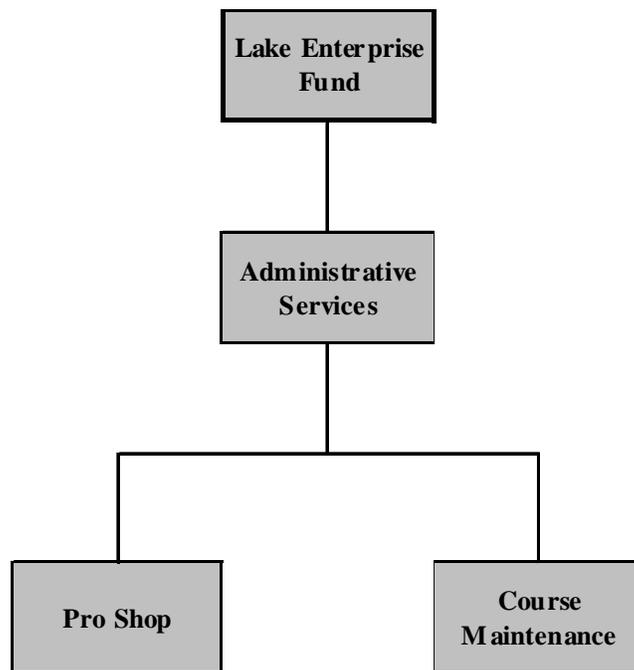
\* Fund balance requirement is 25% of total net budgeted expenses or 90 days of operation.

City Council has suspended the fund balance requirement for the Lake Enterprise Fund for FY 2014-15.



**Grapevine Golf Course**

Originally designed by Byron Nelson and Joe Finger, the Grapevine Golf Course opened to its first players in 1979. Located just east of Lake Grapevine Dam off Fairway Drive, the course has provided golfing challenges to all levels of players since 1979. The facility now has 27 holes with modern tif-eagle greens and naturally scenic roughs and water hazards. This course is one of the most popular courses in Tarrant County, playing more than 65,000 rounds of golf per year on the average.



**Departmental Statistics**

(for the fiscal year ended 9/30/14)

Golf rounds played	68,368
Number of tournaments held	106
Number of participants in special community development programs	1,701
Green fees collected	\$1,471,201
Cart fees collected	\$730,738
Verticut of greens (times per year)	15
Maintenance facility inspections	12

FY 2014-15 APPROVED OPERATING BUDGET  
LAKE ENTERPRISE FUND DEPARTMENTAL SUMMARY  
BY DIVISION

<b>Expenditures by Division</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Pro Shop	1,667,616	1,638,656	1,575,869	1,401,057	1,545,459
Course Maintenance	1,091,662	1,138,354	1,375,998	1,151,361	1,381,938
Debt Service **	526,012	484,786	437,719	468,853	433,150
Permanent Capital Maint. **	0	0	0	129,000	0
<b>Total</b>	<b>3,285,290</b>	<b>3,261,796</b>	<b>3,389,586</b>	<b>3,150,272</b>	<b>3,360,547</b>

\*\* Debt service is not a separate operating division.

<b>LAKE ENTERPRISE FUND - PRO SHOP</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>2015</b>
Director of Golf	1	1	1	1	1
Assistant Director of Golf/Head Pro	1	1	1	1	1
Assistant Golf Pro	3	3	3	3	3
Pro Shop Coordinator	1	1	1	1	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

PART-TIME POSITIONS

Pro Shop Maintenance Worker	3.88	3.88	3.88	3.88	3.88
<b>DIVISION TOTAL POSITIONS</b>	<b>9.88</b>	<b>9.88</b>	<b>9.88</b>	<b>9.88</b>	<b>9.88</b>

**LAKE ENTERPRISE FUND - GOLF MAINTENANCE**

Greens Superintendent	1	1	1	1	1
Assistant Greens Superintendent	2	2	2	2	2
Groundskeeper	9	9	9	9	9
Golf Course Mechanic	1	1	1	1	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>

PART-TIME POSITIONS

Groundskeeper	3.26	3.26	3.26	3.26	3.26
<b>DIVISION TOTAL POSITIONS</b>	<b>16.26</b>	<b>16.26</b>	<b>16.26</b>	<b>16.26</b>	<b>16.26</b>

<b>TOTAL LAKE ENTERPRISE FUND</b>	<b>26.14</b>	<b>26.14</b>	<b>26.14</b>	<b>26.14</b>	<b>26.14</b>
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**Administrative Services - Golf Pro Shop  
210-340-1**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	628,718	627,536	656,037	566,184	629,081
Supplies	159,975	145,946	146,588	135,297	155,088
Maintenance	24,082	24,611	20,119	9,754	25,089
Services	622,721	641,667	635,000	579,482	618,076
Capital Outlay	0	0	0	0	0
Transfers	232,120	198,896	118,125	110,340	118,125
<b>Total</b>	<b>1,667,616</b>	<b>1,638,656</b>	<b>1,575,869</b>	<b>1,401,057</b>	<b>1,545,459</b>

**Objectives**

- Improve public image and appreciation of the facility.
- Maintain the number of tournaments held by different customer groups.
- Continue to develop and increase junior participation in golfing activities.
- Maintain rounds of golf played.
- Improve golf sales.
- Provide customer service training for staff members with special emphasis on team building.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Number of tournaments held annually	90	106	150	150	150
Number of participants in junior golf activities	741	431	775	775	775
Number of participants in special community development programs	1,672	1,701	1,800	1,800	1,800
Number of staff training sessions held	8	8	8	8	8
Annual rounds of golf played	67,556	69,008	71,000	66,500	71,000

**Administrative Services - Golf Course Maintenance  
210-340-2**

<b>Expenditures by Major Object</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Personnel Services	625,188	659,527	727,743	575,301	735,222
Supplies	207,055	201,396	233,095	219,116	228,940
Maintenance	69,228	81,554	76,750	68,785	86,000
Services	190,191	195,878	208,910	174,292	216,776
Capital Outlay	0	0	129,500	113,867	115,000
Transfers	0	0	0	0	0
<b>Total</b>	<b>1,091,662</b>	<b>1,138,354</b>	<b>1,375,998</b>	<b>1,151,361</b>	<b>1,381,938</b>

**Objectives**

- Continue to improve the care and operation of maintenance equipment.
- Conduct monthly training/safety meetings to emphasize proper operation and maintenance of equipment.
- Continue to improve the overall playability of the course.
- Continue to improve putting quality through frequent aerification, top dressing and verticutting primarily during the Bermuda grass growing season.
- Improve the upkeep and appearance of the maintenance facility and adjacent areas.

<b><u>Performance Indicators</u></b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
Number of employee training/safety meetings	12	12	12	12	12
Number of greens aerifications annually	10	10	10	10	10
Number of greens top dressings annually	9	9	10	10	10
Number of greens verticuts annually	15	15	15	18	18
Number of maintenance facility inspections conducted annually	12	12	12	12	12

CITY OF GRAPEVINE, TEXAS  
 FY 2014-15 APPROVED OPERATING BUDGET  
 SUMMARY TABLE OF ALL FUNDS

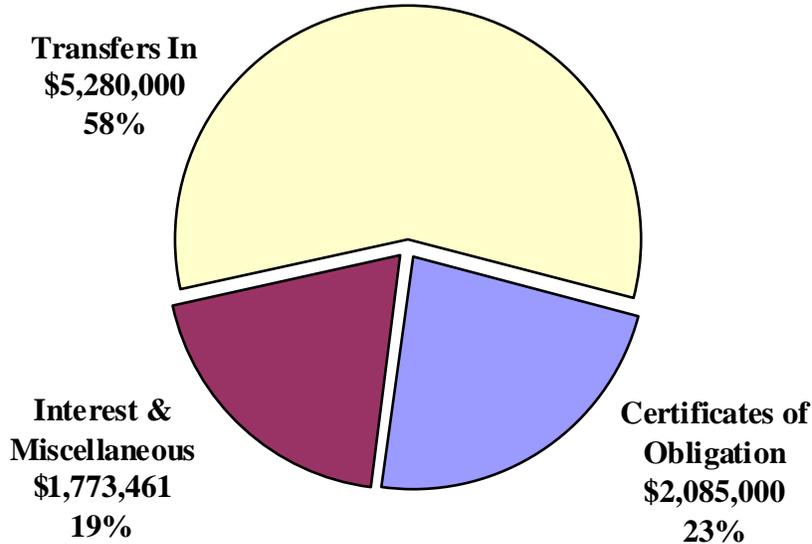
**-- CAPITAL IMPROVEMENT PROGRAM FUNDS --**

	Streets Traffic & Drainage	Buildings & Facilities	Parks & Beautification	Water & Wastewater	Capital Equipment & Replacement	Total All Funds
<b>REVENUES AND OTHER FINANCING SOURCES:</b>						
Certificates of Obligation	300,000				1,785,000	2,085,000
Federal / State Funds & Grants			1,218,311			1,218,311
Interest Income	5,000	40,000	5,000	500,000	5,150	555,150
Transfers from Operating Funds			3,000,000	1,000,000	1,280,000	5,280,000
<b>Total Revenues</b>	<b>305,000</b>	<b>40,000</b>	<b>4,223,311</b>	<b>1,500,000</b>	<b>3,070,150</b>	<b>9,138,461</b>
<b>EXPENDITURES AND OTHER FINANCING USES:</b>						
Engineering / Design	370,000	2,199,990	9,938	570,012		3,149,940
Right-of-Way Acquisition	160,000					160,000
Construction	3,585,643	34,383,575	2,020,026	6,367,083		46,356,327
Environmental/Surveying/Testing		189,837				189,837
Furnishings / Equipment	87,200	2,115,200			3,065,000	5,267,400
Contingency				610,752		610,752
<b>Total Expenditures</b>	<b>4,202,843</b>	<b>38,888,602</b>	<b>2,029,964</b>	<b>7,547,847</b>	<b>3,065,000</b>	<b>55,734,256</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(3,897,843)</b>	<b>(38,848,602)</b>	<b>2,193,347</b>	<b>(6,047,847)</b>	<b>5,150</b>	<b>(46,595,795)</b>
<b>BEGINNING FUND BALANCE</b>	<b>6,029,471</b>	<b>50,227,266</b>	<b>8,288,368</b>	<b>8,408,479</b>	<b>5,070,209</b>	<b>78,023,793</b>
<b>ENDING FUND BALANCE</b>	<b>2,131,628</b>	<b>11,378,664</b>	<b>10,481,715</b>	<b>2,360,632</b>	<b>5,075,359</b>	<b>31,427,998</b>

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## REVENUE FUNDING SOURCES

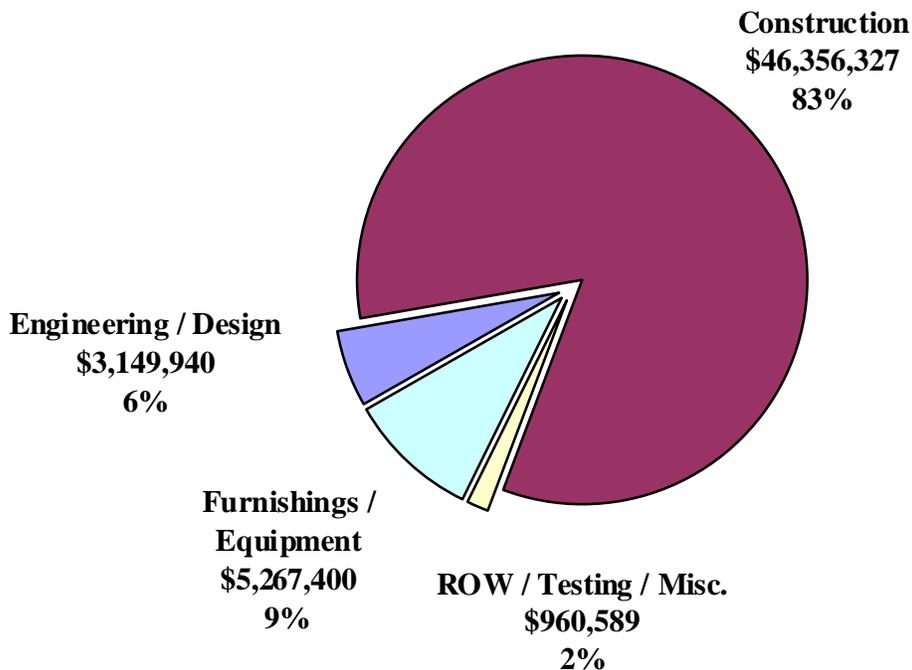
"Where The Money Comes From"



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## EXPENDITURE FUNDING USES

"Where The Money Goes"



**City of Grapevine, Texas  
Capital Improvement Plan  
FY 2014-15 Budget**

<u>Street, Traffic and Drainage Projects</u>	<b>FY 2015 Budget</b>
Hudgins Street Project / Vine Street / CAC Entrance	856,958
Bass Pro Drive West Widening	2,250,000
Drainage System Improvements	531,685
Nolen Drive Connection with Southlake	177,000
Backlit Street Name Signs	30,000
Traffic Signal Controller Replacement	57,200
Jenkins Street Parking Lot	300,000
<b>Total Street, Traffic and Drainage Projects</b>	<b>\$4,202,843</b>

<u>Buildings and Facilities Projects</u>	
CAC Expansion	21,024,852
Public Safety Building	17,863,750
<b>Total Buildings and Facilities Projects</b>	<b>\$38,888,602</b>

<u>Parks and Beautification Projects</u>	
Gateway Project	295,000
Main Street Holiday Decorations	150,000
Wall-Farrar Nature Park, Phase I	106,715
CAC Multipurpose Field Improvements	250,000
Links Trail	1,228,249
<b>Total Parks and Beautification Projects</b>	<b>\$2,029,964</b>

<u>Water and Wastewater Projects</u>	
2013 Waterline Improvements	978,395
Inflow & Infiltration Project	1,270,247
Wastewater Treatment Plant Headworks Replacement	928,897
Dove Lift Station Reconstruction & FM Replacement	1,377,158
Elevated Storage Tank Rehab	675,000
Ozone Injection at Minters Chapel and Hilton Lift Stations	568,150
College Street Waterline	500,000
Bass Pro Drive Water and Force Main Relocations	1,250,000
<b>Total FY 2015 Water and Wastewater Projects</b>	<b>\$7,547,847</b>

<u>Capital Equipment Acquisitions</u>	
Annual Vehicle & Equipment Replacements	3,065,000
<b>Total FY 2015 Capital Equipment &amp; Replacements</b>	<b>\$3,065,000</b>

<b>Total FY 2014-15 Capital Improvements Plan Budget</b>	<b>\$55,734,256</b>
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# Capital Improvement Program

The Capital Improvement Program outlines the City's plan to finance the acquisition or construction of major capital facilities typically costing over \$25,000. Most projects typically involve major infrastructure development and improvement and have a project life of over 12 months. CIP projects are primarily funded through General Obligation (GO) bonds, Certificates of Obligation (CO) and revenue bonds. Other funding sources are federal and / or state grants, interlocal agreements with neighboring cities, and participation with private developers.

The City of Grapevine's Capital Improvement Program consists of listings of capital improvement projects (CIPs), including expected costs and financing plans, for the upcoming five-year period, and scheduled according to priorities and timing. A CIP project is defined as a major, nonrecurring expenditure used to expand or improve the City's physical assets, including facilities and infrastructure.

## **Capital Budget**

The capital budget contains detailed information on the sources of financing and expenditure uses for each of the specified capital projects with activity programmed during the upcoming fiscal year. The projects are divided into the following six project groups:

1. Street, Traffic and Drainage Improvements
2. Buildings and Facilities
3. Parks and Beautification
4. Water and Wastewater System Improvements
5. Capital Equipment Acquisitions and Replacements

The data for each project group is organized similarly:

- ◆ Project name
- ◆ Project group
- ◆ Project description, including estimated start/completion dates
- ◆ Project phasing / timeframe
- ◆ Summary of expenditure costs by fiscal year
- ◆ Financing sources
- ◆ Summary of operating impacts

## **Capital Projects Criteria**

Most governments doing capital planning find it advantageous to adopt clear rules on what constitutes an appropriate item for inclusion in the capital budget. The City of Grapevine uses the following criteria for deciding the appropriateness of items to include in its capital budget. Capital projects involve:

- 
- ◆ Land acquisitions
  - ◆ Infrastructure projects (roads, bridges, intersections, drainage, and sewers)
  - ◆ New construction or additions to public facilities exceeding \$25,000 (an addition is construction that expands the “footprint” of a building)
  - ◆ Remodeling projects over \$25,000
  - ◆ Rolling stock and equipment (fire apparatus, motor vehicles, heavy equipment, etc.)

### **Capital Improvement Planning Process**

The capital improvement planning process begins with the City Council identifying, with staff and citizen input, projects for consideration. Comprehensive planning calls for a systematic review of transportation, recreation, public facilities (including water, sewage, and drainage control) and other developmental guides for dealing with expected changes in future years for the entire community.

The city’s approach begins with the following steps:

- ◆ Establish capital planning and financing policies
- ◆ Identify current economic conditions and prospects for economic growth
- ◆ Consider the physical environment and its condition
- ◆ Estimate usage and demand for public facilities and services
- ◆ Identify current and future transportation needs, including highways and bridges
- ◆ Evaluate location and layout of existing facilities and infrastructure against service demand patterns

After attaching dollar amounts to the projects, voters are presented with the decision of which major (bond-funded) projects to schedule. Once those projects are approved, they are integrated into the planning cycle. Annual planning begins each spring, as the City’s five-year financial forecast is prepared. This forecast includes predictions of operating expenditure levels. Those levels are then compared with anticipated capital needs, and determinations about the timing and financing of projects are then made. Other decision factors include maintaining the tax rate and anticipated interest rates. The five-year plan includes listings by project group.

The CIP planning process provides for predictable funding levels from year to year to allow adequate planning for debt service requirements and operating costs of new facilities and infrastructure improvements. The first year of the CIP is the capital budget and funding for the improvements identified therein is contained in the approved FY 2014-15 operating budget. The remaining five years of the CIP lists the capital projects identified for implementation and their estimated cost. Through placement in a year, the priority is indicated. Each year, the list of projects is reviewed for need, cost and priority. New projects may be added and other projects deleted.

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## **Funding Considerations**

The city has a wide array of options for funding capital improvements. It can utilize pay-as-you-go financing for enterprise projects such as water and sewer infrastructure, or quality-of-life projects funded by excess revenue from the General fund. Other sources of funding include state funds and grants, such as those awarded by Texas Department of Transportation (TxDOT), the Texas Parks and Wildlife Department, or the North Central Texas Council of Governments. While a grant may not have to be repaid, it may require some matching financial component by the city. Finally, the city may choose to issue debt.

Timely, comprehensive planning related to the city's CIP program is of the utmost importance. Planning should take into account not only the short-term (within 3 to 5 years), but the long-term as well. Various aspects must be taken into account on this planning, including projected required capital improvements and their related timing, tax rate implications, and water and sewer rates, to name just a few.

Within this planning phase, a discussion of the type of debt that will be sold is also important. The city has several options as to the type of debt it may issue. The three most common types of debt are listed below:

	General Obligation Bonds	Certificates of Obligation	Water / Sewer Revenue Bonds
Public Approval	Bond Election	Council Approval of Notice to Intent	None Required
Security / Pledge	Taxes only	Taxes and/or Revenues	Water and Sewer Revenues only
Repayment Source	Any Lawfully Available Funds	Any Lawfully Available Funds	Any Lawfully Available Funds
Other Considerations	If the election fails, how does the city address its needs?	Subject to petition by 5% of registered voters	Coverage Requirements, Additional Bonds Test, Debt Service Reserve Fund Requirement
Ratings	Highest rated credit for a city based on Ad Valorem tax pledge		Typically 1 to 2 notches lower than a city's tax credit

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## **Impact of Capital Improvement Projects to Operating Budget**

Capital projects lead to operating costs. They have a fiscal impact to the City's operating funds as routine maintenance and operational expenditures are necessary to utilize the completed project. For example, after the capital budget is used to construct a new park, the operating budget is used to maintain it, including picking up the trash, mowing the grounds, and maintaining the facilities. Therefore, the expected ongoing costs of a new project should be incorporated into the initial decision on whether to buy or construct it in the first place.

When an operating impact has been identified, it is included on the project description sheet, and costs are projected for the next five years. Upon approval of the project for an annual expenditure, the fiscal impact is integrated into the operating budget.

The impact of CIP projects to the FY15 operating budget is \$1,078,334 and is almost entirely attributed to the Community Activities Center Expansion project.

Operating impacts to the General fund in FY15 total \$683,334 and consist of personnel costs of \$463,132 which represents 30.310 FTE. These numbers are prorated for FY15, as the center's projected grand re-opening is scheduled for spring 2015. Additional costs to the General fund include telephones, computers and other office equipment totaling \$220,202.

Operating impacts to the Capital / Street Maintenance fund total \$395,000 in FY15 and consist of irrigation and landscaping costs associated with Community Activities Center Expansion project.

The total operating impact of capital projects represents 1.7% of their respective operating budgets.

<b>FY 2015 Operating Budget Impact of CIP Projects by Fund</b>			
<b><u>Fund</u></b>	<b><u>Operating Impact of CIP Projects</u></b>	<b><u>Operating Budget</u></b>	<b><u>Percentage of Operating Budget</u></b>
General	\$683,334	\$59,983,842	1.14%
Perm. Capital / Street Maintenance	\$395,000	\$3,279,000	12.05%
<b>Total</b>	<b>\$1,078,334</b>	<b>\$63,262,842</b>	<b>1.70%</b>



Capital Improvement Program

*Project Name:*  
**Hudgins Street / Vine Street / CAC Entrance**

*Project Group:*  
**Streets, Traffic and Drainage**

PROJECT INFORMATION

**START DATE:** January-13

**COMPLETION DATE:** June-15

**DESCRIPTION / JUSTIFICATION:**

Construct the Hudgins Street Connection between Bellaire Drive and Ball Street including curb & gutter, storm drainage, channel crossing, expanded sidewalk along the north side and signalization at Ball St under the NCTCOG 2009 Call for Projects for Sustainable Development Projects and extend Hudgins Street improvements East to Main Street. Design and Construction of a new Entry into the CAC/Library/Convention Center from Vine Street including some parking modifications adjacent to the Library and a Roundabout at the intersection of Vine Street with Municipal Way.

FINANCIAL INFORMATION

Project Expenses	Thru 09/30/14	2015 Approved	Planned					Total Cost
			2016	2017	2018	2019	2020	
Engr./Design	\$216,150							\$216,150
ROW Acquisition								\$0
Construction	\$400,000	\$856,958						\$1,256,958
Testing & Misc.								\$0
Contingency								0
<b>Total Cost</b>	<b>\$616,150</b>	<b>\$856,958</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,473,108</b>

Funding Sources	Funding Amount	Percentage
Quality of Life Funds- Hudgins 178-78011-017	\$141,750	9.62%
NCTCOG	\$567,000	38.49%
QOL Funds- Vine 121-44540-415-13-000036	\$764,358	51.89%
<b>Total Project Budget</b>	<b>\$1,473,108</b>	<b>100.00%</b>

OPERATING IMPACT

Operating budget impacts include the cost of periodic street sweeping, electricity for street lights, maintenance of roadway markings, joint sealing and maintaining parkways and medians.

Annual Operating Costs	2015	2016	2017	2018	2019	2020	Total
Additional Personnel (FTEs)							0.0
Personal Services Costs							0
Other Operating Costs		150	150	150	150	150	750
<b>Total Operating Costs</b>	<b>\$0</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	<b>\$750</b>



**Capital Improvement Program**

*Project Name:*  
**Bass Pro Drive West Widening**

*Project Group:*  
**Streets, Traffic and Drainage**

**PROJECT INFORMATION**

**START DATE:** October-14

**COMPLETION DATE:** September-16

**DESCRIPTION / JUSTIFICATION:**

Widening of the existing roadway with one additional lane in each direction between State Highway 26 and State Highway 121 to address the heavy traffic load experienced in the am and pm peaks. The existing 4-lane divided roadway with center median will be widened to a 6-lane divided roadway with center median utilizing ROW that TxDOT has acquired from DFW Airport during the DFW Connector Project ROW Acquisition. Alignment will shift south to match future new Bass Pro Bridge over SH 121.

**FINANCIAL INFORMATION**

Project Expenses	Thru 09/30/14	2015 Approved	Planned					Total Cost
			2016	2017	2018	2019	2020	
Engr./Design		350,000	50,000					400,000
ROW Acquisition		150,000						150,000
Construction		1,750,000	3,460,000					5,210,000
Contingency			240,000					240,000
<b>Total Cost</b>	<b>\$0</b>	<b>\$2,250,000</b>	<b>\$3,750,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,000,000</b>

Funding Sources	Funding Amount	Percentage
00 GO Bonds	3,000,000	50.00%
Tarrant County	3,000,000	50.00%
<b>Total Project Budget</b>	<b>\$6,000,000</b>	<b>100.00%</b>

**OPERATING IMPACT**

Annual Operating Costs	2015	2016	2017	2018	2019	2020	Total
<b>Additional Personnel (FTEs)</b>							<b>0.0</b>
Personal Services Costs							0
Other Operating Costs							0
<b>Total Operating Costs</b>	<b>\$0</b>						



**Capital Improvement Program**

Project Name:

**Drainage System Improvements**

Project Group:

**Streets, Traffic and Drainage**

**PROJECT INFORMATION**

**START DATE:** April-12

**COMPLETION DATE:** August-18

**DESCRIPTION / JUSTIFICATION:**

Storm Drainage Improvements: Port America Place 2012; Denton Creek 2013, Rustic Drive 2014 and at other locations across the City including Morehead Branch Crossing at Shadybrook, Creek 21 adjacent to Saybrook Addition and Farris Branch Channel Improvements

**FINANCIAL INFORMATION**

Project Expenses	Thru 09/30/14	2015 Approved	Planned					Total Cost
			2016	2017	2018	2019	2020	
Engr./Design-Denton Creek	77,465							77,465
Eng./Design -Rustic	26,469							26,469
Construction-Denton Creek	740,349							740,349
Construction-Rustic	697,253	266,685						963,937
Construction - FY15 Improvs.		265,000						265,000
Construction-PA	104,090							104,090
Testing & Misc.-DC	20,973							20,973
Testing & Misc.-Rustic	98,000							98,000
<b>Total Cost</b>	<b>\$1,764,598</b>	<b>\$531,685</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,296,283</b>

Funding Sources	Funding Amount	Percentage
Storm Drainage Utility Funds Denton Creek	\$414,397	18.05%
Storm Drainage Utility Funds Rustic	\$921,722	40.14%
Storm Drainage Utility Funds Port America	\$200,000	8.71%
Storm Drainage Utility Funds FY 15	\$265,000	11.54%
Parks 174-74015-076	\$82,260	3.58%
Private Participation Denton Creek	\$412,904	17.98%
<b>Total Project Budget</b>	<b>\$2,296,283</b>	<b>100.00%</b>

**OPERATING IMPACT**

Annual Operating Costs	2015	2016	2017	2018	2019	2020	Total
Additional Personnel (FTEs)							0.0
Personal Services Costs							0
Other Operating Costs							0
<b>Total Operating Costs</b>	<b>\$0</b>						



**Capital Improvement Program**

*Project Name:*  
**Nolen Drive Connection with Southlake**

*Project Group:*  
**Streets, Traffic and Drainage**

**PROJECT INFORMATION**

**START DATE:** October-14

**COMPLETION DATE:** December-15

**DESCRIPTION / JUSTIFICATION:**

Extension of Nolen Drive to connect with Nolen Drive in Southlake including curb & gutter, storm drainage and sidewalks

**FINANCIAL INFORMATION**

Project Expenses	Thru 09/30/14	2015 Approved	Planned					Total Cost
			2016	2017	2018	2019	2020	
Engr./Design		20,000						20,000
ROW Acquisition		10,000						10,000
Construction		147,000						147,000
Contingency			23,000					23,000
<b>Total Cost</b>	<b>\$0</b>	<b>\$177,000</b>	<b>\$23,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>

Funding Sources	Funding Amount	Percentage
178-78381-000 GO Bonds	200,000	100.00%
<b>Total Project Budget</b>	<b>\$200,000</b>	<b>100.00%</b>

**OPERATING IMPACT**

Annual Operating Costs	2015	2016	2017	2018	2019	2020	Total
Additional Personnel (FTEs)							0.0
Personal Services Costs							0
Other Operating Costs							0
<b>Total Operating Costs</b>	<b>\$0</b>						



**Capital Improvement Program**

*Project Name:*

**Backlit Street Name Signs**

*Project Group:*

**Streets, Traffic and Drainage**

**START DATE:** March-13

**COMPLETION DATE:** March-19

**DESCRIPTION / JUSTIFICATION:**

Installation of Back Lit Street Name Signs at Arterial Intersections & State Highways. Phase I includes the DFW Connector project limits and SH 26 from Kimball Rd to Pool Rd. The equipment will be installed by City traffic staff. The cost is approximately \$3,750 per sign including free swinging mount, bracket, cantilever arm, etc.

**FINANCIAL INFORMATION**

Project Expenses	Thru 09/30/14	2015 Approved	Planned					Total Cost
			2016	2017	2018	2019	2020	
Phase 1 Signs	200,000							200,000
Phase 2 Signs		30,000	30,000	30,000	30,000	30,000		150,000
								0
								0
<b>Total Cost</b>	<b>\$200,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$350,000</b>

Funding Sources	Funding Amount	Percentage
Certificates of Obligation	200,000	57.14%
Quality of Life	150,000	42.86%
<b>Total Project Budget</b>	<b>\$350,000</b>	<b>100.00%</b>

**OPERATING IMPACT**

Annual Operating Costs	2015	2016	2017	2018	2019	2020	Total
Additional Personnel (FTEs)							<b>0.0</b>
Personal Services Costs							0
Other Operating Costs							0
<b>Total Operating Costs</b>	<b>\$0</b>						



**Capital Improvement Program**

*Project Name:*  
**Traffic Signal Controller Replacement**

*Project Group:*  
**Streets, Traffic and Drainage**

**START DATE:** April-14

**COMPLETION DATE:** June-15

**DESCRIPTION / JUSTIFICATION:**

Replace unsupported and outdated master software for the traffic signal system including 52 outdated traffic signal controllers that are unable to communicate with the new controller master software from Traffiware / Naztec.

**FINANCIAL INFORMATION**

Project Expenses	Thru 09/30/14	2015 Approved	Planned					Total Cost
			2016	2017	2018	2019	2020	
Software	88,200							88,200
Controllers	57,200	57,200						114,400
Server	2,000							2,000
<b>Total Cost</b>	<b>\$147,400</b>	<b>\$57,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$204,600</b>

Funding Sources	Funding Amount	Percentage
Traffic Signal Cen Sys 178-78130-000	204,600	100.00%
<b>Total Project Budget</b>	<b>\$204,600</b>	<b>100.00%</b>

**OPERATING IMPACT**

Annual Operating Costs	2015	2016	2017	2018	2019	2020	Total
Additional Personnel (FTEs)							0.0
Personal Services Costs							0
Other Operating Costs							0
<b>Total Operating Costs</b>	<b>\$0</b>						



**Capital Improvement Program**

*Project Name:*  
**Jenkins Parking Lot**

*Project Group:*  
**Streets, Traffic and Drainage**

**START DATE:** October-14

**COMPLETION DATE:** September-15

**DESCRIPTION / JUSTIFICATION:**

Reconstruct the Jenkins Street parking lot by regrading portions of the parking lot, installing curb and gutter along the perimeter, an asphalt overlay, parking lot lighting and additional landscaping.

**FINANCIAL INFORMATION**

Project Expenses	Thru 09/30/14	2015 Approved	Planned					Total Cost
			2016	2017	2018	2019	2020	
Construction		300,000						300,000
Contingency								0
<b>Total Cost</b>	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$300,000

Funding Sources	Funding Amount	Percentage
2015 Certificates of Obligation Issue	300,000	100.00%
<b>Total Project Budget</b>	<b>\$300,000</b>	<b>100.00%</b>

**OPERATING IMPACT**

Annual Operating Costs	2015	2016	2017	2018	2019	2020	Total
Additional Personnel (FTEs)							0.0
Personal Services Costs							0
Other Operating Costs							0
<b>Total Operating Costs</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0



**Capital Improvement Program**

*Project Name:*  
**Community Activities Center Expansion**

*Project Group:*  
**Buildings & Facilities**

**PROJECT INFORMATION**

**START DATE:** 2/7/2012

**COMPLETION DATE:** 5/31/2015

**DESCRIPTION / JUSTIFICATION:**

Design for the Grapevine Community Activities Center (CAC) addition and remodel began in January 2012 with the goal of increasing programmatic opportunities in the areas of aquatics, fitness, active adults (seniors) and youth. The mission of the expansion is to "provide a multigenerational facility to enhance quality of life and promote a sense of community."

The desired program of 65,000 s.f. of new space will complement the existing 49,000-s.f. building, built circa 1996. The active-adult center relocation to this campus will bridge the gap between the CAC and Grapevine Public Library.

The updated facility will include a senior lounge, classroom and activity spaces along with a multi-use events hall and kitchen. The building will also feature a drop-in child watch room as well as an interactive indoor play space. On the fitness side, new family, men's and women's locker rooms will be added to service the 16,000-s.f. aquatics space along with new and renovated aerobics, cardio, dance and weights rooms.

The project will be funded by general obligation bonds issued by the City of Grapevine. It is scheduled to begin construction in the spring of 2014 and will be completed in 2015.

**FINANCIAL INFORMATION**

Project Expenses	Thru 09/30/14	2015 Approved	Planned					Total Cost
			2016	2017	2018	2019	2020	
Engr./Design	2,625,531	397,765						3,023,296
Pre-Construction	58,656	6,344						65,000
Construction	6,288,208	19,581,450						25,869,658
Furnishings	0	772,993						772,993
Playground Equip	100,000	204,423						304,423
Testing	63,124	61,876						125,000
<b>Total Cost</b>	<b>\$9,135,518</b>	<b>\$21,024,852</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,160,370</b>

Funding Sources	Funding Amount	Percentage
2013 GO Bonds	30,100,000	99.80%
Oncor Rebate	60,370	0.20%
<b>Total Project Budget</b>	<b>\$30,160,370</b>	<b>100.00%</b>

**OPERATING IMPACT**

Operating impacts in FY 2015 include additional positions totaling 30.310 FTE at a prorated cost of \$463,132; line item increases of \$220,202 in the SAC, Aquatics and CAC division budgets, and \$395,000 in the Parks PCMF budget.

Annual Operating Costs	2015	2016	2017	2018	2019	2020	Total
Additional Personnel (FTEs)	30.310						30.310
Personal Services Costs	463,132						463,132
Other Operating Costs	615,202	81,000	81,000	81,000	81,000	81,000	1,020,202
<b>Total Operating Costs</b>	<b>\$1,078,334</b>	<b>\$81,000</b>	<b>\$81,000</b>	<b>\$81,000</b>	<b>\$81,000</b>	<b>\$81,000</b>	<b>\$1,483,334</b>



**Capital Improvement Program**

*Project Name:*  
**Public Safety Complex**

*Project Group:*  
**Buildings & Facilities**

**PROJECT INFORMATION**

**START DATE:** 6/1/2013

**COMPLETION DATE:** 8/1/2016

**DESCRIPTION / JUSTIFICATION:**

The site will house the city's police department, municipal court, fire administration, detention facility and emergency operations center. It will also provide spaces for specialized equipment and vehicles, and a warehouse to store supplies, property and evidence.

**FINANCIAL INFORMATION**

Project Expenses	Thru 09/30/14	2015 Approved	Planned					Total Cost
			2016	2017	2018	2019	2020	
Engr./Design	1,143,775	1,802,225						2,946,000
ROW Acquisition	3,673,886	0						3,673,886
Construction	19,984	14,795,781	14,000,000					28,815,765
Communications	0	1,050,334						1,050,334
Furniture & Equip	14,480	87,450	1,585,770					1,687,700
Testing & Misc.	11,815	127,960	86,006					225,781
Contingency			2,441,736					2,441,736
<b>Total Cost</b>	<b>\$4,863,940</b>	<b>\$17,863,750</b>	<b>\$18,113,512</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$40,841,202</b>

Funding Sources	Funding Amount	Percentage
2013 GO Bonds	38,600,000	94.51%
Interfund Loan from 4B Fund	2,241,202	5.49%
<b>Total Project Budget</b>	<b>\$40,841,202</b>	<b>100.00%</b>

**OPERATING IMPACT**

Operating impacts in FY 2016 will include electric service fees, communications relocation, and moving costs. Operating impacts beginning in FY 2017 and beyond include utilities, maintenance and janitorial costs.

Annual Operating Costs	2015	2016	2017	2018	2019	2020	Total
Additional Personnel (FTEs)							0.0
Personal Services Costs							0
Other Operating Costs		584,040	75,000	75,000	75,000	75,000	884,040
<b>Total Operating Costs</b>	<b>\$0</b>	<b>\$584,040</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$884,040</b>



**Capital Improvement Program**

Project Name:

**Gateway Project**

Project Group:

**Parks and Beautification**

**PROJECT INFORMATION**

**START DATE:** 10/1/2014

**COMPLETION DATE:** 9/30/2019

**DESCRIPTION / JUSTIFICATION:**

This is a signage and landscaping project that will enhance city entryways and major intersections.

**FINANCIAL INFORMATION**

Project Expenses	Thru 09/30/14	2015 Approved	Planned					Total Cost
			2016	2017	2018	2019	2020	
Engr./Design								0
ROW Acquisition								0
Construction		295,000	295,000	295,000	295,000			1,180,000
Testing & Misc.								0
Contingency								0
<b>Total Cost</b>	<b>\$0</b>	<b>\$295,000</b>	<b>\$295,000</b>	<b>\$295,000</b>	<b>\$295,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,180,000</b>

Funding Sources	Funding Amount	Percentage
Quality of Life Fund	1,180,000	100.00%
Other		0.00%
<b>Total Project Budget</b>	<b>\$1,180,000</b>	<b>100.00%</b>

**OPERATING IMPACT**

Annual Operating Costs	2015	2016	2017	2018	2019	2020	Total
Additional Personnel (FTEs)							0.0
Personal Services Costs							0
Other Operating Costs							0
<b>Total Operating Costs</b>	<b>\$0</b>						



**Capital Improvement Program**

Project Name:

**Main Street Holiday Decorations**

Project Group:

**Parks and Beautification**

**PROJECT INFORMATION**

**START DATE:** 10/1/2007

**COMPLETION DATE:** 12/31/2016

**DESCRIPTION / JUSTIFICATION:**

Additional holiday decorations along historic Main Street in support of the "Christmas Capital of Texas" promotion. Recent additions include LED rooftop skyline lights for Main Street. These are the same lights installed on the Wallis Hotel.

**FINANCIAL INFORMATION**

Project Expenses	Thru 09/30/14	2015 Approved	Planned					Total Cost
			2016	2017	2018	2019	2020	
Engr./Design								0
ROW Acquisition								0
Furnishings	266,646	150,000	150,000	150,000				716,646
Testing & Misc.								0
Contingency								0
<b>Total Cost</b>	<b>\$266,646</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$716,646</b>

Funding Sources	Funding Amount	Percentage
Quality of Life Fund	716,646	100.00%
Other		0.00%
<b>Total Project Budget</b>	<b>\$716,646</b>	<b>100.00%</b>

**OPERATING IMPACT**

Annual Operating Costs	2015	2016	2017	2018	2019	2020	Total
Additional Personnel (FTEs)							0.0
Personal Services Costs							0
Other Operating Costs							0
<b>Total Operating Costs</b>	<b>\$0</b>						



**Capital Improvement Program**

Project Name:

**Wall-Farrar Nature Park-Phase I**

Project Group:

**Parks and Beautification**

**PROJECT INFORMATION**

**START DATE:** 12/3/2013

**COMPLETION DATE:** 9/30/2016

**DESCRIPTION / JUSTIFICATION:**

The development of a nature park in Grapevine was one of the highest priorities of the citizens of Grapevine in the Parks & Recreation Master Plan the Council approved in May 2011. In the surveys for the update of the master plan, citizens requested nature trails, programs and exhibits.

Staff did research on grants for the development of nature parks in late 2012 and discovered that the Texas Parks & Wildlife Department had grants for trails and minor amenities associated with nature parks. The grant application deadline was January of 2013 so staff contacted MHS Planning & Design for assistance in developing a concept plan for the nature park and for the preparation of a grant application for consideration by the TPWD Commission. MHS Planning & Design has designed many nature parks in Texas and has a great reputation for securing grants for the development of nature parks. Prior to submitting the grant application, the plan was presented to the Parks & Recreation Advisory Board at their January 10, 2013 meeting. The Board discussed the concept plan and there was a consensus to submit the plan and grant application for consideration. The Board formally approved the plan at the November 21, 2013 meeting and the Council approved the plan at the December 3, 2013 meeting.

The Texas Parks & Wildlife Commission approved a \$200,000 grant for Phase 1 of the nature park at their May 23, 2013 meeting. The City's match is \$106,715 and will come from the Quality of Life Fund.

**FINANCIAL INFORMATION**

Project Expenses	Thru 09/30/14	2015 Approved	Planned					Total Cost
			2016	2017	2018	2019	2020	
Engr./Design	3,598	106,715	196,402					306,715
ROW Acquisition								0
Construction								0
Testing & Misc.								0
Contingency								0
<b>Total Cost</b>	<b>\$3,598</b>	<b>\$106,715</b>	<b>\$196,402</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$306,715</b>

Funding Sources	Funding Amount	Percentage
Quality of Life Fund	106,715	34.79%
Tx Parks & Wildlife Grant	200,000	65.21%
<b>Total Project Budget</b>	<b>\$306,715</b>	<b>100.00%</b>

**OPERATING IMPACT**

Annual Operating Costs	2015	2016	2017	2018	2019	2020	Total
Additional Personnel (FTEs)							0.0
Personal Services Costs							0
Other Operating Costs							0
<b>Total Operating Costs</b>	<b>\$0</b>						



**Capital Improvement Program**

Project Name:

Project Group:

**CAC Multipurpose Field Improvements**

**Parks and Beautification**

**PROJECT INFORMATION**

**START DATE:** 10/1/2014

**COMPLETION DATE:** 9/30/2016

**DESCRIPTION / JUSTIFICATION:**

This project would replace the Nash Street Soccer Field. Prior to the construction of the CAC this was the only lighted practice facility in Grapevine for Soccer. The project would add lights to the field, small restroom, and synthetic turf grass. The addition of the synthetic grass would reduce weather related field closures and would open up the possibility for more sports and programming. This is a multi-year phase project. Year 1 includes the installation of a synthetic grass field. Year 2 includes lighting and a restroom facility.

**FINANCIAL INFORMATION**

Project Expenses	Thru 09/30/14	2015 Approved	Planned					Total Cost
			2016	2017	2018	2019	2020	
Engr./Design								0
ROW Acquisition								0
Construction		250,000	200,000					450,000
Testing & Misc.								0
Contingency								0
<b>Total Cost</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$450,000</b>

Funding Sources	Funding Amount	Percentage
Quality of Life Fund	450,000	100.00%
Other		0.00%
<b>Total Project Budget</b>	<b>\$450,000</b>	<b>100.00%</b>

**OPERATING IMPACT**

Annual Operating Costs	2015	2016	2017	2018	2019	2020	Total
Additional Personnel (FTEs)							0.0
Personal Services Costs							0
Other Operating Costs							0
<b>Total Operating Costs</b>	<b>\$0</b>						



**Capital Improvement Program**

Project Name:

**Links Trail**

Project Group:

**Parks and Beautification**

**START DATE:** 1/12/2015

**COMPLETION DATE:** 9/30/2015

**DESCRIPTION / JUSTIFICATION:**

Design and Construction of a 10' wide trail in the SH 26 Corridor extending from Ruth Wall Rd to Grapevine Mills Blvd S. Project Designed by City Consultant and constructed by TxDOT

**FINANCIAL INFORMATION**

Project Expenses	Thru 09/30/14	2015 Approved	Planned					Total Cost
			2016	2017	2018	2019	2020	
Engineering	128,652	9,938						138,589
ROW/Esmt Acq								0
Construction	344,059	1,218,311						1,562,370
Contingency								0
<b>Total Cost</b>	<b>\$472,711</b>	<b>\$1,228,249</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,700,959</b>

Funding Sources	Funding Amount	Percentage
NCTCOG /TxDOT	1,218,311	71.62%
City Expenses 172-721 15-8	46,445	2.73%
TIF Interest	436,203	25.64%
<b>Total Project Budget</b>	<b>\$1,700,959</b>	<b>100.00%</b>

**OPERATING IMPACT**

Annual Operating Costs	2015	2016	2017	2018	2019	2020	Total
Additional Personnel (FTEs)							0.0
Personal Services Costs							0
Other Operating Costs							0
<b>Total Operating Costs</b>	<b>\$0</b>						



**Capital Improvement Program**

Project Name:

**2013 Waterline Improvements**

Project Group:

**Water and Wastewater Projects**

**PROJECT INFORMATION**

**START DATE:** 3/1/2013

**COMPLETION DATE:** 4/1/2015

**DESCRIPTION / JUSTIFICATION:**

Reconstruction of waterlines in College Street at two locations and the construction of a connecting waterline in Winding Creek Addition to improve circulation in the area. Dooley St 8" waterline (1,410 linear feet) and the Dove Loop 8" waterline (1,200 linear feet) from Dooley Street to Boyd Street.

**FINANCIAL INFORMATION**

Project Expenses	Thru 09/30/14	2015 Approved	Planned					Total Cost
			2016	2017	2018	2019	2020	
Engr./Design	\$57,024	\$60,395						117,420
Construction		\$918,000						918,000
Contingency								0
								0
<b>Total Cost</b>	<b>\$57,024</b>	<b>\$978,395</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,035,420</b>

Funding Sources	Funding Amount	Percentage
Utility Fund Balance	\$886,719	85.64%
Impact Fees - Dooley (38)	\$0	0.00%
2011 Water Impact Fees Winding Creek (46)	\$56,000	5.41%
2011 Water Impact Fees - College (47)	\$92,701	8.95%
<b>Total Project Budget</b>	<b>\$1,035,420</b>	<b>100.00%</b>

**OPERATING IMPACT**

Operating budget impacts include the cost of periodic flushing of the water system in an effort to ensure compliance with Environmental Protection Agency (EPA) standards for water quality.

Annual Operating Costs	2015	2016	2017	2018	2019	2020	Total
<b>Additional Personnel (FTEs)</b>							<b>0.0</b>
Personal Services Costs							0
Other Operating Costs		17	35	35	35	35	157
<b>Total Operating Costs</b>	<b>\$0</b>	<b>\$17</b>	<b>\$35</b>	<b>\$35</b>	<b>\$35</b>	<b>\$35</b>	<b>\$157</b>



**Capital Improvement Program**

*Project Name:*  
**Inflow & Infiltration Project**

*Project Group:*  
**Water and Wastewater Projects**

**PROJECT INFORMATION**

**START DATE:** 7/1/2015

**COMPLETION DATE:** 9/30/2017

**DESCRIPTION / JUSTIFICATION:**

Phase IV is the design and construction of improvements to the wastewater collection system in the Lakeview Addition.

**FINANCIAL INFORMATION**

Project Expenses	Thru 09/30/14	2015 Approved	Planned					Total Cost
			2016	2017	2018	2019	2020	
Engr./Design		\$129,590	\$100,000	\$100,000				\$329,590
Construction		\$1,061,929	\$800,000	\$800,000				\$2,661,929
Contingency		\$78,728	\$100,000	\$100,000				\$278,728
<b>Total Cost</b>	<b>\$0</b>	<b>\$1,270,247</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,270,247</b>

Funding Sources	Funding Amount	Percentage
PCMF	\$373,276	11.41%
Utility Fund	\$152,202	4.65%
Utility Fund Balance	\$394,093	12.05%
Future Utility Bonds	\$2,350,676	71.88%
<b>Total Project Budget</b>	<b>\$3,270,247</b>	<b>84%</b>

**OPERATING IMPACT**

Annual Operating Costs	2015	2016	2017	2018	2019	2020	Total
Additional Personnel (FTEs)							0.0
Personal Services Costs							0
Other Operating Costs							0
<b>Total Operating Costs</b>	<b>\$0</b>						



**Capital Improvement Program**

Project Name:

Project Group:

**Wastewater Treatment Plant Headworks Replacement**

**Water and Wastewater Projects**

**PROJECT INFORMATION**

**START DATE:** 7/1/2011

**COMPLETION DATE:** 4/30/2015

**DESCRIPTION / JUSTIFICATION:**

Reconstruction and replacement of the WWTP Headworks / Intake Structure to address a severely deteriorated facility.

**FINANCIAL INFORMATION**

Project Expenses	Thru 09/30/14	2015 Approved	Planned					Total Cost
			2016	2017	2018	2019	2020	
Engr./Design	\$291,906	\$27,230						\$319,136
Construction	\$1,969,547	\$811,154						\$2,780,702
Contingency	\$47,917	\$90,512						\$138,429
<b>Total Cost</b>	<b>\$2,309,370</b>	<b>\$928,897</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,238,266</b>

Funding Sources	Funding Amount	Percentage
WW PCMF	\$2,908,748	89.82%
Utility Fund Balance	\$329,519	10.18%
<b>Total Project Budget</b>	<b>\$3,238,267</b>	<b>100.00%</b>

**OPERATING IMPACT**

Annual Operating Costs	2015	2016	2017	2018	2019	2020	Total
Additional Personnel (FTEs)							0.0
Personal Services Costs							0
Other Operating Costs							0
<b>Total Operating Costs</b>	<b>\$0</b>						



**Capital Improvement Program**

*Project Name:*

*Project Group:*

**Dove Lift Station # 2 Reconstruction & FM Replacement**

**Water and Wastewater Projects**

**PROJECT INFORMATION**

**START DATE:** 11/1/2014

**COMPLETION DATE:** 12/31/2016

**DESCRIPTION / JUSTIFICATION:**

This project converts the existing LS from a Wet Well / Dry Well configuration to a Wet Well w/ submersible pumps configuration to effectively replace a very old and deteriorated facility. Included is the replacement of the Dove Rd force main from Dove LS # 2 to Sonnet Dr.

**FINANCIAL INFORMATION**

Project Expenses	Thru 09/30/14	2015 Approved	Planned					Total Cost
			2016	2017	2018	2019	2020	
Engr./Design		157,796						157,796
Construction		1,000,000	96,133					1,096,133
Contingency		219,362						219,362
<b>Total Cost</b>	<b>\$0</b>	<b>\$1,377,158</b>	<b>\$96,133</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,473,291</b>

Funding Sources	Funding Amount	Percentage
Future Utility Bonds	\$1,473,291	100.00%
<b>Total Project Budget</b>	<b>\$1,473,291</b>	<b>100.00%</b>

**OPERATING IMPACT**

Annual Operating Costs	2015	2016	2017	2018	2019	2020	Total
Additional Personnel (FTEs)							0.0
Personal Services Costs							0
Other Operating Costs							0
<b>Total Operating Costs</b>	<b>\$0</b>						



**Capital Improvement Program**

*Project Name:*

**Elevated Storage Rehabilitation**

*Project Group:*

**Water and Wastewater Projects**

**PROJECT INFORMATION**

**START DATE:** 6/1/2013

**COMPLETION DATE:** 5/31/2018

**DESCRIPTION / JUSTIFICATION:**

Rehabilitation and repair work on the City's four elevated storage tanks.

**FINANCIAL INFORMATION**

Project Expenses	Thru 09/30/14	2015 Approved	Planned					Total Cost
			2016	2017	2018	2019	2020	
Engr./Design	\$49,340	\$55,000		\$55,000	\$55,000			\$214,340
ROW Acquisition								\$0
Construction	\$757,270	\$570,000		\$445,000	\$645,000			\$2,417,270
Testing & Misc.	\$417							\$417
Contingency	\$42,381	\$50,000		\$50,000	\$50,000			\$192,381
<b>Total Cost</b>	<b>\$849,408</b>	<b>\$675,000</b>	<b>\$0</b>	<b>\$550,000</b>	<b>\$750,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,824,408</b>

Funding Sources	Funding Amount	Percentage
Utility Funds Balance	\$849,408	30.07%
Future Utility Bonds	\$1,975,000	69.93%
<b>Total Project Budget</b>	<b>\$2,824,408</b>	<b>100.00%</b>

**OPERATING IMPACT**

Annual Operating Costs	2015	2016	2017	2018	2019	2020	Total
Additional Personnel (FTEs)							0.0
Personal Services Costs							0
Other Operating Costs							0
<b>Total Operating Costs</b>	<b>\$0</b>						



**Capital Improvement Program**

Project Name:

Project Group:

**Ozone Injection at Minters Chapel and Hilton Lift Stations**

**Water and Wastewater Projects**

**PROJECT INFORMATION**

**START DATE:** 12/1/2014

**COMPLETION DATE:** 9/30/2015

**DESCRIPTION / JUSTIFICATION:**

Construction of ozone generator and associated piping for ozone injection at the Minters Chapel and Hilton Lift Stations. This will improve sewer quality to keep it from going septic and improving odor control and corrosion control along the outfall for these lift stations.

**FINANCIAL INFORMATION**

Project Expenses	Thru 09/30/14	2015 Approved	Planned					Total Cost
			2016	2017	2018	2019	2020	
Engr./Design		\$15,000						\$15,000
Construction		\$481,000						\$481,000
Contingency		\$72,150						\$72,150
<b>Total Cost</b>	<b>\$0</b>	<b>\$568,150</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$568,150</b>

Funding Sources	Funding Amount	Percentage
Utility Bonds Balance	\$481,000	84.66%
Utility Fund Balance	87,150	15.34%
<b>Total Project Budget</b>	<b>\$568,150</b>	<b>100.00%</b>

**OPERATING IMPACT**

Annual Operating Costs	2015	2016	2017	2018	2019	2020	Total
Additional Personnel (FTEs)							0.0
Personal Services Costs							0
Other Operating Costs							0
<b>Total Operating Costs</b>	<b>\$0</b>						



**Capital Improvement Program**

Project Name:

Project Group:

**College Street Waterline (114 to Drexel)**

**Water and Wastewater Projects**

**PROJECT INFORMATION**

**START DATE:** 10/1/2014

**COMPLETION DATE:** 9/1/2015

**DESCRIPTION / JUSTIFICATION:**

Replace existing 8" with 12" water line on College Street from SH 114 to Drexel Drive.

**FINANCIAL INFORMATION**

Project Expenses	Thru 09/30/14	2015 Approved	Planned					Total Cost
			2016	2017	2018	2019	2020	
Engr./Design		\$50,000						\$50,000
Construction		\$400,000						\$400,000
Contingency		\$50,000						\$50,000
<b>Total Cost</b>	\$0	<b>\$500,000</b>	\$0	\$0	\$0	\$0	\$0	<b>\$500,000</b>

Funding Sources	Funding Amount	Percentage
Future Utility Bonds	\$500,000	100.00%
<b>Total Project Budget</b>	<b>\$500,000</b>	<b>100.00%</b>

**OPERATING IMPACT**

Annual Operating Costs	2015	2016	2017	2018	2019	2020	Total
Additional Personnel (FTEs)							0.0
Personal Services Costs							0
Other Operating Costs							0
<b>Total Operating Costs</b>	<b>\$0</b>	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>



**Capital Improvement Program**

Project Name:

Project Group:

**Bass Pro Drive Water and Force Main Relocations**

**Water and Wastewater Projects**

**PROJECT INFORMATION**

**START DATE:** 10/1/2014

**COMPLETION DATE:** 9/30/2015

**DESCRIPTION / JUSTIFICATION:**

Water line and force main replacements due to the widening of Bass Pro Drive.

**FINANCIAL INFORMATION**

Project Expenses	Thru 09/30/14	2015 Approved	Planned					Total Cost
			2016	2017	2018	2019	2020	
Engr./Design		\$75,000						\$75,000
Construction		\$1,125,000						\$1,125,000
Contingency		\$50,000						\$50,000
<b>Total Cost</b>	<b>\$0</b>	<b>\$1,250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,250,000</b>

Funding Sources	Funding Amount	Percentage
Future Utility Bonds	\$669,813	53.59%
Utility Fund Balance	\$498,850	39.91%
Utility Fund Balance	81,337	6.51%
<b>Total Project Budget</b>	<b>\$1,250,000</b>	<b>100.00%</b>

**OPERATING IMPACT**

Annual Operating Costs	2015	2016	2017	2018	2019	2020	Total
Additional Personnel (FTEs)							0.0
Personal Services Costs							0
Other Operating Costs							0
<b>Total Operating Costs</b>	<b>\$0</b>						



**Capital Improvement Program**

Project Name:

**Annual Vehicle and Equipment Replacements**

Project Group:

**Capital Equipment Acquisitions**

**PROJECT INFORMATION**

**START DATE:** 10/1/2003

**COMPLETION DATE:** Ongoing

**DESCRIPTION / JUSTIFICATION:**

Annual replacement program for Information Technology equipment and non-Enterprise Fund vehicles and machinery.

**FINANCIAL INFORMATION**

Project Expenses	Thru 09/30/14	2015 Approved	Planned					Total Cost
			2016	2017	2018	2019	2020	
I.T. Replacements	3,087,350	557,000	550,000	550,000	550,000	600,000	600,000	6,494,350
Fleet Replacements	15,034,152	2,318,000	1,700,000	1,500,000	1,300,000	1,300,000	1,300,000	24,452,152
Fleet Additions	1,276,540	190,000						1,466,540
Other								0
<b>Total Cost</b>	<b>\$19,398,042</b>	<b>\$3,065,000</b>	<b>\$2,250,000</b>	<b>\$2,050,000</b>	<b>\$1,850,000</b>	<b>\$1,900,000</b>	<b>\$1,900,000</b>	<b>\$32,413,042</b>

Funding Sources	Funding Amount	Percentage
Transfer from Operating Funds	13,193,162	40.70%
Certificates of Obligation	19,219,880	59.30%
Other		0.00%
<b>Total Project Budget</b>	<b>\$32,413,042</b>	<b>100.00%</b>

**OPERATING IMPACT**

Annual Operating Costs	2015	2016	2017	2018	2019	2020	Total
Additional Personnel (FTEs)							0.0
Personal Services Costs							0
Other Operating Costs							0
<b>Total Operating Costs</b>	<b>\$0</b>						

**INFORMATION TECHNOLOGY REPLACEMENTS / UPGRADES  
FY 2015 BUDGET**

<b>CATEGORY</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>COMMENTS</b>
<b>LAN/WAN</b>			
	Canopy Radio Network improvements	\$50,750.00	Maintenance of the Canopy Radio network
	Citywide Infrastructure upgrades	\$150,000.00	Includes switch upgrades to 10 gps, additional
			WIFI access points and other various upgrades
<b>SERVER VIRTUALIZATION</b>			
	Host (Qty: 2)	\$24,000.00	
	Storage (Qty: 1)	\$52,000.00	
<b>VIRTUAL DESKTOPS</b>			
	Endpoints (Qty: 125)	\$37,500.00	Includes more host servers, View and windows
	Host (Qty: 3)	\$21,000.00	licenses and zero clients
	View Licenses (Qty: 200)	\$52,000.00	
	Windows virtual desktop licenses (Qty: 200)	\$31,000.00	
	Storage	\$48,750.00	
<b>SOFTWARE &amp; EQUIPMENT</b>			
	Software Assurance for Office 2010 Enterprise Agree	\$45,000.00	
	Equipment replacement	\$45,000.00	
<b>GRAND TOTAL:</b>		<b><u>\$557,000.00</u></b>	

### FY 2015 Vehicle Equipment and Replacement List

Item	Dept.	Unit #	Unit Description	Budget Amount	50% Cost Analysis	Actual Age	Mileage
1	Police 209-1	92110	2010 Crown Victoria Police	\$47,000	50%	4yrs 2 mo	79,800
2	Police 209-1	94220	2010 Chevy Tahoe Police	\$47,000	50%	4yrs 5mo	112,000
3	Police 209-1	91126	2006 Chevy Impala	\$46,000	43%	9yrs	63,000
4	SDUS 535-1	15215	2005 Chevy 3/4 ton PU	\$40,000	60%	9yrs	95,400
5	PW Traffic 415-4	15259	1999 f-550 Bucket Truck	\$98,000	50%	15yrs	60,100
6	Devel 417-2	17135	2005 Chevy C10 PU	\$40,000	48%	9yrs	72,000
7	Devel 417-2	17105	2005 Trailblazer	\$40,000	51%	9yrs	118,000
8	WW 531-1	30108	2008 F-150 PU	\$35,000	20%	6yrs 3mo	108,000
9	Water 530-2	31316	2006 Chevy 1 ton service	\$200,000	38%	8yrs	120,000
10	Water 530-2	31G96	1996 Portable Onan 20kw generator	\$50,000	70%	18yrs	na
11	Water 530-2	30PUM7	1997 Gorman Rupp 4" pump	\$50,000	100%	17yrs	na
12	PW Streets	15506	1996 Blowknox paver	\$385,000	90%	18yrs	na
13	PW Streets	15855	2005 Sterling Haul Truck	\$175,000	49%	9yrs	180,000
14	Fire 210-3	10309	1999 75' Quint	\$900,000	100%	15yrs	160,000
15	Fire 210-3	10409	2009 C4500 Ambulance	\$250,000	18%	5yrs	66,000
16	Fire 210-3	10402	2012 F-450 Ambulance	\$250,000	2%	2yrs 6mo	30,000
17	Fire 210-3	<b>ADDITION</b>	Vehicle and Equipment for new Battalion Chief [ISL]	\$114,000			
18	IT 101-2	<b>ADDITION</b>	Vehicle for new Asst Lan/Wan Administrator [ISL]	\$38,000			
19	Econ Devl	<b>ADDITION</b>	Vehicle for Economic Development	\$38,000			
			<b>Total</b>	<b>\$2,843,000</b>			

Life CycleCost Analysis when Vehicle maintenance exceeds 51% of the actual purchase price of vehicle or equipment

The Time in Service Approximate Replacement Interval Chart does not determine vehicle replacement, it's used as a Evaluation Bench Mark

Replacement is determined by Life Cycle Cost Analysis, Unit Integrity Evaluation, and Special Circumstances (safety,obsolescence,etc.)

<b>Total General Fund</b>	<b>\$645,000</b>
<b>Total Stormwater Drainage Fund</b>	<b>\$40,000</b>
<b>Total Economic Development Fund</b>	<b>\$38,000</b>
<b>Total Utility Fund</b>	<b>\$335,000</b>
<b>Total Proposed Debt Issue</b>	<b>\$1,785,000</b>
<b>GRAND TOTAL</b>	<b>\$2,843,000</b>

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## **Community Quality of Life Fund Projects**

The Community Quality of Life (QOL) Fund was established in April 2007 after voters approved a sales tax election which increased the rate from 1% to the full 2% allowed by state law. Prior to this time, the City's sales tax rate was 1%, with all revenue going to the General fund. In November 2006, voters approved the creation of a Crime Control & Prevention District (CCPD), to be funded by a ½-cent sales tax, and a 4B Transit and Economic Development Fund, which would collect a 3/8-cent sales tax for commuter rail, and the remaining 1/8-cent for economic development.

Funding for QOL projects is provided by an operating transfer from the General fund. The creation of the CCPD freed up money in the General fund that previously paid for police services. Council directed staff to enact a policy where "freed up" funds would be used for (1) cash funding of technology, vehicles and machinery acquisitions; (2) maintaining a 20% fund balance in the General fund; and (3) transferring a minimum of \$3 million to the QOL fund each fiscal year.

A total of \$32.1 million has been transferred to the QOL fund since 2007, with expenditures of \$24.4 million. A list of completed projects, and the year in which they were completed, include the following:

- Bellaire Park (2007)
- Mitchell House Parking Lot (2009)
- Oak Grove Ballfield Complex (2010)
- Outdoor Warning Sirens (2010)
- School Zone Flasher Upgrades (2011)
- Dove Park Sprayground (2012)
- Parr Park Sprayground (2012)
- Lake Grapevine Fishing Pier (2012)
- Dove Pool Renovations (2013)
- Casey's Clubhouse Renovations (2013)
- Pickering Park Restroom (2013)
- Bear Creek Parking Lot (2013)
- Mustang Drive Crosswalk (2013)
- Dove Road Crosswalk (2013)
- Lakeview Playground (2014)
- GRACE Playground (2014)
- Meadowmere Soccer Restroom (2014)
- Meadowmere Soccer Parking Lot (2014)
- Heritage Avenue Trail Extension (2014)
- Oak Grove Softball & Soccer Lights (2014)

The QOL fund balance is estimated at \$8,288,369 at fiscal 2014 year-end, with an unencumbered balance of \$6,413,071. A total of five projects containing QOL funding are included in the FY 2015 budget, at a total of \$831,715.

In addition, Council is scheduled to consider authorization of seven additional QOL-funded projects at its October 21, 2014 meeting. If approved, these projects would appropriate an additional \$1,252,000 to the FY 2015 CIP budget. A summary of each proposed project is listed on the following pages.

**City of Grapevine, Texas  
FY 2014-15 Amended Budget**

**Additional Quality of Life Capital Projects**

<i>Project Name:</i>	<i>FY 2015 Budget</i>	<i>Total Project Cost:</i>
<b>Botanical Garden Greenhouse</b>	<b>\$165,000</b>	<b>\$257,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b>		
<p>A greenhouse at the Grapevine Botanical Gardens at Heritage Park was on the master plan that was approved by council in 1999. The functional core services of the greenhouse are: expand education opportunities; enhance garden profile and awareness; plant production; and expanded volunteerism. The proposed greenhouse would be located on the east side of the Botanical Gardens in an open area. The proposed greenhouse would be 30' x 48' with an attached head house. The total cost of this project is \$257,000 with the Grapevine Garden Club providing \$92,000. The City's portion is \$165,000.</p>		

<i>Project Name:</i>	<i>FY 2015 Budget</i>	<i>Total Project Cost:</i>
<b>Town Square Gazebo Renovation</b>	<b>\$50,000</b>	<b>\$50,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b>		
<p>Town Square is one of the most frequented parks in Grapevine and is in the heart of downtown. The existing gazebo is aged and in need of renovation. The gazebo is utilized for many events throughout the year. The proposed renovation would include new electrical and sound system technology for the many events held at the park.</p>		

<i>Project Name:</i>	<i>FY 2015 Budget</i>	<i>Total Project Cost:</i>
<b>Library Genealogy / Teen Room Expansion</b>	<b>\$447,000</b>	<b>\$447,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b>		
<p>This project is for the expansion of the Genealogy area by 1,000 square feet to accommodate the collection as it grows and grants are received. Move the Teen area to the existing Periodical area and expand that area by 500 square feet to give more space for the Teen Zone collection which has out grown the current area and needs additional space for study tables and shelving for the collection. This would put the expansion in the same area to reduce costs and meet the needs of both areas.</p>		

<i>Project Name:</i>	<i>FY 2015 Budget</i>	<i>Total Project Cost:</i>
<b>Playground Shade Structures</b>	<b>\$250,000</b>	<b>\$2,000,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b>		
<p>This project will add shade structures over playgrounds that are in full sun. Shade structures for playground equipment helps to provide cool shaded environments for children, while protecting them from harsh UV rays of the sun. Parents and care givers have peace of mind knowing that children have protection from the sun and can play for extended hours under shade structures. In FY 2015 we are proposing adding shade over the following parks: Bellaire, Parr Park, and Casey's Clubhouse. Each playground is unique, as a result each shade structure will need to be custom. This is a multi year project.</p>		

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**City of Grapevine, Texas  
FY 2014-15 Amended Budget**

**Additional Quality of Life Capital Projects**

<i>Project Name:</i> <b>Community Outreach Center Sport Court</b>	<i>FY 2015 Budget</i> <b>\$150,000</b>	<i>Total Project Cost:</i> <b>\$150,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> A proposed multi-use sport court (basketball, soccer, tennis, volleyball) at COC would further identify the Center as a community park and provide recreational opportunities. This would likely attract youth and young adults, who commonly create greater need for police services, and which are underserved by COC programs. Furthermore, this court could generate interest in tournaments and camps for area residents. Cost of construction is estimated \$90,000. Engineering and redesign of the parking lot to accommodate the court is estimated at \$60,000.		

<i>Project Name:</i> <b>Rockledge Park Master Plan</b>	<i>FY 2015 Budget</i> <b>\$140,000</b>	<i>Total Project Cost:</i> <b>\$140,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> This project is for the creation of a master plan for Rockledge Park. This unique paid entry park is Grapevine's most scenic backdrop for photos. This park also boasts a large group rental pavilion, a soft surface walking/biking trail, an on-site park store, shaded picnic tables, and a great location to view fireworks and sunsets.		

<i>Project Name:</i> <b>Sponsorship for Exhibits at Grand Tower Galleries</b>	<i>FY 2015 Budget</i> <b>\$50,000</b>	<i>Total Project Cost:</i> <b>\$50,000</b>
<b><u>DESCRIPTION / JUSTIFICATION:</u></b> Funds to underwrite the cost of bringing in exhibits, palace concerts, etc. to the Grand and Tower Galleries and/or Palace Theater for educational and enrichment activities for both citizens and visitors.		



# City of Grapevine Community Profile

## Location

Grapevine is located in the center of the Dallas/Fort Worth metropolitan complex, 21 miles northwest of downtown Dallas and 19 miles northeast of downtown Fort Worth. It was known in its early years as Grapevine Prairie. The city is named for wild mustang grapes prevalent in the area.

The city is located in the northeast corner of Tarrant County and is home to the Dallas/Fort Worth International Airport (“DFW”), the third busiest airport in the world in terms of total



passengers. DFW has been and is expected to continue to be an economic generator of employment, spin-off businesses and tax base, all of which benefit the City and the surrounding area. Two-thirds of the airport, including all terminal buildings, is located within Grapevine city limits. A small portion of the city extends into neighboring Denton

and Dallas counties.

Also located within the city is Grapevine Lake, a major water source for the metroplex managed by the U.S. Army Corps of Engineers. The lake covers a surface area of approximately 12,740 acres and its 146 miles of shoreline have become the premier windsurfing, sailing and fishing area in North Texas. The lake is 19 miles long and 2.5 miles wide at its widest point. It is a major recreation area for picnicking and camping and draws some five million visitors each year to the area. The City also has an extensive park system which includes tennis courts, racquetball courts, baseball and softball diamonds, football and soccer fields, an extensive network of hiking, biking and jogging trails, swimming pools and picnic areas. The City also owns and operates a 27-hole golf course.



In recent years several wineries have opened in Grapevine, and the city has been very active in maintaining its historic downtown area. In 2007 CNN Money rated Grapevine as one of "America's Best Places to Live."

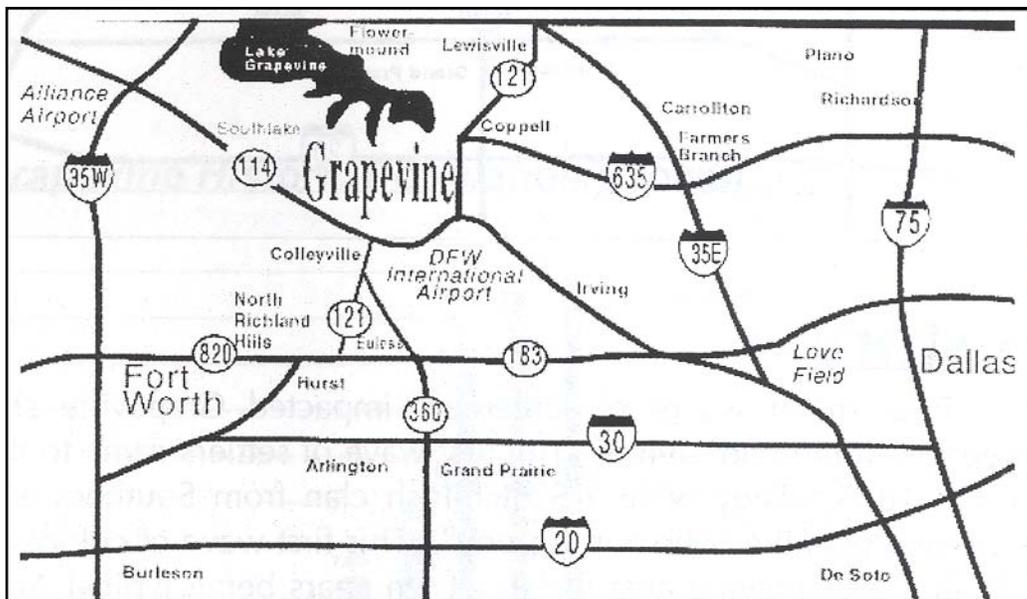
Grapevine has a total area of 35.85 square miles and is along a transitional zone between the eastern edge of the eastern Cross Timbers and the western side of the Black Prairie. The terrain is a combination of level ground and rolling hills and is heavily wooded in parts. The soils are heavy blackland type soils. The Trinity River and its tributaries drain the Grapevine area.

### **Transportation**

The City is in the center of a highway network that includes seven spokes of an extensive highway system. Three major freeways, State Hwy 114, State Hwy 121, and Interstate Hwy 635, intersect in the heart of Grapevine and provide excellent access to Dallas and Fort Worth and the area's shopping, entertainment and employment centers.

There are 43 motor freight lines providing service to Grapevine and the City is within the Dallas and Fort Worth Commercial Zone for deliveries. Railroad service is offered by the Cotton Belt railroad and the Southern Pacific railroad, both with daily switching service.

The cities of Colleyville, Southlake, Euless, Coppell and Lewisville, all rapidly growing communities, are located adjacent to Grapevine. Because of Grapevine's central location and access to freeways, retailers attract customers from several of these surrounding cities and the DFW International Airport.



## Advantages of Doing Business in Grapevine

A recent poll of Grapevine businesses indicates that they consistently chose Grapevine for it's:

- Superb access to seven major highways and Dallas/Fort Airport
- Location midway between Alliance Airport and Dallas Love Field
- Low local property tax rate
- Charming authentic historic downtown district
- Central location within the Metroplex
- Excellent choice of commercial and office space
- Outstanding selection of restaurants and hotel rooms
- Pro business climate
- Family oriented lifestyle with a rich selection of excellent schools, parks and public amenities
- Nationally renowned festivals and family activities
- Convenience to all United States markets

When considering a relocation, many businesses look not only at logistics and finances, but also look at the cultural, educational and recreational amenities the community has available to relocating employees and their families:

- *Existing Commercial* - Home to Grapevine Mills Mall, Bass Pro Shops Outdoor World, Gaylord Texan, 160 restaurants, 5,000 hotel rooms and 9 winery/tasting rooms.
- *Active Promotion* - Fourth largest convention and visitor's bureau in Texas with 61 full time employees.
- *Excellent Demographics* - High median incomes, population and education levels.
- *Main Street Historic District* - Seventy-five restored buildings listed on the National Register of Historic Places filled with art galleries, gift shops, restaurants, clothing boutiques, antique stores and a farmers market.
- *Festivals* - Two major festivals and numerous other community events throughout the year.
- *Recreation* - Lake Grapevine, 81 holes of golf and numerous movie theaters, parks and trails.
- *Grapevine Opry* - Some of the best live Country and Western performances in the Dallas/Fort Worth area.
- *Grapevine Cottonbelt Railroad Historic District* - Home to the Visitor Information Center and the Grapevine Vintage Railroad.



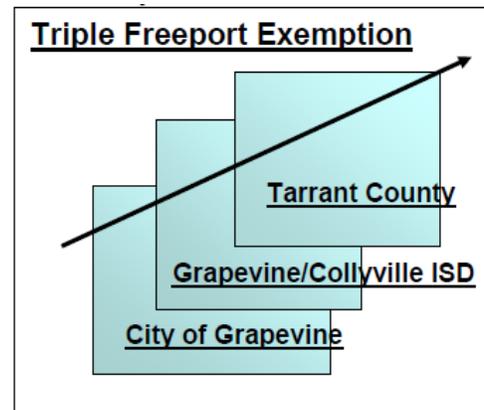
DFW Airport contains approximately 18,000 acres and directly employs some 60,000 personnel. The airport has seven runways, 174 gates, and is served by 18 passenger airlines. Every major city in the continental United States can be accessed within four hours. It ranks 3<sup>rd</sup> in the world in terms of operations and 7<sup>th</sup> in terms of passengers. In 2008 the airport served over 57 million passengers.

## The Freeport Tax Exemption in Grapevine

*What is the Freeport Tax Exemption?* – The freeport tax exemption allows local authorities to exempt taxes on goods that have been acquired in or imported into Texas to be forwarded out of the State within 175 days. There is no restriction on the destination of such goods. The goods must remain in the continuous ownership of the person who exports them from the time of their acquisition until the time of their export.

*What authorities offer the Freeport Tax Exemption?* – In most locations in Grapevine, Texas, your qualifying inventory will receive three layers of freeport tax exemptions from the City of Grapevine, Tarrant County and Grapevine Colleyville Independent School District (GCISD). We understand how taxes impact the bottom line of your business, so the Grapevine community now offers you locations where qualifying inventory is tax exempt. Following, is an example of what you can save with a triple freeport location in Grapevine, Texas:

<u>Inventory Value (100% Exempt)</u>	<u>Annual Tax Savings</u>
\$5 Million	\$116,750
\$10 Million	\$233,500
\$15 Million	\$350,250
\$20 Million	\$467,000
\$25 Million	\$583,750



Baylor Regional Medical Center at Grapevine is a 233-bed, full-service, fully-accredited hospital, serving residents in more than 20 cities throughout the Dallas/Fort Worth Metroplex. The hospital offers advanced medical care for brain and spine conditions, cardiovascular care, intensive care, diagnostic imaging, women's services, neonatal intensive care, sleep disorders and emergency care.

## **Dining & Accommodations**

***Over 200 Dining Establishments*** - Going hungry is simply not an option in Grapevine. From local favorites to international fare, Grapevine restaurants have a multitude of palate-pleasing choices for everyone. From upscale and trendy, to down-home and tasty, dining in Grapevine is a delectable experience. Whether you're looking for family favorites for a meal on the run, an intimate setting to celebrate a special occasion, or a banquet hall for a corporate crowd, you'll find just what you desire Grapevine. When atmosphere is the determining factor, you can choose to dine in an historic inn, a theme restaurant, or an outdoor café. Several of the dining establishments also provide live entertainment each night.

***Over 20 Lodging Facilities with over 5,000 rooms*** – Grapevine offers both the business and leisure traveler a wide variety of accommodations. Here you will find a wide range of lodging options, services and amenities to suit any taste or budget, ranging from full service luxury resort properties to charming Bed & Breakfasts. Step back in time and relive the proud heritage of Grapevine's forefathers. Walk along the avenues of the historic Main Street District. Tour quaint homes and buildings restored and preserved by the descendants of Grapevine settlers. Watch artisans practicing skills developed over the centuries. Dine at modern restaurants or old-fashioned cafes. Browse through art galleries, antique and specialty shops. Treat yourself to an unforgettable journey. Come to Grapevine, Texas and experience for yourself the unique history of the oldest settlement in Tarrant County.

***Over 600,000 square feet of Meeting and Convention Space*** - Grapevine's meeting facilities and convention center are as accessible as they are accommodating. The city has plenty of retail stores, world class hotels, restaurants featuring every cuisine imaginable, and recreation facilities that make Grapevine an outstanding destination for travelers from around the world. With thousands of domestic and international flights daily, the DFW International Airport connects Grapevine to all major cities throughout the United States and most major cities in the world. Grapevine is easily accessible by automobile via interstate highways 35, 635 and 30 which all pass within a few miles of the city. Grapevine is the perfect destination to host your next convention or meeting. With all the amenities of a resort destination, Grapevine is prepared to exceed your expectations and needs. The Grapevine Convention & Visitors Bureau offers experience and knowledge to assist in planning your most successful program to date! We are your Destination Concierge!

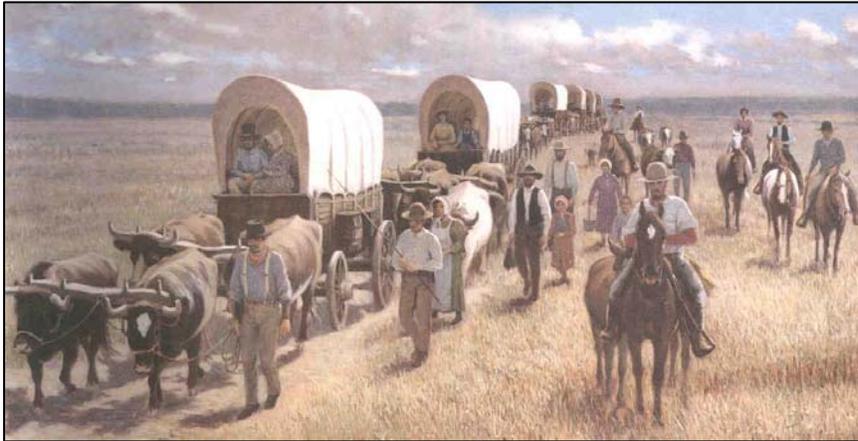


Five minutes from Dallas/Fort Worth International Airport in the center of the Metroplex and south of historic downtown Grapevine, The Grapevine Convention Center is a flexible, multi-use facility with 23,500 square feet of space. Pre-function areas are generous in size and finely appointed in decor, perfect for registration or entertaining prior to an event.

## History

In October 1843, General Sam Houston and fellow Republic of Texas Commissioners camped at Tah-Wah-Karro Creek, also known as Grape Vine Springs, to meet with leaders of 10 Indian nations. This meeting culminated in the signing of a treaty of “peace, friendship, and commerce,” which opened the area for settlement by homesteaders and pioneers. The settlement was named Grapevine because of its location on the Grape Vine Prairie near Grape Vine Springs, both of which were named for the wild mustang grapes that blanketed the area.

Four major waves of settlement impacted Grapevine since its inception in the mid- 1840's. The first wave of settlers came to the area around 1845. They were a Scotch-Irish clan from Southern



Missouri associated with the "Missouri Colony". This first wave of colonists was only in the Grapevine area for about ten years being typical American frontiersmen who moved regularly from one unsettled area to another. By the mid-1850's most of these original settlers moved out of the area.

The second group of settlers arrived from southern states around the late 1850's and established a community with a postal service, churches, and schools. The community became known as Grapevine because of the wild mustang grapes that grow on the trees and shrubs. Cattle raising was the major enterprise in the area.

A third wave of settlement resulted from the Civil War. In many parts of the South there was widespread poverty and many people moved west in search of a better life. Immigrants from Tennessee, Georgia and the Carolinas settled Grapevine. By the late 1870's, livestock was replaced by cotton as a major enterprise. With the building of the Cotton Belt rail line throughout Grapevine in 1888, the city became an agricultural trade center. Through the first half of the 19th century, Grapevine was an agriculturally based community and grew at a moderate pace. In 1952 Grapevine Lake was completed and by the mid-sixties was a popular recreational area. This new recreation industry helped Grapevine grow from population of 1,824 in 1950 to 2,821 in 1960.

The fourth major wave of people into Grapevine started during the mid-seventies and continues today. Since 1970 the population grew from 7,023 to the 2005 population of 46,684. Major factors contributing to the population growth were the opening of D/FW Airport in 1974, the development of Las Colinas as a major employment center, and the movement of homeowners from the inner city to the suburbs.



## **Historic Preservation**

Preservation of Grapevine's historic character - its commercial buildings, residences and cultural sites dating back to the mid-1800s - strengthens the appreciation for our heritage and gives Grapevine a sense of place and distinctiveness few other cities in the area can claim. Restoration and revitalization of Grapevine's historic heart is well underway.

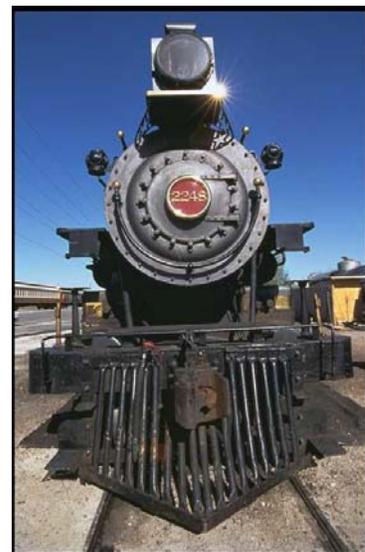
Much of the downtown Grapevine's Main Street is listed in the National Register of Historic Places, as is the Cotton Belt Railroad historic District, where the restored 1901 Cotton Belt Depot and 1888 Section Foreman's House anchor the Grapevine Heritage Center complex. History lives on at the center, where a working blacksmith, boot maker and other heritage artisans demonstrate their century-old crafts for visitors and Grapevine area school children as part of a broad heritage education curriculum. The Grapevine historical Museum tells the town's story in the Depot, where visitors also embark daily on the 1896 Tarantula Steam Excursion Train to Fort Worth's Stockyards National Historic District.

The city's Historic Preservation Commission and the Township Revitalization Project offer homeowners in the old township historic area and business owners in the historic Main Street area, design and restoration assistance to help protect the architectural interest and value of their properties. A designated Texas Main Street City since 1983, Grapevine is protecting and developing its singular quality of life for today's residents and as a legacy for future generations.

## **Grapevine Vintage Railroad**

The Grapevine Vintage Railroad travels along the historic Cotton Belt Route between Grapevine and the Fort Worth Stockyards. Our Steam and Diesel engines pull excursion trains drawn from four passenger coaches and two touring coaches. These beautiful coaches date back to the 1920's. We invite you to experience the true essence of rail travel as it was at the turn of the century.

The railroad's Steam Locomotive No. 2248, affectionately known as Puffy, is a product of the Cooke Locomotive Works of Paterson, NJ. Built in 1896, #2248 was called a "heavy mountain-class" locomotive as indicated on the original Cooke drawings. In 1990, #2248 was purchased by the Fort Worth and Western Railroad and was fully restored at the 8th Avenue Yard in Fort Worth. Puffy was placed in service in January 1992 and is the only operational steam locomotive in Texas that dates from the 19th century.



***Passenger Coaches*** - The Grapevine Vintage Railroad's four 1925 day coaches were purchased from the Strasburg Railroad in Strasburg, Pennsylvania. The décor of the day coaches dates to 1908 with new upholstery, wooden doors and trim, light fixtures, brass appointments, art glass clerestory windows and window shades. These passenger cars are the only coaches operating in Texas with 19th century ambiance.

Each luxurious coach contains enough walkover (bi-directional) seating for 72 guests. For onboard comfort, each car contains ceiling fans and a complete water closet. The windows in each car may be opened allowing passengers to experience the true essence of rail travel as it was at the turn of the century. The day coaches were put into service in January 1992.



**Touring Coaches** - The Grapevine Vintage Railroad has two open-air touring coaches built in 1927 by the American Car Foundry for the Wabash Railroad. The Fort Worth and Western Railroad purchased them from the Smoky Hill Railway Museum in Belton, Missouri. Both coaches mirror the décor of the day coaches with the exception of windows. The touring coaches have arched openings along their lengths with wrought iron railings for passenger safety. Each is complemented with full-service bars. Riders experience an open-air feel as they travel. Windows are installed during the winter months for passenger comfort. These touring coaches began service in September 1993.

The Grapevine Vintage Railroad proudly features the following annual events:

**Day Out with Thomas** <sup>TM</sup> – Springtime brings an event that’s anticipated by kids of all ages. That’s when Thomas the Tank Engine <sup>TM</sup> rolls into Grapevine. During the Day Out with Thomas, a toy train becomes life-sized and children enjoy a hands-on experience known as Thomas & Friends. The mobile event lets kids ride on board a Thomas train and offers attractions that kids love, such as bounce houses, free live entertainment, and a wonderful merchandise store for selection of that unique “Thomas” item to commemorate this special trip for the children.

**Train Robbers** – Between Memorial Day and Labor Day, some locals will tell you, “It ain’t safe to ride the train.” It’s all in fun though – enjoy the stages train robberies every Saturday and Sunday on the Grapevine to Fort Worth trip. Desperate desperados lurk outside the Stockyards Station and put on a great show of wacky fun.

**The North Pole Express** – Every December, the North Pole Express steams down the tracks filled with pajama-clad youngsters. Along the way, the kids receive a special gift from Santa as he makes his way down the aisle during this memorable Christmas journey. The area is a Christmas Village with opportunities for lots of pictures and a bounce house for the children to enjoy prior to their trip. In addition, the North Pole General Store offers a free ornament-making factory for that special creative opportunity for the children and shopping for those special North Pole gifts. Photos with Santa are also available.

## Convention & Visitors Bureau Headquarters and Museum Complex

The **Grapevine Convention & Visitors Bureau** headquarters and Museum Complex is a symbol of friendship and hospitality. The facility represents the architectural period of significance from the 1870s through 1915 and is a tribute to the agricultural and commercial heritage of Grapevine. The complex rises above **Main Street** at the southern end of Historic Downtown and consists of six distinct storefronts, each representative of a significant period in Grapevine's history.



Along with the Would-Be Train Robbers, the glistening gold of the 9-foot weather vane, signifies that conditions are excellent for visiting Grapevine. Visitors are also greeted by the unique vertical clock and temperature gauge on the front side of the Tower. And a unique wind direction dial stimulates a little whimsy in those who come to discover the magic of the Tower. All of the elements of the new building's design come together to showcase **Grapevine** as a premier leisure destination, welcoming visitors from across the region, the nation and the world.

### Would-Be Train Robbers

The Grapevine Glockenspiel, featuring the Would-Be Train Robbers, is one of the city's unique attractions. Watch an exciting confrontation every day between larger-than-life mechanical figures.



Born on the Grapevine Prairie in 1861, Nat left home at 16 to pursue his dream of earning enough money to buy a cattle ranch. Out of work, his savings vanished, Nat plans to snatch the \$60,000 cash box from the train headed to the Fort Worth Stockyards auction.

Willy was born to an itinerant family in 1829. Always a drifter, he bounced around from job to job, always managing to wind up on the shady side of the law. He was involved in riverboat gambling and a few stage coach and train robberies. Willy heard about the big cash box when he was gambling in Fort Worth and decided to rob the train when it stops in Grapevine. Then he will head to Galveston and take the first steamer out of there to his new life of respectability.

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See the action as these larger-than-life figures emerge just before the clock prepares to strike noon and 6 p.m. No matter who wins, they learn that train robbery doesn't pay.

## Community Events

The City of Grapevine hosts several annual events that celebrate the history, heritage and spirit of the community. From winemaking to butterflies, a spectacular year of celebrations for the whole family is available in historic Grapevine.

**15<sup>th</sup> Annual Butterfly Flutterby** - Calling all kids - come to Grapevine to celebrate the migration of the Monarch Butterfly from Canada to Mexico. Grapevine is on their path! This fun-for-the-whole-family event includes releases of butterflies and a Gossamer Parade. In Liberty Park, 200 S. Main, you'll enjoy butterfly exhibits, gardening seminars and all sorts of interactive butterfly arts and crafts and entertainment.



Grapevine is quickly becoming the “Christmas Capital of Texas” and as such, Historic Downtown Grapevine and surrounding areas in the city will be converted to a winter wonderland this holiday season. Grapevine is the essence of Christmas décor as the city becomes blanketed with millions of lights, enormous decorations, animated characters and a whole lot more! A listing of holiday-oriented events in Grapevine this December follows:

**Carol of Lights** - Sing along with local choirs as the switch is thrown lighting thousands of lights in historic downtown Grapevine. The holiday festivities begin at 7 p.m. at the Gazebo - 325 S. Main.

**Parade of Lights** – Join thousands of merrymakers during one of the largest evening parades in North Texas. An enchanting display of over 100 colorfully lighted floats will pass through historic downtown Grapevine to the tune of numerous marching bands playing holiday music. Find a good spot to watch along Main Street - the Parade of Lights begins at 7pm.

**Christmas on Main Street** – Get into the holiday spirit in Grapevine's historic downtown. Holiday characters stroll along Main Street, and merchants welcome your visit with special gift items for everyone on your shopping list. Take a free buckboard ride, and bring the children to Main Street for a personal visit with Santa and Mrs. Claus. Enjoy the true spirit of Christmas as you wander through the shops and sites along one of America’s most beautiful main streets.



**Twinkle Light Boat Parade** – Lights, lights and more lights will sparkle during the Twinkle Light Parade on Lake Grapevine. Enjoy this floating festival of lights on Lake Grapevine with a parade of boats decorated in their holiday finest.

**Sweetheart Express** – Take your sweetheart on a unique romantic journey on the Grapevine Vintage Railroad for a special evening of dinner, wine and dancing.

**Chocolate Fest** –Celebrate all things chocolate at this event benefiting Traveler’s Aid Dallas-Fort Worth Airport. Experience luscious chocolates, live entertainment, art exhibits and sales from local artisans.

***New Vintage Wine & Gallery Trail -***

Life is like a bottle of wine...you should savor it to the last bit. So, make springtime plans for a weekend to relish at Grapevine’s 21st Annual New Vintage Wine & Gallery Trail on April 13, 2013, presented by Park Place Motorcars Grapevine. An abundance of fun-filled activities will pack the entire weekend, the ceremonial Blessing of the Vines and New Release Wines, and the captivating Wine & Gallery Trail, which incorporates an assortment of unique art galleries in Historic Downtown Grapevine and wine-related activities.



Experience one of the most unique ceremonies in Texas with the blessing of the vines and wines at Delaney Vineyards, 2000 Champagne Blvd. (near Glade Road and Hwy. 121). The ceremony begins at 11 a.m. Enjoy the vineyard before stepping onto the complimentary shuttles that depart at noon taking you to Grapevine's other winery tasting rooms along the Grapevine Wine Trail. As you follow the wine trail between Grapevine's winery tasting rooms, you will experience the unique atmosphere of this vintage town and some of the best wines produced in Texas. Wineries will be pouring their new release wines - and New Vintage participants will be the first to experience the flavors of the season.



***Grapevine Market – Thursdays & Saturdays*** The popular, open-air Grapevine Market makes its seasonal return to Historic Downtown Grapevine on April 11, 2013, and will be open every Thursday and Saturday from 9 a.m. to 2 p.m. until October 19, 2013. You can find an eclectic



array of items at Grapevine Market, including the finest handmade jewelry, distinctive home décor, quality antiques, and more. Peruse the unique displays and indulge in something special.

**Main Street Days Festival** - Grab a slice of summer fun at Main Street Days, the official kick-off to summertime in Grapevine. Like the song says, “When the moon hits your eye like a big pizza pie, that’s amore, and when the world seems to shine like you’ve had too much wine, that’s amore.” Taste the international wines, craft beers and pizza pies. Dine at the Pizza Piazza, dance to non-stop entertainment, seek out your favorite festival food and shop the day away. Main Street Days is a fun-filled festival perfect for the entire family. Now that’s amore!



Grapevine is the perfect spot for active lifestyles and outdoor enthusiasts, and this event showcases the city’s adventurous side and natural resources through various outdoor and recreational activities. Enjoy arts and crafts, street dances, exciting rides at the carnival, and short sampler runs on the Grapevine Vintage Railroad. Non-stop stages feature entertainment from classic rock to country bands. Enjoy delicious festival food, beverages and Texas wine! See the Mayor's camp, the Grapevine Heritage Gunfighters, American Indians and more! All on Main Street in Grapevine!

**Summer Blast** – Enjoy a summer jam-packed with cool events while you take advantage of some really hot summer hotel deals. Enjoy entertainment including spectacular fireworks shows that light up the sky every Friday night, excursions on the Grapevine Vintage Railroad, wine trails, an abundance of shopping, poolside relaxation at a Grapevine hotel, water recreation on Lake Grapevine and much more! There's something for everyone to have a blast all summer long! So spend less time and money traveling and spend more time having fun close to home this summer, with a Summer Blast in Grapevine.

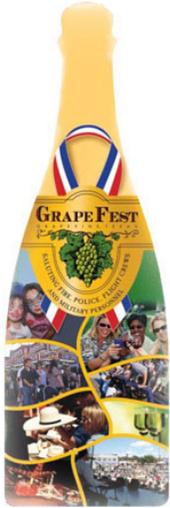
**Fireworks Extravaganza Over Lake Grapevine** -

Find your spot and stake a claim near Lake Grapevine for watching the 26th Annual Fireworks Extravaganza! Be prepared to be astonished by the fireworks spectacular, which can be viewed from any lakeside location as well as several other spots throughout the city. Admission is free at most viewing locations. Some parks along Lake Grapevine may charge a minimal admission fee. A bigger and more exciting



fireworks show is planned for this July 4th at 9:30pm.

**GrapeFest** - Join wine novices and connoisseurs at the largest wine festival in the Southwest. Visit Grapevine's winery/tasting rooms via complimentary shuttle vans. The international wine area will feature wines from many countries. Listen to live music on stages located throughout historic Main Street. Get "into" the action at the competitive GrapeStomp you and your partner could win the coveted Purple Foot award! Volunteers are needed and welcomed at GrapeFest.



A perfect spot for lunch, shopping & great entertainment! Join wine novices and connoisseurs at the largest wine festival in the Southwest.

- Savor the flavor of award-winning Texas wines at this 27<sup>th</sup> annual event that is serving up four full days of fun!
- Cast your vote at the People's Choice Wine Tasting Classic, the largest consumer judged wine competition in the United States.
- Visit Grapevine's winery tasting rooms via the complimentary shuttles.
- Enjoy international wines from several countries in the International Wine Garden.
- Listen to live music on four stages.
- Get into the action at the competitive GrapeStomp...you and your partner could win the Coveted Purple Foot Award.
- Take part in the GrapeFest Tennis Classic.
- Place your bid at the Vintner's Auction Classic (a live and silent auction).
- Enjoy fine wines and great food at the Texas Wine Tribute, a gourmet food and wine-pairing pavilion, cooking demonstrations and award winning chefs and much more!

**CITY OF GRAPEVINE  
STATISTICAL INFORMATION**

Form of Government:	Council / Manager
Date of Incorporation:	January 12, 1907
Date of Adoption of Home Rule Charter:	November 16, 1965
City Officials:	Mayor and (6) Council Members
Number of Full-Time Employees:	550
Population: (January 2014)	47,854
Population by Race:	
White	65.8%
Black	3.1%
Hispanic	19.4%
Asian & Pacific Islander	3.2%
Other Races	8.5%
Population by Gender:	
Male	50.3%
Female	49.7%
Population by Age:	
Under 18 years	27.8%
18 to 34 years	20.9%
35 to 54 years	35.0%
55 to 64 years	10.2%
65 years and over	6.0%
Median Age:	35.7
Average Age:	34.4
Percentage Population 25+ by Education Level:	
Elementary	3.7%
Some H.S.	4.8%
High School	16.4%
Some College	25.4%
Assoc. Degree	7.0%
Bachelor Degree	31.6%
Graduate Degree	10.9%

<b>Percentage Households by Income:</b>	
\$250,000 or more	3.7%
\$150,000 - \$249,999	10.5%
\$100,000 - \$149,999	23.0%
\$75,000 - \$99,999	15.9%
\$50,000 - \$74,999	16.7%
\$35,000 - \$49,999	12.8%
\$25,000 - \$34,999	7.2%
\$15,000 - \$24,999	5.0%
Under \$15,000	5.0%
Average Family Household Income:	\$113,245
Median Family Household Income:	\$96,550
Per Capita Income:	\$40,808
Average Household Size:	2.66
<b>Elections:</b>	
Registered Voters:	28,867
Number of Votes Cast Last General Election	20,169
Voting Percentage Last General Election	69.9%
Number of Votes Cast Last Municipal Election	3,187
Voting Percentage Last Municipal Election	11.0%
<b>Housing:</b>	
Total Housing Units	18,740
Total Households	18,660
Occupancy Rate	95.2%
Percentage Owner Occupied	64.1%
<b>Household Percentage By Type:</b>	
Family Households	70.9%
Non-family Households	29.1%
Average Value of Single-Family Residence: (Sept 2014)	\$239,056
<b>Civilian Labor Force: (October 2014)</b>	
Grapevine	28,994
Tarrant County	989,079
<b>Unemployment Rate: (October 2014)</b>	
Grapevine	4.0
Tarrant County	4.8
Land Area in Square Miles:	35.92
Miles of Streets:	208
Total Lane Miles of Streets	435

<b>Fire Protection:</b>	
Number of Stations	5
Number of Employees	101
Number of Fire Runs	5,101
Number of Ambulance Runs	3,614
<b>Police Protection:</b>	
Number of Stations	2
Number of Employees	137
Calls for Service	44,266
Traffic Citations Issued	24,441
Number of Criminal Offenses	5,318
Vehicular Patrol Units on Duty	35
<b>Library:</b>	
Number of Facilities	1
Total Square Footage	53,072
Volumes	204,206
Annual Circulation	293,434
<b>Recreation and Culture:</b>	
Number of Park Acres	1,522
Number of Picnic Areas	117
Number of Pavilions	4
Number of Boat Ramps	10
Number of Camping Sites	61
Number of Swimming Pools	2
Number of Playgrounds	36
Number of Tennis Courts	10
Number of Soccer Fields	11
Number of Softball/Baseball Diamonds	12
Number of In-line Hockey Rinks	2
Miles of Hike & Bike Trails (hard surface)	16.4
Miles of Hike & Bike Trails (soft surface)	3.0
Number of Community Centers	1
Number of Senior Citizen Centers	1
Golf Courses	1
Number of Golf Holes	27
Number of Rounds Played	68,368
<b>Water and Sewer System:</b>	
Number of Water Connections	14,476
Average Daily Water Consumption (MGD)	9.348
Water System Capacity (MGD)	27
Number of Sewer Connections	13,387
Number of Refuse Connections	12,110
Sewer System Capacity (MGD)	8.0

Accommodations:	
Number of Hotel Properties:	21
Number of Hotel Rooms:	5,412
Total square footage of meeting facilities	650,000
Education: (Grapevine-Colleyville ISD)	
Number of Facilities	19
Total Employees	1,684
Number of Teachers	975
Total District Enrollment	13,358
Student / Teacher Ratio	14:1
Average Years Experience of Teachers	13.0
Percentage of Teachers with Masters Degrees	31%
Average Daily Attendance	12,932
Daily Attendance Rate	96.8%
District Dropout Rate	0.2%
Number of National Blue Ribbon Schools	11
Graduation Rate	94%
Tax Rate	\$1.3201 per \$100 valuation
Operating Budget	\$182 million
Expenditure per Student	\$13,631
Average SAT Score (Reading/Math/Writing)	537/556/516
Average AP Exam Score	3.15
Total Appraised Value:	\$10,409,573,943
Net Taxable Value:	\$6,593,129,832
Total Value of New Construction:	\$83,943,168
Major Employers:	[Site Employment]
Gaylord Texan Resort & Convention Center	1,820
DFW International Airport	1,800
Grapevine-Colleyville ISD	1,752
United Parcel Service	1,200
Baylor Regional Medical Center	1,000
Atlantic Southeast Airlines, Inc.	1,000
Verizon Information Services (Idearc)	888
Verizon Internet Solutions	880
Gamestop.com	600
Federal Express Corporation	500
Great Wolf Lodge	500
AMR Eagle Holding Corporation	500
CAE Simuflite Training	450
United States Postal Service	435
Hilton DFW Lakes	400
Total Daytime Employment by Classification:	63,839

Services	65.4%
Retail	11.1%
Transport, Communications, Utilities	9.5%
Manufacturing	4.1%
Wholesale Trade	3.2%
Construction	2.9%
Finance, Insurance, Real Estate	2.4%
Government	1.0%
Agricultural & Natural Resources	0.4%
Estimated Average Travel Time to Work:	26.91 minutes
Average High Temperature:	January 54° / July 96°
Average Low Temperature:	January 31° / July 73°
Average Rainfall: (inches)	January 1.77 / July 2.2
Top Ten Principal Taxpayers:	Assessed Valuation
American Airlines /American Eagle	\$311,253,316
Opryland Hotel dba Gaylord Texan	\$252,604,271
Grapevine Mills Ltd. Partnership	\$230,100,000
Great Wolf Lodge	\$122,985,086
CAE Simuflite	\$73,219,593
Fund Riverwalk LLC	\$72,000,000
Hawker Beechcraft Global	\$66,148,658
Rackspace US Inc.	\$57,228,870
Silver Oaks LP	\$56,830,000
Oncor Electric Delivery	\$52,944,475
Bond Ratings:	General Obligation Revenue
Moody's	Aa2 A1
Standard & Poor's	AA+ A

<b>FY 2014-15 Tax Rate Comparison</b>					
	City	County	School	Hospital & College	Combined
<b><i>Grapevine</i></b>	<b><i>0.332439</i></b>	<b><i>0.264000</i></b>	<b><i>1.320100</i></b>	<b><i>0.377397</i></b>	<b><i>2.293936</i></b>
Arlington	0.648000	0.264000	1.348110	0.377397	2.637507
Bedford	0.494830	0.264000	1.375000	0.377397	2.511227
Carrollton	0.615375	0.253100	1.342200	0.410775	2.621450
Cedar Hill	0.698760	0.253100	1.400000	0.410775	2.762635
Dallas	0.797000	0.253100	1.271343	0.410775	2.732218
Euless	0.467500	0.264000	1.375000	0.377397	2.483897
Fort Worth	0.855000	0.264000	1.322000	0.377397	2.818397
Garland	0.704600	0.253100	1.253300	0.410775	2.621775
Grand Prairie	0.669998	0.253100	1.465000	0.410775	2.798873
Haltom City	0.699999	0.264000	1.435000	0.377397	2.776396
Hurst	0.606000	0.266500	1.375000	0.377397	2.624897
Irving	0.594100	0.253100	1.425000	0.410775	2.682975
Keller	0.437190	0.264000	1.540000	0.377397	2.618587
Mansfield	0.710000	0.264000	1.527100	0.377397	2.878497
Mesquite	0.640000	0.253100	1.420000	0.410775	2.723875

## **STATUTORY REQUIREMENTS TRUTH-IN-TAXATION**

The single most important financial resource of the City is the ad valorem tax, better known as the property tax. It is important for all citizens to fully understand the makeup of the taxes levied against their properties. The following synopsis provides a basic working knowledge of property taxes and how they are determined.

Much of what taxing authorities such as cities, school districts, counties, and special districts are allowed to levy for property taxes is determined by the State of Texas. Several years ago, the state legislature provided for the establishment of county appraisal districts. The purpose of these appraisal districts is to determine fair market values of all taxable property within a specific county. The taxable value of property is determined as of January 1 of each year.

The appraisal district generally notifies taxpayers of their assessed valuations in March and allows for them to challenge the valuations if the taxpayers believe them to be in error. A tax appraisal review board hears all tax protests and determines if the original valuation is correct or in error. On May 25 of each year, the appraisal district is required to provide taxing authorities with a certified estimate of total appraised value. This preliminary estimate is used by the City to help project what revenues will be available in the next fiscal year. The preliminary estimate, while providing indications of an increasing or decreasing tax roll, is subject to fluctuations because of possible tax protests mentioned above.

The most important date relating to the appraisal district is July 25. On that date a certified appraisal roll must be provided to all taxing authorities. This certified roll provides a basis upon which a tax rate can be applied to produce necessary revenues for the operation of City services.

After determination of a tax rate for the upcoming budget year there are several procedures and tests that must be applied to the rate in order for state law to be met. They include:

- ◆ **Calculation and publication of the effective tax rate.**

The effective tax rate is the tax rate that, when applied to the taxable assessed valuation, would produce the same total taxes as last year when properties taxed in both years are compared. The objective of the effective tax rate is to generate equal tax revenues using taxable valuations from different years.

- ◆ **Determination of whether the proposed tax rate is more than 3% over the effective tax rate.**

Texas state law requires that if a taxing authority raises the tax rate more than 3% over the effective tax rate there must be published notices of the increase and a public hearing must be held. This is true even if the tax rate does not change. For example, for FY 2001, the City's tax rate was reduced by \$.005, yet state law required the City to advertise a tax increase because of the growth in the assessed valuation.

◆ **Determination of whether the proposed tax rate is more than 8% over the effective tax rate.**

The 8% rule as set by state law imposes the maximum rate that may be adopted by taxing authorities without being subject to tax rollback procedures. If a taxing authority imposes a tax rate in excess of 8% of the effective tax rate, taxpayers may take measures that could rollback the adopted rate to an 8% increase. Generally, these procedures involve a petition of eligible voters and a rollback election.

**Article XI, Section 5 of the State of Texas Constitution states in part:**

*"...but no tax for any purpose shall ever be lawful for any one year, which shall exceed two and one-half percent of the taxable property of such city."*

Calculation of Legal Debt Margin - October 1, 2014

Adjusted Tax Base Valuation	\$6,593,129,832
Constitutional Limit	2.5% of assessed valuation
Maximum Constitutional Revenue Available	\$164,828,246
Tax Rate to Achieve Maximum Tax Revenue	\$2.50 per \$100 of valuation
Adopted Tax Rate for 2014-15	\$0.332439 per \$100 of valuation
Available Unused Constitutional Max Tax Rate	\$2.167561

Other requirements relating to the adoption and levying of ad valorem taxes are the publication of the unencumbered fund balances of the General Fund and Debt Service Fund, the 2014-15 debt service requirements, and the 2014 property tax rates in the City of Grapevine.

The State of Texas does not provide for a statutory debt limit for cities. The truth-in-taxation criterion specifies that debt (Interest & Sinking) requirements must be met first, then operations. The property tax rate to meet these needs cannot exceed \$2.50 per \$100 valuation.

# NOTICE OF 2014 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF GRAPEVINE

A tax rate of \$0.332439 per \$100 valuation has been proposed by the governing body of City of Grapevine.

PROPOSED TAX RATE	\$0.332439 per \$100
PRECEDING YEAR'S TAX RATE	\$0.342500 per \$100
EFFECTIVE TAX RATE	\$0.332439 per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for City of Grapevine from the same properties in both the 2013 tax year and the 2014 tax year.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS  
FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

Colette Ballinger  
City of Grapevine Tax Assessor-Collector  
3072 Mustang Dr, Grapevine, TX 76051  
817-481-1242  
colette.ballinger@gcisd.net  
www.grapevinetexas.gov

**Section 26.05(b) of Property Tax Code**  
**Worksheet for Determination of Steps Required for Adoption of Tax Rate**  
**City of Grapevine**

<b>M&amp;O Tax Increase in Current Year</b>	
1. Last year's taxable value, adjusted for court-ordered reductions. Enter Line 6 of the Effective Tax Rate Worksheet.	\$6,423,270,463
2. Last year's M&O tax rate. Enter Line 26 of the Rollback Tax Rate Worksheet.	\$0.131440/\$100
3. M&O taxes refunded for years preceding tax year 2013. Enter Line 28E of the Rollback Tax Rate Worksheet.	\$20,968
4. Last year's M&O tax levy. Multiply line 1 times line 2 and divide by 100. To the result, add line 3.	\$8,463,714
5. This year's total taxable value. Enter line 19 of the Effective Tax Rate Worksheet.	\$6,184,597,266
6. This year's proposed M&O tax rate Enter the proposed M&O tax rate approved by the Governing Body.	\$0.127413/\$100
7. This year's M&O tax levy. Multiply line 5 times line 6 and divide by 100.	\$7,879,981
8. M&O Tax Increase (Decrease). Subtract line 4 from line 7.	\$-583,733
<b>Comparison of Total Tax Rates</b>	
9. Effective Total Tax Rate.	\$0.332439/\$100
10. This year's proposed total tax rate.	\$0.332439/\$100
11. This year's rate minus effective rate. Subtract line 9 from line 10.	\$0.000000
12. Percentage change in total tax rate. Divide Line 11 by line 9.	0.00%
<b>Comparison of M&amp;O Tax Rates</b>	
13. Effective M&O Tax Rate. Enter line 30 of the Rollback Tax Rate Worksheet. Adjust for Sales Tax using Line 44 of the Sales Tax Worksheet, if necessary.	\$0.138470/\$100
14. This year's proposed M&O tax rate.	\$0.127413/\$100
15. This year's rate minus effective rate. Subtract line 13 from line 14.	\$-0.011057
16. Percentage change in M&O tax rate. Divide line 15 by line 13.	-7.99%
<b>Raised M&amp;O Taxes on a \$100,000 Home</b>	
17. This year's taxable value on a \$100,000 home.	\$100,000
18. Last year's M&O tax rate.	\$0.131440/\$100
19. This year's proposed M&O tax rate.	\$0.127413/\$100
20. This year's raised M&O taxes. Subtract line 18 from line 19 and multiply result by line 17.	\$-4.03

# Budget Glossary

**ADA** – Americans with Disabilities Act

**Ad Valorem Tax** - Tax computed from the taxable valuation of land and improvements.

**Account** – A separate financial reporting unit for budgeting, management, or accounting purposes. All budgetary transactions, whether revenue or expenditure, are recorded in accounts.

**Allocation** - A part of a lump-sum amount, which is designated for expenditure by specific organization units and/or for special purposes, activities, or objects.

**Appropriation** - An authorization granted by the City Council to make expenditures and to incur obligations identified in the adopted operating budget.

**Assessed Valuation** - A valuation set upon real and personal property by the Tarrant Appraisal District as a basis for levying taxes.

**Audit** – An examination, usually by an official or a private accounting firm retained by Council, of organization financial statements and the utilization of resources.

**Authorized Positions** - Number of positions authorized in the final budget.

**Balance Sheet** – A financial statement that presents the assets, liabilities, reserves and balances of a specific governmental fund as of a specified date.

**Bond** – A promise to repay borrowed money on a particular date, often ten or twenty years in the future. Most bonds also involve a promise to pay a specified dollar amount of interest at predetermined intervals. The City uses bonds to obtain long-term financing for capital projects.

**Bond Covenant** – A legally enforceable agreement with bondholders that requires the governmental agency selling the bond to meet certain conditions in the repayment of the debt.

**Bond Ordinance** – A law approving the sale of bonds that specifies how proceeds may be spent.

**Bond Funds** - Resources derived from issuance of bonds for financing capital improvements.

**Budget** - A financial plan for a specified period of time that matches all planned revenues and expenditures with various municipal services. It is the primary means by which most of the expenditure and service delivery activities of a government are controlled.

**Budget Amendment** - A revision of the adopted budget that, when approved by Council, replaces the original provision.

**Budget Basis** - The accounting system used in tracking the budget execution is GAAP.

# Budget Glossary

**Budget Calendar** - The schedule of key dates that is followed in the preparation, adoption, and administration of the budget.

**Budget Manual** – A booklet prepared by the budget office that includes the budget, calendar, the forms departments need to prepare their budget requests, and a description of the budget process.

**Capital Assets** – Things the City owns that cost a considerable amount of money and that are intended to last a long time – e.g. buildings, land, roads, bridges and water treatment plants.

**Capital Improvement Program** - This is the City's plan to finance major infrastructure development and improvement. It is primarily funded through General Obligation bonds and revenue bonds.

**Capital Outlay** - Expenditure which results in the acquisition of or addition to fixed assets.

**Certificates of Obligation** – Method for issuing long-term debt. Does not require voter approval.

**Certification Pay** – Additional pay attributable for completion of specified certification that enhances performance.

**City Charter** - A document of a home rule city similar to a constitution. The City Charter establishes the City's government structure and provides for the distribution of powers and duties among the various branches of government.

**Community Development Block Grants (CDBG)** - Federal funds made available to municipalities specifically for community revitalization.

**Comprehensive Annual Financial Report (CAFR)** – This report summarizes financial data for the previous fiscal year in a standardized format.

**Contingency** – A budgetary reserve set aside for unforeseen events occurring during the fiscal year. Also known as a reserve account.

**D.A.R.E.** (Drug Awareness Resistance Education) – Program developed to educate students of the effects of drug and alcohol abuse.

**Debt Service** - Payment of interest and principal on an obligation resulting from bond sales or lease-purchase agreements.

**Deficit** - The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

**Department** - A major administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.

# Budget Glossary

**Division** - The smallest unit of budgetary accountability and control, which encompasses specific work units for accomplishing a City operation.

**EMS** - Emergency Medical Services

**EMT** - Emergency Medical Technician

**Effective Tax Rate** - State law in Texas prescribes a formula for calculating the effective tax rate for cities. The net effect of the formula is to produce a tax rate that goes down when property values rise because of inflation and vice versa. The intent is to generate a rate that produces approximately the same revenue as the year before. The formula does make adjustments for newly annexed property and newly constructed property.

**Encumbrance** - The commitment of appropriated funds to purchase an item or service.

**Enterprise Fund** - A fund established to account for operations that are financed and operated in a manner similar to private business. It is the City's intent to recover the costs of providing a service primarily through user charges.

**EPA** - Environmental Protection Agency

**Expenditures** - Outflow of non-enterprise funds paid or to be paid for an asset obtained or goods and services obtained.

**Expenses** - Outflow of enterprise funds paid or to be paid for an asset obtained or goods and services obtained.

**Fiscal Policy** - The City's policies with respect to taxes, spending, and debt management as they relate to government services, programs, and capital investment. Reflect a set of principals for the planning and programming of government budgets.

**Fiscal Year** - The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Grapevine has specified October 1 to September 30 as its fiscal year.

**Fixed Assets** - Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

**Franchise Fee** - A fee levied by City Council on businesses that use City property or right-of-way. This fee is usually charged as a percentage of gross receipts.

**Full Funding** - Term used to designate full year payment for personnel or other budgeted items.

**Full-Time Equivalent (FTE)** - The measure of authorized personnel often referred to as worker-years. The full time equivalent of 1 position (1 FTE) approximately represents 2080 hours of work per year.

# Budget Glossary

**Fund** - A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific operations.

## **Description of Funds:**

1. General Fund - Accounts for revenues and expenditures relating to the provisions of services to the City such as Police, Fire, Public Works, Parks & Recreation, Administration, Community Development, Finance, etc.
2. Utility Enterprise Fund - Accounts for all revenues and expenses relating to the operation of the water and wastewater system and related capital construction.
3. Convention & Visitors Bureau Fund - Accounts for revenues and expenditures relating to the use of hotel occupancy tax receipts. Because of restricted types of uses allowed for these monies, they are accounted for in a separate fund.
4. Lake Enterprise Fund - Accounts for revenues and expenses relating to Golf Course operations, maintenance and capital improvements for facilities around Lake Grapevine.
5. General Government Capital Projects Fund - Are those projects that do not meet the criteria for Permanent Street or Capital Maintenance Funding and are typically funded with bond funds or grants.
6. Capital / Street Maintenance Projects Fund - Include facility repairs or major maintenance and other operating and equipment needs as well as street overlay programs, curb and gutter repairs and traffic signals, signs and striping maintenance. Projects are designed to maintain a five-year maintenance schedule and are funded out of an operational transfer from the general fund.
7. Utility and Enterprise Projects Fund - (As with the General Government Capital Projects) are projects for the Utility and Lake Enterprise Funds that do not meet the criteria for Permanent Street or Capital Maintenance Funding. Funding sources for these projects are typically bond funds or water and wastewater impact fees.
8. Debt Service Fund - Accounts for all monies involving payment of interest and principal on General Obligation Bonds and Public Property Contractual Obligations.
9. Stormwater Drainage Utility Fund - This fund provides for the accounting of expenses and revenues related to stormwater drainage administration, operations and capital improvements.
10. Lake Parks Special Revenue Fund – This fund accounts for all activities necessary to operate and maintain park property on Lake Grapevine received from the U.S. Army Corps of Engineers.

**Fund Balance** - The difference between fund assets and fund liabilities of governmental and similar trust funds.

# Budget Glossary

**GASB** – Governmental Accounting Standards Board

**GCISD** - Grapevine/Colleyville Independent School District.

**GFOA** - Government Finance Officers Association of the United States and Canada.

**General Obligation Bonds (G.O.)** - Bonds sold and guaranteed by the City, in which the full faith and credit of the City is pledged for repayment.

**Generally Accepted Accounting Principles (GAAP)** - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations.

**GIS** – Geographic Information System

**Goals** - Generalized statements of where an organization desires to be at some future time with regard to certain operating elements (e.g. financial condition, service levels provided, etc.)

**Grant** - A contribution by a government or other organization to support a particular function. Typically, these contributions are made to local governments from state or federal governments.

**Home Rule** – A limited grant of discretion from a state government to a local municipality, concerning the organization of functions and the raising of revenue. Without home rule, local municipalities are restricted to functions specified by the state government.

**Internal Service Fund** - Fund used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.

**I/I** – Infiltration and Inflow

**Infrastructure** – Basic public investments such as streets, storm drainage, water and sewer lines, streetlights and sidewalks.

**Interfund transfer** – The transfer of money from one fund to another.

**Investment** – Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals and base payments.

**L.F.** - (Linear feet) Length in feet.

**Lift Station** – The City's collection system relies on gravity to collect wastewater. When the system gets to an unreasonable depth, a lift station pumps the wastewater to a higher elevation so the gravity process can begin again.

# Budget Glossary

**Line-item budget** – A budget format in which departmental outlays are grouped according to the items that will be purchased.

**Longevity** - Annual monetary payments to qualified employees based on length of service.

**MCL** – Maximum Contaminant Level. The highest level of a contaminant that is allowed in drinking water.

**MGD** – Million gallons per day.

**Modified Accrual Basis** - This method of accounting is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". This type of accounting basis is conservative and is recommended as the standard for most governmental funds.

**Municipal** - Of or pertaining to a city or its Government.

**NCTCOG** - North Central Texas Council of Governments

**Non-Departmental** – Accounts for expenditures for professional services and other general government functions, which cannot be allocated to individual departments.

**NTRA** - National Therapeutic Recreation Association

**NTU** - Nepthalic Turbidity Units (translucent liquid indicator of suspended solids in water).

**Object Code** - The standard citywide classification of the expenditures such as office supplies or rental of equipment.

**Objectives** - Specific, measurable targets set in relation to goals.

**Operating Funds** - Resources derived from recurring revenue sources used to finance ongoing operating expenditures.

**Ordinance** - An authoritative command or order. This term is used for laws adopted by a municipality.

**Per Capita Costs** - The cost of service per person. Per capita costs in Grapevine are based upon the City's population.

**Performance Indicator** - Specific quantitative and qualitative measure of work performed as an objective of the department.

# Budget Glossary

**Prompt Payment Act** - Adopted in July, 1985 by the State, the Act required the City to pay for goods and services within 30 days of receipt of invoice or the goods or services, whichever comes later. If this is not satisfied, the City may be charged interest on the unpaid balance at the rate of 1 % per month.

**Public Hearing** – An open meeting regarding proposed operating or capital budget allocations, which provide citizens with an opportunity to voice their views on the merits of the proposals.

**Purchase Order** – An agreement to buy goods and services from a specific vendor, with a promise to pay on delivery.

**Rainy Day funds** – Revenue stabilization reserves that provide resources when tax revenues temporarily decline.

**Resolution** – A formal statement of opinion or determination adopted by an assembly or other formal group.

**Resources** - Total dollars available for appropriations, including estimated revenues, fund transfers, and beginning fund balances.

**Revenue** - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines for forfeitures, grants, shared revenues, and interest income.

**Salary Savings** – The reduced expenditures for salaries that result when a position remains unfilled for part of a year or when a more senior employee is replaced by a newer employee at a lower salary.

**Revenue Bond** – Bonds secured only by revenue from particular projects built or maintained by local government. An example would be the Water and Sewer system.

**SFLUE** - Single Family Living Unit Equivalent, the unit established as the lowest common denominator to which all properties can be referenced. It serves as the basis for charging the stormwater utility fee.

**Special Assessments** - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

**Special Revenue Funds** - Funds, exclusive of the General Fund and capital funds, which are separately administered because they are associated with a distinct function or enterprise.

**Strategic Goals /Objectives** - Elements or sub-elements of a strategic plan. The City's planned response to address service delivery needs and priorities.

**TAAF** - Texas Amateur Athletic Federation

# Budget Glossary

**Tax Levy** - The total revenues to be raised by ad valorem taxes for expenditures as authorized by the City Council.

**Tax Rate** - The amount of tax levied for each \$1 00 of valuation.

**Tax Roll** - Official list showing the amount of taxes levied against each taxpayer or property.

**Taxes** - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people.

**TIF** - Tax Increment Financing, the act of capturing the amount of property taxes levied by a taxing unit for the year on the appraised value of real property located within a defined investment zone. The tax increments are paid into the TIF fund and used to pay project costs within the zone, including debt service obligations.

**TMRS** - Texas Municipal Retirement System, a pension plan for employees of member cities within the state of Texas.

**TPWD** – Texas Parks and Wildlife Department

**TRA** – Trinity River Authority. A political subdivision of the state of Texas responsible for administration of a master plan for basin-wide development, serving as local sponsor for federal water projects and providing services to cities within its service area. TRA serves the southern portion of Grapevine.

**T.R.A.P.S.** - Texas Recreation & Parks Society

**TRE** – Trinity Railway Express. A cooperative service provided by the Fort Worth Transportation Authority (the T) and Dallas Area Rapid Transit (DART) to provide commuter rail service between Fort Worth & Dallas.

**Transfer-In** – Funds expended in one fund and received in another.

**Turbidity** – A measure of the cloudiness of water. Turbidity is a good indicator of the effectiveness of the filtration system.

**TxDOT** – Texas Department of Transportation

**Unencumbered Balance** - The amount of an appropriation that is neither expended nor encumbered; the amount of money still available for further purchases.

**Working Capital** – Budgeted working capital is calculated as a fund's current assets less current liabilities and outstanding encumbrances. The terminology is used to indicate unencumbered fund balances in enterprise funds such as the Utility and Lake Enterprise funds.

RESOLUTION NO. 2014-62

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, APPROVING THE TAX ROLLS FOR 2014 ON PROPERTY WITHIN THE CITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, on July 25, 2014, the Chief Appraisers of the Tarrant, Dallas and Denton Appraisal Districts approved and certified to the Grapevine City Council the Tax Rolls for 2014 with a total appraised value \$10,409,573,943 and having a net taxable value of \$6,593,129,832.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated in the preamble are true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the Certified Tax Rolls value for the tax year 2014 for the City of Grapevine, Texas be and hereby approved in the amount of \$10,409,573,943 for total appraised value.

Section 3. That the certified net taxable value (total appraised value less exemptions) of \$6,593,129,832 is approved.

Section 4. That in addition to the value shown in Section 3 above, the Chief Appraisers have prepared a list of all properties pending disposition before the Appraisal Review Board. A projected minimum value of \$42,303,437 has been assigned to this property and \$53,649,962 in properties not on the rolls, for a total of \$95,953,399 used for budget purposes.

Section 5. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 5th day of August, 2014.

APPROVED:



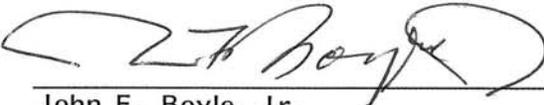
William D. Tate  
Mayor



ATTEST:

  
\_\_\_\_\_  
Jodi C. Brown  
City Secretary

APPROVED AS TO FORM:

  
\_\_\_\_\_  
John F. Boyle, Jr.  
City Attorney

RES. NO. 2014-62

ORDINANCE NO. 2014-55

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS ADOPTING THE BUDGET FOR THE CITY OF GRAPEVINE, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 AND ENDING SEPTEMBER 30, 2015; PROVIDING FOR INTRA- AND INTERDEPARTMENTAL FUND TRANSFERS; PROVIDING FOR INVESTMENT OF CERTAIN FUNDS; DECLARING AN EMERGENCY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, a notice of public hearing on the budget for the City of Grapevine, Texas for the Fiscal Year 2014-2015 (FY 2015) was heretofore published in accordance with law; and

WHEREAS, a public hearing was duly held and all interested persons were given an opportunity to be heard for or against any item therein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That the appropriation amounts for the FY2014-2015 budget for the different funds of the City of Grapevine are hereby fixed as follows:

General Fund	\$59,983,842
Municipal Court Technology Fund	55,825
Convention and Visitors Bureau Fund	18,484,011
Convention and Visitors Bureau Incentives Fund	1,707,600
Stormwater Drainage Fund	1,839,147
Crime Control & Prevention District Fund	13,816,290
Lake Parks Special Revenue Fund	2,135,051
4B Transit Fund	13,296,999
Economic Development Fund	2,394,630
Debt Service Fund	16,020,932
Utility Enterprise Fund	23,616,280
Utility Permanent Capital Maintenance Fund	1,000,000
Lake Enterprise (Golf) Fund	3,360,547
General Permanent Capital Maintenance Fund	1,646,000
Permanent Street Maintenance Fund	1,633,000
Community Quality of Life Capital Projects	831,715
Streets, Traffic and Drainage Capital Projects	4,202,843
Buildings and Facilities Capital Projects	38,888,602
Parks and Beautification Capital Projects	2,029,964
Water and Wastewater Capital Projects	7,547,847
Capital Equipment Acquisitions	3,065,000

Section 2. That the City Council hereby adopts the revised budget for the fiscal year ending September 30, 2014 and the proposed Annual Operating Budget for the fiscal year ending September 30, 2015 and appropriates the funds contained therein.

Section 3. That a copy of the official adopted FY2014-2015 budget document shall be kept on file in the office of the City Secretary and the City of Grapevine website.

Section 4. That the City Manager be and is hereby authorized to make intra and inter-departmental fund transfers during the fiscal year as becomes necessary in order to avoid over-expenditure of a particular object code.

Section 5. That the City Manager is authorized to approve expenditures up to \$15,000. Any expenditure over the \$15,000 limit requires the approval of the City Council. Each expenditure authorized by the City Manager in Account 100-44701-120-1 in FY2014 and FY2015 is approved.

Section 6. That the City Manager is authorized to reclassify personnel positions within city service as warranted.

Section 7. That the City Manager, and/or Assistant City Manager and/or Director of Administrative Services and/or designated investment officer are authorized to invest any funds not needed for current use, whether operating funds or bond funds in Official City Depositories, in any investment instrument authorized by the City's Investment Policy and Investment Strategy and allowed by the Texas Public Funds Investment Act.

Section 8. That the reserve requirement for the Lake Enterprise Fund is suspended for FY2014 and FY2015.

Section 9. That the fact that the fiscal year begins on October 1, 2014 requires that this ordinance be effective upon its passage and adopted to preserve the public peace, property, health and safety and shall be in full force and effect from and after its passage and adoption, and an emergency is hereby declared.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 10th day of September, 2014.

APPROVED:

  
\_\_\_\_\_  
William D. Tate  
Mayor



ORD. NO. 2014-55

ATTEST:



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Jodi C. Brown  
City Secretary

APPROVED AS TO FORM:



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Matthew Boyle  
City Attorney

ORD. NO. 2014-55

ORDINANCE NO. 2014-56

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, SETTING THE ANNUAL TAX RATE FOR TAX YEAR 2014 LEVYING TAXES TO BE ASSESSED ON ALL TAXABLE PROPERTY WITHIN THE LIMITS OF THE CITY OF GRAPEVINE, TEXAS; PROVIDING PENALTIES AND INTEREST FOR THE DELINQUENT TAXES; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council of Grapevine, Texas has approved an operating budget for the fiscal year 2014-2015 (FY2015), in compliance with appropriate state laws and the Charter of the City of Grapevine; and

WHEREAS, public hearings were held on the FY2015 budget and all interested parties were given an opportunity to be heard for or against any item contained therein; and

WHEREAS, an ad valorem tax rate of \$0.332439 per \$100 valuation has been considered for tax year 2014.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That a tax rate is hereby levied upon all taxable property in the City of Grapevine, Texas for tax year 2014 at a rate of thirty-three twenty-four thirty-nine hundreds cents (\$0.332439) per one hundred dollars (\$100.00) valuation

Section 2. That there shall be and there is hereby levied the following taxes on each one hundred dollars (\$100.00) valuation on all taxable property within the City of Grapevine, Texas, to be assessed and collected by the Tax Assessor/Collector and collected for tax year 2014, and said taxes are to be assessed and collected for the purposes and in the amounts hereinafter stipulated, to-wit:

- A. For the General Fund, a tax rate of \$0.127413 per \$100 is levied.
- B. For Debt Service, a tax rate of \$0.205026 per \$100 is levied.

Section 3. That taxes levied by this ordinance shall be due and payable on the first day of October, 2014 and shall become delinquent on the first day of February, 2015, if unpaid. Upon taxes becoming delinquent, interest and penalty will be added as required in Section 33.01 of the Texas Property Tax Code, and shall commence on the first day of February, 2015. The City of Grapevine is hereby authorized to adopt any and all legal remedies provided by the Texas Property Tax Code for the purpose of collecting delinquent taxes.

Section 4. That the fact that the fiscal year begins on October 1, 2014 requires that this ordinance be effective upon its passage and adopted to preserve the public peace, property, health, and safety, and shall be in full force and effect from and after its passage and adoption, and an emergency is hereby declared.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, on this the 10th day of September, 2014.

APPROVED:

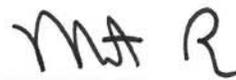
  
\_\_\_\_\_  
William D. Tate  
Mayor



ATTEST:

  
\_\_\_\_\_  
Jodi C. Brown  
City Secretary

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Matthew Boyle  
City Attorney

ORD. NO. 2014-56

GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION

RESOLUTION NO. 4B 2014-01

A RESOLUTION OF THE GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF GRAPEVINE, TEXAS, ADOPTING AND PROPOSING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 AND ENDING SEPTEMBER 30, 2015; PROVIDING FOR INVESTMENT OF CERTAIN FUNDS AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the provisions of Article 5190.6, Texas Revised Civil Statutes, the Industrial Development Act of 1979, Section 4B, and the Corporation Bylaws adopted by the Grapevine 4B Economic Development Corporation Board of Directors requires the 4B Corporation to prepare a budget proposal; and

WHEREAS, the Grapevine 4B Economic Development Corporation has adopted the same fiscal year as the City of Grapevine.

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the Grapevine 4B Board hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That a budget proposal has been prepared by the Grapevine 4B Economic Development Corporation Board, a copy of which is attached hereto as Exhibit "A".

Section 2. That the Grapevine 4B Economic Development Corporation Board adopts the proposed operating budget for fiscal year ending September 30, 2015.

Section 3. That the City Manager is hereby authorized to make appropriate expenditures, transfers and other financial transactions during the fiscal year pursuant to the Corporation bylaws.

Section 4. That the City Manager, and/or Assistant City Manager and/or Director of Administrative Services and/or designated investment officer are authorized to invest any funds not needed for current use in Official City Depositories, in any investment instrument authorized by the City's Investment Policy and Investment Strategy and allowed by the Texas Public Funds Investment Act.

Section 5. That this budget proposal be transmitted to the Grapevine City Council and recommended for approval and inclusion in its operating budget for Fiscal Year 2015.

Section 6. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS OF THE CITY OF GRAPEVINE, TEXAS on this the 10th day of September, 2014.

APPROVED:



William D. Tate  
President



ATTEST:



Jodi C. Brown  
City Secretary

APPROVED AS TO FORM:



Matthew Boyle  
City Attorney

RES. NO. 4B 2014-01

CITY OF GRAPEVINE  
CRIME CONTROL AND PREVENTION DISTRICT

RESOLUTION NO. CCPD 2014-01

A RESOLUTION OF THE BOARD OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT BOARD ADOPTING AND PROPOSING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 AND ENDING SEPTEMBER 30, 2015; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, pursuant to Chapter 363 of the Texas Local Government Code (the "Code") the City of Grapevine created City of Grapevine Crime Control and Prevention District ("CGCCPD") through an election held on November 7, 2006; and

WHEREAS, the CGCCPD was reauthorized for an additional fifteen (15) year period through an election held on May 14, 2011; and

WHEREAS, Chapter 363.201(a) provides that the Board of Directors for the CGCCPD ("Board") shall establish the fiscal year for the CGCCPD and the CGCCPD shall operate on the basis of that year; and

WHEREAS, the fiscal year for the CGCCPD coincides with the fiscal year of the City of Grapevine, Texas, being October 1 to September 30 of each calendar year; and

WHEREAS, the Board finds that all the requirements of Chapter 363 of the Code have been met; and

WHEREAS, the Board has reviewed the proposed FY 2015 budget for the CGCCPD; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the Board hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT:

Section 1. That all matters stated herein above are true and correct and are incorporated herein by reference, as if copied in their entirety.

Section 2. That the Board of Directors for the Crime Control and Prevention District hereby approves and recommends that the City Council of the City of Grapevine, Texas, approve the proposed FY 2015 budget for the CGCCPD, in accordance with the terms and conditions set forth in said plan, which is attached hereto as Exhibit "A".

Section 3. That this resolution shall take effect immediately upon passage by the Board of Directors of the City of Grapevine Crime Control and Prevention District.

PASSED AND APPROVED BY THE BOARD OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT on this the 10th day of September, 2014.

APPROVED:



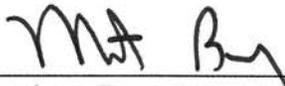
William D. Tate, Presiding Officer  
Crime Control and Prevention District  
Board

ATTEST:



Jodi C. Brown  
City Secretary

APPROVED AS TO FORM:



Matthew Boyle  
City Attorney

RES. NO. CCPD 2014-01

ORDINANCE NO. 2014-62

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AMENDING THE FISCAL YEAR 2014-2015 (FY2015) OPERATING BUDGET AS ADOPTED BY ORDINANCE NO. 2014-55, AS AMENDED; PROVIDING A SAVINGS CLAUSE; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Fiscal Year 2015 budget for the Community Quality of Life Capital Projects Fund was adopted on September 10, 2014; and

WHEREAS, only projects with prior financial commitments totaling \$831,715 were approved at the time of budget adoption; and

WHEREAS, \$1,252,000 is needed to fund additional projects for Fiscal Year 2015 ; and

WHEREAS, the City Council determines that the passage of this ordinance is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine approves additional Quality of Life Projects for the Fiscal Year 2015.

Section 3. That appropriation amounts for the FY2015 budget as adopted by Ordinance No. 2014-55, as amended, is hereby amended by the addition of the following projects:

Botanical Garden Greenhouse	\$ 165,000
Town Square Gazebo Renovation	\$ 50,000
Library Genealogy/Teen Room Expansion	\$ 447,000
Playground Shade Structures	\$ 250,000
Community Outreach Center Sport Court	\$ 150,000
Rockledge Park Master Plan	\$ 140,000
Sponsorship for Exhibits at Grand Tower Galleries	\$ 50,000
Total Additional Quality of Life Projects	\$ 1,252,000

Section 4. That all ordinances or any parts thereof in conflict with the terms of this ordinance shall be and hereby are deemed repealed and of no force or effect.

Section 5. That if any section, subsection, sentence, clause or phrase of this ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 6. That the fact that the present ordinances and regulations of the City of Grapevine, Texas are inadequate to properly safeguard the health, safety, morals, peace and general welfare of the inhabitants of the City of Grapevine, Texas, creates an emergency for the immediate preservation of the public business, property, health, safety and general welfare of the public which requires that this ordinance shall become effective from and after the date of its passage, and it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, on this the 21st day of October, 2014.

APPROVED:



William D. Tate  
Mayor



ATTEST:



Tara Brooks  
Assistant City Secretary

APPROVED AS TO FORM:



John F. Boyle, Jr.  
City Attorney

ORD. NO. 2014-62