CITY OF GRAPEVINE, TEXAS
REGULAR JOINT MEETING OF
CITY COUNCIL AND PLANNING AND ZONING COMMISSION
TUESDAY, MARCH 17, 2020

GRAPEVINE CITY HALL, COUNCIL CHAMBERS
200 SOUTH MAIN STREET
GRAPEVINE, TEXAS

6:30 p.m.	Dinner – City Council Conference Room
7:00 p.m.	Call to Order of City Council Meeting – City Council Chambers
7:00 p.m.	Executive Session – City Council Conference Room
7:30 p.m.	Joint Regular Meeting – City Council Chambers

CALL TO ORDER: 7:00 p.m. – City Council Chambers

EXECUTIVE SESSION:

1. City Council to recess to the City Council Conference Room to conduct a closed session relative to:

   A. Real property relative to deliberation of the purchase, exchange, lease, sale or value of real property (City facilities, Public Works, and the 185 acres) pursuant to Section 551.072, Texas Government Code.

   B. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

   City Council to reconvene in open session in the City Council Chambers and take any necessary action relative to items discussed in Executive Session.

REGULAR MEETING: 7:30 p.m. – City Council Chambers

2. Invocation and Pledge of Allegiance: Commissioner Gary Martin

JOINT PUBLIC HEARINGS

3. Conditional Use Permit **CU19-34** (Q-Carwash) and **Final Plat** of Lots 2 and 3, Block 1, Racetrac Grapevine – City Council and Planning and Zoning Commission to conduct a public hearing relative to an application submitted by Viran Nana requesting to amend the previously approved site plan of CU18-13 (Ordinance No. 2018-043) for a planned commercial center allowing for the possession, storage,

retail sale and off-premise consumption of alcoholic beverages (beer and wine only), outside dining and gasoline service, specifically to allow for a tunnel style car wash. The subject property is located at 3975 Grapevine Mills Parkway and is currently zoned "CC" Community Commercial District.

4. Conditional Use Permit **CU20-03** (Tom Thumb Fuel Station) – City Council and Planning and Zoning Commission to conduct a public hearing relative to an application submitted by Kimley Horn requesting to amend the previously approved site plan of CU90-14 (Ordinance No. 1990-076) for a planned commercial center for gasoline services allowing for the possession, storage, retail sale and off-premise consumption of alcoholic beverages (beer and wine only) and two pole signs in conjunction with a convenience store, specifically to allow vehicular access between Lot 1 (fuel station) and Lot 2 (dry cleaner). The subject property is located at 2041 West Northwest Highway and is currently zoned "CC" Community Commercial District.

Planning and Zoning Commission to recess to the Planning and Zoning Commission Conference Room, Second Floor, to consider published agenda items.

City Council to remain in session in the Council Chambers to consider published business.

CITIZEN COMMENTS

5. Any person who is not scheduled on the agenda may address the City Council under Citizen Comments or on any other agenda item by completing a Citizen Appearance Request form with the City Secretary. A member of the public may address the City Council regarding an item on the agenda either before or during the Council's consideration of the item, upon being recognized by the Mayor or upon the consent of the City Council. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action during Citizen Comments.

PRESENTATIONS

6. Emergency Management Coordinator to present update on COVID-19.

7. Pattillo, Brown and Hill, LLC, the City's auditing firm, to present the annual audit report in compliance with the City Charter, Article 3, Section 3.14.

NEW BUSINESS

8. Consider approval for the award of best value annual contract for RFB 491-2020 for grounds management and landscaping services with Brightview and take any necessary action.

CONSENT AGENDA

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

9. Consider the award of an annual contract with Star Wellness for employee comprehensive bio-metric screenings. Chief Financial Officer recommends approval.

10. Consider the renewal of an annual contract for various products with Amazon Business. Chief Financial Officer recommends approval.

11. Consider **Ordinance No. 2020-014** appropriating funds for owner furnished, architect and engineering services for the Animal Services Facility. Chief Financial Officer and Police Chief recommend approval.

12. Consider the sole source purchase and installation of one CCTV VideoXpert server from Schneider Electric. Chief Technology Officer recommends approval.

13. Consider the renewal of an annual contract for Microsoft software licenses from SHI Government Solutions, Inc. Chief Technology Officer recommends approval.

14. Consider the purchase of professional services for GIS data development and address field verification for new computer aided dispatch (CAD/RMS) software system replacement with Canopy Spatial, LLC. Chief Technology Officer and Police Chief recommend approval.

15. Consider the purchase of replacement furniture for The REC from Spencer & Company. Parks and Recreation Director recommends approval.

16. Consider the renewal of an annual contract for the purchase of swimming pool chemicals with DCC, Inc. Parks and Recreation Director recommends approval.

17. Consider the purchase of aluminum picnic tables for Meadowmere Park from The Playground, Shade and Surfacing Depot, LLC. Parks and Recreation Director recommends approval.

18. Consider the award of an informal request for quote for six transmission valves from Rangeline Concrete Pipe Service. Public Works Director recommends approval.

19. Consider the minutes of the March 3, 2020 Regular City Council meeting. City Secretary recommends approval.

Pursuant to the Texas Open Meetings Act, Texas Government Code, Chapter 551.001 et seq, one or more of the above items may be considered in Executive Session closed to the public. Any decision held on such matter will be taken or conducted in open session following conclusion of the executive session.

PLANNING AND ZONING COMMISSION RECOMMENDATIONS

20. Conditional Use Permit **CU19-34** (Q-Carwash) – Consider the recommendation of the Planning and Zoning Commission and **Ordinance No. 2020-015**, if applicable, and take any necessary action.

21. **Final Plat** of Lots 2 and 3, Block 1, Racetrac Grapevine – Consider the recommendation of the Planning and Zoning Commission and take any necessary action.

22. Conditional Use Permit **CU20-03** (Tom Thumb Fuel Station) – Consider the recommendation of the Planning and Zoning Commission and **Ordinance No. 2020-016**, if applicable, and take any necessary action.

23. **Amended Final Plat** of Lots 4R3 and 5R2, Block 102, College Heights Addition – Consider the recommendation of the Planning and Zoning Commission relative to the application submitted by Neal Cooper, Cooper Street Homes, requesting to reduce a utility easement from ten feet to three feet. The subject property is located 512 and 516 Estill Street and is currently zoned "R-7.5" Single Family Residential District.

ADJOURNMENT

In accordance with the Open Meetings Law, Texas Government Code, Chapter 551, I hereby certify that the above agenda was posted on the official bulletin boards at Grapevine City Hall, 200 South Main Street and on the City's website on March 13, 2020 by 5:00 p.m.

Tara Brooks, TRMC, CRM
City Secretary

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact the City Secretary's Office at 817.410.3182 at least 24 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.

This meeting can be adjourned and reconvened, if necessary, the following regular business day.

CITY OF GRAPEVINE, TEXAS
REGULAR PLANNING AND ZONING COMMISSION MEETING
TUESDAY, MARCH 17, 2020

GRAPEVINE CITY HALL, SECOND FLOOR
200 SOUTH MAIN STREET
GRAPEVINE, TEXAS 76051

7:00 p.m.	Briefing Session - Planning and Zoning Commission Conference Room
7:30 p.m.	Joint Meeting with City Council - City Council Chambers
7:30 p.m.	Regular Session - Planning and Zoning Commission Conference Room

CALL TO ORDER: 7:00 p.m. - Planning and Zoning Commission Conference Room

BRIEFING SESSION

1. Planning and Zoning Commission to conduct a briefing session to discuss all items scheduled on tonight's agenda. No action will be taken. Each item will be considered during the Regular Session which immediately follows the Joint Public Hearings.

JOINT MEETING WITH CITY COUNCIL: 7:30 p.m. - City Council Chambers

2. Invocation and Pledge of Allegiance: Commissioner Gary Martin

JOINT PUBLIC HEARINGS

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Planning and Zoning Commission to recess to Planning and Zoning Commission Conference Room, Second Floor, to consider published agenda items.

REGULAR SESSION: 7:30 p.m. (Immediately following Joint Public Hearings) – Planning and Zoning Commission Conference Room

CITIZEN COMMENTS

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NEW BUSINESS

6. Conditional Use Permit **CU19-34** (Q-Carwash) – Consider the application and make a recommendation to City Council.

7. **Final Plat** of Lots 2 and 3, Block 1, Racetrac Grapevine – Consider the application and make a recommendation to City Council.

8. Conditional Use Permit **CU20-03** (Tom Thumb Fuel Station) – Consider the application and make a recommendation to City Council.

9. **Amended Final Plat** of Lots 4R3 and 5R2, Block 102, College Heights Addition – Consider the application submitted by Neal Cooper, Cooper Street Homes, requesting to reduce a utility easement from ten feet to three feet, and make a recommendation to City Council. The subject property is located 512 and 516 Estill Street and is currently zoned "R-7.5" Single Family Residential District.

10. Consider the minutes of the February 18, 2020 Regular Planning and Zoning Commission meeting.

NOTE: Following the adjournment of the Planning and Zoning Commission meeting, a representative will present the recommendations of the Planning and Zoning Commission to the City Council for consideration in the City Council Chambers.

ADJOURNMENT

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